



6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

List of the Documents attached

- 1. Constitution of the Institute*
- 2. UGC Regulation 2018*
- 3. Maharashtra Public University Act -2016*
- 4. University of Poona Statute*
- 5. Code of the conduct*

1. Draft Plan

Annexure A

- 1. Name of the organization** :- Shri Tilok Jain Dnyan Prasarak Mandal,
Pathardi. Dist. Ahmednagar
- 2. Office of the Society** :- Shri Tilok Jain Dnyan Prasarak Mandal,
Pathardi ,Nagar Road ,A/p. Pathardi
Dist. Ahmednagar
Pin Code No. 414102
- 3. Organization Registration No.** :- Public Trust Register No. 6.2
(Ahmednagar) 21/10/1953
- 4. The jurisdiction of the Society** :- The jurisdiction of the Society will be in
the State of Maharashtra especially in
Ahmednagar District.

5. Aims and Objectives of the Institute :-

1. To start and operate schools and colleges for imparting primary, secondary and college education.
2. To set up suitable institutes for imparting technical ,vocational education and to make suitable arrangements for its operation.
3. To make proper arrangements for imparting physical and ethical, vocational education.
4. To make suitable arrangements for the teaching of Prakrit and ardhmagadhi languages.
5. Creating ideal citizens for all round social development and progress.
6. To make the students virtuous, righteous, socially useful and patriotic
7. To introduce students to Jain philosophy and other Indian philosophies and create ideal students in that regard.
8. To run hostels and dormitories for poor, destitute, helpless students for free or on a nominal basis for their meals and studies or with government grants. To run and manage ashram schools.
9. To establish institutions according to the strength of the institution for the purpose of imparting life-sustaining education to the students and for their holistic development.
10. To make students independent , self reliant , run & arrange Technical high school workshops, meeting presses, vocational courses like typing, computer classes etc.

11. To make the best arrangements necessary for the fulfillment of the objectives outlined above and the reasons for operating in accordance with the law.

6. Income of the Institute:-

And the immovable property of this organization is as shown in Appendix A and B attached to it. All the earnings that will be obtained through legal and valid means will be considered as the income of this institute.

7. Property Rights and Receipts: -

Present trustees or the newly appointed trustees ,until they remain as trustees , will look after all the income , gainings and the income to be gained in future of the whole institute . And all the transactions will be done in accordance with the authority given in this scheme and as per provisions of the scheme .

8. Members of the Society:-

a) There is no requirement that the members of the Society should be appointed or not in this regard but the scope of work of the Society is based on the aims and objectives of the Society and the following proportion of members are generally Indian Jain men or women who have completed 18 years of age. However, such a person must be eligible under the provisions of the Indian Contract Act 1872.

Classification of Members : -

- 1. Patron: -** The person who donates Rs. 21000 / - at a time to the organization will be a patron of the organization.
- 2. Lifetime Member -** A person who pays Rs. 11000 / - to become a member of the Society and is approved by the Board of Trust will be considered a Lifetime Member.
- 3. General Member: -** The person who pays Rs. 250 / - per annum to become a member of the society will remain as a member of the society for that year.

1. The person wishing to become a member should apply to the president of the society in the prescribed form
2. Every person who wants to become a life member , a patron or general member has obligatory to pay Rs. 100 /- along with the form as an entry fee .
3. The application will be decided by the Board of Trustees. There will be no dispute about the right of the Board of Trustees to grant or deny membership. Until the scheme is approved, all the persons whose names are registered in the register as life members, patrons and general members will be considered as members of this organization and the next members will be made after the approval of the scheme.

However, the general members will be protected from the current year i.e. 1/4/2003.

Membership of the year has to be paid.

9. Cancellation of membership:

A member who has died or who has resigned or who has gone bankrupt or who has been sentenced for more than six months for moral crimes, who has received physical and mental disability or who has acted against the interests of the institute, The Board of Trustees reserves the right to terminate his membership.

10. General Meeting:

The meeting of all body members is considered as a general meeting .

General Meetings:

1. The general meeting of the organization must be held once a year.
2. The notice of the general meeting should be sent to all the members in person or under certificate of postage, 15 days before the meeting.
3. The date , place and time of the meeting should be included in the notice. An agenda should be attached with the notice.
4. Taking permission of the chairman , the secretary will call a meeting.
5. The Chairman of the Board of Trustees shall be the Chairman of the General Meeting.
6. The meeting shall be conducted by the Chairman, in his absence by the Vice-Chairman or in the absence of both , the Board of Trustees will decide a tentative Chairman for that particular meeting to hold the meeting
7. Meeting quorum (1/3 of members) will remain for the members. If the meeting is adjourned due to lack of quorum, the meeting will be held again in half an hour, and decisions taken will be mandatory for all members.

11. Activities of the general meeting:

1. To read and maintain the report and news of the previous meeting.
2. Approval of last year's number and branch accounts and audit report.
3. Approving next year's budget .
4. Appointment of Auditor for Audit BAR.
5. To suggest plans for raising funds for the development of the organization.
6. Deciding the general policy of the organization .
7. To recommend to the Board of Trustees to make legal policy changes in the organization's plan.

12. Board of Trustees:

1. The Board of Trustees shall consist of a minimum of five and a maximum of eleven members.
2. The first board of trustees of the organization will be permanent from this scheme. Provided that the office bearers will be selected from the Board of Trustees every five years.
3. The first board of trustees of the organization remained as follows.
 1. Mr. Champalalji Chandanmalji Gandhi Vice President
 2. Mr. Rameshlalji Chadmalji Gandhi Secretary
 3. Mr. Vijaykumarji Suvalalji Chhajed Treasurer
 4. Mr. Adv. Vasantlalji Mohanlalji Mutha Trustee
 5. Mr. Suresh Chandraji Chunilalji Kotecha Trustee
 6. Mr. Navalmalji Sardarmalji Pungaliya Trustee
 7. Mr. Dilipji Mansukhlalji Gandhi Trustee
 8. Mr. Satishlalji Chandamalji Gugale Trustee
 9. Mr. Sureshlalji Suganchandji Kucheria - Trustee

4. Incumbents:-

The Board of Trustees of the organization should select the following proportion of office bearers in the first meeting.

- | | | |
|---------------------------------|---|---|
| A) Chairman | - | 1 |
| B) Vice Chairman | - | 1 |
| C) Treasurer | - | 1 |
| D) Secretary / Chitnis / Sachiv | - | 1 |
| E) Joint Secretary | - | 1 |

13. Meetings of the Board of Trustees:-

1. Meetings of the Board of Trustees should be held at least four times a year with an interval of three months.
2. In consultation with the Chairman of the Board of Trustees, the Secretary of the Board of Trustees shall address the meeting of the Board of Trustees .
3. The notice of the general meeting should be sent to all the members in person or under certificate of postage, 15 days before the meeting.
4. The notice should include the date, place and time and the program sheet should be attached to the notice.

5. The meeting shall be conducted by the Chairman, in his absence the Vice-Chairman or in the absence of both, the Board of Trustees will decide a tentative Chairman for that particular meeting to hold the meeting.
6. Meeting quorum is of 1/3 members of all. If the meeting is adjourned due to lack of quorum, the members will convene again at the same place in half an hour and the decisions taken at such meeting will be binding on all the members.
7. All decisions in the meeting will be taken as per majority of votes. Casting vote will remain right of the chairman of the meeting if majority problems occurs.
8. If needed additional meeting can be held.
9. For any emergency task it is possible to hold a circular meeting.

14. Functions and powers of the Board of Trustees:

1. The Board of Trustees will be of Shri Tilok Jain Dnyan Prasarak Mandal and of all office bearers of branches governed by the institute / mandal.
2. The immovable property and funds of the organization will remain under the control of the Board of Trustees.
3. According to the registered trust deed, the Board of Trustees will be responsible for conducting the work of the organization as per the plan.
4. To disseminate knowledge as per the objective of the organization, to start and operate primary and secondary schools, colleges, hostels, etc., and to suspend or close them if necessary.
5. To monitor and guide the ongoing and new work of the organization for its purpose.
6. To manage real estate for the purpose of the organization, buying real estate and getting rewards, acceptance as a donation, The Board of Trustees will have the right to make room for the work and interests of the organization.
7. The Board of Trustees will have the power to purchase the land, construct the building, spend for the construction of the building, protect and repair it, and spend for it.
8. To allow the government to charge the real estate owned by the organization and to enter into other agreements for the fulfillment of purpose of the organization.
9. Purchase, sale, mortgage, lease and exchange and similar transactions in the name of the organization for the purpose of the interest of the organization. Acceptance of any real estate gift in the name of the organization and acceptance of loan and assistance from the government for the proper documentation of the property of the organization and receipt of the agreement.

10. Accepting donations, rewards, grants, term deposits and taking loans for the operation of the organization.
11. Managing the funds and amount of the organization, keeping bank deposits and spending for the work of the organization. Giving authority to deal in bank, giving authority to sign.
12. Allowing branches, schools, hostels, etc. to spend. Approve the expenses incurred.
13. To appoint servants for the work of Shri Tilok Jain Dnyan Prasarak Mandal, to determine their service rules and to do appropriate work and decision accordingly
14. The Board of Trustees shall have the power to appoint the headmaster of the school, to appoint the principal of the college, to grant leave and to take any decision in this regard.
15. Appointment of Trustees on Committees required as per Government Rules on colleges, schools, primary schools, technical schools, hostels, ashram schools etc.
16. To represent the organization where necessary in terms of law.
17. To implement such resolution if the trustees agree to it by a majority as recommended by the General Assembly.
18. To appoint sub-committees in specific circumstances.
19. The Board of Trustees shall have the power to take action on the immovable property and funds of the organization.
20. If it deems it necessary to appoint a local committee in the branch of the organization, the Board of Trustees shall have the right to appoint them .
21. The members of the local committee shall be appointed by the Board of Trustees. The Board of Trustees will decide the tenure of the committee, its powers etc. while appointing the committee.
22. The Board of Trustees will appoint on the advisory board ,the benefactors of the organization and the persons who are receiving valuable advice and guidance for the work of the organization.
23. Apart from this, the Board of Trustees will have to take appropriate action in the interest of the organization.
24. Appointing an Executive Board for recommendation with the objective of assisting the work of the organization.
25. Disqualifying the trustee as per the provision in column no. 15 and appointing a new trustee in his place.
26. Determining the membership fee.

15. Disqualification of a trustee / death:

A member who has died or who has resigned or who has gone bankrupt or who has been sentenced for more than six months for moral crimes, who has received physical and mental disability or who has acted against the interests of the institute, The Board of Trustees reserves the right to terminate his membership.

16. Appointment of Trustees:

As per the provisions of Column No. 15, the Board of Trustees shall have the right to appoint the trustees on the vacancies. When appointing trustees to this vacancy, the members of the executive board should be given priority.

17. Powers and functions of the President:

1. To supervise the functioning of the institutions and branches as per the resolution of the Annual General Meeting and the Board of Trustees.
2. To take care of the immovable property and funds of the organization and to make appropriate arrangements accordingly.
3. Purchase and sale of immovable property as per the permission of the Board of Trustees for the benefit and purpose of the organization. Giving and receiving rent, exchange, mortgage, lease and similar transactions in the name of the organization. Accepting a real estate gift in the name of the organization, accepting it as well as obtaining loans and assistance from the government for the proper documentation of the property of the organization.
4. To take appropriate action in case of improper transactions taking place anywhere in the branches of the organization.
5. Trying to get help, donations for the progress of the organization.
6. To accept the chairmanship of Board of Trustees and all general meetings.
7. To look after the work of the organization as per the provisions of the trust deed and scheme as well as all the general meetings and the resolution of the trust board.

18. Powers and functions of the Vice-Chairman:

1. To accept the chairmanship of the meeting of the Board of Trustees when the Chairman is not present.
2. To assist the President in his work.

19. Powers and functions of the Treasurer:

1. To monitor the expenses of the organization and the branches of the organization.
2. Submission of Accounts to the Board of Trustees and General Meetings.
3. To keep an account in the bank of the board and the organization run by the board. The Treasurer along with the Secretary will have the right to conduct all the

functions and transactions of the banking and it will be the collective responsibility of both. Money orders, funds, other funds and grants will be accepted by the Secretary.

20. Powers and functions of the Secretary:

1. To oversee the functioning of the Board and its branches as per the resolution of the Board of Trustees General Meeting.
2. Management of immovable and movable property and funds of the organization.
3. Trying to get donations and help to the organization.
4. To look after the financial and governmental arrangements of the Board / School / College technical branches and to take decisions for them as per the rules of the government.
5. To represent all the branches of the board, office, government and educational department in the university, including primary schools, schools, colleges, technical institutes, hostels, hostels, ashram schools, etc., and to provide appropriate correspondence to those concerned.
6. To convene meetings of the Board of Trustees and General Meetings and to report to them.
7. Request for information leaflets from all branches of the organization. To keep accounts and take proper care of them.
8. To audit the accounts of the Board and all its branches and to take appropriate action in case of any impropriety.
9. Purchase, sale, mortgage, lease, replacement and similar transactions as per the permission of the Board of Trustees .In the name of the organization If the organization is given a real estate prize, to accept it, to get a loan from the government, to get a grant, and to make the appropriate agreements or documents for it.
10. To make short term appointments and payments of seasonal staff in boards, schools, colleges, hostels, technical colleges, hostels, ashram schools.
11. Transfer of principals, deputy principals, supervisors and all other staff working in the branches of schools, colleges, technical institutes, hostels, ashram schools, etc. for administrative reasons and as per convenience.
12. To keep up-to-date register of members of general meeting.
13. To audit the accounts of the organization and to get the permission of the Board of Trustees.
14. To represent the organization in the right place .
15. The Treasurer and the Secretary will have the right to keep the accounts in the

bank in the name of the branches like ashram school, backward hostels, jain hostel , colleges , technicals , mandal , schools. Money orders and other grants received by the organization will be accepted by the Secretary .

16. To supervise the work of principals, headmasters and all staff in all branches.
17. There are no provisions in the scheme but in the interest of the organization, the Secretary shall have the power to take the initiative and work in the necessary matters.
18. The Secretary will have the power to inquire into the grievances of the employees in the branches and take action as per the rules.

21. Functions of Joint Secretary:

1. To assist him in the work of Secretary.

22. Income Management:

1. Real Estate will be repaired from time to time and will be kept in good condition and insured.
2. They will make proper arrangements for investment in movable, goods, money and will definitely provide insurance for it.

23. Cash investment:-

1. It is binding on the Board of Trustees that in any scheduled bank, as defined in the Reserve Bank of India Act, 1934, all funds ,not provided for the expenses of the organization ,shall be deposited in a postal savings bank, in a co-operative bank approved by the State Government or invested in government bonds. As well as on the amount invested or deposited as expected on or after the date of enactment of the said Act, whichever interest ,dividend will be received or accrued. At the end of the repayment period of the amount of interest or dividend or the amount received or deposited as deposit, the money can be invested in any other way to the Board of Trustees and is to be invested accordingly. Cash is to be invested as per the provisions of Section 35 of the Public Trust Act, 1950.

24. Financial transactions of the organization:

1. To deposit the amount without any delay in the name of the account of the institute in any nationalized banks , scheduled banks or co-operative banks.
2. Bank account transactions are to be signed by both the Treasurer and the Secretary.

25. Financial year of the society:

As per the policy of the government, the financial year of the society starts on 1st April and ends on 31st March of the following year.

26. Reports of the meeting will be kept in one or two fixed books.

27) Member Register:

1. The register of all the members of the society is to be written in a fixed book.

28) Legal action:

1. Whenever legal action can be taken against the organization or if legal action is taken against the organization, it has to be resolved and a lawyer has to be appointed. The cost of legal action has to be borne by the organization.

29) Changes in the scheme:

1. If necessary, changes in the provisions of the scheme should be put before the general meeting for discussion, their recommendations should be considered by the Board of Trustees and an amendment should be submitted to the Deputy Commissioner & Charity Assistant Commissioner in the interest of the appropriate body for approval.

30) Executive Board:

1. To make recommendations on the work of the board of the Trustees; the trustees will elect the executive board members who should be from donors and trust. It consists 21 members. The executive board will be elected after five years in the annual general meeting.

2. The Executive Board shall meet at least twice (2) times in a year.

3. The Chairman of the Executive Board shall be the Secretary of the Society and shall convene a meeting of the Executive Board.

31. Disqualification : -

A member of the executive board who has died or who has resigned or who has a gone bankrupt or who has been sentenced to more than six months for a moral offense or who has received physical and mental disabilities will be disqualified from being a member of the executive board. The Board of Trustees will have the right to cancel the membership of the Executive Board without giving a reason.

32. Functions of the Executive Board:

1. To make appropriate suggestions to the Board of Trustees in the interest of the organization.

2. To provide all possible assistance to the Board of Trustees for the upliftment of the organization by providing appropriate assistance in the service with a view to enhance the name and reputation of the organization in all places.

3. To recommend to the Board of Trustees the policy direction for education and its promotion.

4. To recommend to the Board of Trustees to set up a new organization as per the objectives of the organization.

5. To implement the policies and plans decided by the Board of Trustees.

6. To submit the draft plan to the Board of Trustees for consideration with a view to the development of the organization and it will be declared by the secretary. This Board will continue to assist the trustees.

7. Finding donors for the development of the organization.

8. To suggest various reforms to the Board of Trustees for the educational development of the organization. The Board of Trustees reserves the right to appoint members to serve on the Executive Board. Due to the divine blessing of Acharya Bhagwant Param Pujja 1008 Shri Anandrishiji Maharaj Sab , the institution is on the way of progress so if any problem arises while implementing scheme , the guidance of his disciples should be taken. The plan has been prepared keeping in view the trust deed prepared on 25/10/1935 as written on page no. 1 to 16. And it is read and it is right.

Date-27-99-2007


Treasurer
Shri Dnyan Prasarak
Mandal, Pathardi (Ahmednagar)


Secretary
Shri Tilok Jain Dnyan Prasarak
Mandal, Pathardi (Ahmednagar)

UNIVERSITY GRANTS COMMISSION
New Delhi-110002, The __ February, 2018

**DRAFT UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF
TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND
MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION 2018**

No. _____ -In exercise of the powers conferred under clause (e) and (g) of sub-section(I) of Section 26 of University Grants Commission Act, 1956 (3 of 1956), and in pursuance of the MHRD _____ read with Ministry of Finance(Department of Expenditure) O.M.No. _____ and in terms of the MHRD Notification MHRD letters No. 1-7/2015-U.II(1) dated 02.11.2017 and its Corrigendum No. 1-7/2015-U.II(2) dated 08.11.2017 and in supersession of the UGC Regulations On Minimum Qualifications For Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures For The Maintenance Of Standards In Higher Education 2010, issued by University Grants Commission vide Regulations No. _____ dated ____, 2018 together with all amendments made therein from time to time, the University Grants Commission hereby frames the following Regulations, namely:-

1. Short title, application and commencement:
 - 1.1 These Regulations may be called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.
 - 1.2 They shall apply to every University established or incorporated by or under a Central Act, Provincial Act or a State Act, every Institution including a Constituent or an affiliated College recognized by the Commission, in consultation with the University concerned under Clause (i) of Section 2 of the University Grants Commission Act, 1956 and every Institution deemed to be a University under Section 3 of the said Act.
 - 1.3 They shall come into force from the date of notification.
2. The Minimum Qualifications for appointment and other service conditions of University and College teachers Librarians and Directors of Physical Education and Sports as a measure for the maintenance of standards in higher education, shall be as provided in the Annexure to these Regulations.
3. Consequences of failure of the Universities to comply with the recommendations of the Commission, as provision of Section 14 of the University Grants Commission Act, 1956:

If any University Grants affiliation in respect of any course of study to any college referred to in sub-section(5) of Section 12-A in contravention of the provisions of the sub-section, or fails within a reasonable time to comply with any recommendations made by the Commission under Section 12 or Section 13, or contravenes the provision of any rule made under clause (f) of sub-section (2) of Section 25 or of any regulations made under clause (e) or clause(f) of clause (g) of Sub-Section(I) of Section 26, the Commission after taking into consideration the cause, if any, shown by the University for such failure or contravention, may withhold from the university the grants proposed to be made out of the fund of the Commission.

DRAFT UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018

These Regulations are issued for minimum qualifications for appointment and other service conditions of University and College Teachers, Librarians, Directors of Physical Education and Sports for the maintenance of standards in higher education and revision of pay scales.

1.0 COVERAGE

1.1 For teachers in Faculties for which Statutory Professional Councils/Bodies exist like Indian Council for Agricultural Research, Ministry of Health and Family Welfare and Ministry of AYUSH, National Council of Teacher Education, All India Council for Technical Education, Rehabilitation Council of India, etc., the norms and regulations stipulated by the concerned Statutory Professional Councils/Bodies, if any, shall apply for the purposes of direct recruitment with the following proviso:

- i. The UGC Regulations shall be applicable for direct appointment of Teachers, in case the concerned Statutory Professional Councils/Bodies have not laid down the norms so far with the condition that in such cases, the norms of the Statutory Professional Councils//Bodies shall be applicable from the date they are notified by the concerned Councils/Bodies.
- ii. In the subjects in which NET/SET/SLET is conducted by UGC/CSIR or any other body accredited by UGC, NET/SET/SLET shall be an additional requirement for appointment to the post of Assistant Professor and equivalent positions as per Clause 3.3.

1.2 The Universities/State Governments shall modify or amend the relevant Act/Statutes of the Universities concerned within 6 months of adoption of these Regulations.

2.0 PAY SCALES, PAY FIXATION FORMULA AND AGE OF SUPERANNUATION, ETC.

2.1 The revised scales of pay and other service conditions including age of superannuation in central universities and other institutions maintained and/or funded by the University Grants Commission (UGC), shall be strictly in accordance with the decision of the Central Government, Ministry of Human Resource Development (Department of Education), as contained in **Appendix-I and II**.

2.2 The pay scale shall, in the Central Universities and other institutions maintained and/or funded by the UGC, be fixed in accordance with the pay "fixation formula" approved by the Ministry of Human Resource Development (MHRD), as contained in **Appendix-I and II**.

- 2.3** The pay fixation formula for teachers shall apply for other positions in the Library and Physical Education and Sports cadres in the Central Universities and Colleges thereunder and Institutions Deemed to be Universities whose maintenance expenditure is met by the UGC.
- I.** The revised scales of pay and age of superannuation as provided in Clause 2.1.0above, may also be extended to Universities, colleges and other higher educational institutions coming under the purview of the State Legislature and maintained by the State Governments, subject to the implementation of the scheme as a composite one in adherence of the terms and conditions laid down in the MHRD notifications as provided in the MHRD letters No. 1-7/2015-U.II(1) dated 02.11.2017 and its Corrigendum No. 1-7/2015-U.II(2) dated 08.11.2017 with all conditions specified by the UGC in these Regulations and other Guidelines as contained in Appendix I and II.
- II.** Subject to the availability of vacant positions and fitness, teachers such as Assistant Professor, Associate Professor, Professor and Senior Professor only, may be re-employed on contract appointment beyond the age of superannuation, as applicable to the concerned University, college and Institution, up to the age of seventy years.
- Provided* further that all such re-employment shall be strictly in accordance with the guidelines prescribed by the UGC, from time to time.
- III.** All other aspects which are not covered in these Regulations, on applicability, financial assistance, date of implementation of revised pay and allowances and payment of arrears, etc. shall be as laid down in the MHRD Notifications letter No.1-7/2015-U.II(1) dated 02.11.2017 and its Corrigendum MHRD letter F.No. 1-7/2015-U.II(2) dated 08.11.2017 provided as Appendix-I and II of these Regulations.

3.0 RECRUITMENT AND QUALIFICATIONS

- 3.1** The direct recruitment to the posts of Assistant Professors, Associate Professors and Professors in the Universities and Colleges and Senior Professor in the Universities shall be on the basis of merit through all India advertisement and selections by the duly constituted Selection Committees as per the provisions made under these Regulations. These provisions shall be incorporated under the Statutes/Ordinances of the concerned university. The composition of such committees shall be as prescribed in these Regulations.
- 3.2** The minimum qualifications required for the post of Assistant Professors, Associate Professors, Professors, Senior Professors, Principals, Assistant Librarians, Deputy Librarians, Librarians, Assistant Directors of Physical Education and Sports, Deputy Directors of Physical Education and Sports and Directors of Physical Education and Sports, shall be as prescribed by the UGC in these Regulations.
- 3.3**
- I.** The National Eligibility Test (NET), or an accredited test (State Level Eligibility Test SET/SLET) shall remain the minimum eligibility for appointment of Assistant Professor and equivalent positions wherever provided in these regulations. Further, SLET/SET

shall be valid as the minimum eligibility for direct recruitment to Universities/Colleges/Institutions under the control of the respective state only.

- i. *Provided* further, that candidates, who have been awarded Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2009 or University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2016 and their subsequent amendments from time to time as the case may be, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions.
- ii. *Provided* further that, the award of degree to candidates registered for the M.Phil / Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree. All such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-
 - a) Ph.D. degree of the candidate awarded in regular mode only;
 - b) Evaluation of the Ph.D. thesis by at least two external examiners;
 - c) An open Ph.D. viva voce of the candidate had been conducted;
 - d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
 - e) Candidate has made at least two presentations in conference/seminars, based on his/her Ph.D work.

(a) to (e) as above are to be certified by the Registrar/ Dean (Academic Affairs).

- II. NET/SLET/SET shall not be required for such disciplines for which NET/SLET/SET is not conducted.

3.4 A minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) shall be required at the Master's level for direct recruitment of teachers at any level.

- I. A relaxation of 5% shall be provided at the graduate and master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard Hearing; (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness)/Other Backward Classes (OBC)(Non-creamy Layer) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.

- 3.5. A relaxation of 5% shall be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19 September, 1991.
- 3.6 Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered valid at the Master's level.
- 3.7 The Ph.D. Degree shall be a mandatory qualification for the appointment and promotion to the post of Professors.
- 3.8 The Ph.D. Degree shall be a mandatory qualification for appointment and promotion to the post of Associate Professors.
The Ph.D. Degree shall be a mandatory qualification for promotion to the post of Assistant Professor (Selection Grade/Academic Level 12) in Universities. The Ph.D. Degree shall be a mandatory qualification for direct recruitment to the post of Assistant Professor in Universities with effect from 01.07.2021. For promotion to the post of Assistant Professor (Selection Grade/Academic Level 12) in Colleges, the Ph. D. shall be a mandatory qualification if the date of eligibility falls on or after 01.07.2021.
- 3.9 The period of time taken by candidates to acquire M.Phil. and/or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave shall be counted as teaching experience for the purpose of direct recruitment/ promotion. The period of leave taken for pursuing Research Degree i.e. for acquiring Ph.D. degree shall not be counted as teaching experience for the purpose of direct recruitment/ promotion.

4.0 DIRECT RECRUITMENT

4.1 For Disciplines of Arts, Commerce, Humanities, Education, Law, Social Sciences, Sciences, Languages, Library Science, Journalism and Mass Communication.

I. Assistant Professor:

Eligibility :

A.

- i) Master's degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in a relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.
Provided further, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-

laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions :-

- a) Ph.D. degree of the candidate awarded in regular mode only;
- b) Evaluation of the Ph.D. thesis by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
- e) Candidate has made at least two presentations in conference/seminars, based on his/her Ph.D work.

(a) to (e) as above are to be certified by the Registrar/ Dean (Academic Affairs).

- iii) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

OR

- B.** Ph.D degree from a university/institution with a ranking in top 500 in the World University ranking (at any time) by Quacquarelli Symonds (QS), the Times Higher Education (THE) and Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: Academic score as prescribed in Appendix III, Table 3 A for Universities and 3 B for Colleges, shall be considered for short-listing of the candidates for interview only and the selections shall be based on performance in the interview.

