

Shri Tilok Jain Dnyan Prasarak Mandal's

Shri Anand College, Pathardi

District: Ahmednagar (MS), 414102.

**Maintenance, Utilization of Physical, Academic and
Support facilities: Policy and Procedures**

Prepared by

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Introduction:

Shri Anand College, Pathardi is committed to maintaining high standards of physical, academic, and support facilities to provide a conducive learning and working environment for the academic community. This policy outlines the institution's commitment to efficient maintenance practices, optimal utilization of facilities, and the continuous improvement of infrastructure.

Objectives:

The primary objective of this policy is to establish guidelines for the systematic maintenance, effective utilization, and strategic development of physical, academic, and support facilities within the campus of Shri Anand College, Pathardi. This policy aims to create an environment that enhances the overall educational experience and supports the institution's mission and goals.

Scope:

This policy applies to all physical, academic, and support facilities owned or operated by the institution, including classrooms, laboratories, libraries, administrative offices, and other infrastructure elements.

Procedure:

The institution operates under the guidance of the College Development Committee (CDC), which convenes regular meetings to ensure the seamless operation of the Higher Education Institution (HEI). The CDC assumes a pivotal role in supervising the efficient use of allocated funds for the upkeep and enhancement of diverse infrastructural facilities. Additionally, a Purchase Committee has been established to manage the procurement process comprehensively. The institution's budget is subject to approval during CDC meetings, and the Purchase Committee oversees the entire procurement process, including furniture, equipment, laboratory instruments, and their subsequent installation for operational functionality.

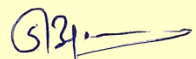
The college has signed following contracts for maintenance and utilization of physical facility

Sr.No	Nature of the work	Name of the agency / person	Contact no
1	Computer maintenance	Sairam Computers, Pathardi	9421036593 /9764036394

2	ICT maintenance	Sai Computers, Pathardi	9604774611/ 9421479308
3	Electrical maintenance	Shri. Samir Inamdar	8208605306
4	Garden and campus maintenance	Shri. Gangadhar Batule	9767919755
5	Toilet maintenance	Shri. Pravin Kalokhe	9130186904
6	Civil and structural maintenance	Mr. Sanjiv Sowani and Associates, Ahmednagar	9422225138


Co-Ordinator
IQAC
Shri Anand College, Pathardi




Principal
Shri Anand College
Pathardi, Dist. A. Nagar