

**Shri Tilok Jain Dnyan Prasarak Mandal's  
Shri Anand college, Pathardi, District: Ahmednagar, 414 102, India  
Internal Quality Assurance Cell (IQAC)**

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**Dr. P. A. Nagwade**  
IQAC Coordinator

**Prin. Dr. S. B. Pawar**  
Chairperson

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**Ref: SACP/IQAC Meeting / 23-24 / 41**

**22 / 04 / 2024**

**NOTICE**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting to be held on 26<sup>th</sup> April 2024 at 12:30 pm in the IQAC room. You are cordially invited to attend this meeting. Hon. Dr. S.B. Pawar, Principal and Chairperson, IQAC will preside over the meeting to discuss following agenda.

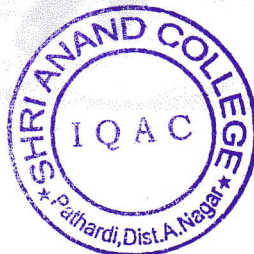
**Agenda:**

1. Confirmation of the minutes of the previous meeting.
2. Approval for the ATR for previous IQAC meeting.
3. Analysis of feedback, SSS from all the stake holders.
4. Submission of reports of all the academic and administrative committees to Management.
5. Action plan for smooth conduction of SPPU examination.
6. Central assessment of Papers (Semester II) for FY B.A & B.Sc. courses.
7. Readiness of institute for NEP 2020 (For F.Y.B.Sc., F.Y. B.A., M.Sc. II)
8. Preparation of Academic Administrative Audit for AY 2023 - 2024.
9. Any other matter with permission of Chair.

Kindly attend the meeting on the date and time specified above.

Thanking you,

**Dr. P. A. Nagwade**  
IQAC Coordinator



**Prin. Dr. S. B. Pawar**  
Chairperson


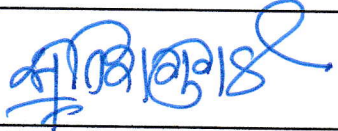
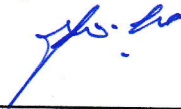

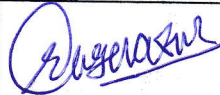




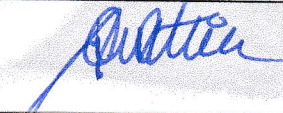
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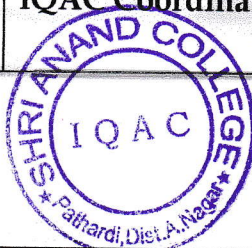
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Chairperson

**Minutes of Meeting of Internal Quality Assurance Cell**  
Date: 26/04/2024 Time: 12:30 pm  
Venue: IQAC Room

Meeting of Internal Assurance Cell (IQAC) of Shri Anand College, Pathardi was held on Friday, 24<sup>th</sup> April 2024 in IQAC Room at 12: 30 pm. Following members were present for the meeting.

Sr.No.	Name	Designation	Sign
1.	Prin. Dr. Sheshrao Pawar	Principal (Chairperson)	
2.	Hon. Shri Satishlalji Gugale	Management Representative	
3.	Prof. Anil Gambhire	Research Coordinator	
4.	Mrs. Anita Pawase	HOD Representative	
5.	Dr. Dhiraj Bhavsar	NAAC Committee Incharge	
6.	Mr. Umesh Kulkarni	Member Administrative Staff	
7.	Mr. Prakash Lawande	Member Alumni	
8.	Mr. Aniket Kelgandre	Industry Expert	
9.	Ms. Vaishnavi Veer	Student Representative	
10.	Dr. Pratik Nagwade	IQAC Coordinator	



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**Agenda No. 1: Confirmation of the minutes of the previous meeting.**

The meeting commenced with the confirmation of the minutes of the previous meeting. The minutes were reviewed, and after careful consideration, they were unanimously approved by the attendees.

**Resolution: Minutes were confirmed.**

**Agenda No. 2: Approval for the ATR for previous IQAC meeting.**

The Action Taken Report (ATR) for the previous IQAC meeting was presented. After a thorough discussion, it was moved and seconded to approve the ATR.

**Resolution: ATR Confirmed and approved.**

**Agenda No. 03: Analysis of feedback, SSS from all the stake holders.**

The IQAC Coordinator informed that the feedback and SSS from all the stakeholders (students, parents, alumni, employers, etc.) had been collected and analyzed. The results showed a high level of satisfaction and appreciation for the quality of education and services provided by the institute. The feedback also suggested some areas of improvement, such as enhancing the infrastructure, updating the curriculum, and increasing the industry exposure.

**Resolution: Feedback and SSS were accepted and approved.**

**Agenda No. 04: Submission of reports of all the academic and administrative committees to Management.**

The Heads of Departments reported that the reports of all the academic and administrative committees had been prepared and submitted to the Principal. It was resolved that all committee reports would be compiled and submitted to the Management for review and necessary action.