II. Associate Professor:

Eligibility:

- i. Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer reviewed/UGC listed journals and a total research score of Seventy Five (75) as per the criteria given in Appendix III, Table 2.

- iv. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.

III. Professor:

Eligibility:

A.

- (i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 research publications in the peer reviewed/ UGC listed journals and a total research score of 120 as per the criteria given in Appendix III, Table 2.
- (ii) A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and/or research experience at equivalent level at the University/National level institutions/industries with evidence of having successfully guided doctoral candidate.
- (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.

OR

- B.** An outstanding professional with Ph.D. in relevant/allied/applied disciplines from academics/research institutions/industries, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline to be substantiated with documentary evidence.

IV. Senior Professor in Universities

- i) The appointment to the post of Senior Professor shall be through direct recruitment.
- ii) Up to 10 percent of the existing sanctioned strength of Professors in the university shall be appointed as Senior Professor in the universities.

Eligibility:

- i) An eminent scholar with good track record of high quality publications in the reputed journals, significant research contribution to the discipline and engaged in research supervision.
- ii) A minimum of ten years of teaching/research experience as Professor or an equivalent grade in the University/College/National level institute.
- iii) Selection shall be based on academic achievements, favourable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience.
- iv) The selection shall be based on ten best publications in the Peer reviewed/UGC listed journals and award of minimum two Ph.D degrees under his/her supervision during last 10 years and interaction with a Selection Committee constituted as per UGC Regulations.

V. College Principal (Professor's Grade)

A. Eligibility:

- i. Ph.D. degree

- ii. Professor/Associate Professor with a total service/ experience of fifteen years of teaching/research/ administration in Universities, Colleges and other institutions of higher education.
- iii) A minimum of 120 Research Score as per Appendix III, Table 2.

B. Tenure

College Principal shall be appointed for a period of five years initially extendable for another term of five years on the basis of performance assessment by a similar Selection Committee process which shall take into account an External Peer Review Committee assessment, constituted as per these regulations.

VI. Vice Principal

An existing senior faculty member shall be designated as Vice-Principal by the Governing Body of the College on the recommendation of the Principal for a period not exceeding the tenure of the Principal, who can be assigned specific activities, in addition to existing responsibilities. During the absence of the Principal for any reason, the Vice Principal shall exercise the powers of Principal.

4.2. MUSIC, PERFORMING ARTS, VISUAL ARTS AND OTHER TRADITIONAL INDIAN ART FORMS LIKE SCULPTURE, ETC.

I. ASSISTANT PROFESSOR:

A.

- i) Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/Foreign University.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.
Provided further, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-
 - a) Ph.D. degree of the candidate awarded in regular mode only;
 - b) Evaluation of the Ph.D. thesis by at least two external examiners;
 - c) Open Ph.D. viva voce of the candidate had been conducted;
 - d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;

- e) Candidate has made at least two presentations in conference/seminars, based on his/her Ph.D work.
(a) to (e) as above are to be certified by the Registrar/ Dean (Academic Affairs).

- v) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

OR

- B.** A traditional and a professional artist with highly commendable professional achievement in the concerned subject having Bachelor degree, who should have:
 - (a) Studied under noted/reputed traditional Masters/Artists
 - (b) 'A' grade artist of AIR/Doordarshan; and
 - (c) Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in said discipline.

II. ASSOCIATE PROFESSOR:

A.

- i) Good academic record with doctoral degree, with performing ability of high professional standard.
- ii) Eight years of experience of teaching at the University, College level and/or research in University/national level institutions equal to that of Assistant Professor in Universities/Colleges.
- iii) Has made significant contributions to the knowledge in the subject concerned, as evidenced by quality of publications.
- iv) Contribution to educational innovation such as designing of new courses, curricula and/or outstanding performing achievement in the field of specialization.

OR

- B.** A traditional and a professional artist with highly commendable professional achievement in the concerned subject having Masters degree, who should be or have:
 - a) 'A' grade artist of AIR/Doordarshan;
 - b) Eight years of outstanding performing achievements in the field of specialization;
 - c) Experience in designing of new courses and /or curricula;
 - d) Participation in National Seminars/Conferences/Concerts in reputed institutions; and
 - e) Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

III. PROFESSOR:

A.

- i) An eminent scholar with a doctoral degree actively engaged in research with ten years of experience in teaching in University/College and/or research at the University/National level institutions with a minimum of 6 research publications in the peer reviewed/UGC listed journals and a total research score of 120 as per Appendix III, Table 2.
- ii) Contribution to educational innovations such as designing of new curriculum and/or outstanding performing achievement in the field of specialization.

OR

- B.** A traditional and a professional artist with highly commendable professional achievement in the concerned subject having Masters degree, who should be or have:
- 'A' grade artist of AIR/Doordarshan;
 - Ten years of outstanding performing achievements in the field of specialization;
 - Significant contributions in the field of specializations and ability to guide research;
 - Participation in National/International Seminars/Conferences/ Workshops/Concerts and/or recipient of National/International Awards/Fellowships; and
 - Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

4.3 DRAMA DISCIPLINE:

I. ASSISTANT PROFESSOR:

A.

- Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/Foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.
Provided further, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions :-
 - Ph.D. degree of the candidate awarded in regular mode only;
 - Evaluation of the Ph.D. thesis by at least two external examiners;
 - Open Ph.D. viva voce of the candidate had been conducted;
 - Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
 - Candidate has made at least two presentations in conference/seminars, based on his/her Ph.D work.

(a) to (e) as above are to be certified by the Registrar/ Dean (Academic Affairs).
- NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

OR

- B.** A traditional and a professional artist with highly commendable professional achievement in the concerned subject, who should be or have:

- a) A professional artist with Bachelor degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) from National School of Drama or any other such approved Institution in India or abroad;
- b) Five years of regular acclaimed performance at regional/ national/ international stage with evidence; and
- c) Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

II. ASSOCIATE PROFESSOR:

A.

- i) Good academic record with doctoral degree with performing ability of high professional standard as recommended by an expert committee constituted by the University concerned for the said purpose.
- ii) Eight years of experiences of teaching in a University / College and/ or research in University/national level institutions equal to that of Assistant Professor in Universities/Colleges.
- iii) Has made significant contributions to the knowledge in the subject concerned, as evidenced by quality of publications.
- iv) Contributions to educational innovation such as designing new courses and/ or curricula and/ or outstanding performing achievements in the field of specializations.

OR

- B.** A traditional and a professional artist with highly commendable professional achievement in the concerned subject having Masters degree, who should have:
 - a. A recognized artist of Stage/ Radio/TV;
 - b. Eight years of outstanding performing achievements in the field of specialization;
 - c. Experience in designing of new courses and /or curricula;
 - d. Participation in Seminars/Conferences in reputed institutions; and
 - e. Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

III. PROFESSOR:

A.

- i) An eminent scholar with a doctoral degree actively engaged in research with ten years of experience in teaching and /or research at the University/National level institutions including experience of guiding research in doctoral level, with outstanding performing achievement in the field of specialization with a minimum of 6 research publications in the peer reviewed/ UGC listed journals and a total research score of 120 as per Appendix III, Table 2.
- ii) Contribution to educational innovations such as designing of new curriculum and/ or outstanding performing achievement in the field of specialization.

OR

- B.** A traditional and a professional artist with highly commendable professional achievement in the concerned subject having Masters degree, who should have:
 - a. Ten years of outstanding performing achievements in the field of specialization;

- b. Has made significant contributions in the field of specializations and has the ability to guide research;
- c. Participation in National/International Seminars/Conferences/ Workshops and/ or recipient of National/International Awards/ Fellowships; and
- d. Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

4.4 VISUAL (FINE) ARTS DISCIPLINE

I. ASSISTANT PROFESSOR:

A.

- i) Master's degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/Foreign University.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Provided further, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions :-

- a) Ph.D. degree of the candidate awarded in regular mode only;
- b) Evaluation of the Ph.D. thesis by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
- e) Candidate has made at least two presentations in conference/seminars, based on his/her Ph.D work.

(a) to (e) as above are to be certified by the Registrar/ Dean (Academic Affairs).

- iii) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

OR

- B.** A Professional artist with highly commendable professional achievement in the concerned subject, who should have:

- a. Bachelor degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Visual (Fine) arts discipline from the recognized Institution of India/Abroad;
- b. Five years of experience of holding regular regional/National exhibitions/Workshops with evidence; and

- c. Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

II. ASSOCIATE PROFESSOR:

A.

- i) Good academic record with doctoral degree, with performing ability of high professional standard.
- ii) Eight years of experience of teaching in a University / College and/ or research in University / national level institutions equal to that of Assistant Professor in Universities/Colleges.
- iii) Has made significant contributions to the knowledge in the subject concerned as evidenced by quality of publications.
- iv) Contributions to educational innovation such as: designing new courses and/ or curricula and/or outstanding performing achievements in the field of specializations.

OR

- B.** A Professional artist with highly commendable professional achievement in the concerned subject having Masters degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed), who should be or have:
 - a. A recognized artist of his/her own discipline;
 - b. Eight years of outstanding performing achievements in the field of specialization;
 - c. Experience in designing of new courses and /or curricula;
 - d. Participation in Seminars/Conferences in reputed institutions; and
 - e. Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

III. PROFESSOR:

A.

- i) An eminent scholar with a doctoral degree actively engaged in research with ten years of experience in teaching and /or research at the University/National level institutions including experience of guiding research at doctoral level, with outstanding performing achievement in the field of specialization, a minimum of 6 research publications in the peer reviewed/ UGC listed journals and a total research score of 120 as per Appendix III, Table 2.
- ii) Contribution to educational innovations such as designing of new curriculum and/ or outstanding performing achievement in the field of specialization.

OR

- B.** A Professional artist with highly commendable professional achievement in the concerned subject having Masters degree, who should have:
 - a. Ten years of experience of holding regular regional/national exhibition/workshops with evidence;
 - b. Significant contributions in the field of specialization and ability to guide research;
 - c. Participation in National/International Seminars/Conferences/ Workshops and/or recipient of National/International Awards/ Fellowships; and
 - d. Ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

4.5 YOGA DISCIPLINE

I. ASSISTANT PROFESSOR:

- A. Good academic record with at least 55% marks (or an in a point scale wherever grading system is followed) at the Master's degree level (Yoga), in the relevant subject or an equivalent degree from an Indian/Foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Or

- B. 55% marks in Master degree(Yoga)+Ph.D. in Yoga in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Or

- C. Master degree in any discipline with 55% of marks +Ph.D. in Yoga*in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

*Note: Considering the paucity of teachers in the newly emerging field of Yoga this alternative has been provided and will be valid only for five years from the date of notification of these regulations

II. ASSOCIATE PROFESSOR

- i. Good academic record with a Ph.D. degree in concerned /allied/relevant disciplines.
- ii. A Master's degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/ or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institutions/Industry with evidence of published work and a minimum of 7 publications as books and/or research/policy papers in the peer reviewed/UGC listed journals and a total research score of Seventy Five (75) as per the criteria given in Appendix III, Table 2.
- iv. Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching learning process.

III. PROFESSOR

- A.
- i. An eminent scholar with Ph. D. qualifications(s) in the concerned/allied/relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/ or research/policy papers in the peer reviewed/UGC listed journals and a total research score of 120 as per the criteria given in Appendix III, Table 2.
 - ii. A minimum of ten years of teaching experience in University/College and/or experience in research at the University/National level Institution/Industries, with evidence of having successfully guided doctoral candidate.

- iii. Contribution to educational innovation, design of new curricula and technology mediated teaching learning process.

Or

- B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline to be substantiated by credentials.

4.6 QUALIFICATIONS, EXPERIENCE AND OTHER ELIGIBILITY REQUIREMENTS FOR APPOINTMENT OF OCCUPATIONAL THERAPY TEACHERS

I. ASSISTANT PROFESSOR:

Bachelor Degree in Occupational Therapy (B.O.T./B. Th.O./B.O.Th.), Masters in Occupational Therapy (M.O.Th/M.Th.O./ M.Sc. O.T/M.OT.) with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) from a recognized University

II. ASSOCIATE PROFESSOR:

- i) Master in Occupational Therapy (M.O.T./M.O.Th./M.Sc. O.T.) with eight years experience as Assistant Professor.
- ii) Desirable: Higher Qualification like Ph. D. in any discipline of occupational therapy recognized by the UGC and published work of high standard in peer reviewed/UGC listed journals.

III. PROFESSOR:

- i) Masters in Occupational Therapy (M.O.T. / M.O.Th./M.Th.O./M.Sc. O.T.) with Ten years of total experience in Occupational Therapy.
- ii) Desirable: Higher Qualification like Ph. D. in any discipline of occupational therapy recognized by the UGC and published work of high standard in peer reviewed/UGC listed journals.

IV. PRINCIPAL / DIRECTOR / DEAN:

Masters in Occupational Therapy (M.O.T./M.Th.O./M.Oth./M.Sc. O.T.) with fifteen years experience, which shall include five years experience as Professor (Occupational Therapy).

- i) Senior-most Professor shall be Principal / Director / Dean.
- ii) Desirable: Higher qualification like Ph. D. in any discipline of occupational therapy recognized by the UGC and published work of high standard in peer reviewed /UGC listed journals.

4.7 QUALIFICATIONS, EXPERIENCE AND OTHER ELIGIBILITY REQUIREMENTS FOR APPOINTMENT OF PHYSIOTHERAPY TEACHERS

I. ASSISTANT PROFESSOR: Bachelor Degree in Physiotherapy (B.P/T./B. Th./P./B.P.Th.), Masters in Physiotherapy (M./P.Th/M.Th.P./M.Sc. P.T/M.PT.) with at least 55% marks (or an

equivalent grade in a point scale wherever grading system is followed) from recognized University.

II. ASSOCIATE PROFESSOR:

- i) Master in Physiotherapy (M.P.T./M.P.Th./M.Th.P/M.Sc. P.T.) with eight years total experience as Assistant Professor.
- ii) Desirable: Higher Qualification like Ph. D. in any discipline of Physiotherapy recognized by U.G.C and published work of higher standard in peer reviewed /UGC listed journals.

III. PROFESSOR:

- i) Masters in Physiotherapy (M.P.T. / M.P.Th./M.Th.P./M.Sc. P.T.) with ten years total experience.
- ii) Desirable: Higher Qualification like Ph. D. in any discipline of Physiotherapy recognized by U.G.C and published work of high standard in peer reviewed/ UGC listed journals.

IV. PRINCIPAL / DIRECTOR / DEAN:

- i) Masters in Physiotherapy (M.P.T./M.Th.P./M.Pth./M.Sc. P.T.) with fifteen years total experience, including five years experience as Professor (Physiotherapy).
- ii) Senior-most Professor shall be the Principal / Director / Dean.
- iii) Desirable: Higher qualification like Ph. D. in any discipline of Physiotherapy recognized by the UGC and published work of high standard in peer reviewed / UGC listed journals.

4.8 MINIMUM QUALIFICATIONS FOR DIRECT RECRUITMENT TO THE POSTS OF UNIVESRITY ASSISTANT LIBRARIAN / COLLEGE LIBRARIAN,UNIVERSITY DEPUTY LIBRARIANAND LIBRARIAN

I. UNIVERSITY ASSISTANT LIBRARIAN / COLLEGE LIBRARIAN

1. A Master's Degree in Library Science / Information Science / Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Provided further, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-

- a) Ph.D. degree of the candidate awarded in regular mode only;

- b) Evaluation of the Ph.D. thesis by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
- e) Candidate has made at least two presentations in conference/seminars, based on his/her Ph.D work.

(a) to (e) as above are to be certified by the Registrar/ Dean (Academic Affairs).

3. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

II. UNIVERSITY DEPUTY LIBRARIAN

1. A Master's Degree in library science/information science/documentation with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.
2. Eight years experience as an Assistant University Librarian/College Librarian.
 - i. Evidence of innovative library services including integration of ICT in library.
 - ii. Ph.D. Degree in library science/ Information science / Documentation/Archives and manuscript keeping/computerization of library and a total research score of 75 as per the criteria given in Appendix III, Table 2.

III. UNIVERSITY LIBRARIAN

1. A Master's Degree in Library Science /Information Science/Documentation with at least 55% marks or an equivalent grade in a point scale wherever grading system is followed.
2. At least ten years as a Deputy Librarian in University Library or ten years of teaching as Associate Professor in Library Science in a University Department or fifteen years' experience as a College Librarian.
3. Evidence of innovative library services including integration of ICT in library.
4. Ph.D. Degree in library science/information science / documentation/archives and manuscript-keeping and a total research score of 120 as per the criteria given in Appendix III, Table 2.

4.9 MINIMUM QUALIFICATIONS FOR THE POSTS OF ASSISTANT DIRECTORS OF PHYSICAL EDUCATION AND SPORTS, DEPUTY DIRECTOR OF PHYSICAL EDUCATION AND SPORTS AND DIRECTOR OF PHYSICAL EDUCATION AND SPORTS (DPES)

I. University Assistant Director of Physical Education and Sports / College Director of Physical Education and Sports

A.

- i. Master's Degree with 55% marks in Physical Education and Sports or Physical Education or Sports Science (or an equivalent grade in a point scale wherever grading system is followed)
- ii. Record of having represented the university / college at the inter-university /inter-collegiate competitions or the State and/ or national championships.
- iii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in Physical Education or Physical Education and Sports or Sports Science in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Provided further, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-

- a) Ph.D. degree of the candidate awarded in regular mode only;
- b) Evaluation of the Ph.D. thesis by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
- e) Candidate has made at least two presentations in conference/seminars, based on his/her Ph.D work.

(a) to (e) as above are to be certified by the Registrar/ Dean (Academic Affairs).

- iv. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- v. Passed the physical fitness test conducted in accordance with these Regulations.

OR

B. An Asian game or commonwealth games medal winner who has a degree at least at Graduation level.

II. UNIVERSITY DEPUTY DIRECTOR OF PHYSICAL EDUCATION AND SPORTS

A.

- (i) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science and a total research score of 75 as per the criteria given in Appendix III, Table 2. Candidates from outside the university system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the university concerned.
- (ii) Eight years experience as University Assistant DPES/College DPES.
- (iii) Evidence of organizing competitions and conducting coaching camps of at least two weeks duration.
- (iv) Evidence of having produced good performance of teams/athletes for competitions like state / national / inter-university / combined university, etc.
- (v) Passed the physical fitness test in accordance with these Regulations.

OR

B. An Olympic games/ world cup/ world Championship medal winner who has degree at least at Graduation Level.

III. UNIVERSITY DIRECTOR OF PHYSICAL EDUCATION AND SPORTS

- (i) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science and a total research score of 120 as per the criteria given in Appendix III, Table 2.
- (ii) Experience of at least ten years in Physical Education and Sports as University Deputy/College DPES (Academic Level 13A) or fifteen years as University Assistant DPES/College DPES (Selection Grade) or teaching for ten years in Physical Education and Sports or Sports Science.
- (iii) Evidence of organizing competitions and conducting coaching camps of at least two weeks' duration.
- (iv) Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc.

IV. Physical Fitness Test Norms

- (a) Subject to the provisions of these regulations, all candidates who are required to undertake the physical fitness test are required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.
- (b) On the production of such certificate mentioned in sub-clause (a) above, the candidate would be required to undertake the physical fitness test in accordance with the following norms:

NORMS FOR MEN
12 MINUTES RUN/WALK TEST

Upto 30 Years	Upto 40 Years	Upto 45 Years	Upto 50 Years
1800 metres	1500 metres	1200 metres	800 metres

NORMS FOR WOMEN			
8 MINUTES RUN/WALK TEST			
Upto 30 Years	Upto 40 Years	Upto 45 Years	Upto 50 Years
1000 metres	800 metres	600 metres	400 metres

5.0 SELECTION COMMITTEES AND GUIDELINESS ON SELECTION

PROCEDURES:

The UGC has evolved the following guidelines on: (a) Constitution of Selection Committees for selection of Assistant Professor, Associate Professor, Professor, Senior Professor, Assistant Librarian, Deputy Librarian, Librarian, Assistant Director of Physical Education and Sports, Deputy Director of Physical Education and Sports and Director of Physical Education and Sports; and (b) specified selection procedures for direct recruitment and Career Advancement Schemes for teachers and other academic staff in universities and colleges.

5.1 Selection Committee Composition

I. Assistant Professor in the University:

- (a) The Selection Committee for the post of Assistant Professor in the University shall have the following composition.
1. The Vice Chancellor shall be the Chairperson of the Selection Committee.
 2. An academician nominated by the Visitor/Chancellor, wherever applicable.
 3. Three experts in the concerned subject nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 4. Dean of the concerned Faculty, wherever applicable
 5. Head/Chairperson of the Department/School.
 6. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories to be nominated by the Vice Chancellor or Acting Vice Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the selection committee do not belong to that category.

- (b) At least four members, including two outside subject experts shall constitute the quorum.

II. Associate Professor in the University

- (a) The Selection Committee for the post of Associate Professor in the University shall have the following composition:
- i. Vice Chancellor to be the Chairperson of the Selection Committee.
 - ii. An academician who is the nominee of the Visitor/Chancellor, wherever applicable.
 - iii. Three experts in the concerned subject/field nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 - iv. Dean of the faculty, wherever applicable.
 - v. Head/Chairperson of the Department/School.
 - vi. An academician representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

- (b) At least four members, including two outside subject experts, shall constitute the quorum.

III. Professor in the University

The composition of the Selection Committee for the post of Professor in the University shall have the following composition:

- (a) The Selection Committee for the post of Associate Professor in the University shall have the following composition:
- i. Vice Chancellor to be the Chairperson of the Selection Committee.
 - ii. An academician who is the nominee of the Visitor/Chancellor, wherever applicable.
 - iii. Three experts in the concerned subject/field nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 - iv. Dean of the faculty, wherever applicable.
 - v. Head/Chairperson of the Department/School.
 - vi. An academician representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

- (b) At least four members, including two outside subject experts, shall constitute the quorum.

IV. Senior Professor

(a) The Selection Committee for the post of Senior Professor in the University shall have the following composition:

- i. Vice Chancellor to be the Chairperson of the Selection Committee.
- ii. An academician not below the rank of Senior Professor/Professor with minimum ten years experience who is the nominee of the Visitor/Chancellor, wherever applicable.
- iii. Three experts not below the rank of Senior Professor/Professor with minimum ten years experience in the concerned subject/field nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
- iv. Dean (not below the rank of Senior Professor/Professor with minimum ten years experience) of the faculty, wherever applicable.
- v. Head/Chairperson (not below the rank of Senior Professor/Professor with minimum ten years experience) or Senior most Professor (not below the rank of Senior Professor/Professor with minimum ten years experience) of the Department/School.
- vi. An academician (not below the rank of Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

(b) At least four members, including two outside subject experts, shall constitute the quorum.

V. Assistant Professor in Colleges including Private Colleges:

(a) The Selection Committee for the post of Assistant Professor in Colleges including Private Colleges shall have the following composition:

- i. Chairperson of the Governing Body of the college or his/her nominee from among the members of the Governing body to be the Chairperson of the Selection Committee.
- ii. The Principal of the College.
- iii. Head of the Department of the concerned subject in the College.
- iv. Two nominees of the Vice Chancellor of the affiliating university of whom one should be a subject expert. In case of colleges notified/declared as minority educational institutions, two nominees of the Chairperson of the college from out of a panel of five names, preferably from minority communities, recommended by the Vice Chancellor of the affiliating university from the list of experts suggested by the relevant statutory body of the college, of whom one should be a subject expert.
- v. Two subject-experts not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel of five

names recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the university concerned. In case of colleges notified/declared as minority educational Institutions, two subject experts not connected with the University to be nominated by the Chairperson of the Governing Body of the College out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the College.

- vi. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.
- (b) To constitute the quorum for the meeting, five of which at least two must be from out of the three subject-experts shall be present.
 - (c) For all levels of teaching positions in Government colleges, the State Public Services Commissions / Teacher Recruitment Boards must invite three subject experts for which the concerned University, be involved in the selection process by the State Public Service Commission.
 - (d) For all levels of teaching positions in Constituent college(s) of a university, the selection committee norms shall be similar to that of the posts of departments of the university.

VI. Associate Professor in Colleges including Private Colleges

- (a) The Selection Committee for the post of Associate Professor in Colleges including Private Colleges shall have the following composition:
 - i. The Chairperson of the Governing Body or his or her nominee, from among the members of the Governing body to be the Chairperson of the Selection Committee.
 - ii. The Principal of the College.
 - iii. The Head of the Department of the concerned subject from the college.
 - iv. Two University representatives nominated by the Vice Chancellor, one of whom will be the Dean of College Development Council or equivalent position in the University, and the other must be expert in the concerned subject. In case of Colleges notified/declared as minority educational institutions, two nominees of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice-Chancellor of the affiliating university from the list of experts suggested by the relevant statutory body of the college of whom one should be a subject expert.
 - v. Two subject-experts not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the university concerned. In case of colleges

notified/declared as minority educational Institutions, two subject experts not connected with the University to be nominated by the Chairperson of the Governing Body of the College out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the College.

- vi. An academician representing SC/ST/OBC/ Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.
- (b) The quorum for the meeting should be five of which at least two must be from out of the three subject-experts

VII.College Principal

A. Selection Committee

- (a) The Selection Committee for the post of College Principal shall have the following composition:
- i. Chairperson of the Governing Body as Chairperson.
 - ii. Two members of the Governing Body of the college to be nominated by the Chairperson of whom one shall be an expert in academic administration.
 - iii. Two nominees of the Vice Chancellor who shall be Higher Education experts out of which at least one shall be a person not connected in any manner with the affiliating University. In case of Colleges notified/declared as minority educational institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice-Chancellor of the affiliating university of whom one should be a subject expert.
 - iv. Three experts consisting of the Principal of a College, a Professor and an accomplished educationist not below the rank of a Professor (to be nominated by the Governing Body of the college out of a panel of six experts approved by the relevant statutory body of the university concerned).
 - v. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.
- (b) At least five members, including two experts, should constitute the quorum.
- (c) All the selection procedures of the selection committee shall be completed on the day/last day of the selection committee meeting itself, wherein, minutes are recorded along with the scoring Performa and recommendation made on the basis of merit with the list of selected and waitlisted candidates/Panel of names in order of merit, duly signed by all members of the selection committee.
- (d) The term of appointment of the college principal shall be FIVE years with eligibility for reappointment for one more term only after a similar Selection Committee process which shall take into account an External Peer Review Committee assessment.

B. External Peer Review Committee

The External Peer Review Committee for the post of College Principal shall have the following composition:

- i. Nominee of the Vice Chancellor of the affiliating University.
- ii. Nominee of the Chairman, University Grants Commission.

The nominees shall be nominated from the Principals of the Colleges with Excellence/College with Potential With Excellence/Autonomous Colleges/NAAC 'A+' accredited Colleges.

Note: It is clarified that the MHRD notification as provided in the MHRD letters No. 1-7/2015-U.II(1) dated 02.11.2017 (Appendix I) mentions of two grades for the post of Principal, however the regulation has merged the two grades and only Principal (Professor Grade) shall be applicable.

VIII. Selection Committees for the posts of Directors, Deputy Directors, Assistant Directors of Physical Education and Sports, Librarians, Deputy Librarians and Assistant Librarians shall be the same as that of Professor, Associate Professor and Assistant Professor respectively, except that the concerned expert in Physical Education and Sports or Sports Administration or Library, practicing Librarian/Physical Director, as the case may be, shall be associated with the Selection Committee as one of the subject experts.

IX. The "Screening cum Evaluation Committee" for CAS promotion of Assistant Professors/equivalent cadres in Librarians/Physical Education and Sports from one level to the other higher level shall consist of:

A. For University teachers:

- a. The Vice Chancellor as the Chairperson of the Selection Committee;
- b. The Dean of the concerned Faculty;
- c. The Head of the Department /Chairperson of the School; and
- d. One subject expert in the concerned subject nominated by the Vice Chancellor from the University panel of experts.

