

Report of certificate course in

COMPUTER LITERACY

(2022-23)

Conducted and coordinated

By

Dr. Bhorde A. B.

Course Coordinator

Department of Physics Shri Anand College, Pathardi

Objectives:

- To improve education in rural and urban communities.
- To improve skills of the students and to increase computer literacy ratio in the area.
- To introduce the student to a variety of terms, definitions, and concepts that apply to the design and use of computers.
- To give "hands on" experience with Microsoft Office applications: Word, Excel, PowerPoint and web browsing.

Report of Certificate course in Computer Literacy

(2022-23)

Number of beneficiaries: 25

Date: 06/01/2023 to 24/02/2023

Number of beneficiaries: 25 students

Brief Report:

Shri Anand College, Pathardi and Department of Physics jointly organized the 'Certificate course in Computer Literacy' Programme from 06/01/2023 to 24/02/2023. The programme was inaugurated at the hands of Principal Dr. S. B. Pawar.

The theory sessions were conducted by Dr. Ajinkya Bhorde, Prof A. B. Pawase, HOD of Physics, Dr. N. R. Dhumane, faculty department of physics Shri Anand College Pathardi. The practical sessions was conducted by Mr. A. K. Jaybhay from Shri Tilok Jain Secondary and Higher Secondary School, Pathardi. The 25 students were participated and successfully completed the certificate course. The student performance is evaluated on attendance, practical skill and viva.

Programme outcomes:

- Describe history and classification of computers. •
- Describe computer software. •
- Demonstrate getting started with windows. ٠
- Demonstrate using files, directories and the control panel. •
- Describe communication between computers and the internet. .
- Describe methods for backing up data and email security. •

Dr. Bhorde A.B. Course co-ordinator

Shri Tilok Jain Dnyan Prasarak Mandal's Shri Anand College Pathardi Dist: Ahmednagar (MS) 414102 **CERTIFICATE COURSE IN COMPUTER LITERACY**

Academic Year 2022-23

Sr. No.	Day & Date	Theory	Practical
01	Friday 06/01/2023	3.30 to 4.30 pm	
02	Friday 13/01/2023	Knowing Computer 3.30 to 4.30 pm Operating Computer	
03	Saturday 14/01/2023	3.30 to 4.30 pm Operating Computer	
04	Friday 20/01/2023		3.30 to 5.30 pm
05	Saturday 21/01/2023	3.30 to 4.30 pm Word Processing	
06	Friday 27/01/2023		3.30 to 5.30 pm
07	Saturday 28/01/2023	3.30 to 4.30 pm Using Spread Sheet	
08	Friday 03/02/2023		3.30 to 5.30 pm
09	Saturday 04/02/2023	3.30 to 5.30 pm Internet	
10	Friday 10/02/2023		3.30 to 5.30 pm
11	Saturday 11/02/2023	3.30 to 4.30 pm Communications and Collaboration	×
12	Friday 17/02/2023		3.30 to 5.30 pm
13	Saturday 18/02/2023	3.30 to 4.30 pm Presentation Practice	
14	Friday 24/02/2023	3.30 to5.00 pm : Practice	

(Dr. A. B. Bhorde)

Sr. 10 9 8 6 S 1 4 ω N Suble Proja Ajinath Alfors thurnerson Rasicar Bharti Bhadke Dipali Veer Vaishney Bhogyshai kesh Bhatane Kule Vaishnau Vaishnavi Ani Nivedita Jaconnati Vailshnavi Joshi Sonskuti Namdeo Ghule Dongaze Sudhakar Sable Name of the Student Rejendra Ashok Den TOS) A.Yumaa e N.W.Camile (orody 12-Paiq. B Sable Createret 61 Rasica B A.Huntro Road St. V. NJ:Com (Bancellar) g. Sable EF. Cox C (2) Imkiu Jan -2023 And the second (a) core A-Hump Ranaka Why Chulk 14/1 Ð Saple Ð Brosticom R HIMPIS Read Anti-Reporter 2011 Sapp 1. N. Chulls **ATTENDANCE** (Academic Year 2022-23) A Humpra ghter the second Cospec (trable) 1. Broatt 1 In Com - ALLE 211 Ø And Way A-Hunpar Andre J.N. Chu ξį. **H** 112 P Brother k. Humeror Oto Home Manue 1 grange Budalt AND 182 R A: Humedon The second 1-N Chu Sable B Sheett 2/2 **W**osi 100. 202 A.Yumer AN AN Broster , Nichmile 10hout 412 table toble E oV A. Munacia 9 Surger Sector 1 N. Chulk Bhaton R 10/2 (OROJIC' AND WEST table Hunder IN Chu 图 ヨマ A YUNG TO Grand Harry BRCS141 1-N-Chull 512 Foult (Diana) Kat A.XINMP2001 1 Strath Day Reput J-III GAISK ter partie 210 B The second Stor And (C) ICON Hesumy H Thional dauble 212 R BNG BRCKILLONY Strath 125. Nenatare 1. W Gmule table A. MUNKOVO 000 24/2123 R Antri

Shri Tilok Jain Dnyan Prasarak Mandal's Shri Anand College Pathardi Dist.Ahmednagar (MS) 414102 CERTIFICATE COURSE IN COMPUTER LITERACY ATTENDANCE (Academic Vear 2022-23)

(Dr. A. B. Bhorde) Course coordinator

Broke

20 Divate Prakasha Minde 25 24 22 17 23 21 19 Gratani krushnas 18 Walkhure Prairies Strug Strug 16 15 Howar Shirdes 14 Shirsat Omkar. Outsin alterial Onlanding Ser 13 12 kakade Dipak A Devadhe Granesh R. Devalues, Devalues Parteshi Wibhar me of Bade Invangenuar Jambe Dipti Dattatzav thodke vilad WaykarAnand Alwyke Alwake Alway Alwayk Plane Alwar Danado Harshalls Bush Brend Bread Bread Bread Bread Bread Bread Bread Bread Bread Wash Pratiksty Prade Brack Angel grade Brack Brack Brack Brack Kage AUBINEUR, OBINE BUR BURNE BURNE BURNE BURNE BURNE BURNE BURNE BURNE BURNE DIR Time Nic 113 Complete State 19th DIR ALL A 3.F Die sta Contral, fe Fe THE DIR 126 B Devadhely 1 de Contraction and (a) look Devolve to 196 SOIC THE Sie Aller - Canada K Derashery Derasher Berasher, Derasher, Derasher, Derasher Derasher Charles Charles Charles Charles Charles 15:24 te DAD Contract 1 Contraction At S THE THE DiB Ho and the Kis Statute -Pu PRucy Drug Dille Acie P () offe ter. (Asher) Tink Die Ne se A COMPANY The second THE THE Gag legt thegh floor that ALC ALC Alert test -DIP P A state Canada B Pers 48 Rey Rey Rey Dife \triangleright Alex anes Sheet Sheet Sheet Sheet Sheet E A Hoster Ann The me herewither a Devod hard Devod here Devod he GI.R Wieslad Hurstal (3 day 12) (3 dayshal) Westary AIC AL PE And Solver! ARus U.R A HANN A-S Contraction of the second AND CHE the AUE THE Ka \geq P and the second Po 6000 June . Sint Sing P (ITA) LA LA they bear Plans R Coloret-1 Orenette 開 to Phun E (Insterne DIP

(Dr. A B. Bhender therede