Shri Tilok Jain Dnyan Prasarak Mandal's

Shri Anand College, Pathardi

District: Ahmednagar (MS), 414102.

Academic and Administrative Audit
Policy and Procedures

Prepared by

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Introduction:

Value-added certificate courses and short-term courses play a significant role in enhancing the skill set, employability, and lifelong learning opportunities for students and professionals. This policy document outlines the guidelines and procedures governing the development, administration, and evaluation of such courses at Shri Anand College, Pathardi.

Policy Statement:

Shri Anand College, Pathardi, is committed to offering high-quality value-added certificate courses and short-term courses that address the evolving needs of students, professionals, and industries. This policy establishes a framework for the design, delivery, and assessment of these courses in alignment with institutional objectives, industry requirements, and learner expectations.

Objectives of the Policy:

- To provide students and professionals with opportunities to acquire specialized skills, knowledge, and competencies that complement their academic qualifications.

- To enhance the employability, career prospects, and professional development of participants through targeted and industry-relevant courses.

- To foster innovation, entrepreneurship, and lifelong learning by offering courses that address emerging trends, technologies, and market demands.

- To promote collaboration and partnerships with industry, government agencies, and other stakeholders in the development and delivery of value-added certificate courses and short-term courses.

Scope of Policy:

This policy applies to the development, approval, implementation, and evaluation of value-added certificate courses and short-term courses offered by Shri Anand College, Pathardi. It encompasses various aspects of course design, curriculum development, faculty engagement, student recruitment, administration, assessment, and certification. This policy also applies to collaborations with external partners, accreditation bodies, and regulatory agencies involved in the delivery of these courses.

Guiding Principle:

The guiding principle of this policy is to ensure that value-added certificate courses and short-term courses offered by Shri Anand College, Pathardi, adhere to the following key principles:

- Relevance: Courses should be designed to address current industry needs, market demands, and learner expectations, with a focus on practical skills, applied knowledge, and real-world applications.

- Quality: Courses should meet high academic standards and quality assurance benchmarks, with clear learning objectives, well-defined curriculum, competent faculty, and effective teaching methodologies.

- Flexibility: Courses should be flexible in terms of duration, timing, delivery mode, and admission criteria to accommodate the diverse needs and preferences of learners, including full-time students, working professionals, and lifelong learners.

- Accessibility: Courses should be accessible to a wide range of learners, including those from diverse backgrounds, geographical locations, and socioeconomic statuses, through equitable access to resources, facilities, and support services.

- Continuous Improvement: Courses should undergo regular review, evaluation, and enhancement based on feedback from stakeholders, industry trends, technological advancements, and pedagogical innovations to ensure relevance, effectiveness, and sustainability.

This Value-Added skilled based Certificate Courses / Short-Term Courses Policy Document provides a comprehensive framework for the development and delivery of courses at Shri Anand College, Pathardi. All stakeholders are expected to adhere to the principles, guidelines, and procedures outlined herein

to ensure the quality, relevance, and effectiveness of value-added certificate courses and short-term courses offered by the institution.

Co-Ordinator
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