B. For College teachers:

- a. The Principal of the college;
- b. Head of the concerned department from the college;
- c. Two subject experts in the concerned subject nominated by the Vice Chancellor from the university panel of experts;

Note: The quorum for these committees in both categories mentioned above shall be three including the one subject expert/ university nominee need to be present.

5.2. The Screening cum Evaluation Committee on verification/evaluation of grades secured by the candidate through the Assessment Criteria and Methodology Performa designed

by the respective university based on these Regulations and as per the minimum requirement specified:

(a) In Appendix III, Tables 1 to 3 for each of the cadre of Assistant Professor;

(b) In Appendix III, Tables 4 for each of the cadre of Librarians; and

(c) In Appendix III, Tables 5 for each of the cadre of Physical Education and Sports shall recommend to the Syndicate/ Executive Council /Board of Management of the University/College about the suitability for the promotion of the candidate(s) under CAS for implementation.

- 5.3** The selection process, shall be completed on the day/last day of the selection committee meeting, wherein the minutes are recorded and recommendation made on the basis of the performance of the interview are duly signed by all members of the selection committee.

6.0 SELECTION PROCEDURES:

- I.** The overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on weightages given to the performance of the candidate in different relevant dimensions and his/her performance on a grading system Performa, based on the Appendix III, Tables 1, 2, 3 A, 3 B, 4 and 5.

In order to make the system more credible, universities may assess the ability for teaching and/or research aptitude through a seminar or lecture in a classroom situation or discussion on the capacity to use latest technology in teaching and research at the interview stage. These procedures can be followed for both direct recruitment and CAS promotions wherever selection committees are prescribed in these Regulations.

- II.** The Universities shall adopt these Regulations for selection committees and selection procedures through their respective statutory bodies incorporating Appendix III, Table 1, 2, 3 A, 3 B, 4 and 5 at the institutional level for University Departments and their Constituent colleges/ affiliated colleges (Government/Government-aided/Autonomous/Private Colleges) to be followed transparently in all the selection processes. The universities may devise their own self-assessment cum performance appraisal forms for teachers in strict adherence to the Appendix III, Table 1, 2, 3 A, 3 B, 4 and 5 prescribed in these Regulations.
- III.** In all the Selection Committees of direct recruitment of teachers and other academic staff in universities and colleges provided herein, an academician representing Scheduled Caste/Scheduled Tribe/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant and if any of the members of the selection committee do not belong to that category, shall be nominated by the Vice Chancellor or Acting Vice Chancellor of the University, and in case of a College Vice Chancellor or Acting Vice Chancellor of the University to which the college is affiliated to. The academician, so nominated for this purpose, shall be one level above the cadre level of the applicant, and such nominee shall ensure that the norms of the Central Government or concerned State Government, in relation to the categories mentioned above, are strictly followed during the selection process.

- IV. The process of selection of Professor shall involve inviting the bio-data with duly filled Performa developed by the respective universities based on the Assessment Criteria and Methodology guidelines set out in these Regulations in Appendix III, Table 1 and 2 and reprints of all significant publications of the candidates.

Provided that such publications submitted by the candidate shall have been published during the qualifying period.

Provided further that such publications shall be provided to the subject experts for assessment before the interview and the evaluation of the publications by the experts shall be factored into the weightage while finalizing the outcome of selection.

- V. In the case of selection of faculty members who are from outside the academic stream and are considered under Clause 4.1 (III.B), 4.2 (I.B, II.B, III.B), 4.3 (I.B, II.B, III.B), 4.4 (I.B, II.B, III.B) and 4.5 (III.B) of these regulations, the universities' statutory bodies must lay down clear and transparent criteria and procedures so that only outstanding professionals who can contribute substantially to the university knowledge system are selected in any discipline as per the requirements including those laid down in these regulations.

- VI. In the selection process for posts involving different nature of responsibilities in certain disciplines/areas, such as Music and Fine Arts, Visual arts and Performing arts, Physical Education and Sports and Library, greater emphasis may be laid on the nature of deliverables indicated against each of the posts in these Regulations which need to be taken up by the concerned institution while developing Performa for both direct recruitment and CAS promotions.

- VII. The Internal Quality Assurance Cell (IQAC) shall be established in all Universities/Colleges as per the UGC/ National Assessment Accreditation Council (NAAC) guidelines with the Vice Chancellor, as Chairperson (in the case of Universities), and Principal, as Chairperson (in case of Colleges). The IQAC shall act as the documentation and record-keeping Cell for the institution including assistance in the development of Assessment Criteria and Methodology Performa based on these Regulations. The IQAC may also introduce, wherever feasible, the student feedback system as per the NAAC guidelines on institutional parameters without incorporating the component of students' assessment of individual teachers in the Assessment Criteria and Methodology Performa.

- A. The Assessment of the performance of College and University teachers for CAS promotion is based on the following criteria:

- i. **Teaching-Learning and Evaluation:** Commitment to teaching based on observable indicators such as being regular to class, punctuality to class, remedial teaching and clarifying doubts within and outside the class hours, counselling and mentoring, additional teaching to support the college/university as and when the

need arises, etc. Examination and evaluation activities like attending to examination supervision duties, question papers setting for university/college examinations, participation in evaluation of examination answer scripts, conducting examinations for internal assessment as per schedule to be announced by the institution at the beginning of each Academic Session and returning and discussing the answers in the class.

- ii. **Personal Development Related to Teaching and Research Activities:** Attending orientation/refresher/methodology courses, development of e-contents and MOOC's, organizing seminar/ conference/ workshop / presentation of papers and chairing of sessions/guiding and carrying out research projects and publishing the research output in national and international journals etc.
- iii. **Administrative Support and Participation in Students' Co- and Extra-curricular Activities.**

B. Assessment Procedure

The following **three-step** process is recommended for carrying out assessment for promotion under CAS at all levels:

Step 1: The college/university teachers shall submit to college/university an annual self-appraisal report in a prescribed Performa to be designed based on the Tables 1 to 5 of Appendix III. The report should be submitted at the end of every academic year, within the stipulated time. The teacher will provide documentary evidence for the claims made in the annual self-appraisal report, which is to be verified by the HOD/Teacher- in-charge etc. The submission should be through the Head of the Department (HOD)/teacher-in-charge.

Step 2: After completion of the required years of experience for promotion under CAS and fulfilment of other requirements indicated below, the teacher shall submit an application for promotion under CAS.

Step 3: A CAS Promotion shall be granted as mentioned in the clauses 6.4 of these regulations.

6.1 While the Assessment Criteria and Methodology:

(a) Tables 1 to 3 of Appendix III are applicable to the selection of Assistant Professors/ Associate Professors/ Professors/Senior Professor in Universities and Colleges;

(b) Table 4 of Appendix III is applicable to Assistant Librarians/ Deputy Librarians and Librarians for both direct recruitment as well as Career Advancement Promotions, the minimum requirement of Assessment Criteria and Methodology to each of the cadres shall vary from those for university teachers and for UG/PG College Teachers, as given in these Tables of Appendix III; and

(c) Table 5 of Appendix III are applicable to Assistant Directors/ Deputy Directors/ Directors of Physical Education and Sports.

- 6.2** The minimum norms of Selection Committees and Selection Procedures as well as Assessment Criteria and Methodology requirements for the above cadres, either through direct recruitment or through Career Advancement Schemes Regulations, shall be as per these regulations.
- 6.3** The criteria for promotions under Career Advancement Scheme as given in these regulations shall be effective prospectively from the date of notification of these regulations. However, to avoid hardship to the faculty members who have already qualified or are likely to qualify shortly under existing regulations, a choice may be given to the faculty members to opt for being considered for promotions under existing regulations itself. This option can be exercised only within two years from the date of notification of these regulations.
- I.** A teacher who wishes to be considered for promotion under CAS may submit in writing to the university/college, with three months in advance of the due date, that he/she fulfils all qualifications under CAS and submit to the university/college the Assessment Criteria and Methodology Performa as evolved by the concerned university duly supported by all credentials as per the Assessment Criteria and Methodology guidelines set out in these Regulations. In order to avoid delays in holding Selection Committee meetings in various positions under CAS, the University/College should immediately initiate the process of screening/selection, and shall complete the process within six months from the date of application. Further, in order to avoid any hardships, candidates who fulfill all other criteria mentioned in these Regulations, as on and till the date on which these regulations is notified, can be considered for promotion from the date, on or after Date, on which they fulfill these eligibility conditions, provided as mentioned above.
 - II.** The Selection Committee specifications as delineated in Clauses 5.1 to 5.3 are applicable to all direct recruitments of Faculty Positions and Career Advancement promotions of Assistant Professor to Associate Professor and to that of Associate Professor to Professor.
 - III.** CAS promotions from a lower grade to a higher grade of Assistant Professor shall be conducted by a "Screening cum Evaluation Committee" adhering to the criteria laid outas in the Tables 1, 2 and 3of Appendix III.
 - IV.** CAS promotions being a personal promotion to the incumbent teacher holding a substantive sanctioned post, on superannuation of the individual incumbent, the said post shall revert back to its original cadre.
 - V.** The incumbent teacher must be on the role and active service of the Universities/Colleges on the date of consideration by the Selection Committee for /CAS Promotion.
 - VI.** Candidates shall offer themselves for assessment for promotion, if they fulfill the minimum grading indicated in the appropriate Assessment Criteria and Methodology system tables by submitting an application and the required Assessment Criteria and

Methodology Performa. They can do so three months before the due date if they consider themselves eligible. Candidates who do not consider themselves eligible can also apply at a later date. In any event, the university concerned shall send a general circular twice a year calling for applications for CAS promotions from eligible candidates.

- i) If a candidate applies for promotion on completion of the minimum eligibility period and is successful, the date of promotion will be from that of minimum period of eligibility.
- ii) If, however, the candidate finds that he/she fulfills the CAS promotion criteria as defined in Table 1, 2, 4 and 5 of Appendix III at a later date and applies on that date and is successful, his/her promotion will be effected from that date of candidate fulfilling the eligibility criteria.
- iii) Candidate who does not succeed in the first assessment, then the candidate shall have to be re-assessed only after a minimum period of one year. When such a candidate succeeds in the eventual assessment, his/her promotion shall be deemed to be one year from the date of last rejection.

VII. Regarding the cases pending for promotions from one Academic Level/Grade Pay to another Academic Level/Grade Pay under Career Advancement Scheme of UGC Regulations On Minimum Qualifications For Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures For The Maintenance Of Standards In Higher Education 2010, the faculty members shall be given the option to be considered for the promotion from one Academic Level/Grade Pay to another Academic Level/Grade Pay as per the following:

- (a) The faculty members shall be considered for the promotion from one Academic Level/Grade Pay to another Academic Level/Grade Pay as per the Career Advancement Scheme of these regulations.

OR

- (b) The faculty members shall be considered for the promotion from one Academic Level/Grade Pay to another Academic Level/Grade Pay as per the Career Advancement Scheme of UGC Regulations On Minimum Qualifications for Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures for The Maintenance Of Standards In Higher Education 2010 with relaxation in the requirements of Academic Performance Indicators (API) based Performance Based Appraisal System (PBAS) upto 11th July, 2016 i.e. the date of issue of University Grants Commission (Minimum Qualifications for Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures for The Maintenance Of Standards In Higher Education) (4th Amendment), Regulations 2016. Thereafter the provisions for the promotion from one Academic Level/Grade Pay to another Academic Level/Grade Pay as per the Career Advancement Scheme of UGC Regulations On Minimum Qualifications for Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures for The

Maintenance Of Standards In Higher Education 2010 and its amendment University Grants Commission (Minimum Qualifications for Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures for The Maintenance Of Standards In Higher Education) (4th Amendment), Regulations 2016 shall be applicable.

6.4 STAGES OF PROMOTION UNDER CAREER ADVANCEMENT SCHEME OF INCUMBENT AND NEWLY APPOINTED ASSISTANT PROFESSORS/ ASSOCIATE PROFESSORS/PROFESSORS

- A.** Entry level Assistant Professors (Level 10) would be eligible for promotion under the Career Advancement Scheme (CAS) through two successive levels (Level 11 and Level 12), provided they are assessed to fulfill the eligibility and performance criteria as laid out in Clause 6.3. of these regulations.

B. Career Advancement Scheme (CAS) for Colleges teachers

I. Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)

Eligibility: Assistant Professors who have completed four years of service with Ph.D. or five years of service with M.Phil. / PG Degree in Professional Courses such as LLM, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./ PG Degree in Professional courses.

- i. Attended one Orientation course of 21 days duration on teaching methodology; and
- ii. Any one of the following: Completed Refresher / Research Methodology Course

OR

Any two of the following: Workshop, Syllabus Up Gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration,

OR

Taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC's course during the assessment period.

CAS Promotion Criteria: A teacher shall be promoted if

- i. The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three of the last four years of the assessment period as prescribed in Appendix III, **Table 1**, and
- ii. The promotion is recommended by the screening-cum evaluation committee.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Eligibility:

- 1) Assistant Professors who have completed five years of service in Academic Level 11.
- 2) Any two of the following in the last five years of Academic Level-11: Completed courses / programmes from among the categories of Refresher Courses/Research Methodology/

Workshops/Syllabus Up Gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes/ Syllabus Up Gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or taken MOOCs course in the relevant subject (with e-certification); or Contribution towards development of e-content in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

Note:The Ph.D. Degree shall be a mandatory qualification for promotion to the post of Assistant Professor (Selection Grade/Academic Level 12) in Colleges from 01.07.2020.

CAS Promotion Criteria: A teacher shall be promoted if

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Appendix III, Table 1) and
- ii) The promotion is recommended by the Screening cum evaluation committee.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

Eligibility:

- 1) Selection Grade Assistant Professor who have completed three years of service in that grade.
- 2) Ph.D. degree in concerned subject/allied/relevant discipline.
- 3) Any one of the following during last three years: completed one course / programme from among the categories of Refresher Courses/ Methodology Workshops/Syllabus Up Gradation Workshop/ Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or taken one MOOCs course (with e-certification); or contribution towards development of e-content in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

CAS Promotion Criteria: A teacher shall be promoted if

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as prescribed in Appendix III, **Table 1**, and
- ii) The promotion to the post of Associate Professor is recommended through selection committee constituted as per these Regulations.

IV. Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

Eligibility:

1. Associate Professors who have completed three years of service in that grade.
2. Ph.D. degree in concerned subject/allied/relevant discipline.
3. A minimum of 10 research publications in peer reviewed/ UGC listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix III, Table 2

CAS Promotion Criteria: A teacher shall be promoted if

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Appendix III, Table 1 and at least 110 research score as per Appendix III, Table 2.
- ii) The promotion to the post of Professor is recommended through selection committee as per these Regulations.

C. Career Advancement Scheme (CAS) for University teachers

I. Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)

Eligibility: Assistant Professors who have completed four years of service with Ph.D. or five years of service with M.Phil. / PG Degree in Professional Courses such as LLM, M.Tech, M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./ PG Degree in Professional courses and satisfy the following conditions:

- i) Attended one Orientation course of 21 days duration on teaching methodology;
- ii) Any one of the following: Completed Refresher/ Research Methodology Course/ Workshop/ Syllabus Up Gradation Workshop/ Training Teaching-Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC's course during the assessment period; and
- iii) One research publication during assessment period.

CAS Promotion Criteria: A teacher shall be promoted if

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three of the last four years of the assessment period (as prescribed in Appendix III, **Table 1**), and
- ii) The promotion is recommended by the screening-cum evaluation committee.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Eligibility:

- i) Senior Assistant Professors who have completed five years of service in that grade.
- ii) Ph.D Degree in the concerned subject/allied/relevant disciplines.
- iii) Any two of the following in the last five years of Academic Level-11: Completed course / programme from among the categories of Refresher Courses/Research Methodology/ Workshops/ Syllabus Up Gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, taken one MOOCs course in the relevant subject (with e-

certification); or contribution towards development of e-content in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

- iv) Three research publications in the peer reviewed journals/UGC listed journals during assessment period.

CAS Promotion Criteria: A teacher shall be promoted if

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Appendix III, Table 1) and
- ii) The promotion is recommended by the Screening cum evaluation committee.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

- 1) Selection Grade Assistant Professor who have completed three years of service in that grade.
- 2) Ph.D Degree in the concerned subject/allied/relevant disciplines
- 3) Any one of the following during last three years: completed one course / programme from among the categories of Refresher Courses/ Methodology Workshops/Syllabus Up Gradation Workshop/ Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or taken one MOOCs course (with e-certification);or contribution towards development of e-content in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.
- 4) A minimum of seven publications in the peer reviewed/ UGC listed journals out of which three research publications shall be published during the assessment period.

CAS Promotion Criteria: A teacher shall be promoted if

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as prescribed in Appendix III, Table 1 and a research score of at least 70 as per Appendix III, Table 2
- ii) The promotion to the post of Associate Professor is recommended through selection committee constituted as per these Regulations.

IV. Associate Professor (Academic Level 13A) to Professor(Academic Level 14)

Eligibility:

- 1) Associate Professors who have completed three years of service in that grade.
- 2) Ph.D degree in concerned subject/allied/relevant discipline
- 3) A minimum of ten research publications in the peer reviewed/ UGC listed journals out of which three research papers shall be published during the assessment period.
- 4) A minimum of 110 Research Score as per Appendix III, Table 2.

CAS Promotion Criteria: A teacher shall be promoted if

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Appendix III, Table 1 and at least 110 research score as per Appendix III, Table 2.
- ii) The promotion to the post of Professor is recommended through selection committee constituted as per these Regulations.

V. Professor(Academic Level 14) to Senior Professor(Academic Level 15)

Senior Professor shall also be through promotion under CAS. Promotion shall be based on academic achievement, favourable review from three eminent subject experts who are not less than the rank of a senior professor or a professor of at least ten years of experience. The selection shall be based on 10 best publications during last 10 years and interaction with a selection committee constituted as per these regulations.

Eligibility:

- i) Ten years as a Professor.
- ii) A minimum of ten publications in the peer reviewed / UGC listed journals and two Ph.D. successfully awarded under his/her supervision during this period.

D. Career Advancement Scheme (CAS) for Librarians

Note: The following provisions apply only to those personnel who are not involved in teaching of Library Science. Teachers in institutions where Library Science is a teaching department will be covered by the provisions given under sections 6.4 (II) and 6.4 (III), of these regulations for Colleges/Institutions and for Universities, respectively.

I. University Assistant Librarian (Academic level 10)/College Librarian (Academic level 10) to University Assistant (Senior Scale/Academic level 11)/ College Librarian (Senior Scale/Academic level 11):

Eligibility:

Assistant Librarian/ College Librarian who has completed four years of service with Ph.D. in Library Science/ Information Science/ Documentation Science or equivalent degree or five years of service with M.Phil., or six years of service for those without M.Phil./Ph.D.

- (i) Attended one Orientation course of 21 days duration and
- (ii) Training/Seminar/Workshop/Course on automation and digitalization, maintenance and other activities of at least 5 days as per Appendix III, Table 4.

CAS Promotion Criteria: An Assistant Librarian/College Librarian shall be promoted if:

- i) The Assistant Librarian/ College Librarian gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three of the last four years of the assessment period as prescribed in Appendix III, Table 4, and
- ii) The promotion is recommended by the screening cum evaluation committee.

II. University Assistant Librarian (Senior Scale/Academic level 11) College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/Academic level 12/ College Librarian (Selection Grade/Academic level 12)

Eligibility:

- 1) University Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) who has completed five years of service in that grade.
- 2) Any two of the following in the last five years: Training/Seminar/Workshop/Course on automation and digitalization, maintenance and other activities as per Appendix III, Table 4 of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or taken/developed one MOOCs course in the relevant subject (with e-certification), or library up-gradation course.

CAS Promotion Criteria: An individual shall be promoted if:

- i) The individual gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, as prescribed in Appendix III, Table 4 and
- ii) The promotion is recommended by screening cum evaluation committee.

III. University Assistant Librarian (Selection Grade/Academic level 12)/ College Librarian (Selection Grade/Academic level 12) to University Deputy Librarian (Academic Level 13A)/College Librarian (Academic Level 13A)

Eligibility:

- 1) University Assistant Librarian (Selection Grade/Academic Level 12)/College Librarian (Selection Grade/Academic Level 12) who has completed three years of service in that grade.
- 2) Any one of the following in the last three years: Training/Seminar/Workshop/Course on automation and digitalization, maintenance and other activities as per Appendix III, Table 4 of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or taken/developed one MOOCs course in the relevant subject (with e-certification), or library up-gradation course.

CAS Promotion Criteria: An individual shall be promoted if:

- i) The individual gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, as prescribed in Appendix III, Table 4 and
- ii) The promotion is recommended by a Selection Committee constituted as per these regulations based on the interview performance.

E. Career Advancement Scheme (CAS) for Directors of Physical Education and Sports

Note: The following provisions apply only to those personnel who are not involved in teaching physical education and sports. Teachers in institutions where Physical Education and Sports is a teaching department will be covered by the provisions

given under sections 6.4 (II) and 6.4 (III), of these regulations for Colleges/Institutions and for Universities, respectively.

I. Assistant Director of Physical Education and Sports (Academic Level 10)/College Director of Physical Education and Sports (Academic Level 10) to Assistant Director of Physical Education(Senior Scale/Academic Level 11) and Sports /Senior College Director of Physical Education and Sports(Senior Scale/Academic Level 11)

Eligibility:Assistant Director of Physical Education and Sports /College Director of Physical Education and Sports who has completed four years of service with Ph.D. in Physical Education or Physical Education & Sports or Sports Science or five years of service with M.Phil., or six years of service for those without M.Phil/Ph.D.

- i) Attended one Orientation course of 21 days duration and
- ii) Any one of the following: Completed Refresher / Research Methodology Course/ workshop, or/ training Teaching-Learning-Evaluation Technology Programmes/ Faculty Development Programmes of at least 5 days duration, or taken/developed one MOOCs course (with e-certification).

CAS Promotion Criteria: An individual shall be promoted if:

- i) The individual gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three of the last four years of the assessment period as prescribed in Appendix III, Table 5; and
- ii) The promotion is recommended by the screening cum evaluation committee.

II. Assistant Director of Physical Education and Sports(Senior Scale/Academic Level 11)/ College Director of Physical Education And Sports (Senior Scale/Academic Level 11) to University Assistant Director of Physical Education and Sports (Selection Grade/Academic Level 12) / College Director of Physical Education and Sports (Selection Grade/Academic Level 12)

Eligibility:

- 1) Assistant Director of Physical Education and Sports(Senior Scale/Academic Level 11) / College Director of Physical Education and Sports(Senior Scale/Academic Level 11) who has completed five years of service in that grade.
- 2) Any two of the following in the last five years: Completed one course / programme from among the categories of refresher courses, methodology workshops or Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, taken/developed one MOOCs course in the relevant subject (with e-certification).

CAS Promotion Criteria: An individual shall be promoted if

- i) The individual gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period as prescribed in Appendix III, Table 5 and
- ii) The promotion is recommended by the screening cum evaluation committee.

III. University Assistant Director of Physical Education and Sports (Selection Grade/Academic Level 12)/ College Director of Physical Education and Sports (Selection Grade/Academic Level 12) to University Deputy Director of Physical Education and Sports (Academic Level 13 A)/ College Director of Physical Education and Sports (Academic Level 13A)

Eligibility:

- 1) University Assistant Director of Physical Education and Sports (Selection Grade/Academic Level 12)/College Director of Physical Education and Sports (Selection Grade/Academic Level 12) who has completed three years of service
- 2) Any one of the following during last three years: completed one course / programme from among the categories of Refresher Courses, Methodology Workshop, or Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or taken / developed one MOOCs course in relevant subject (with e-certification).

CAS Promotion Criteria: An individual shall be promoted if

- i) If the individual gets 'satisfactory' or 'good' grade performance assessment reports of at least two of the last three years of the assessment period as prescribed in Appendix III, Table 5 and
- ii) The promotion is recommended by selection committee constituted as per these regulations based on the interview performance.

6.5. Discretionary award of advance increments for those who enter the profession as Associate Professors or Professors with higher merit, high number of research publications and experience at the appropriate level, shall be within the competence of the appropriate authority of the concerned University or recruiting institution based on the recommendations of selection committee(s) while negotiating with individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other merit-specific factors. Discretionary award of advance increments is not applicable to those entering the profession as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports and to those who are entitled for grant of advance increments for having acquired Ph. D., M. Phil., M.Tech., etc. However, those entering service as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports with post-doctoral teaching/research experience after Ph.D. and proven credentials may be eligible for

discretionary award of advanced increments to be decided and recorded by the selection committee in its minutes.

7.0 SELECTION OF PRO-VICE CHANCELLOR / VICE - CHANCELLOR OF UNIVERSITIES:

7.1 PRO-VICE-CHANCELLOR:

The Pro-Vice-Chancellor shall be a whole time Professor of the University and shall be appointed by the Executive Council on the recommendation of Vice-Chancellor.

- 7.2** The Pro-Vice-Chancellor shall hold office for a period, which is co-terminus with that of Vice-Chancellor. However, it shall be the prerogative of the Vice-Chancellor to recommend a new Pro-Vice-Chancellor to the Executive Council, during his tenure. These Regulations, for selection of Pro- Vice- Chancellor, shall be adopted by the concerned University through amendment of their Act/Statute.

7.3. VICE CHANCELLOR:

- i. Persons of the highest level of competence, integrity, morals and institutional commitment are to be appointed as Vice-Chancellors. The Vice-Chancellor to be appointed should be a distinguished academician, with a minimum of ten years of experience as Professor in a University system or ten years of experience in an equivalent position in a reputed research and / or academic administrative organization.
- ii. The selection of Vice-Chancellor should be through proper identification of a Panel of 3-5 names by a Search Committee through a public Notification or nomination or a talent search process or in combination. The members of the above Search Committee shall be persons of eminence in the sphere of higher education and shall not be connected in any manner with the University concerned or its colleges. While preparing the panel, the search committee must give proper weightage to academic excellence, exposure to the higher education system in the country and abroad, and adequate experience in academic and administrative governance to be given in writing along with the panel to be submitted to the Visitor/Chancellor. One member of the Search Committee shall be nominated by the Chairman, University Grants Commission, for selection of Vice Chancellors of State/Private Universities.
- iii. The Visitor/Chancellor shall appoint the Vice Chancellor out of the Panel of names recommended by the Search Committee.
- iv. The term of office of the Vice Chancellor shall form part of the service period of the incumbent concerned making him/her eligible for all service related benefits.

8.0 DUTY LEAVE, STUDY LEAVE, SABBATICAL LEAVE

8.1 DUTY LEAVE:

- i. Duty leave of the maximum of 30 days in an academic year may be granted for the following:
 - (a) Attending Orientation Programmes, Refresher Courses, Research Methodology Workshop, Faculty Induction Programmes, conferences, congresses, symposia and seminars on behalf of the university or with the permission of the university;

- (b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice Chancellor;
 - (c) Working in another Indian or foreign university, any other agency, institution or organization, when so deputed by the university;
 - (d) Participating in a delegation or working on a committee appointed by the Central Government, State Government, the UGC, a sister university or any other academic body; and
 - (e) For performing any other duty for the university.
- ii. The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion.
 - iii. The leave may be granted on full pay. Provided that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances.
 - iv. Duty leave may be combined with earned leave, half pay leave or extraordinary leave.
 - v. Duty leave should be given also for attending meetings in the UGC, DST, etc. where a teacher invited to share expertise with academic bodies, government or NGO.