**Resolution: Progress noted and accepted.**



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Chairperson

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**Agenda No. 05: Action plan for smooth conduction of SPPU examination.**

The IQAC Coordinator shared the action plan for the smooth conduction of the SPPU examination, which includes the following steps:

- Finalizing the examination schedule and venue
- Arranging the invigilators and supervisors
- Ensuring the availability of question papers and answer sheets
- Coordinating with the SPPU authorities and the external examiners
- Maintaining the security and confidentiality of the examination process
- Declaring the results and issuing the mark sheets

The participants agreed to follow the action plan and cooperate with the examination committee.

**Resolution: Schedule and plan were finalized.**

**Agenda No. 06: Central assessment of Papers (Semester II) for FY B.A & B.Sc. courses**

The IQAC Coordinator also informed that the central assessment of papers for Semester II for F.Y. B.A. & B.Sc. courses would be conducted from 05 May 2024 to 25 May 2024. The faculty members were requested to submit their question papers and answer keys to the examination committee. The faculty members were also asked to participate in the assessment process as per the schedule and guidelines provided by the examination committee.

**Resolution: Progress noted and approved.**

**Agenda No. 07: Readiness of institute for NEP 2020 (For F.Y.B.Sc., F.Y. B.A., M.Sc. II).**

The Principal briefed the participants about the readiness of the institute for the implementation of the NEP 2020 for the F.Y.B.Sc., F.Y. B.A. and M.Sc. II courses. The Principal explained the salient features and benefits of the NEP 2020, such as the multidisciplinary approach, the choice-based credit system, the continuous and comprehensive evaluation, and the skill development. The Principal also outlined the steps taken by the institute to align with



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**Chairperson**

the NEP 2020, such as the revision of the syllabus, the introduction of new courses and electives, the enhancement of the teaching-learning methods, and the establishment of the academic bank of credit. The participants appreciated the efforts of the institute and expressed their readiness to adopt the NEP 2020.

**Resolution: Progress noted and accepted.**

**Agenda No. 08: Preparation of Academic Administrative Audit for AY 2023 - 2024.**

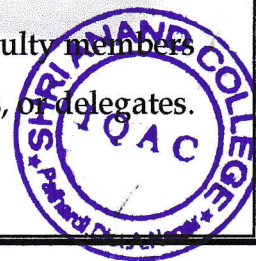
The Principal announced that the institute would undergo the Academic Administrative Audit for AY 2023 - 2024 in the month of August 2024. The Principal emphasized the importance and objectives of the audit, such as the assessment of the quality and effectiveness of the academic and administrative processes, the identification of the strengths and weaknesses of the institute, and the formulation of the recommendations and suggestions for improvement. The Principal also assigned the roles and responsibilities of the audit committee, the audit coordinator, and the audit team. The participants agreed to cooperate with the audit process and provide the necessary documents and information.

**Resolution: AAA committee was finalized with their roles and responsibilities.**

**Agenda No. 09: Any other matter with permission of the Chair.**

Following miscellaneous issues were raised

- The Principal congratulated the faculty members and the students for their achievements and awards in various academic, co-curricular, and extracurricular activities.
- The Principal also invited the faculty members to submit their research proposals and ideas for fetching of the grant from various bodies.
- The IQAC Coordinator announced that the institute would try to organize a national seminar in the month of July - August 2024. The Principal invited the faculty members to participate and contribute to the seminar as speakers, paper presenters, or delegates.



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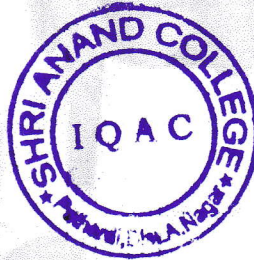
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- The IQAC Coordinator requested the faculty members to update their profiles and portfolios on the institute's website and the NAAC portal.

**Resolution: All the points were noted and approved.**



Dr. Pratik Nagwade  
IQAC Coordinator  
Co-Ordinator  
IQAC  
Shri Anand College, Pathardi



Dr. Sheshrao Pawar  
Principal

Principal  
Shri Anand College  
Pathardi, Dist. A. Nagar

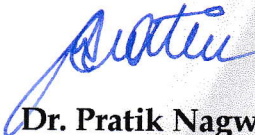
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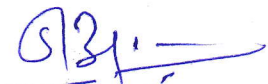
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Chairperson

**ACTION TAKEN REPORT of the Meeting Held on 26<sup>th</sup> April 2024.**

Sr No.	Agenda	Action Taken
1.	Analysis of feedback, SSS from all the stake holders.	Feedback collected , analyzed, documented and published on the website.
2.	Submission of reports of all the academic and administrative committees to Management.	All the reports were submitted to Principal for compilation and further action.
3.	Action plan for smooth conduction of SPPU examination.	CEO finalized the schedule and confirmed by Principal.
4.	Central assessment of Papers (Semester II) for FY B.A & B.Sc. courses.	Schedule and committee were finalized and submitted to Principal for approval.
5.	Preparation of Academic Administrative Audit for AY 2023 - 2024.	Committee members, their roles and responsibilities were finalized and approved.

  
**Dr. Pratik Nagwade**  
IQAC Coordinator  
**Co-Ordinator**  
**I Q A C**  
Shri Anand College, Pathardi



  
**Dr. Sheshrao Pawar**  
Principal  
**Principal**  
Shri Anand College  
Pathardi, Dist. A. Nagar