8.2 STUDY LEAVE:

- i. The scheme of Study Leave provides an opportunity to avail of scholarships/fellowships awarded to the faculty who wish to acquire new knowledge and to improve analytical skills. When a teacher is awarded a scholarship or stipend (by whatever nomenclature used) for pursuing further studies leading to Ph.D./Post doctoral qualification or for undertaking research project in a higher education institution abroad, the amount of the scholarship/fellowship shall not be linked to the recipient's pay/salary paid to him/her by his /her parent institution. The awardee shall be paid salary for the entire duration of fellowship/scholarship, provided of course he/she does not take up any other remunerative jobs like teaching, in the host country.
- ii. A teacher on Study Leave shall not take up, during the period of that leave, any regular or part-time appointment under an organization in India or abroad. He/She may however be allowed to accept a fellowship or a research scholarship or an adhoc teaching and research assignment with honorarium or any other form of assistance, other than regular employment in an institution either in India or abroad, provided that the Executive Council/Syndicate of his/her parent institution may, if it so desires, sanction study leave on reduced pay and allowances to the extent of any receipt in this regard, in lieu of teaching etc., which may be determined by his/her employer.
- iii. Study leave shall be granted to entry-level appointees as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and

Sport/College DPE&S (other than as Associate Professor or Professor of a University/College/Institution, who is otherwise eligible for sabbatical leave) after a minimum of three years of continuous service, to pursue a special line of study or research directly related to his/her work in the University/College/Institution or to make a special study of the various aspects of University organization and methods of education giving full plan of work.

- iv. Study leave shall be granted by the Executive Council/Syndicate on the recommendation of the Head of the Department concerned. The leave shall not be granted for more than three years in one spell, save in very exceptional cases, in which the Executive Council/Syndicate is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the University/College/Institution.
- v. Study Leave shall not be granted to a teacher who is due to retire within five years of the date on which he/she is expected to return to duty after the expiry of study leave.
- vi. Study leave shall be granted not more than twice during one's career. However, under no circumstances, shall the maximum period of study leave admissible during the entire service exceed five years.
- vii. Study leave may be granted more than once provided that not less than five years have elapsed after the teacher/returned to duty on completion of earlier spell of Study leave. For subsequent spell of study leave, the teacher shall indicate the work done during the period of earlier leave as also give details of work to be done during the proposed spell of study leave.
- viii. No teacher who has been granted study leave shall be permitted to alter substantially the course of study or the programme of research without the permission of the Executive Council/Syndicate, in the event of the course of study falls short of study leave sanctioned, the teacher shall resume duty on the conclusion of the course of study unless the previous approval of the Executive Council/Syndicate to treat the period of short-fall as Extra-Ordinary leave has been obtained.
- ix. Subject to the maximum period of absence from duty on leave not exceeding three years, study leave may be combined with earned leave, half-pay-leave, extra-ordinary leave of vacation provided that the earned leave at the credit of the teacher shall be availed off at the discretion of the teacher. When study leave is taken in continuation of vacation, the period of study leave shall be deemed to begin to run on the expiry of the vacation. A teacher, who is selected to a higher post during study leave, shall be placed in that position and shall get the higher scale only after joining the post.
- x. The period of study leave shall count as service for the purposes of retirement benefits (pension/contributory provident fund), provided that the teacher rejoins the University/College/Institution on the expiry of his/her study leave, and serve for the period for which the Bond has been executed.

- xi. Study leave granted to a teacher shall be deemed to be cancelled in case it is not availed of within 12 months of its sanction, provided that where study leave granted has been so cancelled. The teacher may apply again for such leave.
- xii. A teacher availing herself/himself of study leave, shall undertake that she shall serve the University/College/Institution for a continuous period of at least three years to be calculated from the date of his/her resuming duty on expiry of the study leave.
- xiii. A teacher-
 - (a) who is unable to complete his/her studies within the period of study leave granted to him/her, or
 - (b) who fails to rejoin the services of the University on the expiry of his/her study leave, or
 - (c) who rejoins the service of the university but leaves the service without completing the prescribed period of service after rejoining the service, or
 - (d) who within the said period is dismissed or removed from the service by the University
 shall be liable to refund to the University/College/Institution, the amount of leave salary and allowances and other expenses, incurred on the teacher or paid to him/her or on his/her behalf in connection with the course of study.

EXPLANATION:

If a teacher asks for extension of study leave and is not granted the extension but does not rejoin duty on the expiry of the leave originally sanctioned, he/she shall be deemed to have failed to rejoin the service on the expiry of his/her leave for the purpose of recovery of dues under these guidelines.

Notwithstanding the above, the Executive Council/Syndicate may order that nothing in these guidelines shall apply to a teacher who, within three years of return to duty from study leave is permitted to retire from service on medical grounds, provided further that the Executive Council/Syndicate may, in any other exceptional case, waive or reduce, for reasons to be recorded the amount refundable by a teacher under these guidelines.

- xiv. After the leave has been sanctioned, the teacher shall, before availing himself/herself of the leave, execute a bond in favour of the University/College/Institution, binding himself/herself for the due fulfillment of the conditions laid down in para (x) to (xiii) above and give security of immovable property to the satisfaction of the Finance Officer/Treasurer or a fidelity bond of an insurance company or a guarantee by a scheduled bank or furnish security of two permanent teachers for the amount which might become refundable to the University/College/Institutions in accordance with para(x) to (xiii) above.
- xv. The teacher on study leave shall submit to the Registrar/Principal of his/her parent University/College/Institution six-monthly reports of progress in his/her studies from his/her supervisor or the Head of the institution. This report shall reach the Registrar/Principal within one month of the expiry of every six months of the study

- leave. If the report does not reach the Registrar/Principal within the specified time, the payment of leave salary may be deferred till the receipt of such report.
- xvi. The teacher on study leave shall submit a comprehensive report on the completion of the study leave period. A copy of the research document/monograph/academic paper produced during the period of study leave shall be put in the public domain, preferably on the website of the University/College/Institution.
 - xvii. With a view of enhancing knowledge and skills of faculty members, especially junior faculty, at the rank of Assistant Professor, the Heads of Universities/Colleges/Institutions and their subordinate Departments are enjoined to be generous in the award of study leave in the interest of faculty improvement, thereby impacting academic standards of Universities/Colleges/Institutions in the long run.

8.3 SABBATICAL LEAVE:

- i) Permanent, whole-time teachers of the university and colleges who have completed seven years of service as Reader/Associate Professor or Professor may be granted sabbatical leave to undertake study or research or other academic pursuit solely for the object of increasing their proficiency and usefulness to the university and higher education system. The duration of leave shall not exceed one year at a time and two years in the entire career of a teacher.
- ii) A teacher, who has availed himself/herself of study leave, would not be entitled to the sabbatical leave, until after the expiry of five years from the date of the teacher's return from previous study leave or any other kind of training programme of duration one year or more.
- iii) A teacher shall, during the period of sabbatical leave, be paid full pay and allowances (subject to the prescribed conditions being fulfilled) at the rates applicable to him/her immediately prior to his/her proceeding on sabbatical leave.
- iv) A teacher on sabbatical leave shall not take up, during the period of that leave, any regular appointment under another organization in India or abroad. He/she may, however, be allowed to accept a fellowship or a research scholarship or ad hoc teaching and research assignment with honorarium or any other form of assistance, other than regular employment in an institution of advanced studies, *provided* that in such cases the Executive Council/Syndicate may, if it so desires, sanction sabbatical leave on reduced pay and allowances.
- v) During the period of sabbatical leave, the teacher shall be allowed to draw the increment on the due date. The period of leave shall also count as service for purposes of pension/contributory provident fund, *provided* that the teacher rejoins the university on the expiry of his/her leave.

8.4 OTHER KINDS OF LEAVE RULES FOR PERMANENT TEACHERS OF THE UNIVERSITIES/ COLLEGES

- (a) The following kinds of leave would be admissible to permanent teachers:

- (i) Leave treated as duty, *viz.* Casual leave, Special casual leave, and Duty leave;
 - (ii) Leave earned by duty, *viz.* Earned leave, Half Pay leave, and Commuted leave;
 - (iii) Leave not earned by duty, *viz.* Extraordinary leave; and Leave not due;
 - (iv) Leave not debited to leave account –
 - (v) Leave for academic pursuits, *viz.* Study leave and Sabbatical leave/Academic leave;
 - (vi) Leave on grounds of health, *viz.* Maternity leave and Quarantine leave.
- (b) The Executive Council/Syndicate may grant, in exceptional cases, for the reasons to be recorded, any other kinds of leave, subject to such terms and conditions as it may deem fit to impose.

I. Casual Leave

- (i) Total casual leave granted to a teacher shall not exceed 8 days in an academic year.
- (ii) Casual leave cannot be combined with any other kind of leave except special casual leave. However, such casual leave may be combined with holidays including Sundays. Holidays or Sundays falling within the period of casual leave shall not be counted as casual leave.

II. Special Casual Leave

- (i) Special casual leave, not exceeding 10 days in an academic year, may be granted to a teacher:
 - (a) To conduct examination of a university/Public Service Commission/board of examination or other similar bodies/institutions; and
 - (b) To inspect academic institutions attached to a statutory board, etc.
- (ii) In computing the 10 days' leave admissible, the days of actual journey, if any, to and from the places where activities specified above, take place, will be excluded.
- (iii) In addition, special casual leave to the extent mentioned below, may also be granted;
 - (a) To undergo sterilization operation (vasectomy or salpingectomy) under family welfare programme. Leave in this case will be restricted to 6 working days; and
 - (b) To a female teacher who undergoes non-puerperal sterilization. Leave in this case will be restricted to 14 days.

- (iv) Special casual leave cannot be accumulated, nor can it be combined with any other kind of leave except casual leave. It may be granted in combination with holidays or vacation by the sanctioning authority on each occasion.

III. Earned Leave

- (i) Earned leave admissible to a teacher shall be:
 - (a) 1/30th of actual service including vacation; *plus*
 - (b) 1/3rd of the period, if any, during which he/she is required to perform duty during vacation.

For purposes of computation of period of actual service, all periods of leave except casual, special casual and duty leave shall be excluded.

- (ii) Earned leave at the credit of a teacher shall not accumulate beyond 300 days. The maximum earned leave that may be sanctioned at a time shall not exceed 60 days. Earned leave exceeding 60 days may, however, be sanctioned in the case of higher study, or training, or leave with medical certificate, or when the entire leave, or a portion thereof, is spent outside India.

For avoidance of doubt, it may be noted:

1. When a teacher combines vacation with earned leave, the period of vacation shall be reckoned as leave in calculating the maximum amount of leave on average pay which may be included in the particular period of leave..
2. In case where only a portion of the leave is spent outside India, the grant of leave in excess of 120 days shall be subject to the condition that the portion of the leave spent in India shall not in the aggregate exceed 120 days.
3. Encashment of earned leave shall be allowed to members of the teaching staff as applicable to the employees of Central/State Governments.

IV. Half-pay Leave

Half-pay leave admissible to a permanent teacher shall be 20 days for each completed year of service. Such leave may be granted on the basis of medical certificate from a registered medical practitioner, for private affairs or for academic purposes.

Explanation:

A "completed year of service" means continuous service of specified duration under the university and includes periods of absence from duty as well as leave including extraordinary leave.

V. Commuted Leave

Commuted leave, not exceeding half the amount of half pay leave due, may be granted on the basis of medical certificate from a registered medical practitioner to a permanent teacher subject to the following conditions:

- (i) Commuted leave during the entire service shall be limited to a maximum of 240 days;
- (ii) When commuted leave is granted, twice the amount of such leave shall be debited against the half-pay leave due; and
- (iii) The total duration of earned leave and commuted leave taken in conjunction shall not exceed 240 days at a time. *Provided* that no commuted leave shall be granted under these rules unless the authority competent to sanction leave has reason to believe that the teacher will return to duty on its expiry.

VI. Extraordinary Leave

- (i) A permanent teacher may be granted extraordinary leave when:
 - (a) No other leave is admissible; or
 - (b) Other leave is admissible and the teacher applies in writing for the grant of extraordinary leave.
- (ii) Extraordinary leave shall always be without pay and allowances. Extraordinary leave shall not count for increment except in the following cases:
 - (a) Leave taken on the basis of medical certificates;
 - (b) Cases where the Vice Chancellor/Principal is satisfied that the leave was taken due to causes beyond the control of the teacher, such as inability to join or rejoin duty due to civil commotion or .a natural calamity, provided the teacher has no other kind of leave to his credit;
 - (c) Leave taken for pursuing higher studies; and
 - (d) Leave granted to accept an invitation to a teaching post or fellowship or research-cum- teaching post or on assignment for technical or academic work of importance.
- (iii) Extraordinary leave may be combined with any other leave except casual leave and special casual leave, provided that the total period of continuous absence from duty on leave (including periods of vacation when such vacation is taken in conjunction with leave) shall not exceed three years except in cases where leave

is taken on medical certificate. The total period of absence from duty shall in no case exceed five years in the full working life of the individual.

- (iv) The authority empowered to grant leave may commute retrospectively periods of absence without leave into extraordinary leave.

VII. Leave Not Due

- (i) Leave not due, may, at the discretion of the Vice Chancellor/Principal, be granted to a permanent teacher for a period not exceeding 360 days during the entire period of service, out of which not more than 90 days at a time and 180 days in all may be otherwise than on medical certificate. Such leave shall be debited against the half-pay leave earned by him/her subsequently.
- (ii) 'Leave not due' shall not be granted, unless the Vice Chancellor/Principal is satisfied that as far as can reasonably be foreseen, the teacher will return to duty on the expiry of the leave and earn the leave granted.
- (iii) A teacher to whom 'leave not due' is granted shall not be permitted to tender his/her resignation from service so long as the debit balance in his/her leave account is not wiped off by active service, or he/she refunds the amount paid to him/her as pay and allowances for the period not so earned. In a case where retirement is unavoidable on account of reason of ill health, incapacitating the teacher for further service, refund of leave salary for the period of leave still to be earned may be waived by the Executive Council.

Provided that the Executive Council may waive off, in any other exceptional, for reasons to be recorded in writing, the refund of leave salary for the period of leave still to be earned.

VIII. Maternity Leave

- (i) Maternity leave on full pay may be granted to a woman teacher for a period not exceeding 180 days, to be availed of twice in the entire career. Maternity leave may also be granted in case of miscarriage including abortion, subject to the condition that the total leave granted in respect of this to a woman teacher in her career is not more than 45 days, and the application for leave is supported by a medical certificate.
- (ii) Maternity leave may be combined with earned leave, half pay leave or extraordinary leave but any leave applied for in continuation of maternity leave may be granted if the request is supported by a medical certificate.

IX. Child Care Leave

Women teachers having minor children may be granted leave up to two years for taking care of their minor children. Child care leave for a maximum period of two years (730days) may be granted to the women teachers during entire service period in lines with Central Government women employees. In the cases, where the child care leave is granted more than 45 days, the University/College/Institution may appoint a part time / guest substitute teacher with intimation to the UGC.

X. Paternity Leave

Paternity leave of 15 days may be granted to male teachers during the confinement of their wives, and such leave shall be granted only up to two children.

XI. Adoption leave

Adoption leave may be provided as per the rules of the Central Government.

9. RESEARCH PROMOTION GRANT

The UGC or the respective agency (Central/State Governments) may provide a start-up grant at the level of Rs. 3.0 lakhs in Social Sciences, Humanities and Languages and Rs. 6.0 lakhs in Sciences and Technology to teachers and other non-vocational academic staff to take up research immediately after their appointments.

9.1 CONSULTANCY ASSIGNMENTS

The consultancy rules, terms, conditions and the model of revenue sharing between institutions and consultant teachers shall be as per the UGC Consultancy Rules to be provided separately.

10.0 COUNTING OF PAST SERVICES FOR DIRECT RECRUITMENT AND PROMOTION UNDER CAS

Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/professional Organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT, etc., should be counted for direct recruitment and promotion under CAS of a teacher as Assistant Professor, Associate Professor, Professor or any other nomenclature these posts are described as per Appendix III Table 1 to 5 provided that:

- (a) The essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor as the case may be.

- (b) The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer) Associate Professor (Reader) and Professor.
- (c) The candidate for direct recruitment has applied through proper channel only.
- (d) The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
- (e) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/State Government/Central Government/ Concerned Institutions, for such appointments.
- (f) The previous appointment was not as guest lecturer for any duration, or an ad hoc or in a leave vacancy of less than one-year duration. Ad hoc or Temporary service of more than one year duration can be counted provided that:
 - (i) the period of service was of more than one year duration;
 - (ii) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and
 - (iii) the incumbent was selected to the permanent post in continuation to the ad hoc or temporary service in the existing/previous organization.
- (g) No distinction should be made with reference to the nature of management of the institution where previous service was rendered (private/local body/Government), was considered for counting past services under this clause.

11.0 PERIOD OF PROBATION AND CONFIRMATION

11.1 The minimum period of probation shall be one year extendable by a maximum period of one more year in case of unsatisfactory performance.

11.2 The confirmation at the end of one year shall be automatic, unless extended for another year by a specific order, before expiry of the first year.

11.3 Subject to this Clause 11, it is obligatory on the part of the university/the concerned institution to issue an order of confirmation to the incumbents within 45 days of completion of probationary period after due process of verification of satisfactory performance.

11.4 Probation and confirmation rules are applicable only at the initial stage of recruitment, issued from time to time, by Central Government.

11.5 All other Central Government rules on probation and confirmation shall be applicable mutatis mutandis.

12.0 CREATION AND FILLING UP OF TEACHING POSTS

12.1 Teaching posts in universities, as far as feasible, may be created in a pyramidal order, that is, for instance, for one post of Professor, there shall be two posts of Associate Professors and four posts of Assistant Professors, per department.

12.2 All the sanctioned/approved posts in the university system shall be filled up on an urgent basis.

13.0 APPOINTMENTS ON CONTRACT BASIS

The teachers should be appointed on contract basis only when it is absolutely necessary and when the student-teacher ratio does not satisfy the laid down norms. In any case, the number of such appointments should not exceed 10% of the total number of faculty positions in a College/University. The qualifications and selection procedure for appointing them should be the same as those applicable to a regularly appointed teacher. The fixed emoluments paid to such contract teachers should not be less than the monthly gross salary of a regularly appointed Assistant Professor. Such appointments should not be made initially for more than one academic session, and the performance of any such entrant teacher should be reviewed for academic performance before reappointing her/him on contract basis for another session. Such appointments on contract basis may also be resorted to when absolutely necessary to fill vacancies arising due to maternity leave, child-care leave, etc.

14.0 TEACHING DAYS

14.1 The Universities/Colleges must adopt at least 180 working days, i.e. there should be a minimum of 30 weeks of actual teaching in a 6-day week. Of the remaining period, 12 weeks may be devoted to admission and examination activities, and non-instructional days for co-curricular, sports, college day, etc., 8 weeks for vacations and 2 weeks may be attributed to various public holidays. If the University adopts a 5 day week pattern, then the number of weeks should be increased correspondingly to ensure equivalent of 30 weeks of actual teaching with a 6 day week.

The above is summarized as follows:

	Number of weeks: 6 day a week pattern		Number of weeks: 5 day a week pattern	
Categorization	University	College	University	College
Teaching and Learning Process	30 (180 days) weeks	30 (180 days) Weeks	36 (180 days) weeks	36 (180 days) weeks

Admissions/Examinations preparation for Examination	12	10	8	8
Vacation	8	10	6	6
Public Holidays (to increase and adjust teaching days accordingly)	2	2	2	2
Total	52	52	52	52

14.2 In lieu of curtailment of vacation by 2 weeks, the university teachers may be credited with 1/3rd of the period of earned leave. However, colleges may have an option of a total vacation of 10 weeks in a year and no earned leave except when required to work during the vacations for which, as in the case of University teachers, 1/3 of the period will be credited as Earned Leave.

15.0 WORKLOAD

15.1 The workload of the teachers in full employment should not be less than 40 hours a week for 30 working weeks (180 teaching days) in an academic year. It should be necessary for the teacher to be available for at least 7 hours daily in the University/College, out of which at least 2 hours for mentoring of students (minimum 15 students per coordinator) for Community Development/Extra Curricular Activities/library consultation in case of Under Graduate Courses and at least 2 hours for research in case of Post Graduate courses, for which necessary space and infrastructure should be provided by the University/College. The minimum direct teaching-learning process hours should be as follows:

Assistant Professor	16hours
Associate Professor and Professor	14 hours

15.2 A relaxation of two hours in the workload may, however, be given to Professors and Associate Professors who are actively involved in extension activities and administration.

16.0 SERVICE AGREEMENT AND FIXING OF SENIORITY

16.1 At the time of recruitment in Universities and Colleges, a service agreement should be executed between the University/College and the teacher concerned and a copy of the

same should be deposited with the Registrar/Principal. Such service agreement shall be duly stamped as per the rates applicable.

16.2. The self-appraisal methodology, as per Clause 6.0.8 and its sub-clauses and Clauses 6.1.0 to 6.4.0 and all the sub-clauses contained therein and as per Table 1 to 5 of Appendix III as per applicability, shall form part of the service agreement/Record.

16.3 Inter-se seniority between the direct recruited and teachers promoted under CAS

The inter-se seniority of a direct recruit shall be determined with reference to the date of joining and for the teachers promoted under CAS with reference to the date of eligibility as indicated in the recommendations of the selection committee of the respective candidates. The rules and regulations of the respective Central/State Government shall apply, for all other matters of seniority.

17.0 CODE OF PROFESSIONAL ETHICS

I. TEACHERS AND THEIR RESPONSIBILITIES:

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

Teachers should:

- (i) Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
- (ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- (iii) Seek to make professional growth continuous through study and research;
- (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- (v) Maintain active membership of professional organizations and strive to improve education and profession through them;
- (vi) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;

- (vii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation; and
- (viii) Participate in extension, co-curricular and extra-curricular activities including community service.

II. TEACHERS AND THE STUDENTS

Teachers should:

- (i) Respect the right and dignity of the student in expressing his/her opinion;
- (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
- (ii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- (v) Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;
- (vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- (vii) Pay attention to only the attainment of the student in the assessment of merit;
- (viii) Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
- (ix) Aid students to develop an understanding of our national heritage and national goals; and
- (x) Refrain from inciting students against other students, colleagues or administration.

III. TEACHERS AND COLLEAGUES

Teachers should:

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;

- (ii) Speak respectfully of other teachers and render assistance for professional betterment;
- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

IV. TEACHERS AND AUTHORITIES:

Teachers should:

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- (v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- (vi) Should adhere to the conditions of contract;
- (vii) Give and expect due notice before a change of position is made; and
- (viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

V. TEACHERS AND NON-TEACHING STAFF:

- (i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution; and
- (ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

VI. TEACHERS AND GUARDIANS

Teachers should:

- (i) Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

VII. TEACHERS AND SOCIETY

Teachers should:

- (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life ;
- (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- (v) Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.

18.0 Maintenance of Standards in Higher Education Institutions:

In order to maintain the academic standards in higher education the following recommendations shall be adopted by the respective Universities/Colleges/Institutions:

- i. The process for evaluation for Ph.D shall be uniform in all the universities in accordance with the respective UGC regulations and their amendments from time to time, in this regard. The Universities shall be required to adopt these regulations within six months of their notification.
- ii. There shall be special provision of supernumerary Ph.D seats not exceeding 10% of the total seats available in the department, if there is no vacant seat available with the eligible Supervisors in that department, to the in-service teachers for encouraging the faculty members of colleges and universities for doing Ph.D.
- iii. In order to encourage research and increase country's research output, Universities shall accord permission and provide need based facility for college teachers to supervise Ph.D/M.Phil scholars. Universities shall amend their Statutes and Ordinances accordingly.

- iv. All newly recruited faculty members shall be provided one-time seed money/start up grant/research grant for establishing a basic research/computational facility as per the provisions laid down in these regulations.
- v. Ph.D. shall be made mandatory requirement for recruitment and promotions in accordance with the provisions laid down in these regulations.
- vi. Research clusters shall be created amongst the universities/colleges/research institutions within in the state for sharing research facilities, human resources, skills and infrastructure to ensure optimal utilisation of resources and to create synergies among higher education institutions.
- vii. An induction programme of one month shall be introduced for all newly recruited Assistant Professors in the universities /colleges/institutions ideally before the starting of their teaching work but definitely within one year of the recruitment of the new faculty member. In addition to the Human Resource Development Centers of UGC, Universities/Institutions with Pandit Madan Mohan Malviya National Mission on Teachers and Teaching(PMMMMNMTT) scheme shall also organize such induction programmes as per their mandate.
- viii. These induction programmes will be treated at par with the Orientation Programmes already being run by the Human Resource Development Centers of UGC for the purpose of CAS requirements. Universities/Colleges/Institutions shall send the faculty members in a phased manner so that teaching does not suffer.
- ix. All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs), Faculty Development Centers (FDCs), Centers for Excellence in Science and Mathematics (CESMEs), Centers for Academic Leadership and Education Management (CALEMs) under PMMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these regulations.

19.0 PAY SCALES OF PRO-VICE CHANCELLOR / VICE-CHANCELLOR

19.1 PRO-VICE CHANCELLOR

The posts of Pro-Vice-Chancellor shall be in Academic Level 14/Academic Level 15 as the case may be, along with a Special Allowance of Rs. 4,000/- per month.

19.2 VICE-CHANCELLOR

The posts of Vice Chancellor shall carry a fixed basic pay of Rs. 2,10,000/- along with a Special Allowance of Rs. 5,000/- per month. All other eligibilities and facilities for the

Vice-Chancellor as provided in the Act/Statute of the university concerned, shall be applicable besides the pay.

20.0 PAY SCALES OF PRINCIPAL IN COLLEGES

The pay of Principal in College shall be equivalent to the pay of Professor i.e. at level Academic Level 14 with rationalized entry pay of Rs. 1,44,200/-, with the existing special allowance of Rs. 3000/- per month.

21.0 OTHER TERMS AND CONDITIONS

21.1 INCREMENTS

- i. The annual increment is given in the Pay Matrix (Appendix I and II) at 3%, with each cell being higher by 3% over the previous cell in the same level, rounded off to 100. The annual increments to each employee would move up in the same academic level, with an employee moving from the existing cell in the academic level to the immediate next cell in the same academic level.**
- ii. There shall be two dates for grant of increment, namely 1st January and 1st July of every year, instead of existing date of 1st July, provided that an employee shall be entitled to only one annual increment on either one of these two dates depending on the date of appointment, promotion or grant of financial up-gradation.**
- iii. All issues relating to grant of advance increments to teachers engaged in engineering / technical courses in the university system shall be subject to recommendations of the Committee separately constituted by the Central Government for pay review of teachers in technical education.**

21.2 PROMOTION

When an individual gets promotion, his/her new pay on promotion would be fixed in the Pay Matrix as follows:

On promotion, he/she would be given a notional increment in the existing Academic Level of Pay, by moving him to the next higher cell at that level. The pay shown in this cell would now be located in the new Academic level corresponding to the post to which he/she has been promoted. If a cell identical with that pay is available in the new level, that cell shall be the new pay; otherwise the next higher cell in that level shall be the new pay of the employee. If the pay arrived at in this manner is less than the first cell in the new level, then the pay shall be fixed at the first cell of that level.

21.3 ALLOWANCES

- I. Allowances such as Leave Travel Concession, Special Compensatory Allowances, Children's Education Allowance, Transport Allowance, House Rent Allowance, Deputation Allowance, Travelling Allowance, Dearness Allowance, area based Special Compensatory Allowance etc. as applicable to teachers and Library and Physical Education Cadres, shall be at par with that of Central Government employees.**

- II. Medical Benefits: All medical benefits as applicable to teachers and Library and Physical Education Cadres, shall be at par with that of Central Government employees. Further Teachers and Library and Physical Education Cadres may be placed under Central Government Health Scheme or any other such scheme of Central Government/ Health Scheme of respective State Government as the case may be for Central/State Universities/Colleges respectively.**

Appendices

Appendix I	Scheme of revision of pay of teachers and equivalent cadres in Universities and colleges following the revision of pay scales of Central Government employees on the recommendations of Seventh Pay Commission (MHRD Notification MHRD letters No. 1-7/2015-U.II(1) dated 02.11.2017)
Appendix II	Fitment Tables for fixation of pay of the existing incumbents, who were in position as on 01.01.2016, in various categories of posts indicated in the tables (MHRD Notification MHRD letters No. Corrigendum No. 1-7/2015-U.II(2) dated 08.11.2017)
Appendix III	Assessment Criteria and Methodology Table 1 to 3- For University and College Teachers Table 4- For Assistant Librarian, Deputy Librarian, Librarian etc. Table 5- For Assistant Director/Deputy Director/ Director Physical Education and Sports etc.

Appendix I

Scheme of revision of pay of teachers and equivalent cadres in Universities and colleges following the revision of pay scales of Central Government employees on the recommendations of Seventh Pay Commission

No.1-7/2015-U.II(1)
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, dated the 2nd November, 2017

To,
The Secretary,
University Grants Commission,
Bahadurshah Zafar Marg,
New Delhi – 110 002.

Subject:- Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the 7th Central Pay Commission (CPC).

Sir,

I am directed to say that the Government of India have decided, after taking into consideration the recommendations made by the Pay Review Committee (PRC), constituted by the University Grants Commission (UGC), and decision of the UGC taken at the meeting of the Commission held on 22nd February, 2017, to revise the pay scales of teachers in the Higher Educational Institutions under the purview of the UGC. The revision of pay scales of teachers and equivalent academic staff shall be subject to various provisions of the Scheme of revision of pay scales as contained in this letter and Regulations issued by UGC and amendments thereof from time to time in this behalf. The revised pay scales and other provisions of the Scheme are as under:-

1. Designation

There shall be only three designations in respect of teachers in universities and colleges, namely, Assistant Professors, Associate Professors and Professors. Also, there shall be no change in the present designations in respect of Library and Physical Education Personnel at various levels.

2. Revised Pay for teachers and equivalent positions:

(i) Pay Fixation method

The revised pay structure for different categories of teachers and equivalent positions is based on the following:

- The formula followed by the 7th CPC is followed in the academic pay structure, moving from the concept of Pay Band and Academic Grade Pay to that of Academic Levels and Cells.
- The first academic level (corresponding to AGP of Rs.6000) is numbered as academic level 10. Similarly, the other academic levels are 11, 12, 13A, 14 and 15.
- Each cell in an academic level is at 3% higher than the previous cell in that level.
- The Index of Rationalisation (IOR) is 2.67 for present AGP less than Rs.10,000 and 2.72 for the AGP of Rs.10,000 and above.

e) The entry pay for each level is as follows:

Level	Academic Grade Pay (Rs.)	Entry Pay (Rs.)
10	6,000	21,600
11	7,000	25,790
12	8,000	29,900
13A	9,000	49,200
14	10,000	53,000
15	-	67,000

- f) The Pay Matrix based on the above propositions on Academic Levels, Cells and Entry Pay is at **Annexure-I**.
- g) For fixation of pay of an employee in the Pay Matrix as on 1st January, 2016, the existing pay (Pay in Pay Band plus Academic Grade Pay) in the pre-revised structure as on 31st December, 2015 shall be multiplied by a factor of 2.57. The figure so arrived at is to be located in the Academic Level corresponding to employee's Pay Band and Academic Grade Pay in the new Pay Matrix. If a Cell identical with the figure so arrived at is available in the appropriate Academic Level, that Cell shall be the revised pay; otherwise the next higher cell in that Academic Level shall be the revised pay of the employee. If the figure arrived at in this manner is less than the first cell in that Academic Level, then the pay shall be fixed at the first cell of that Academic Level.

If a situation arises whenever more than two stages are bunched together, one additional increment equal to 3 percent may be given for every two stages bunched, and pay fixed in the subsequent cell in the pay matrix.

(ii) **Revised pay for Teachers in Universities and Colleges**

Existing pay	Revised pay
Assistant Professor (at Rs.6000 AGP in PB Rs.15,600-39,100)	Assistant Professor (at Academic Level 10 with rationalized entry pay of Rs.57,700/-)
Assistant Professor (at Rs.7000 AGP in PB Rs.15,600-39,100)	Assistant Professor (at Academic Level 11 with rationalized entry pay of Rs.68,900/-)
Assistant Professor (at Rs.8000 AGP in PB Rs.15,600-39,100)	Assistant Professor (at Academic Level 12 with rationalized entry pay of Rs.79,800/-)
Associate Professor (at Rs.9000 AGP in PB Rs.37,400-67,000)	Associate Professor (at Academic Level 13A with rationalized entry pay of Rs.1,31,400/-)
Professor (at Rs.10000 AGP in PB Rs.37,400-67,000)	Professor (at Academic Level 14 with rationalized entry pay of Rs.1,44,200/-)
Professor (HAG Scale/ PB of Rs.67,000-79,000)	Professor (at Academic Level 15 with rationalized entry pay of Rs.1,82,200/-)

(iii) Revised pay for Librarians in Universities and Colleges

Existing pay	Revised pay
Assistant Librarian/ College Librarian (at Rs.6000 AGP in PB Rs.15,600-39,100)	Assistant Librarian/ College Librarian (at Academic Level 10 with rationalized entry pay of Rs.57,700/-)
Assistant Librarian (Sr. Scale)/ College Librarian (Sr. Scale) (at Rs.7000 AGP in PB Rs.15,600-39,100)	Assistant Librarian (Sr. Scale)/ College Librarian (Sr. Scale) (at Academic Level 11 with rationalized entry pay of Rs.68,900/-)
Deputy Librarian/ Assistant Librarian (Selection Grade)/ College Librarian (Selection Grade) (at Rs.8000 AGP in PB Rs.15,600-39,100)	Deputy Librarian/ Assistant Librarian (Selection Grade)/ College Librarian (Selection Grade) (at Academic Level 12 with rationalized entry pay of Rs.79,800/-)
Deputy Librarian/ Assistant Librarian (Selection Grade)/ College Librarian (Selection Grade) (at Rs.9000 AGP in PB Rs.37,400-67,000)	Deputy Librarian/ Assistant Librarian (Selection Grade)/ College Librarian (Selection Grade) (at Academic Level 13A with rationalized entry pay of Rs.1,31,400/-)
University Librarian (at Rs.10000 AGP in PB Rs.37,400-67,000)	University Librarian (at Academic Level 14 with rationalized entry pay of Rs.1,44,200/-)

(iii) Revised pay for Directors of Physical Education & Sports in Universities and Colleges

Existing pay	Revised pay
Assistant Director of Physical Education & Sports/ College Director of Physical Education & Sports (at Rs.6000 AGP in PB Rs.15,600-39,100)	Assistant Director of Physical Education & Sports/ College Director of Physical Education & Sports (at Academic Level 10 with rationalized entry pay of Rs.57,700/-)
Assistant Director of Physical Education & Sports (Senior Scale)/ College Director of Physical Education & Sports (Senior Scale) (at Rs.7000 AGP in PB Rs.15,600-39,100)	Assistant Director of Physical Education & Sports (Senior Scale)/ College Director of Physical Education & Sports (Senior Scale) (at Academic Level 11 with rationalized entry pay of Rs.68,900/-)
Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports (Selection Grade)/ College Director of Physical Education & Sports (at Rs.8000 AGP in PB Rs.15,600-39,100)	Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports (Selection Grade)/ College Director of Physical Education & Sports (at Academic Level 12 with rationalized entry pay of Rs.79,800/-)
Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports (Selection Grade)/ College Director of Physical Education & Sports (at Rs.9000 AGP in PB Rs.37,400-67,000)	Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports (Selection Grade)/ College Director of Physical Education & Sports (at Academic Level 13A with rationalized entry pay of Rs.1,31,400/-)

Existing pay	Revised pay
University Director of Physical Education & Sports (at Rs.10000 AGP in PB Rs.37,400-67,000)	University Director of Physical Education & Sports (at Academic Level 14 with rationalized entry pay of Rs.1,44,200/-)

3. Revised pay of Pro-Vice Chancellor and Vice Chancellor of Universities

- (i) Pro-Vice Chancellor: The pay of the Pro Vice Chancellor of a University, presently at existing AGP of Rs.10,000 in PB Rs.37,400-67,000/ HAG scale, shall be fixed at Academic Level 14/ Academic Level 15, as the case may be, with the existing special allowance of Rs.4000/- per month.
- (ii) Vice Chancellor: The pay of the Vice Chancellor shall be fixed at Rs.2,10,000/- (fixed) (Figures obtained by using the IOR of 2.81 on 75,000/- and rounding off the figures to nearest five thousand), with the existing special allowance of Rs.5000/- per month.

4. Revised pay of Principals in Colleges

The pay of Principals in Under Graduate and Post Graduate Colleges shall be:

- (i) Under Graduate Colleges: The pay of Principals shall be equivalent to the pay of Associate Professor i.e. Academic Level 13A with rationalized entry pay of Rs.1,31,400/-, with the existing special allowance of Rs.2000/- per month.
- (ii) Post Graduate Colleges: The pay of Principals shall be equivalent to the pay of Professor i.e. at level Academic Level 14 with rationalized entry pay of Rs.1,44,200/-, with the existing special allowance of Rs.3000/- per month.

Note:

- (i) The existing pay scale of person appointed as Principal shall be protected.
- (ii) Principals would continue to have lien in their main academic post where they would continue to get notional promotions while they are functioning as principals. After completion of their tenure as principals, they would go back to their academic post and draw salary due in such respective academic posts, and would not continue to have the Principals' pay.

7. Date of Implementation

The date of implementation of the above revised pay shall be 1st January, 2016.

8. Incentive increment for higher qualification

The incentive structure is built-in in the pay structure itself wherein those having M.Phil or Ph.D. degree will progress faster under CAS. Therefore, there shall be no incentives in form of advance increments for obtaining the degrees of M.Phil or Ph.D.

K. K. Tulpally
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9. Increment

- (i) The annual increment is given in the Pay Matrix at 3%, with each cell being higher by 3% over the previous cell in the same level, rounded off to nearest 100. The annual increments to each employee would move up in the same academic level, with an employee moving from the existing cell in the academic level to the immediate next cell in the same academic level.
- (ii) There shall be two dates for grant of increment namely, 1st January and 1st July of every year, instead of existing date of 1st July, provided that an employee shall be entitled to only one annual increment on either one of these two dates depending on the date of appointment, promotion or grant of financial up-gradation.

10. Promotion

When an individual gets a promotion, his new pay on promotion would be fixed in the Pay Matrix as follows:

On promotion, he would be given a notional increment in his existing Academic Level of Pay, by moving him to the next higher cell at that level. The pay shown in this cell would now be located in the new Academic level corresponding to the post to which he has been promoted. If a cell identical with that pay is available in the new level, that cell shall be the new pay; otherwise the next higher cell in that level shall be the new pay of the employee. If the pay arrived at in this manner is less than the first cell in the new level, then the pay shall be fixed at the first cell of that level.

11. Allowances

The decision on allowances of teachers and other equivalent academic staff of Universities and Colleges will be taken after consultation with the Ministry of Finance. Till a final decision on Allowances is taken after consultation with the Ministry of Finance based on the decision of the Government of India for Central Government employees, all allowances will continue to be paid at existing pay structure, as if the pay had not been revised with effect from 01.01.2016.

12. Superannuation and Reemployment

The existing provisions on superannuation and reemployment of teachers shall continue.

13. Consultancy Assignments:

University Grants Commission shall study the consultancy guidelines prevalent in educational institutions like IITs & IIMs, CSIR and other such institutions, and formulate detailed guidelines for consultancies including revenue sharing mechanism between the institution and the individual(s).

14. Anomalies of the last PRC:

The final decision on anomalies, due to implementation of recommendations of the last Pay Review Committee, will be taken after consultation with the Ministry of Finance.

15. Other recommendations of Pay Review Committee and UGC

The Pay Review Committee (PRC) has recommended certain other measures on methods of recruitment, promotion, New Performance Assessment System, attracting & retaining talent, use of ICT in teaching, etc. These recommendations of PRC shall be considered appropriately by the University Grants Commission and necessary regulations will be issued by the University Grants Commission with the approval of the Central Government within a period of 3 months from the date of the approval/ decision of the Cabinet.

16. Applicability of the Scheme:

- (i) This Scheme shall be applicable to teachers and other equivalent academic staff in all the Central Universities and Colleges there-under and the Institutions Deemed to be Universities whose maintenance expenditure is met by the UGC. The implementation of the revised scales shall be subject to the acceptance of all the conditions mentioned in this letter as well as Regulations to be framed by UGC and amendments thereof in this behalf. Universities implementing this Scheme shall be advised by UGC to amend their relevant statutes and ordinances in line with the UGC Regulations within three months from the date of issue of this letter.
- (ii) This Scheme does not extend to the cadres of Registrar, Finance Officer and Controller of Examinations for which a separate Scheme is being issued separately.
- (iii) This Scheme does not extend to the Accompanists, Coaches, Tutors and Demonstrators. Pay of the said categories of employees shall be fixed in the appropriate relative Level to their existing Pay in each university/ institution corresponding to such fixation in respect of Central Government employees as approved by the Central Government on the basis of the recommendations of 7th Central Pay Commission.
- (iv) This Scheme may be extended to universities, Colleges and other higher educational institutions coming under the purview of State legislatures, provided State Governments wish to adopt and implement the Scheme subject to the following terms and condition:
 - (a) Financial assistance from the Central Government to State Governments opting to revise pay scales of teachers and other equivalent cadre covered under the Scheme shall be limited, by way of reimbursement, to the extent of 50% (fifty percent) of the additional expenditure involved in the implementation of the pay revision, for the universities, colleges and other higher educational institutions funded by the State Government.
 - (b) The State Government opting for revision of pay shall meet the remaining 50% (fifty percent) of the additional expenditure from its own sources.
 - (c) The proposal for reimbursement on account of pay revision in State funded universities, colleges and other higher educational institutions shall be submitted in the prescribed format by the State Governments. The state bills preferred by the State Governments for reimbursement during 2017-18 and 2018-19 would be met to the extent of 50% of additional financial impact during these two years. There would be no central assistance thereafter.

- (d) Financial assistance referred to in sub-clause (a) above shall be provided for the period from 01.01.2016 to 31.03.2019.
- (e) The entire liability on account of revision of pay scales etc. of university and college teachers shall be taken over by the State Government opting for revision of pay scales with effect from 01.04.2019.
- (f) Financial assistance from the Central Government shall be restricted to revision of pay scales in respect of only those posts which were in existence and had been filled up as on 01.01.2016.**
- (g) State Governments, taking into consideration other local conditions, may also decide in their discretion, to introduce pay higher than those mentioned in this Scheme, and shall give effect to the revised bands/ scales of pay from 01.01.2016; however, in such cases, the details of modifications proposed shall be furnished to the Central Government and Central assistance shall be restricted to the Pay as approved by the Central Government and not to any higher pay fixed by the State Government(s).**
- (h) Payment of Central assistance for implementing this Scheme is also subject to the condition that the entire Scheme of revision of pay scales, together with all the conditions to be laid down by the UGC by way of Regulations and other guidelines shall be implemented by State Governments and Universities and Colleges coming under their jurisdiction as a composite scheme without any modification except in regard to the date of implementation and pay scales mentioned herein above.

17. Date of implementation of revised pay and allowance and payment of arrears:

- (i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 01.01.2016.
- (ii) Payment of arrears may be released by Central Universities and Centrally funded Deemed Universities after the funds for the purpose is provided by the Ministry of Finance and released to the Universities through the UGC.
- (iii) Payment of arrears up to 40% of total arrears shall be made to State Governments for State funded Universities, colleges and other higher educational institutions during the current financial year 2017-18.
- (iv) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of inappropriate Pay Level and Pay Cells or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary.
- (v) The revised pay in the relevant Level and Cell together with the applicable allowances including arrears of salary as mentioned above shall be paid to all eligible beneficiaries under this Scheme pending issue of Regulations by the UGC.

18. This Scheme is subject to the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No.1/1/2016-E.III(A) dated 13th January, 2017.

19. Anomalies, if any, in the implementation of this Scheme may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/ decision of the Central Government.

20. This issues with the concurrence of Internal Finance Division vide Dy. No.3738/IFD dated 2nd November, 2017.

Yours faithfully,

K. K. Tripathy
21/11/17
(Dr. K.K. Tripathy)
Director

Copy to:

1. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities fully funded by the Central Government.
2. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
3. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
4. Secretary, Department of Expenditure, North Block, New Delhi
5. Secretary, Department of Personnel & Training, North Block, New Delhi
6. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
7. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
8. Member Secretary, All India Council for Technical Education, New Delhi
9. Chief Secretaries of all State Governments.
10. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.

K. K. Tripathy
21/11/17
(Dr. K.K. Tripathy)
Director

Pay Matrix

Pay Band (Rs.)	15,600-39,100			37,400-67,000		67,000-79,000
Grade Pay (Rs.)	6,000	7,000	8,000	9,000	10,000	0
Index of Rationalization	2.67	2.67	2.67	2.67	2.72	2.72
Entry Pay (Rs.)	21,600	25,790	29,900	49,200	53,000	67,000
Academic Level	10	11	12	13A	14	15
Rationalised Entry Pay (Rs.) 1	57,700	68,900	79,800	1,31,400	1,44,200	1,82,200
2	59,400	71,000	82,200	1,35,300	1,48,500	1,87,700
3	61,200	73,100	84,100	1,39,400	1,53,000	1,93,300
4	63,000	75,300	87,200	1,43,600	1,57,600	1,99,100
5	64,900	77,600	89,800	1,47,900	1,62,300	2,05,100
6	66,800	79,900	92,500	1,52,300	1,67,200	2,11,300
7	68,800	82,300	95,300	1,56,900	1,72,200	2,17,600
8	70,900	84,800	98,200	1,61,600	1,77,400	2,24,100
9	73,000	87,300	1,01,100	1,66,400	1,82,100	
10	75,200	89,900	1,04,100	1,71,400	1,88,200	
11	77,500	92,600	1,07,200	1,76,500	1,93,800	
12	79,800	95,400	1,10,400	1,81,800	1,99,600	
13	82,200	98,300	1,13,700	1,87,300	2,05,600	
14	84,700	1,01,200	1,17,100	1,92,900	2,11,800	
15	87,200	1,04,200	1,20,600	1,98,700	2,18,200	
16	89,800	1,07,300	1,24,200	2,04,100		
17	92,500	1,10,500	1,27,900	2,10,800		

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Pay Band (Rs.)	15,600-39,100			37,400-67,000		67,000-79,000
18	95,300	1,13,800	1,31,700	2,17,100		
19	98,200	1,17,200	1,35,700			
20	1,01,100	1,20,700	1,39,800			
21	1,04,100	1,24,300	1,44,000			
22	1,07,200	1,28,000	1,48,300			
23	1,10,400	1,31,800	1,52,700			
24	1,13,700	1,35,800	1,57,300			
25	1,17,100	1,39,900	1,62,000			
26	1,20,600	1,44,100	1,66,900			
27	1,24,200	1,48,400	1,71,900			
28	1,27,900	1,52,900	1,77,100			
29	1,31,700	1,57,500	1,82,400			
30	1,35,700	1,62,200	1,87,900			
31	1,39,800	1,67,100	1,93,500			
32	1,44,000	1,72,100	1,99,300			
33	1,48,300	1,77,300	2,05,300			
34	1,52,700	1,82,600	2,11,500			
35	1,57,300	1,88,100				
36	1,62,000	1,93,700				
37	1,66,900	1,99,500				
38	1,71,900	2,05,500				
39	1,77,100					
40	1,82,400					

K.K. Tripathy
21/11/17

Appendix II

Fitment Tables for fixation of pay of the existing incumbents, who were in position as on 01.01.2016, in various categories of posts indicated in the tables

F.No.1-7/2015-U.II(1)
Government of India
Ministry of Human Resource Development
Department of Higher Education
University-2 Section

Shastri Bhavan, New Delhi
Dated 5th November, 2017

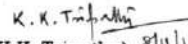
Corrigendum

Subject: Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the 7th Central Pay Commission (CPC).

In the order of the Government of India in the Ministry of Human Resource Development (Department of Higher Education) no. 1-7/2015-U.II(1) dated 2.11.2017 in the Annexure (Page 9) appended to the said order, figures mentioned in

- (a) Cell Academic level 12, row 3 may be read as "84,700" instead of "84,100"
- (b) Cell Academic level 13A, row 16 may be read as "2,04,700" instead of "2,04,100"
- (c) Cell Academic level 14, row 9 may be read as "1,82,700" instead of "1,82,100"

2. The rest of the content of the above order remains the same.


(Dr. K.K. Tripathy) 8/11/17
Director

To,

1. The Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi - 110 002.
2. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities fully funded by the Central Government.
3. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
4. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
5. Secretary, Department of Expenditure, North Block, New Delhi
6. Secretary, Department of Personnel & Training, North Block, New Delhi
7. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
8. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
9. Member Secretary, All India Council for Technical Education, New Delhi
10. Chief Secretaries of all State Governments.
11. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.

Pay Matrix

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Index of Rationalization	2.67	2.67	2.67	2.67	2.72	2.72
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6	66,800	79,900	92,500	1,52,300	1,67,200	2,11,300
7	68,800	82,300	95,300	1,56,900	1,72,200	2,17,600
8	70,900	84,800	98,200	1,61,600	1,77,400	2,24,100
9	73,000	87,300	1,01,100	1,66,400	1,82,700	
10	75,200	89,900	1,04,100	1,71,400	1,88,200	
11	77,500	92,600	1,07,200	1,76,500	1,93,800	
12	79,800	95,400	1,10,400	1,81,800	1,99,600	
13	82,200	98,300	1,13,700	1,87,300	2,05,600	
14	84,700	1,01,200	1,17,100	1,92,900	2,11,800	
15	87,200	1,04,200	1,20,600	1,98,700	2,18,200	
16	89,800	1,07,300	1,24,200	2,04,700		
17	92,500	1,10,500	1,27,900	2,10,900		

K. K. Tripathi
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Pay Band (Rs.)	15,600-39,100			37,400-67,000		67,000-79,000
18	95,300	1,13,800	1,31,700	2,17,100		
19	98,200	1,17,200	1,35,700			
20	1,01,100	1,20,700	1,39,800			
21	1,04,100	1,24,300	1,44,000			
22	1,07,200	1,28,000	1,48,300			
23	1,10,400	1,31,800	1,52,700			
24	1,13,700	1,35,800	1,57,300			
25	1,17,100	1,39,900	1,62,000			
26	1,20,600	1,44,100	1,66,900			
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31	1,39,800	1,67,100	1,93,500			
32	1,44,000	1,72,100	1,99,300			
33	1,48,300	1,77,300	2,05,300			
34	1,52,700	1,82,600	2,11,500			
35	1,57,300	1,88,100				
36	1,62,000	1,93,700				
37	1,66,900	1,99,500				
38	1,71,900	2,05,500				
39	1,77,100					
40	1,82,400					

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Appendix III

Table 1

Assessment Criteria and Methodology for University/College Teachers

S.No.	Activity	Grading Criteria
1.	Teaching: (Number of classes taught/total classes assigned): 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above-----Good Below 80% but 70% & above—Satisfactory Less than 70%----Not satisfactory
2.	Involvement in the University/College students related activities/research activities: (a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. (b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. (c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. (d) Organising seminars/conferences/workshops, other college/university activities. (e) Evidence of actively involved in guiding Ph.D students. (f) Conducting minor or major research project sponsored by national or international agencies. (g) At least one single or joint	Good—Involved in at least 3 activities Satisfactory—1-2 activities Not-satisfactory-Not involved / undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities

	publication in peer reviewed/UGC list of Journals.	
<p>Overall Grading:</p> <p>Good: Good in teaching and satisfactory or good in activity at Sl.No.2.</p> <p>Or</p> <p>Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.</p> <p>Not Satisfactory: If neither good nor satisfactory in overall grading</p> <p>Note: For the purpose of assessing the grading of Activity at Serial No. 1 i.e. Teaching all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave etc. and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage due to his/her absence from his/her teaching responsibilities subject to such leaves/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as the acts, statutes and ordinances of the parent institution.</p>		

**Table 2 Assessment Criteria and Methodology for University Teachers
(Academic/Research)**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

Academic/Research Activity	Faculty of Sciences/Engineering/Agriculture/ Medical /Veterinary Sciences	Faculty of languages/Humanities/Arts/Social Science /Library/Education/Physical Education/Commerce/Management & other related discipline
1. Research Papers Published in Peer Reviewed/UGC listed Journals	08 per paper	10 per paper
2. Books/ e-books authored which are published by International publishers National publishers Chapter in Edited Book Editor of Book by International Publisher Editor of Book by National Publisher *e-content (developed in 4 quadrants) per module MOOCs (developed) per module/lecture	10 08 05 10 08 05 05	10 08 05 10 08 05 05
3. Research Projects Completed: More than 10 lakhs Less than 10 lakhs Ongoing: More than 10 lakhs Less than 10 lakhs Consultancy:	10 05 05 02 03	10 05 05 02 03
4. Patents International	10	10

National	07	07
*Policy Document		
International	10	10
National	07	07
State	04	04
5. Research Guidance		
Ph.D.	10/per degree awarded 05/thesis submitted	10/per degree awarded 05/per thesis submitted
M.Phil./PG dissertation	02/degree awarded	02/per degree awarded
6. *Invited lectures / Resource Person /paper presentation		
International (Abroad)	7	7
International (within country)	5	5
National	3	3
State / University	2	2

The Research Score for papers would be augmented as follows:

Peer reviewed /UGC listed journals

- i) Paper in referred journals without impact factor - 5 Points
- ii) Paper with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor >10 - 30 Points

Joint Publication:

(a) Two authors: 50% of total value of publication for each author

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

*** Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students the formula shall be 70/30. First Supervisor shall get 7 marks and co-supervisor 3 marks.
- In development of e-content in 4 quadrants for a complete course/e-book may be assigned points equivalent to authoring a book at national level, contribution to development of e-content modules in complete course/paper/e-book may be awarded points same as that of contributed chapters in edited book and editor of e-content for complete course/paper/e-book may be awarded points same as that for editor of a book by National Publisher.
- Development of various quadrants of complete MOOCs may be given the weightage similar to authoring a book, contribution to development of modules in a complete MOOCs may be awarded points same as contributed chapters in edited book and coordinator of MOOCs for complete course may be awarded points same as that for editor of a book by National Publisher.
- For the purpose of calculating research score of the person, the combined research score from the categories of **Policy Document** and **Invited lectures / Resource Person /paper presentation** shall have an upper capping of 30% of the total research score of the person.
- The research score shall be from the minimum of 3 categories out of 6 categories.

Table: 3 A
Criteria for Short listing of candidates for Interview for the Post of Assistant Professors
in Universities

S.No.	Academic Record	Score		
		1.	Graduation	80% and above = 15
2.	Post Graduation	80% and above = 28	60% to less than 80% = 25	55% to less than 60% = 20
3.	M.Phil.	60% and above = 07		55% to less than 60% = 05
4.	Ph.D.	30		
5.	NET with JRF NET or equivalent	07 5		
6.	Research Publications (2 marks for each research publications published in Peer Reviewed/UGC listed Journals)	10		
7.	Teaching/Post Doctoral Experience (2 marks for one year each)#	10		

However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note:

(A) (i) M.Phil + Ph.D Maximum– 30 Marks

(ii) JRF/NET/SET Maximum - 07 Marks

(B) Number of candidates to be called for interview shall be decided by the concerned universities.

(C) Academic Score - 80

Research Publications - 10

Teaching Experience - 10

Total : -100

(D) SET/SLET score shall be valid for appointment in respective State Universities/Colleges/Institutions only

Table: 3 B

Criteria for Short listing of candidates for Interview for the Post of Assistant Professors in Colleges

S.No.	Academic Record	Score		
		1.	Graduation	80% and above = 21
2.	Post Graduation	80% and above = 33	60% to less than 80% = 30	55% to less than 60% = 25
3.	M.Phil.	60% and above = 07		55% to less than 60% = 05
4.	Ph.D.	20		
5.	NET with JRF NET or equivalent	10 08		
6.	Research Publications (2 marks for each research publications published in Peer Reviewed/UGC listed Journals)	06		
7.	Teaching/Post Doctoral Experience (2 marks for one year each)#	10		

However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note:

(A) (i) M.Phil + Ph.D Maximum- 20 Marks

(ii) JRF/NET/SET Maximum - 10 Marks

(B) Number of candidates to be called for interview shall be decided by the concerned universities.

(C) Academic Score - 84

Research Publications - 06

Teaching Experience - 10

Total : -100

(D) SET/SLET score shall be valid for appointment in respective State Universities/Colleges/Institutions only

Table 4 Assessment Criteria and Methodology for Librarians

S.No.	Activity	Grading Criteria
1	Regularity of attending library	90% and above – Good

	<p>(calculated in terms of percentage of days attended to the total number of days he/she is expected to attend).</p> <p>While attending in the library, the individual is expected to undertake, inter alia, following items of work:</p> <ul style="list-style-type: none"> • Library Resource and Organization and maintenance of books, journals and reports. • Provision of Library reader services such as literature retrieval services to researchers and analysis of report. • Assistance towards updating institutional website 	<p>Below 90% but 80% and above-Satisfactory</p> <p>Less than 80% – Not satisfactory</p>
2.	<p>Conduct of seminars/workshops related to library activity or on specific books or genre of books.</p>	<p>Good – 1 National level seminar/ workshop + 1 State/institution level workshop/Seminar</p> <p>Satisfactory – 1 National level seminar/ workshop or 1 state level seminar/ workshop + 1 institution level seminar/ workshop or 4 institution seminar / workshop</p> <p>Unsatisfactory – Not falling in above two categories</p>
3.	<p>If library has a computerized database then OR If library does not have a computerized database</p>	<p>Good – 100% of Physical books and journals in computerized database. Satisfactory – at least 99% of physical books and journals in computerized database.</p> <p>Unsatisfactory – Not falling under good or satisfactory.</p> <p>Good/Satisfactory – Catalogue database made up to date Unsatisfactory - Catalogue database not upto mark. (To be verified in random by the CAS promotion committee)</p>
4.	<p>Checking inventory and extent of missing books</p>	<p>Good ; checked inventory and missing book less than 0.5% Satisfactory - Checked inventory and missing book less than 1% Unsatisfactory - Did not check inventory</p>

		Or Checked inventory and missing books 1% or more.
5.	<p>Digitisation of books database in institution having no computerized database.</p> <p>Promotion of library network. Systems in place for dissemination of information relating to books and other resources. Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities. Design and offer short term courses for users. Publications of at least one research paper in UGC approved journals.</p>	<p>Good : Involved in any two activities Satisfactory : At least one activity Not Satisfactory : Not involved/ Undertaken any of the activities.</p>
Overall Grading	<p>Good : Good in Item 1 and satisfactory/good in any two other items. including Item 4. Satisfactory : Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory : If neither good nor satisfactory in overall grading.</p>	
<p>Note :</p> <ol style="list-style-type: none"> (1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment. (2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion. (3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee. 		

Table 5 Assessment Criteria and Methodology for Directors of Physical Education and Sports

S. No.	Activity	Grading Criteria
1	Attendance calculated in terms of percentage of days attended to the total number of days he is expected to attend.	90 and above-good Above 80 but below 90- satisfactory. Less than 80- not satisfactory.
2.	Organizing intra college competition	Good-Intra college competition in more than 5 disciplines. Satisfactory-Intra college competition in 3-5 disciplines. Unsatisfactory-neither good nor satisfactory.
3.	Institution participating in external competitions	Good-National level competition in at least one discipline plus State/District level. Competition in at least 3 disciplines. Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 disciplines. Unsatisfactory- Neither good nor satisfactory.
4.	Up-gradation of sports and physical training infrastructure with scientific and technological inputs. Development and maintenance of playfields and sports and physical Education facilities.	Good/Satisfactory/Not-Satisfactory to be assessed by the Promotion committee.
5.	At least one student of the institution participating in national/state/university(for college levels only)teams. Organizing state/national/inter university/inter college level competition. Being invited for coaching at state/national level. Organizing at least three workshops in a year..publications of at least one research paper in UGC approved journal. Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular college activities.	Good: Involved in any two activities. Satisfactory: 1 activity Not Satisfactory : Not involved/undertaken any of the activities.
Overall Grading	Good: Good in Item 1 and satisfactory/good in any two other items. Satisfactory: Satisfactory in Item 1 and satisfactory/good in any other two items.	

	Not Satisfactory: If neither good nor satisfactory in overall grading.
--	--

Note:

- (ii) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment.
- (iii) The institution must obtain student feedback. The feed-backs must be shared with the concerned Director of Physical and Education and Sports and also the CAS Promotion committee.
- (iv) The system of tracking user grievances and the extent of grievance redressal details may also be made available to the CAS promotion committee.



GOVERNMENT OF MAHARASHTRA
LAW AND JUDICIARY DEPARTMENT

MAHARASHTRA ACT No. VI OF 2017

THE MAHARASHTRA PUBLIC
UNIVERSITIES ACT 2016

(As modified upto the 6th September, 2018)



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SCHEDULE.

MAHARASHTRA ACT No. VI OF 2017¹

[THE MAHARASHTRA PUBLIC UNIVERSITIES ACT, 2016.]#

[This Act received the assent of the Governor on the 10th January 2017; assent first published in the *Maharashtra Government Gazette*, Part IV, on the 11th January 2017.]

Amended by Mah. 27 of 2018 U (28-11-2017)*

” ” ” 48 of 2018 (6-8-2018)*

An Act to provide for academic autonomy and excellence, adequate representation through democratic process, transformation, strengthening and regulating higher education and for matters connected therewith or incidental thereto.

WHEREAS it is expedient to provide for academic autonomy to non-agricultural and non-medical universities in the State of Maharashtra and to make better provisions therefor;

AND WHEREAS the Government of Maharashtra had appointed committees under the Chairmanships of Dr. Arun Nigvekar, Dr. Anil Kakodkar, Dr. Ram Takwale and Late Mrs. Kumud Bansal with a view to consider and recommend on different aspects of higher education and learning and to suggest various measures to ensure such autonomy;

AND WHEREAS after considering the recommendations of the said committees the Government of Maharashtra considers it expedient to make a law to provide for academic autonomy and excellence, adequate representation through democratic process, transformation, strengthening and regulating higher education and to regulate the non-agricultural and non-medical universities in the State of Maharashtra in more effective manner, to provide for participation of universities in social and educational spheres, to establish Maharashtra State Commission for Higher Education and Development, to constitute various Boards, and to repeal the Maharashtra Universities Act, 1994; it is hereby enacted in the Sixty-Seventh Year of the Republic of India as follows:—

Mah.
XXXV
of
1994.

CHAPTER I

PRELIMINARY

1. (1) This Act may be called the Maharashtra Public Universities Act, 2016.

(2) It shall come into force on such date** as the State Government may, by notification in the *Official Gazette*, appoint.

2. In this Act, unless the context otherwise requires,—

(1) “academic services unit” means university science and instrumentation centre, academic staff college, computer centre, university printing press or any other unit providing specialized services for the promotion of any of the objectives of the university;

(2) “adjunct professor”, “adjunct associate professor” or “adjunct assistant professor” means a person from industry, trade, agriculture, commerce, social, cultural, academic or any other allied field who is so designated during the period of collaboration or association with the university;

Short title
and
commence-
ment.

Definitions.

1. For Statement of Objects and Reasons, see Maharashtra Government Gazette, 2016, Extra Part V-A, dated the 6th April, 2016, Page 118.

For Report of Joint Committee, see Maharashtra Government Gazette, 2016 Extra Ordinary No. 41, Extra Ordinary Part V-A, dated the 5th December 2016.

U Maharashtra Ordinance No. 1 of 2018 was repealed by Mah. 27 of 2018.

* This indicates the date of commencement of Act.

** This Act came into force on 1st March 2017 vide G.N.H & TED, MPIJA-2015/(319/15)/Uni-4/Part-2,MGG Part IV B, dated the 27th February 2017.

(3) “affiliated college” means a college which has been granted affiliation by the university;

(4) “authorities” means the authorities of the university as specified by or under this Act;

(5) “autonomy” means a privilege of the university conferred by the Statutes to permit a college, institution or a university department to conduct academic programmes and examinations, develop syllabus for the respective subjects and issue certificates of passing the examinations;

(6) “autonomous college”, “autonomous institution” or “autonomous department” means a college, institution or department to which autonomy is granted and is designated to be so by the Statutes;

(7) “bodies” means the bodies of the university formed by the respective authorities;

(8) “Chancellor” and “Vice-Chancellor” means, respectively, the Chancellor and the Vice-Chancellor of the university;

(9) “choice based credit system” means the curricular system that offers multiple interdisciplinary choices for students to select from the courses (core, elective or minor or soft skill courses) to accumulate credits as prescribed in Statutes;

(10) “cluster university” means the cluster university established under sub-section (6) of section 3 of the Act;

(11) “collaboration” means collaborative academic activity of the university or college or institution with other universities, academic institutions including local, regional, national or international institutions, research institutions and organizations in the field of agriculture, industry, trade and commerce, sports, social, cultural, science, technology and any other field;

(12) “college” means a college affiliated to the university, situated in the university area or jurisdiction;

(13) “College Development Committee” means the College Development Committee constituted under section 97 of this Act;

(14) “Collegium of Heads of Department of Affiliated Colleges and recognized institutions” means an electoral college consisting of heads of departments from affiliated colleges and recognized institutions who shall elect from amongst themselves as members to the concerned authorities;

(15) “Collegium of Graduates of the University” means an electoral college consisting of registered graduates of the university, who shall elect from amongst themselves as members to the different authorities;

(16) “Collegium of Management Representatives” means an electoral college consisting of representatives of management committees of affiliated or autonomous colleges or institutions who shall elect from amongst themselves as members to the different authorities;

(17) “Collegium of Principals” means an electoral college consisting of fulltime approved Principals and Directors of recognized institutions who shall elect from amongst themselves as members to the different authorities;

(18) “Collegium of Teachers” means an electoral college consisting of fulltime approved teachers from affiliated and autonomous colleges and recognized institutions, who shall elect from amongst themselves as members to the different authorities;

(19) “Collegium of University Teachers” means an electoral college consisting of fulltime teachers from University Departments, University Institutions, and Conducted Colleges appointed by university who shall elect from amongst themselves as members to the different authorities;

(20) “Commission” means the Maharashtra State Commission for Higher Education and Development constituted under section 76 of this Act;

(21) “community college” means an institution providing skill-based academic programs as prescribed in the Statutes;

(22) “conducted college” means a college maintained and managed by the university;

(23) “De-notified Tribes (*Vimukta Jatis*)” means tribes declared as such by the State Government, from time to time;

(24) “department” means a department teaching a particular subject or a group of subjects in a college or an institution as prescribed in the Statutes;

(25) “Director” means a head of an institution including a centre or a school of the university as designated by the Management Council or a head of a recognized institution;

(26) “Director of Higher Education” and “Director of Technical Education” means respectively Director of Higher Education, Maharashtra State and Director of Technical Education, Maharashtra State;

(27) “Empowered Autonomous College” means an autonomous college that is identified by the University Grants Commission as College with potential for Excellence or College Excellence, which has high level grade as specified by the Government by notification in the Official Gazette as has been given the status of Empowered Autonomous College by the Authority under the Statutes, with a power to grant degree of such College jointly with the affiliating University;

(28) “Empowered Autonomous Cluster Institutions” means a group of autonomous Colleges or institutions of the same management or educational society which includes the colleges or institutions, identified by the University Grants Commission as College with potential for excellence or College of excellence, which have high level grade as specified by the Government by-notification in the Official Gazette as has been given the status of Empowered Autonomous Cluster Institution by the Authority under the Statutes, and is empowered to grant a joint degree with the affiliating University;

(29) “Empowered Autonomous Skills Development College” means, a college which has been recognized by the university for conducting the skills development programmes as prescribed by the university as per the National, State Level policy regarding Skills Qualification and Education Framework and which is given the status of Empowered Autonomous Skills Development College by the university to which it is affiliated and is empowered to grant a joint degree, certificate, diploma and advanced diploma with the affiliating university;

(30) “fee” means tuition fees, other fees and charges, including developmental charges;

(31) “Head of the University Department”, “Head of the Institution” and “Head of the College Department” means respectively, a Head of the University Department, a head of the recognized institution and a head of the college department, as prescribed in the Statutes;

(32) “higher education” means the pursuit of knowledge beyond learning at the stage of higher secondary school education;

(33) “Hostel” means a place of residence for the students of the university or a college or an institution, provided, established, maintained, by the university or college or institution, as the case may be;

(34) “institution” means an academic institution of higher learning, not being a college, associated with and admitted to the privileges of the university;

(35) “inter-disciplinary studies” means the combined academic studies and research in different disciplines as prescribed by statutes;

(36) “Knowledge Resource Centre” means a library established by the university on the campus or sub-campuses of the university to hold in print, electronic and audio-video format material, monographs, reference volumes, text and review books, all types of journals and any other material in various format useful for education, research, extension services or for similar purposes;

(37) “management” means the trustees or the managing or governing body, by whatever name called, of any trust registered under the Maharashtra Public Trusts Act, or any society registered under the Societies Registration Act, 1860 or a Company registered under section 8 of the Companies Act, 2013, under the management of which one or more colleges or recognized institutions or other institutions of higher learning, are conducted and admitted to the privileges of the university:

XXXIX
of
1950.
21 of
1860.
18 of
2013.

Provided that, in relation to any college or institution established or maintained by the Central Government or the State Government or a local authority like a Zilla Parishad, Municipal Council or Municipal Corporation, it means, respectively, the Central Government or the State Government or Zilla Parishad or the Municipal Council or the Municipal Corporation, as the case may be;

(38) “multi-disciplinary studies” means the combined academic studies and research in different streams of a particular discipline as prescribed by Statutes;

(39) “Nomadic Tribes” means tribes wandering from place to place in search of their livelihood, as declared by the State Government, from time to time;

(40) “non-vacational academic staff” means such staff as the State Government may classify to be non-vacational academic staff and includes all such staff which is complimentary to academic staff but, shall not include the staff engaged purely in discharging administrative functions;

(41) “Other Backward Classes” means any socially and educationally backward classes of citizens as declared by the State Government and includes Other Backward Classes declared by the Government of India in relation to the State of Maharashtra;

(42) “post-graduate department” means a department in a college or institution of higher learning, research or specialized studies, recognized to be so by the university and imparting post-graduate instruction or guidance for research;

(43) “prescribed” means prescribed by Statutes or Ordinances or Regulations, as the case may be, made by or under this Act;

(44) “Principal” means a teacher who is duly approved as a Principal by the university;

(45) “Pro-Vice-Chancellor” means the academic and executive officer, next to the Vice-Chancellor having purview of the entire university;

(46) “recognized institution” means an institution of higher learning, research or specialized studies, other than a college, and recognized to be so by the university;

(47) “registered graduate” means a graduate of a university registered or deemed to be registered by or under this Act with one of the universities;

(48) “satellite centre” means an integral part of an affiliated or conducted college or recognized institution imparting academic programmes, co-curricular, research and extension activities in rural or tribal region, neighbouring the location of such college or institution, established with the object of reaching the unreached, on the terms and conditions specified by the State Government by an Order in the *Official Gazette*;

(49) “Schedule” means the Schedule to this Act;

(50) “Scheduled Castes” means such castes, races or tribes or parts of, or groups within, such castes, races or tribes as are deemed to be Scheduled Castes, in relation to the State of Maharashtra under article 341 of the Constitution of India;

(51) “Scheduled Tribes” means such tribes or tribal communities or parts of or groups within, such tribes or tribal communities as are deemed to be Scheduled Tribes in relation to the State of Maharashtra under article 342 of the Constitution of India residing in any part of the State of Maharashtra;

(52) “school” means a school of studies maintained by or recognized as such by the university or autonomous college, Empowered Autonomous College, Empowered Autonomous Cluster Institution;

(53) “Skills Knowledge Provider” means an institution which has been recognized by the university for conducting such courses as prescribed by the university as per the National, State Level policy regarding Skills Qualification Framework;

(54) “Special Backward Category” means socially and educationally backward classes of citizens declared as a Special Backward Category by the State Government;

(55) “State” means the State of Maharashtra;

(56) “State Government” or “Government” means the Government of Maharashtra;

(57) “Statutes”, “Ordinances” and “Regulations” means, respectively, the Statutes, Ordinances and Regulations of the university, made by or under this Act;

(58) “Student” means an individual who is admitted and registered for an academic programme of the University or affiliated, conducted, autonomous colleges and recognized, institutions of the University;

(59) “Students Council” means the Students Council established under section 99 of the Act;

(60) “Sub-Campus” means a comprehensive inherent independent unit of the university for a predetermined geographical jurisdiction for decentralization of academic, administrative, research and extension activities of that jurisdiction, with the objective of improving efficiency and effectiveness;

(61) “teacher” means full-time approved professor, associate professor, assistant professor, reader, lecturer, librarian, principal, Director of an institution, Director of Knowledge Resource Centre, Director of Centre of Lifelong Learning and Extension, deputy or assistant librarian in the university, college librarian, Director or instructor of physical education in any university department, conducted, affiliated or autonomous college, autonomous institution or department or recognized institution of the university;

(62) “Tribunal” means the tribunal established under section 80 of the Act;

(63) “university” means any of the public universities mentioned in the Schedule and includes a cluster university within the meaning of sub-section (6) of section 3;

(64) “university area” means the area specified against the name of the university in the Schedule;

(65) “university department” means a department established and maintained by the university as prescribed by the Statutes;

(66) “University Grants Commission” means the University Grants Commission established under the University Grants Commission Act, 1956;

3 of
1956.

(67) “university institution” means a centre, a school, or an institute established and maintained by the university as prescribed by the Statutes;

(68) “university teacher” means a full time teacher appointed by the university.

CHAPTER II
PUBLIC UNIVERSITIES

3. (1) Each of the existing public universities specified in column (1) of Part I of the Schedule, with effect from the date of commencement of this Act, shall be deemed to be constituted under this Act for the same area specified in column (2) of the said part, for which it was constituted immediately before the date of commencement of this Act.

Incorporation
of
Universities.

(2) The State Government may, from time to time, by notification in the *Official Gazette*, constitute any new university under this Act by such name, for such area and with effect from such date, as may be specified by it, and insert necessary entries in Part II of the Schedule; and may for that purpose or any other purposes specified in that behalf diminish, increase or alter the area of any existing or new university, by suitably amending the Schedule, by the said notification, and thereupon the entries in column (2) of Part I, or in column (2) of Part II, as the case may be, of the Schedule, shall stand amended accordingly, and all educational institutions, whether colleges, institutions, autonomous or empowered autonomous colleges, empowered autonomous cluster institutions, post-graduate departments, schools on the sub-campuses, by whatever name called, within the area of the new university, which are affiliated to or recognized by the existing university shall, from the date aforesaid, stand affiliated to or recognized by the new university:

Provided that, no such notification shall be issued except on a resolution passed by both Houses of the State Legislature.

(3) Notwithstanding anything contained in sub-section (2), if, in the exigency of circumstances the new university considers it expedient that certain privileges of the existing university to which such educational institutions as referred to in sub-section (2), were entitled immediately before the date specified under the said sub-section should be continued for a certain period, not exceeding a period of five years in the aggregate, after the date aforesaid, the new university may accordingly forward its recommendations to the State Government and on receipt of such recommendations the State Government may, if it is satisfied that such privileges should be so continued, by notification in the *Official Gazette*, provide that for such period, as may be specified in the notification, such privileges shall continue.

(4) The Chancellor, Vice-Chancellor, Pro-Vice-Chancellor, Registrar, members of the Senate, Management Council and Academic Council for the time being holding office as such in each university are hereby constituted and declared to be a body corporate by the name specified therefor in the Schedule and shall have perpetual succession and a common seal and may by that name sue and be sued.

(5) Each university shall be competent to acquire and hold property, both movable and immovable, to lease, sell or otherwise transfer or dispose of any movable or immovable property, which may vest in or be acquired by it for the purposes of the university, and to contract and do all other things necessary for the purposes of this Act:

Provided that, no such lease, sale or transfer of such property shall be made without the valuation made thereof by the approved valuer appointed by the university and without the prior consent of the State Government.

(6) Notwithstanding anything contained in this Act, the State Government may, by notification in *Official Gazette*, constitute a cluster university comprising of a cluster of affiliated or autonomous colleges or institutions of a university. Such cluster university shall comprise of such university authorities and shall exercise such powers and perform such functions of university as may be specified in such notification:

Provided that, every such notification shall be laid as soon as may be, after it is issued, before each House of the State Legislature.

Objects of
University.

4. The objects of the university, in general, shall be to disseminate, create and preserve knowledge and understanding by teaching, research and development, skill development, training and education, extension and service and by effective demonstration and influence of its corporate life on society in general, and in particular, the objects shall be to,

(1) carry out its responsibility of creation, preservation and dissemination of knowledge;

(2) promote discipline and the spirit of intellectual inquiry and to dedicate itself as a fearless academic community to the sustained pursuit of excellence;

(3) encourage individuality and diversity within a climate of tolerance and mutual understanding;

(4) promote freedom, secularism, equality, social justice as enshrined in the Constitution of India, and to be catalyst in patriotic socio-economic transformation by promoting basic attitudes and values of essence to national development;

(5) promote the conducive environment for ensuring social harmony, coexistence, integral humanism and upliftment of the poorest of the poor;

(6) extend the benefits of knowledge and skills for development of individuals and society by associating the university closely with local, regional and national problems of development;

(7) carry out social responsibility as an informed and objective critic, to identify and cultivate talent, to train the right kind of leadership in all walks of life and to help younger generation to develop right attitudes, interests and values;

(8) promote equitable distribution of teaching, learning, training and other support services facilities of higher education;

(9) provide for efficient and responsive administration, scientific and technology management and develop organization of teaching, learning, training, research and extension;

(10) devise motivational systems to ensure that individual cognitive abilities are not constrained but rather the innovative spirit and desire to make true contribution and realize self-achievement is nurtured;

(11) promote acquisition of knowledge in a rapidly developing and changing society and to continually offer opportunities of upgrading knowledge, training and skills in the context of innovations, research and discovery in all fields of human endeavour by developing a higher educational network with use of modern communication media, information and communication technology and other emerging and future technologies appropriate for a learning society;

(12) promote national integration, fraternity and preserve cultural heritage and inculcate respect towards different religions and diverse cultures of India through the study of different religions, literature, history, science, art, civilizations and cultures;

(13) develop work culture and promote dignity of labour through applied components in the syllabi;

(14) build up financial self-sufficiency by undertaking academic teaching, training and allied programmes, research and development activities for public and private industries, Governmental organizations at local, regional, national and global level and resource generative services in a cost-effective manner;

(15) promote better interaction and co-ordination among different universities, institutions and colleges in the given university, other universities in the State, in the region, in the nation and at global level by all such means generally to improve the governance of the university and facility it provides for higher education;

(16) generate and promote a sense of self-respect and dignity amongst the weaker sections of the society;

(17) to promote gender equality and sensitivity in society;

(18) strive to promote competitive merit and excellence as the sole guiding criterion in all academic and other matters relating to students.

5. The university shall have the following powers and duties, namely:—

Powers and
duties of
University.

(1) to provide for instructions, extension, teaching, learning and training in such branches or subjects or disciplines and courses of study including a choice based credit system and any other system that may emerge in future, as the university may, from time to time, determine;

(2) to make provision for research and for the advancement and dissemination of knowledge, and generally to cultivate and promote the arts (including fine arts and performing arts), humanities, social sciences, accounts and commerce, pure and applied sciences, technologies, managements, different forms of medicine, engineering, law, physical education and other branches of learning and culture and their multi-disciplinary and inter-disciplinary areas;

(3) to make provision to enable conducted and affiliated colleges and recognized institutions to undertake specialized studies;

(4) to make provisions for creation of autonomous, empowered autonomous and empowered autonomous cluster of institutions;

(5) to develop procedures and processes for recognition of private skills education providers and empowered autonomous skills development colleges;

(6) to organize, maintain and manage university departments, schools, institutions, laboratories, knowledge resource centers, learning resource centers, libraries, museums and equipment for teaching, learning, training, research and development or extension;

(7) to establish, maintain and manage departments, institutions of research, institutions of specialized studies or academic services unit;

(8) to establish, maintain and manage constituent, community and conducted colleges, institutions, hostels, health centers, auditoria and gymnasiums;

(9) to provide for establishment, on the university campus and Sub-Campuses, of autonomous institutions like multi-university and inter-university centers, research laboratories, modern instrumentation centers and like centers of learning, set up by the University Grants Commission, Central Government or the State Government, teaching or learning or training colleges or institutions at local, regional, national and global level, which may be used by a university or college or group of universities or colleges:

Provided that, in the case of any industry or any non-Government organization availing themselves of such facility of a university or such organizations providing the facility to a university, prior approval of the State Government shall be obtained by the university concerned;

(10) to provide for establishment of sub-campuses for serving a group of colleges, and also to provide for and maintain common resource centers in such sub-campuses in the form of post-graduate departments, multi-disciplinary or interdisciplinary schools, knowledge resource centers, libraries, laboratories, computer centers, and the like centers of learning and skills training, as per the guidelines laid down by the State Government or the University Grants Commission;

(11) to create posts of directors, principals, university teachers, non-vacation academic staff, non-teaching skilled, administrative, ministerial staff and other posts required by the university, from its funds and from the funds received from other funding agencies, prescribe their qualifications, experience and pay-scales, and make appointments thereto;

(12) to make appointments to the posts of directors, principals, university teachers, non-vacation academic staff, non-teaching skilled, administrative, ministerial staff and other posts sanctioned by the State Government as per the qualifications and experience specified by the State Government and the University Grants Commission;

(13) to appoint or recognize persons working in any other university or organization as adjunct professors, adjunct associate professors, adjunct assistant professors, visiting professors of the university for specified periods;

(14) to facilitate mobility of teachers within the university and to other universities with the consent of the teacher concerned;

(15) to prescribe the courses of instruction and studies for the various examinations leading to specific degrees and diplomas or certificates;

(16) to prescribe the courses of instruction and studies in choice based credit system for the various examinations leading to specific degrees, diplomas or certificates in a stand-alone format or joint format with other State or national or global universities;

(17) to make provision, wherever feasible, in the university departments, colleges, institutions, recognized institutions and schools, for survey and collection of statistics, data and other particulars relevant to various developmental activities including State and National plans, evaluation of the developmental schemes with the participation of the students as a part of their curricular activities;

(18) to supervise, control and regulate admission of students for various courses of study in university departments, schools, multi-disciplinary and inter-disciplinary schools, community, conducted and affiliated colleges, institutions and recognized institutions;

(19) to guide teaching in colleges by deputation of teachers from a pool of teachers of the university and supplement teaching in colleges for improving their standards;

(20) to institute degrees and post-graduate diplomas and post-higher secondary diplomas, certificates and other academic distinctions on the basis of examinations or by other tests or otherwise;

(21) to hold examinations or evaluations and confer degrees and post-graduate diplomas and award post-higher secondary diplomas and certificates and other academic distinctions on persons who,—

(a) unless exempted therefrom in the manner prescribed, have pursued approved courses of study in the university, or in a college or in an institution or a recognized institution or a school and have passed the examinations and earned the required credits or marks or grades prescribed by the university; or

(b) have pursued approved courses of study in the university, or in a college or in an institution or a recognized institution or in an autonomous college or an autonomous recognized institution or in empowered autonomous college or empowered autonomous cluster institutions or a school and have passed the examinations and earned the required credits or marks or grades prescribed by the university; or

(c) have engaged in research under conditions provided by Ordinances and Regulations;

(22) to confer and award such degrees, diplomas and certificates to, and provide for such lectures, instructions and training for external students, and the students under correspondence and distance education, online and continuing education courses;

(23) to confer honorary degrees or other academic distinctions as prescribed by the Statutes;

(24) to lay down the conditions of affiliation of colleges and recognition of institutions taking into account the credibility of the management and the norms of academic performance of colleges, faculties and subjects, as may be laid down, from time to time, and satisfy itself by periodical assessment or otherwise, that those conditions are fulfilled;

(25) to admit to the privileges of the university, affiliated colleges and institutions not maintained by the university and withdraw all or any of those privileges, temporarily or permanently;

(26) to designate a university department, conducted college, an affiliated college, institution or school as an autonomous university department, conducted college, affiliated college or institution or school, as the case may be, in accordance with the guidelines, if any, laid down by the State Government or University Grants Commission;

(27) to designate a conducted college, an affiliated college, institution or school as an empowered conducted college, affiliated college or institution or school, in a stand-alone or cluster form, as the case may be, in accordance with the guidelines, if any, laid down by the State Government or University Grants Commission;

(28) to monitor and evaluate the academic performance of university departments, university institutions, conducted colleges and of affiliated colleges, autonomous or empowered colleges in a stand-alone or cluster form and recognized institutions for affiliation or recognition, as the case may be, and for periodical accreditations;

(29) to inspect, where necessary, all types of colleges or institutions and recognized institutions through suitable machinery established for the purpose, and take measures to ensure that proper standards of instruction, teaching, learning, training and research, and extension are maintained by them and adequate library, class rooms, laboratory, hostel, workshop and other academic facilities are provided for;

(30) to hold and to manage trusts and endowments and institute and to award fellowship, travelling fellowship, scholarship, studentship, medals and prizes for teachers and students of the university and colleges;

(31) to fix, demand and receive or recover such fees and other charges, as may be regulated by the Ordinances, from time to time;

(32) to constitute a fee fixation committee;

(33) to supervise, control and regulate the conduct and discipline of the students of the university, colleges, institutions, recognized institutions, schools and hostels;

(34) to provide for mobility of students from formal to non-formal stream and vice-versa, and also among the other universities in the State and outside the State;

(35) to provide facilities for revision or in-service courses for teachers of the university, colleges, schools and institutions;

(36) to make arrangements for promoting the healthy atmosphere, corporate life and welfare of the students of the university, colleges, schools and institutions;

(37) to make arrangements for promoting welfare of the employees of the university;

(38) to co-ordinate and regulate teaching, learning, training and research and extension in the colleges and recognized institutions;

(39) to provide for the training and education in the domain of quality, intensive workshops or learning exercises on enhancing quality and also mechanism for setting up of internal quality assurance for quality improvement of teachers and non-teaching employees;

(40) to provide for periodical assessment of the performance of teachers and non-teaching employees in the colleges, institutions and university in accordance with the norms prescribed by the University Grants Commission or the State Government;

(41) to regulate and provide for attendance of the teachers on the premises of the university or colleges or institutions during teaching hours and beyond teaching hours, as prescribed and to prohibit teachers from taking or conducting private tuitions or private coaching classes;

(42) to regulate and provide for attendance of the non-teaching employees on the premises of the university or colleges or institutions during working hours and beyond working hours, as prescribed;

(43) to enforce conduct and discipline rules for teachers and non-teaching employees prescribed by the State Government;

(44) to prescribe code of conduct for managements;

(45) to prescribe and enforce students charter;

(46) to establish, maintain and manage, whenever necessary,—

(a) Knowledge Resource Centre;

(b) university extension boards;

(c) information bureaus;

(d) employment guidance bureaus;

(e) Autonomous Evaluation Boards; and

(f) such other activities as may be necessary and possible to fulfill the objects of the university;

(47) to make provision for participation of students in,—

(a) the national service scheme;

(b) the national cadet corps;

(c) home guards and civil defense;

(d) the national sports organization;

(e) physical and military training;

(f) extra-mural teaching and research;

(g) programmes related to Lifelong Learning and Extension;

(h) any other programmes, services or activities directed towards cultural, economic and social betterment as may be necessary and possible, to fulfill the objects of the university;

(48) to provide for special training or coaching for competitive examinations, for recruitment to the public services, public sector undertakings and other competitive employment opportunities;

(49) to co-operate or collaborate with any other university, institution, authority or organization for research and advisory services and for such purposes to enter into appropriate arrangement with other universities, institutions, authorities, or organizations to conduct certain courses as the situation may demand;

(50) to rescind or suspend affiliation or recognition or empowered status granted to colleges or institutions or cluster of institutions;

(51) to borrow funds for the purposes of the university on the security of the property of the university, with the prior permission of the State Government;

(52) to explore the possibilities of augmenting the resources of the university by exploring or innovating activities such as research and development, consultancy, training programmes and providing services for different clients from industry, trade or any other non-government organizations;

(53) to transfer the management of an affiliated college, institution or autonomous college or empowered autonomous college or cluster of institutions in case where irregularities or commissions or omissions of criminal nature by the management of such college or institution or mismanagement of such college or institution are *prima-facie* evident, to any other management;

(54) to undertake academic collaboration programmes, research and advisory services with universities and institutions abroad, with prior approval of the State Government;

(55) to receive funds for collaboration programmes from foreign agencies, subject to rules and regulations of the Central Government and State Government in that behalf;

(56) to create development corpus out of surplus that the university may generate through its teaching, learning, training, research and development, consultancy, and any other academic and support activities and to invest it in a professional manner and use the interest generated through it for the growth and development of academic, research and development, academic and physical infrastructure development and any other infrastructure;

(57) to lay down for teachers and university teachers, such instructions or directions as, in the opinion of the university, may be necessary in academic matters;

(58) to undertake development programmes in higher education, research, consultancy based projects and training programmes for outside agencies, by charging fees, so as to generate resources;

(59) to make special provisions for the benefit of university education to be made available to classes and communities which are socially and educationally backward;

(60) to make special provisions for such benefits of university education to be made available for women students and differently-abled students as the university may think necessary;

(61) to make special provision for higher education in rural and tribal areas;

(62) to take appropriate measures in order to increase the gross enrolment ratio;

(63) to implement the national literacy and adult education program through teachers and students on voluntary basis in the university system and to evolve measures to give due weightage to the efforts and performance of the students in this area in addition to their normal academic performance, and also to evaluate the performance of the teachers in this area;

(64) to promote by itself, or in co-operation with other universities, the study of Marathi and the use of Marathi as a medium of instruction, study, research and examination, in adherence to the policies of the State Government;

(65) to promote by itself, or in co-operation with other universities or organizations, the study of foreign languages in general and Asian languages in particular;

(66) to evolve an operational scheme for ensuring accountability of teachers, non-vacation academic and non-teaching staff of the university, institutions and colleges;

(67) to provide for joint appointments in single grade of pay in more than one department or administrative section in the university, as also between university departments and between the university-public or university-private or university public-private partnership research laboratories or university-industry or university-other bodies;

(68) to create knowledge and disseminate it and foster high quality research which is contemporary, globally competitive and locally as well as regionally and nationally relevant;

(69) to have a learner-centric approach and perform the role of being a knowledge creator;

(70) to strengthen education at under-graduate, post-graduate level, enhance research and development culture and relevant degree programmes and cultivate desire for entrepreneurship;

(71) to create a comprehensive digital university framework for both, e-learning and e-administrative services;

(72) to exploit the power of 'learning by collaboration' and 'participation' with use of information and communication technology;

(73) to cultivate research parks, technology incubators and other engagement entities to translate university research to commercial domain and coordinated projects involving multiple faculty groups from several disciplines that address some important issues before the State;

(74) to identify skills to which students need to be exposed to, by taking into account the local needs, training facilities available, emerging needs and new employment opportunities;

(75) to provide an environment for the all-round development of youth by exposing them to the rich cultural heritage of the country and creating opportunities for development of skills in sports;

(76) to ensure introduction of choice based credit system with transferable credit points from four streams, namely, the academic stream, the technology stream, the professional and social stream and the personality and cultural development stream;

(77) to facilitate mobility of teachers to collaborating institutions such as industries, research and development laboratories, non-Government organizations, engaged in societal development, to enable translation of knowledge to viable real life applications and in turn enrich university programmes;

(78) to establish centers or institutions in foreign countries with the permission of the Central and the State Government;

(79) to establish vocational or skills based community colleges in partnership with industry;

(80) to implement recommendations report of the Commission within the time-frame given by it;

(81) to comply with and carry out any directives issued by the State Government, from time to time, with reference to above powers, duties and responsibilities of the university;

(82) to conduct academic audit of university departments, conducted colleges, affiliated colleges, institutions or schools, at regular intervals;

(83) to do all such other acts and things as may be necessary for, or incidental or conducive to, the attainment of all or any of its objects.

Jurisdiction
and
admission to
privileges of
University.

6. (1) The territorial limits, within which the powers conferred upon the university by this Act shall be exercised, shall comprise the whole of the university area as specified against the name of such university in the Schedule:

Provided that, the benefit of distance-education courses, correspondence courses, open university courses or external degree courses of any university may, with the prior permission of the State Government, extend and cover the entire area of the State outside the university area:

Provided further that, if a university desires to establish sub-campus or centre or institution in any foreign country, on its own or in collaboration with any other Indian or foreign university or institution, it may do so with the prior sanction of the Central and the State Government.

(2) Subject to the provisions of sub-section (3) of section 3, no educational institution situated within the university area shall, except with the consent of the university and the sanction of the State Government, be associated in any way

with, or seek admission to any privilege of, any other university established by law with the exception of the state open university and Research or Project collaborations of university, colleges with any other university or colleges :

Provided that, if an educational institution, public or private, Indian or foreign, seeks to be associated with or be admitted to the privileges of a university, jurisdiction of which is not restricted to any State or area, such association or admission may be permitted by the State Government :

Provided further that, if a university, the jurisdiction of which is not restricted to any State or area, wishes to establish a centre or other unit of research in the university area on its own or in collaboration with any public or private Indian or foreign university or institution, it may do so with the sanction of the State Government and also with the sanction of the Central Government, if the collaboration is with the foreign university or institution.

(3) If an educational institution, public or private, Indian or foreign, associated with or admitted to the privileges of any other university established by law, seeks to be associated with, or be admitted to the privileges of a university, such association or admission may be permitted with the sanction of the State Government and consent of the university concerned.

(4) Save as otherwise, provided by or under this Act, any privilege enjoyed by any educational institution within the area of another university before the date on which this Act comes into force, shall not be withdrawn, without the sanction of the State Government.

(5) If a new district is created by the State Government, the area of such district shall be under the jurisdiction of such university, as may be declared by the State Government, by notification in the *Official Gazette*, for the purpose of admission to the privileges of such university.

7. (1) No citizen of India shall be excluded from any office of the university or from membership of any of its authorities, bodies or committees, or from appointment to any post, or from admission to any degree, diploma, certificate or other academic distinction or course of study on the ground only of sex, race, creed, class, caste, place of birth, religious belief or profession or political or other opinion :

University open to all irrespective of sex, race, creed, class, caste, place of birth, religion, or opinion.

Provided that, the university may maintain, accredit or recognize any college or institution exclusively for women, or reserved for women.

(2) The university shall adopt government policy and orders issued, from time to time, in regard to the reservation for Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*), Nomadic Tribes and Other Backward Classes for appointment to different posts of teachers and non-teaching employees and for the purpose of admission of students in the affiliated or conducted or community colleges, university departments, university institutions or recognized institutions.

(3) The university shall adopt with the general policy of the State Government in regard to the welfare of various categories of weaker sections of the society, minorities, women and persons with disability as directed by the State Government, from time to time.

Control of
State
Government
on
Universities.

8. (1) Without prior approval of the State Government, the university shall not,—

(a) create new posts of teachers, officers or other employees;

(b) revise the pay, allowances, post-retirement benefits and other benefits of its teachers, officers and other employees;

(c) grant any special pay, allowance or other extra remuneration of any description whatsoever, including ex-gratia payment or other benefits having financial implications, to any of its teachers, officers or other employees;

(d) divert any earmarked funds received for any purpose other than that for which it was received;

(e) transfer by sale or lease of immovable property ;

(f) incur expenditure on any development work from the funds received from the State Government or University Grants Commission or any person or body for the purposes other than the purposes for which the funds are received;

(g) take any decision regarding affiliated colleges resulting in increased financial liability, direct or indirect, for the State Government.

(2) The university shall be competent to incur expenditure, in consonance with the policies and directives of the State Government issued from time to time, from the funds received from,—

(a) various funding agencies without any share or contribution from the State Government;

(b) contributions received from individuals, industries, institutions, organizations or any person whatsoever, to further the objectives of the university;

(c) contributions or fees for academic or other services offered by the university for aided and self-supporting academic programmes;

(d) development fund, or any other fund established by the university; for the purposes of,—

(i) creation of posts in various cadres;

(ii) granting pay, allowances and other benefits to the posts created through its own funds provided those posts are not held by such persons, who are holding the posts for which government contribution is received;

(iii) starting any academic programmes on self-supporting basis;

(iv) granting remunerations or incentives to its employees for performing any task assigned to them other than their regular duties and responsibilities;

(v) incurring expenditure on any development work and on welfare activities of its students and employees:

Provided that, there is no financial liability, direct or indirect, immediate or in future, on the State Government.

(3) The State Government may, in accordance with the provisions contained in this Act, for the purpose of securing and maintaining uniform standards in all universities in the State, by notification in the *Official Gazette*, prescribe a Standard Code providing for the classification, manner and mode of selection, appointment, induction and advance training, field exposure, deputation and reservation of post in favour of members of the Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*), .Nomadic Tribes, and Other Backward Classes, duties, workload, pay, allowances, post-retirement benefits, other benefits, conduct and disciplinary matters and other conditions of service of the officers, teachers and other employees of the universities and the teachers and other employees in the affiliated colleges and recognized institutions (other than those managed and maintained by the State Government, Central Government and the local authorities) and the provisions for absorption of teachers and employees in the university departments, affiliated or conducted colleges and institutions who are aided and rendered surplus. However, the unaided teachers and employees who are rendered surplus in university departments, affiliated or conducted colleges and institutions shall not be eligible, for absorption at the aided vacancies in university departments, affiliated or conducted colleges and institutions. Where such Code is prescribed, the provisions made in the Code shall prevail, and the provisions made in the Statutes, Ordinances and Regulations made under this Act, for matters included in the Code shall, to the extent to which they are inconsistent with the provisions of the Code, be invalid.

(4) Qualifications and experience for the purpose of appointment of non-teaching employees in the universities, affiliated colleges and recognized institutions (other than those managed and maintained by the State Government, Central Government and the local authorities) shall be as may be specified by the Government, by an order published in the *Official Gazette*.

(5) Notwithstanding anything contained in this Act, if the circumstances so require and the State Government considers it necessary to do so, it may appoint, on deputation, a suitable person possessing the requisite qualifications to perform the duties of the Registrar, Finance and Accounts Officer or the Director of the Board of Examinations and Evaluation, for a period of not more than one year at a time and not more than three years in the aggregate.

(6) The State Government through any officer not below the rank of Joint Director, Higher Education or Technical Education shall have right to cause inspection of any affiliated, conducted, or autonomous college recognized institution or university department.

(7) In case of failure of the university to exercise powers or perform duties specified in section 5, or where the university has not exercised such powers or performed such duties adequately, or where there has been a failure to comply with any order issued by the State Government, or under any other circumstances as the State Government may deem fit, the State Government may issue a directive to the university for proper exercise of such powers or performance of such duties or comply with the order; and it shall be the duty of the university to comply with such direction. In case the university fails to comply with the directives, the State Government shall call upon the University to give reasons in writing as to why

the directives were not complied with. If the State Government is not satisfied with the explanation, it may refer the matter to the Chancellor for taking necessary action under sub-section (3) of section 9.

(8) The State Government shall carry out test audit or full audit of the accounts of a university, college, school or institution, a regularly at such intervals as it may deem fit.

CHAPTER III OFFICERS OF THE UNIVERSITY

Chancellor
and his
Powers.

9. (1) The Governor of Maharashtra shall be the Chancellor of every university and the Chancellor, by virtue of his office, shall be the Head of the university.

(2) The Chancellor, when present, shall preside over the Convocation of the university and may issue directions to the Vice-Chancellor to convene the meeting of any authority of the university for specific purposes, whenever necessary, and the Vice-Chancellor shall submit the minutes of such meeting to the Chancellor for his perusal.

(3) The Chancellor,—

(a) shall, on receiving a reference from the State Government under the proviso to sub-section (7) of section 8 in such matter; or

(b) may, in any matter *suo motu* or otherwise,

call for a report or an explanation or such information and record relating to such matter or any matter or affairs of the university, and shall, after considering such report or explanation, or information or record, issue such directions thereupon as may be deemed fit in the interest of the university or student or larger interest of the public, and his directions shall be final and shall be complied with by the university forthwith.

(4) The Chancellor may, after taking report in writing from the Vice-Chancellor, suspend or modify any resolution, order or proceeding of any authority, body, committee or officer which in his opinion, is not in conformity with this Act, Statutes, Ordinances or Regulations made thereunder, or is not in the interest of the university and the university, authority, body, committee and officer, shall comply with the same:

Provided that, before making any such order, the Chancellor shall call upon the university, authority, body, committee or, as the case may be, officer to show cause why such an order should not be made, and if any cause is shown, within the time fixed by the Chancellor, he shall consider the same and wherever he deems it necessary, after consulting the State Government, decide the action to be taken in the matter, and his decision shall be final.

(5) Where, in the opinion of the Chancellor, the conduct of any elected or nominated or appointed or co-opted member is detrimental to the smooth functioning of university or any authority or body or committee, he may, after giving such member an opportunity to offer his explanation in writing and after considering such explanation, if any, and satisfying himself that it is necessary so to do, disqualify such member or suspend him for such period, as he may deem fit.

(6) The Chancellor shall exercise such other powers and perform such other duties as may be conferred upon or vested in him by or under this Act.

10. The following shall be the other officers of the university, namely:—

- (1) the Vice-Chancellor;
- (2) the Pro-Vice-Chancellor;
- (3) the Registrar;
- (4) the Deans of Faculties;
- (5) the Director of Board of Examinations and Evaluation;
- (6) the Finance and Accounts Officer;
- (7) the Director of Sub-campus of the University;
- (8) the Director of Innovation, Incubation and Linkages;
- (9) the Director Knowledge Resource Center;
- (10) the Director of Lifelong Learning and Extension;
- (11) the Director of Students Development;
- (12) the Director of Sports and Physical Education;
- (13) the Director of National Service Scheme;
- (14) such other officers in the service of the university as may be prescribed by Statutes.

Other
officers of
University.

11. (1) There shall be a Vice-Chancellor who shall be the principal academic and executive officer of the university and *ex-officio* Chairperson of the Management Council, Academic Council, Board of Examinations and Evaluation, Board of Lifelong Learning and Extension, Finance and Accounts Committee, Board of National and International Linkages and the Board for Innovation, Incubation and Enterprise, Board of Information Technology, Board of Students' Development, Board of Sports and Physical Education and Board of Research and shall preside in the absence of the Chancellor at any convocation for conferring degrees and also at any meeting of Senate. His powers and duties shall be as provided in section 12.

Appointment
of Vice-
Chancellor.

(2) Save as otherwise provided, pay and allowances, terms and conditions of service of the Vice-Chancellor shall be such as may be determined by the State Government, from time to time.

(3) The Vice-Chancellor shall be appointed by the Chancellor in the manner stated hereunder :—

(a) There shall be a committee consisting of the following members to recommend suitable names to the Chancellor for appointment of Vice-Chancellor, namely:—

- (i) a member nominated by the Chancellor, who shall be the retired Judge of the Supreme Court or retired Chief Justice of a High Court or an eminent scholar of national repute or a recipient of Padma Award in the field of education;

(ii) the Principal Secretary of Higher and Technical Education Department or any officer not below the rank of Principal Secretary to Government nominated by the State Government;

(iii) the Director or Head of an institute or organization of national repute established by an Act of Parliament, nominated by the Management Council and the Academic Council, jointly, in the manner specified by the State Government by an order published in the *Official Gazette*.

(b) The member nominated by the Chancellor shall be the Chairman of the committee.

(c) The members nominated on the committee shall be persons who are not connected with the university or any college or any recognized institution of the university.

(d) No meeting of the committee shall be held unless all the three members of the committee are present.

(e) The committee shall recommend a panel of not less than 5 suitable persons for the consideration of the Chancellor for being appointed as the Vice-Chancellor. The names of the persons so recommended shall be in alphabetical order without any preference being indicated. The report shall be accompanied by a detailed write-up on suitability of each person included in the panel.

(f) A person recommended by the committee for appointment as Vice-Chancellor shall,—

(i) be an eminent academician and an administrator of high caliber;

(ii) be able to provide leadership by his own example;

(iii) be able to provide vision; and have ability to translate the same into reality in the interest of students and society; and

(iv) possess such educational qualifications and experience as may be specified by the State Government, by an Order published in the *Official Gazette*, in consultation with the Chancellor.

(g) The eligibility conditions and the process for recommendation of names for appointment as Vice-Chancellor shall be given wide publicity to ensure the recommendation of most suitable candidates.

(4) The Chancellor may appoint one of the persons included in the panel to be the Vice-Chancellor:

Provided that, if the Chancellor does not approve any of the persons so recommended, he may call for a fresh panel either from the same committee or after constitution of a new committee for the purpose, from such new committee.

(5) The process of preparing the panel of the suitable persons for being appointed as the Vice-Chancellor, shall begin at least six months before the probable date of occurrence of the vacancy of the Vice-Chancellor, and the process of appointment of the Vice-Chancellor shall be completed at least one month before the probable date of occurrence of the vacancy of the Vice-Chancellor.

(6) The person appointed as the Vice-Chancellor shall, subject to the terms and conditions of contract of service, hold office for a period of five years from the date on which he takes charge of his office or till he attains the age of sixty-five years, whichever is earlier and he shall not be eligible for re-appointment.

(7) The person appointed as the Vice-Chancellor shall hold a lien, if any, on the substantive post held by him prior to the appointment.

(8) In any of the following circumstances, the exigency whereof shall solely be judged by the Chancellor, namely :—

(i) where the committee appointed under clause (a) of sub-section (3) is unable to recommend any name within the time limit specified by the Chancellor;

(ii) where the vacancy occurs in the office of the Vice-Chancellor because of death, resignation or otherwise, and it cannot be conveniently and expeditiously filled in, in accordance with the provisions of sub-sections (3) and (4);

(iii) where the vacancy in the office of the Vice-Chancellor occurs temporarily because of leave, illness or other causes; or

(iv) where there is any other emergency;

the Chancellor may appoint any suitable person, to act as the Vice-Chancellor for a term not exceeding twelve months, in the aggregate as may be specified in his order :

Provided that, the person so appointed shall cease to hold such office on the date on which the person appointed as the Vice-Chancellor in accordance with the provisions of sub-sections (3) and (4) assumes office or the Vice-Chancellor resumes office.

(9) The Vice-Chancellor shall be a whole-time salaried officer of the university and shall receive pay and allowances, and other facilities as determined by the State Government. In addition, he shall be entitled to free furnished residence, a motor car including its maintenance, repairs and fuel required therefor, with the service of a chauffeur, free of charge.

(10) Such sumptuary allowance shall be placed at the disposal of the Vice-Chancellor, as the State Government may approve.

(11) If a person receiving an honorarium from the consolidated fund of the State, or if a principal of an affiliated college or a recognized institution or a university teacher is appointed as Vice-Chancellor, his terms and conditions of service shall not be altered to his disadvantage during his tenure as Vice-Chancellor.

(12) Notwithstanding anything contained in the foregoing sub-sections, the person referred to in sub-section (7) shall stand retired from his original post in accordance with the terms and conditions of service of that post.

(13) The Vice-Chancellor may, by writing under his signature addressed to the Chancellor, after giving one month's notice resign from his office and shall cease to hold his office on the acceptance of his resignation by the Chancellor or from the date of expiry of the said notice period, whichever is earlier.

(14) The Vice-Chancellor may be removed from his office if the Chancellor is satisfied that the incumbent,—

- (a) has become insane and stands so declared by a competent court; or
- (b) has been convicted by a court for any offence involving moral turpitude; or
- (c) has become an undischarged insolvent and stands so declared by a competent court; or
- (d) has been physically unfit and incapable of discharging functions due to protracted illness or physical disability; or
- (e) has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service or any other conditions, prescribed by the State Government under sub-section (2), or has abused the powers vested in him or if the continuance of the Vice-Chancellor in the office is detrimental to the interests of the university ; or
- (f) is a member of, or is otherwise associated with, any political party any organization which takes part in politics, or is taking part in, or subscribing in aid of, any political movement or activity.

Explanation.- For the purposes of this sub-clause, whether any party is a political party, or whether any organization takes part in politics or whether any movement or activity falls within the scope of this sub-clause, the decision of the Chancellor thereon shall be final :

Provided that, the Vice-Chancellor shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal under sub-clauses (d), (e) and (f).

Powers
and duties
of Vice-
Chancellor.

12. (1) The Vice-Chancellor shall be the principal academic and executive officer of the university responsible for the development of academic programmes of the university. He shall oversee and monitor the administration of the academic programmes and general administration of the university to ensure efficiency and good order of the university.

(2) He shall be entitled to be present, with the right to speak, at any meeting of any other authority or body or committee of the university, but shall not be entitled to vote thereat, unless he is the Chairperson or member of that authority or body.

(3) The Vice-Chancellor shall have the power to convene meetings of any of the authorities, bodies or committees, as and when he considers it necessary to do so.

(4) The Vice-Chancellor shall ensure that directions issued by the Chancellor are strictly complied with or, as the case may be, implemented.

(5) It shall be the duty of the Vice-Chancellor to ensure that the directives of the State Government, if any, and the provisions of this Act, Statutes, Ordinances and Regulations are strictly observed and that the decisions of the authorities, bodies and committees which are not inconsistent with this Act, Statutes, Ordinances and Regulations are properly implemented.

(6) The Vice-Chancellor may defer implementation of a decision taken or a resolution passed by any authority, body or committee of the university if, he is of the opinion that the same is not consistent with the directives of the State Government or with the provisions of the Act, Statutes, Ordinances and Regulations or that such decision or resolution is not in the interest of the university and at the earliest opportunity refer it back to the authority, body or committee concerned for reconsideration in its next meeting with reasons to be recorded in writing. If differences persist, he shall within a week, giving reasons submit it to the Chancellor for decision and inform about having done so to the members of the authority, body or committee concerned. After receipt of the decision of the Chancellor, the Vice-Chancellor shall take action as directed by the Chancellor and inform the authority, body or committee concerned, accordingly.

(7) If there are reasonable grounds for the Vice-Chancellor to believe that there is an emergency which requires immediate action to be taken, or if any action is required to be taken in the interest of the university, he shall take such action, as he thinks necessary, and shall at the earliest opportunity, report in writing the grounds for his belief that there was an emergency, and the action taken by him, to such authority or body as shall, in the ordinary course, have dealt with the matter. In the event of a difference arising between the Vice-Chancellor and the authority or body whether there was in fact an emergency, or on the action taken where such action does not affect any person in the service of the University, or on both, the matter shall be referred to the Chancellor whose decision shall be final :

Provided that, where any such action taken by the Vice-Chancellor affects any person in the service of the university, such person shall be entitled to prefer, within thirty days from the date on which he receives notice of such action, an appeal to the Management Council.

Explanation. - For the purposes of this sub-section, action taken by the Vice-Chancellor shall not include disciplinary action taken against any employee of the university.

(8) Where any matter is required to be regulated by the Statutes, Ordinances or Regulations, but no Statutes, Ordinances or Regulations are made in that behalf or where there is an exigency to amend Statutes, Ordinances or Regulations, the Vice-Chancellor may, for the time being, regulate the matter by issuing such directions as he thinks necessary, and shall, at the earliest opportunity thereafter, place them before the Management Council or other authority or body concerned for approval. He shall, at the same time, place before such authority or body for consideration the draft of the Statutes, Ordinances or Regulations, as the case may be, required to be made in that behalf :

Provided that, such direction shall have to be converted into Statute, Ordinance or Regulations as the case may be, within six months of issuing of such direction failing which such direction shall automatically lapse.

(9) The Vice-Chancellor shall be the appointing and disciplinary authority for the university teachers.

(10) The Vice-Chancellor shall be the appointing and disciplinary authority for officers of the university of the rank of Assistant Registrar and of the rank equivalent thereto and above.

(11) As the Chairperson of the authorities or bodies or committees of the university, the Vice-Chancellor shall be empowered to suspend member from the meeting of the authority, body or committee for persisting to obstruct or stall the proceedings or for indulging in behaviour unbecoming of a member, and shall report the matter accordingly, to the Chancellor.

(12) The Vice-Chancellor shall place before the Management Council a report of the work of the university periodically as provided under the Ordinances.

(13) The Vice-Chancellor shall have the power to, --

(a) accord recognition to institutions of higher learning, research specialized studies in accordance with the provisions of this Act;

(b) accord recognition to autonomous colleges, empowered autonomous colleges or cluster of institutions and empowered skills development colleges in accordance with the provisions of this Act;

(c) accord recognition to private skills education providers in accordance with the provisions of this Act;

(d) accord recognition as qualified teachers to the experts from the field of application oriented industries or companies and domain specific experts in various professional skills, working as training experts in private skills education providers and empowered skills development colleges.

(e) approve the recommended panel of referees for thesis or dissertations for awarding post-graduate, doctorate and higher degrees.

(14) (a) The Vice-Chancellor shall have right to cause inspection to be made by the Pro-Vice-Chancellor or such person or persons or body of persons as he may direct, of the university, its buildings, laboratories, libraries, museums, workshops and equipment and of affiliated, conducted or autonomous college, empowered autonomous colleges or cluster of institutions, recognized or autonomous institutions, empowered skills development colleges or private skills education provider, hall or hostel maintained or recognized by the university, and of the examinations, teachings and other work conducted by or on behalf of the university, and to cause an inquiry to be made in a like manner regarding any matter connected with the administration or finance of the university, affiliated, conducted or community or autonomous college, empowered autonomous colleges or cluster of institutions, recognized or autonomous institutions, empowered skills development colleges or private skills education provider:

Provided that, the Vice-Chancellor shall, in the case of affiliated or autonomous college, empowered autonomous colleges or cluster of institutions, recognized or autonomous institutions, empowered skills development colleges or private skills education provider, give notice to the management of such affiliated or autonomous college, empowered autonomous colleges or cluster of institutions, recognized or autonomous institutions, empowered skills development colleges or private skills education provider of his intention to cause an inspection or an inquiry to be so made:

Provided further that, the management shall have the right to make such representation to the Vice-Chancellor as it thinks necessary before such inspection or inquiry is made;

(b) after considering such representation, if any, the Vice-Chancellor may cause such inspection or inquiry to be made or may drop the same;

(c) in the case of management when an inspection or inquiry has been caused to be made, the management, shall be entitled to appoint a representative, who shall have the right to be present and be heard at such inspection or inquiry;

(d) the Vice-Chancellor may, if the inspection or inquiry is made regarding any college or institution admitted to the privileges of the university, communicate to the management the result of such inspection or inquiry;

(e) the management shall communicate to the Vice-Chancellor such action, if any, as it proposes to take or has been taken by it;

(f) where the management, does not, within the time fixed by the Vice-Chancellor, take action to his satisfaction, the Vice-Chancellor shall be competent to impose a fine upon the management and direct the management to stop the fresh admissions to the colleges or institutions or to decide any other action to be taken in this behalf and the same shall be communicated to the management concerned for compliance.

(15) The Vice-Chancellor shall forward to the State Government report on the recommendation of the Management Council, regarding the temporary alternative arrangements, in the interest of students, to run the day to day academic and administrative activities, of the management of an affiliated college, institution or autonomous college or empowered autonomous college or cluster of institutions in case of dispute regarding the management of the affiliated college and where irregularities or commissions or omissions of criminal nature by the management of such college or institution or mismanagement of such college or institutions are, *prima facie*, evident to committee of inquiry appointed by the university and to make the necessary arrangements to run the day to day academic and administrative activities of such college till the dispute is statutorily resolved. The decision of the State Government in this behalf shall be final and binding.

(16) The Vice-Chancellor shall exercise such other powers and perform such other duties as may be conferred upon him by or under this Act.

13. (1) The Pro-Vice-Chancellor shall be the academic and executive officer next to the Vice-Chancellor having purview of the entire university.

Pro-Vice-Chancellor.

(2) The Pro-Vice-Chancellor shall be a person who has held the post of professor, or principal of a college or an institution with not less than fifteen years teaching or research experience.

(3) The Pro-Vice-Chancellor shall be the Chairperson of the Board of Deans, Board of Sub-campuses, Board of University Departments and Inter-Disciplinary Studies, Board of Post-Graduate Education in Colleges; and an *ex-officio* Chairperson of the Research and Recognition Committee.

(4) The Pro-Vice-Chancellor shall be a full time salaried officer of the university and shall work directly under the superintendence, direction and control of the Vice-Chancellor.

(5) Save as otherwise provided, pay and allowances admissible to him as well as the terms and conditions of his service shall be such as may be determined by the State Government, from time to time.

(6) The Chancellor shall, in consultation with the Vice-Chancellor, appoint a Pro- Vice-Chancellor for the university.

(7) The term of Pro-Vice-Chancellor shall be co-terminus with the term of office of the Vice-Chancellor or till he attains the age of sixty-five years, whichever is earlier.

(8) The provisions of sub-section (11) of section 11 shall, in regard to the conditions of service of Pro-Vice-Chancellor, *mutadis-mutandis*, apply.

(9) The Pro-Vice-Chancellor shall act as the chairperson of the authorities, bodies and committees, in the absence of the Vice-Chancellor.

(10) When the office of the Pro-Vice-Chancellor falls vacant or when the Pro-Vice-Chancellor is, by reason of illness or absence or any other cause, unable to perform the duties of his office, the Vice-Chancellor, may appoint a suitable person qualified to be appointed as Pro-Vice-Chancellor to officiate as Pro-Vice-Chancellor, till the Pro-Vice-Chancellor resumes office, or a new Pro-Vice-Chancellor assumes duty, as the case may be.

(11) The Pro-Vice-Chancellor may, by writing under his signature addressed to the Vice-Chancellor, after giving one month's notice resign from his office and shall cease to hold his office on the acceptance of his resignation by the Vice-Chancellor or from the date of expiry of the said notice period, whichever is earlier.

(12) The Pro-Vice-Chancellor may be removed from his office by the Chancellor on the recommendation of the Vice-Chancellor, if he is satisfied that the incumbent,—

(a) has become insane and stands so declared by a competent court; or

(b) has been convicted by a court for any offence involving moral turpitude; or

(c) has become an undischarged insolvent and stands so declared by a competent court; or

(d) has been physically unfit and incapable of discharging functions due to protracted illness or physical disability; or

(e) has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of service or any other conditions, prescribed by the State Government under sub-section (5) or has abused the powers vested in him or if, the continuance of the Pro-Vice-Chancellor in the office is detrimental to the interests of the university; or

(f) is a member of, or is otherwise associated with, any political party or any organization which takes part in politics, or is taking part in, or subscribing in aid of, any political movement or activity.

Explanation.- For the purposes of this clause, whether any party is a political party, or whether any organization takes part in politics or whether any movement or activity falls within the scope of this clause, the decision of the Vice-Chancellor thereon shall be final :

Provided that, the Pro-Vice-Chancellor shall be given a reasonable opportunity to show cause by the Vice-Chancellor before taking recourse for his removal under clauses (d), (e) and (f).

(13) The Pro-Vice-Chancellor shall,—

(a) be the principal academic planning and academic audit officer for the academic development programmes, including post-graduate teaching, research and extension programmes and collaborative programmes of the university;

(b) ensure that quality in education and central academic services is maintained by the university;

(c) be responsible for fostering intellectual interaction across the university and for ensuring that there is research and development and industry linkages;

(d) ensure that the long-term and short-term development plans of the university and its colleges in their academic programmes are duly processed and implemented through relevant authorities, bodies, committees and officers;

(e) monitor appointment of principals and teachers of affiliated colleges and institutions, autonomous colleges and institutions, empowered autonomous colleges, cluster of institutions and recognized institutions or post-graduate centers;

(f) accord approval to the appointments of principals and teachers of affiliated colleges and institutions, autonomous colleges and institutions, empowered autonomous colleges, cluster of institutions and recognized institutions or withdraw the same in accordance with the procedure as prescribed in the Ordinances;

(g) accord approvals to selection committees for appointment of teachers in the colleges as per the norms of the University Grants Commission and the State Government;

(h) recommend proposals to the Management Council for the establishment of conducted colleges, schools, departments, institutions of higher learning, research and specialized studies, knowledge resource centre, academic services units, libraries, laboratories and museums in the university;

(i) consider and recommend proposals to the Management Council for creation of the posts of directors, principals, university teachers, non-vacation academic staff, non-teaching employees and other posts required by the university, from the funds of the university and from the funds received from other funding agencies, and qualifications, experience and pay-scales for such posts;

(j) be the principal liaison officer with the external funding agencies for generating funds for the collaborative and development programmes of the university and monitor their proper utilization;

(k) be responsible for preparation of the comprehensive perspective plan, annual plan, and undertaking the systematic field survey within geographical jurisdiction under section 107;

(l) be responsible for establishing liaison for fostering and promoting collaboration between the university, colleges and national and international institutions and scientific, industrial and commercial organizations;

(m) be responsible for submission of an annual report on the progress achieved in different developmental and collaborative programmes to the Vice-Chancellor who shall place the same before the Management Council;

(n) exercise such other powers and perform such other duties as prescribed under this Act or assigned to him, from time to time, by the Vice-Chancellor.

Registrar. **14.** (1) The Registrar shall, be the Chief Administrative Officer of the university. He shall be a full-time salaried officer and shall work directly under the superintendence, direction and control of the Vice-Chancellor.

(2) The qualifications and experience for the purpose of selection of the Registrar shall be as laid down by the University Grants Commission and approved by the State Government.

(3) The Registrar shall be appointed by the Vice-Chancellor on the recommendation of a selection committee constituted for the purpose under this Act.

(4) Appointment of the Registrar shall be for a term of five years or till he attains the age of superannuation whichever is earlier and he shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he is serving.

(5) When the office of the Registrar falls vacant or the Registrar is, by reason of illness or absence or any other cause, unable to perform the duties of his office for a period not exceeding six months, the Vice-Chancellor shall appoint a suitable person to officiate as the Registrar until the new Registrar assumes duty or the Registrar resumes duty, as the case may be.

(6) The Registrar shall,—

(a) act as a Member-Secretary of the Senate, Management Council, Academic Council and such other authorities, bodies and committees, as prescribed by or under this Act;

(b) be the appointing and the disciplinary authority of the employees of the university other than the teachers, non-vacation academic staff and officers of the rank of Assistant Registrar and other officers holding posts equivalent thereto or above. An appeal by a person aggrieved by the decision of the Registrar may be preferred within thirty days from the date of communication of such decision, to the Vice-Chancellor;

(c) be the custodian of the records, the common seal and such other property of the university as the Management Council may, commit to his charge;

(d) conduct elections to various authorities and bodies of the university as per the programme approved by the Vice-Chancellor;

(e) prepare and update the Handbook of the Statutes and Regulations approved by the authorities, bodies or committees, from time to time, and make them available to all members of the authorities and officers of the university;

(f) receive complaints and suggestions in regard to the improvement of administration and consider them for appropriate action;

(g) render necessary assistance for inspection of the university, its buildings, class rooms, laboratories, libraries, knowledge resource centre, museums, workshops and equipment is made by such person or persons or body of persons, as directed by the Vice-Chancellor;

(h) organise training and orientation of non-teaching employees in the university and affiliated colleges;

(i) have the power to enter into agreements, sign documents and authenticate records on behalf of the university, subject to the decision of the authorities of the university;

(j) place before the Management Council a report of the development activities of the university every six months;

(k) have the power to seek information in regard to any matter of the university, from the Deans, Finance and Accounts Officer and any other officer of the university for submission to the State Government and other external agencies;

(l) exercise such other powers and perform such other duties, as prescribed by or under this Act or assigned to him, by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

15. (1) There shall be a Dean for each faculty, who shall be a full time salaried officer.

Dean of
Faculty.

(2) The Dean shall be appointed by the Vice-Chancellor on the recommendations of the selection committee for the purpose under this Act.

(3) The term of Dean shall be co-terminus with the term of office of the Vice-Chancellor or till he attains the age of superannuation, whichever is earlier:

Provided that, the new Vice-Chancellor may continue his services as a Dean till the new Dean is duly appointed:

Provided further that, in case vacancy occurs in the office of the Vice-Chancellor because of death, resignation or otherwise, the dean shall continue to hold the post till the end of that academic year.

(4) The qualification and experience for the purpose of selection of the Dean shall be the qualification and experience of the Professor or principal having aggregate minimum teaching or research experience of not less than fifteen years.

(5) The Vice-Chancellor may nominate Associate Dean for the particular group of related board of studies, as may be required, for assistance, support and co-ordination and the minimum qualifications and experience for such nomination shall be at par with the post of Dean :

Provided that, the salary, allowances and other pecuniary benefits payable to the Associate Dean shall be met by the University out of its own resources and there shall not be any liability, direct or indirect, on the State Government for the said purpose.

Powers and
duties of
Dean.

16. The Dean shall,—

(a) be responsible for academic planning and academic audit of the programmes and implementation of academic policies approved by the Academic Council in respect of academic development, maintenance of quality of education including standards of teaching and research and training of teachers within his faculty. He shall work directly under the superintendence, direction and control of the Vice-Chancellor;

(b) be responsible for development and application of quality benchmarks or parameters for various academic and administrative activities of higher education;

(c) facilitate the creation of a learner-centric environment conducive for quality education;

(d) arrange for feedback responses from the students, the teachers, non-teaching staff, the parents and the other stakeholders on quality-related institutional processes;

(e) ensure appropriate actions, as are needed for maintenance of quality of teaching spelt out by the Internal Quality Assurance Cell;

(f) ensure that the teachers appraisal by students is carried out and the reports thereof are sent to the university authorities concerned;

(g) be responsible for dissemination of information on the various quality parameters of higher education, as may be defined by various national level bodies dealing with assessment and accreditation of quality in educational institutions;

(h) organize inter-institutional and intra-institutional workshops, seminars on quality related themes and promotion of quality circles;

(i) co-ordinate quality-related activities, including adoption and dissemination of good practices, development and maintenance of institutional database, through management information system for the purposes of maintaining or enhancing the institutional quality;

(j) be responsible for development of quality culture in higher education;

(k) prepare Annual Quality Assurance Report of programmes within his faculty, based on the quality parameters or assessment criteria, developed by the relevant quality assurance bodies, in the prescribed format;

(l) be responsible for bi-annual development of quality parameters and ranking of integral units of higher education based on the Annual Quality Assurance Report;

(m) interact with State Quality Assurance Cell in the pre-accreditation and post-accreditation quality assessment, sustenance and enhancement endeavours;

(n) recommend to the Management Council proposals for the institution of fellowship, travelling fellowship, scholarship, studentship, medals and prizes and making Regulations for their award;

(o) recommend to the Management Council through the Academic Council, proposals for the conduct of inter-faculty and area or regional studies, common facilities, such as instrumentation centers, knowledge resource centers, Science and Technology Parks, entrepreneurship development and industry incubation center, intellectual property rights center, workshops, hobby centers, museums, etc.;

(p) control, regulate and co-ordinate research activities to maintain standards of teaching and research in the university departments, post-graduate departments in colleges and recognized institutions;

(q) recommend to the Academic Council proposals for conduct of post-graduate courses in university departments, post-graduate departments in colleges and recognized institutions;

(r) recommend to the Academic Council the norms of recognition of post-graduate teachers and research guides in post-graduate departments in colleges, autonomous colleges and institutions, empowered autonomous colleges, cluster of institutions and recognized institutions;

(s) recommend to the Academic Council the norms of recognition of under-graduate teachers and project guides in under-graduate departments in colleges, autonomous colleges and institutions, empowered autonomous colleges, cluster of institutions and recognized institutions;

(t) recommend to the Academic Council the norms of recognition of experts working in industries or private professional skills development companies or private skills development institutions, as recognized teachers for the certificate or diploma or advanced diploma or associate degree programmes which may be run by colleges, institutions, autonomous colleges and institutions, empowered autonomous colleges or cluster of institutions, empowered skills development colleges and private skills education provider, as recommended by the university authorities;

(u) be responsible for ensuring standards of under-graduate and post-graduate teaching and research in the faculty;

(v) be responsible for ensuring academic development of the faculty under his purview and proper implementation of the decisions of the Board of Studies, Faculty, Academic Council, Management Council and the Board of Examinations and Evaluation in respect of his faculty;

(w) be responsible for creation of a repository of questions with model answers which shall be continuously updated and expanded;

(x) enquire into any malpractices committed in any academic programmes in the faculty by a university department, affiliated or conducted or community or autonomous, empowered autonomous colleges or cluster of institutions or recognized institutions, on being directed by the Academic Council and submit a report of the findings to the Academic Council;

(y) render necessary assistance for redressal of grievances of the students in the faculty;

(z) prepare proposals for award of fellowship, scholarship and other distinctions in the faculty for submission to the Academic Council;

(za) prepare reports as required by the various authorities or bodies of the university, the State Government, the Central Government, the Central Educational Commissions or Councils, Commission and any such other body;

(zb) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor or Pro-Vice-Chancellor from time to time.

Director of
Board of
Examina-
tions and
Evaluation.

17. (1) The Director, Board of Examinations and Evaluation shall be a full time salaried officer and shall work directly under the directions and control of the Vice-Chancellor. He shall discharge his functions under the superintendence, direction and guidance of the Board of Examinations and Evaluation, and shall be concerned with the implementation of the policies and directives given by the Board of Examinations and Evaluation.

(2) The qualifications and experience for the purpose of selection of the Director, Board of Examinations and Evaluation shall be as may be specified by the State Government, by an order published in the *Official Gazette*.

(3) The Director, Board of Examinations and Evaluation shall be appointed by the Vice-Chancellor on the recommendation of the selection committee constituted for the purpose under this Act:

Provided that, in appointing the Director, Board of Examinations and Evaluation preference shall be given to the persons with proven capacity of use of technology in delivery of education.

(4) Appointment of the Director, Board of Examinations and Evaluation shall be for a term of five years or till he attains the age of superannuation, whichever is earlier and he shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he is serving.

(5) The Director, Board of Examinations and Evaluation shall,—

(a) be the principal officer-in-charge of the conduct of university examinations, tests and evaluation, and declaration of their results;

(b) be the Member-Secretary of the Board of Examinations and Evaluation and of the committees appointed by the Board except the committees constituted for appointment of paper-setters, examiners and moderators;

(c) be responsible for making all arrangements necessary for holding examinations, tests and evaluation, and for timely declaration of results;

(d) evolve and implement in consultation with the Board of Examinations and Evaluation, processes for proper and smooth conduct of examinations and evaluation;

(e) prepare and announce in advance the programme of examinations, after seeking approval of the Board of Examinations and Evaluation;

(f) arrange for printing of question papers;

(g) postpone or cancel examinations, in part or in whole, in the event of malpractices or if the circumstances so warrant, and take disciplinary action or initiate any civil or criminal proceedings against any person or a group of persons or a college or an institution alleged to have committed malpractices, in consultation with the Vice-Chancellor;

(h) take disciplinary action where necessary against the candidates, paper setters, examiners, moderators, or any other persons connected with examinations and evaluation, found guilty of malpractices in relation to the examinations and evaluation;

(i) review, from time to time, the results of university examinations and evaluation, and forward reports thereon to the Board of Examinations and Evaluation;

(j) strive to declare the results of every examination and evaluation conducted by the University within thirty days from the last date of the examination for that particular course and shall in any case declare the results latest within forty-five days as provided in section 89 and in case of delay, prepare a detailed report outlining the reasons;

(k) take all steps for implementation of all academic and administrative decisions taken by the Board of Examinations and Evaluation;

(l) implement decisions taken by the various university authorities, connected with the examination and evaluation process;

(m) implement all policy and operative decisions with reference to the choice based credit system, both at the under-graduate, post-graduate levels and in other teaching programmes;

(n) organize workshops for teachers in the subjects concerned, in order to acquaint them with new trends in the assessment processes, such as cognitive and summative assessment, creation and use of repository of questions, use of technology in paper setting and conduct of examinations, tests and evaluation;

(o) ensure innovative and effective use of information and communication technology in the entire process of the conduct of examinations and evaluation;

(p) arrange for proper assessment of performance of candidates at the examinations and process the results;

(q) ensure that answer books for all degree examinations are assessed through the central assessment system;

(r) ensure that every teacher and non-teaching employee in the university, affiliated or conducted college or recognized institution renders necessary assistance and service in respect of examinations of the university and in evaluation process;

(s) carry out all other duties and functions assigned to him by the Board of Examinations and Evaluation;

(*t*) undertake any other task assigned to him by the university authorities to carry out the objectives of the Board of Examinations and Evaluation, and to ensure that the objects of the university are accomplished;

(*u*) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

Finance and
Accounts
Officer.

18. (1) The Finance and Accounts Officer shall be the principal finance, accounts and audit officer of the university. He shall be a full-time salaried officer and shall work directly under the superintendence, direction and control of the Vice-Chancellor.

(2) The Finance and Accounts Officer shall be a person who is a chartered accountant or a cost accountant, with professional experience of not less than five years.

(3) In case the person possessing the qualifications and experience as specified in sub-section (2) cannot be appointed, the Finance and Accounts Officer may be appointed from amongst the Government Officers of the State Finance and Accounts Service, holding the post not below the rank of Deputy Director.

(4) The Finance and Accounts Officer shall be appointed by the Vice-Chancellor on the recommendation of the Selection Committee constituted for the purpose under this Act.

(5) The appointment of the Finance and Accounts Officer shall be for a term of five years or till the age of superannuation, whichever is earlier, and he shall not be eligible for re-appointment in that university.

(6) The Finance and Accounts Officer shall,—

(*a*) exercise general supervision over the funds of the university and advise the Vice-Chancellor as regards the finances of the university;

(*b*) hold and manage the funds, property and investments, including trust and endowed property, for furthering the objects of the university, with the approval of the Vice-Chancellor;

(*c*) ensure that the limits fixed by the university for recurring and non-recurring expenditure for a year are not exceeded, and that all allocations are expended for the purposes for which they are granted or allotted;

(*d*) keep watch on the state of the cash and bank balances and investments;

(*e*) ensure effective revenue management by keeping watch on the process and progress of collection of revenue, and advise the Vice-Chancellor on the methods to be employed in this regard;

(*f*) perform the duties under clauses (*a*) to (*e*) as per the Maharashtra Universities Account Code;

(*g*) get the accounts of the university audited, regularly;

(h) ensure that the registers of buildings, land, equipment, machinery and other assets are maintained up-to-date and that the physical verification and reconciliation of these assets and other consumable material in all offices, conducted colleges, workshops and stores of the university are conducted regularly;

(i) propose to the Vice-Chancellor that explanation be called for unauthorized expenditure or other financial irregularities from any academic member or non-vacation academic staff or an officer of the university of the rank of Assistant Registrar or equivalent and above;

(j) propose to the Registrar that explanation be called from any non-academic member of the university, other than the teacher, non-vacation academic staff and an officer of the university of the rank of Assistant Registrar or equivalent and above, for unauthorized expenditure or irregularities in any particular case, and recommend disciplinary action against the persons in default;

(k) call for, from any office, centre, laboratory, conducted college, department of the university or university institution, any information and returns that he thinks necessary for the proper discharge of his financial responsibilities;

(l) maintain the minutes of the meetings of the Finance and Accounts Committee;

(m) be responsible for preparation and maintenance of accounts by double entry accounting system, on accrual basis, presenting the annual financial estimates (budget), statement of accounts and audit reports, to the Finance and Accounts Committee and to the Management Council;

(n) prepare financial reports as required by the various authorities or bodies of the university, the State Government, the Central Government, the Central Educational Commissions or Councils, Commission, University Grants, Commission and All India Council for Technical Education and any such body providing funds to the university;

(o) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

19. (1) The Director of Sub-campus shall be a full time officer who shall work under the superintendence, direction and control of the Vice-Chancellor.

Director of
Sub-Campus
University.

(2) The Director of Sub-campus shall be a person who is holding the post of professor or principal or equivalent position in any university or institute of national repute engaged in teaching, research and development activities, with not less than fifteen years teaching or research or administrative experience.

(3) The appointment of the Director of Sub-Campus shall be made by the Vice-Chancellor on the recommendation of the selection committee constituted for the purpose under this Act.

(4) The Appointment of the Director of Sub-Campus shall be for a term of five years or till the age of super-annuation, whichever is earlier, and he shall be eligible for re-appointment, by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he is serving.

(5) The Director of Sub-Campus shall,—

- (a) be the chief academic and administrative officer of the Sub-Campus;
- (b) oversee and monitor the administration of the academic programmes of the colleges and recognized institutions in the district;
- (c) oversee and monitor general administration of the Sub-Campus of the university and ensure efficiency and good order of the university departments or schools or institutions on the Sub-Campus;
- (d) act as a link between the university, colleges and recognized institutions in the district, as well as departments, schools or institutions on the Sub-Campus of the university;
- (e) ensure that appropriate actions as are needed for maintenance of quality of teaching, as specified by the Internal Quality Assurance Cell and the university authorities, are initiated, records thereof are maintained, teachers appraisal by students is carried out and reports thereof are sent to university authorities;
- (f) co-ordinate evaluation, academic training workshops or seminars, quality measurement and other academic, administrative, financial and related activities in the district and on the Sub-campus;
- (g) ensure establishment of inter-institutional and intra-institutional information and communication technology linkages among the affiliated colleges and recognized institutions in the district;
- (h) ensure that the decisions of the colleges or university departments, schools, institutions on the Sub-Campus and their functioning is not inconsistent with this Act, Statutes and Regulations;
- (i) organize workshops and training programmes for the benefit of the teaching and support staff in the district and on the Sub-Campus;
- (j) ensure that financial discipline is maintained and expenditures of the campus are within the budgetary provisions recommended by the Sub-Campus committee and sanctioned by the Finance and Accounts Committee of the university;
- (k) ensure that the annual audited accounts related to the Sub-Campus are prepared and sent to the university at the end of each financial year;
- (l) undertake any other task that may be assigned to him by the university authorities to ensure that the objectives of the university are accomplished;
- (m) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

Director of
Innovation,
Incubation
and
Linkages.

20. (1) The Director of Innovation, Incubation and Linkages shall be a full time salaried officer who shall be responsible for creation and cultivation of an enabling environment to propagate the concept of innovation, for converting innovative ideas into working models through a process of incubation which shall finally lead to creation of an enterprise and to cultivate, establish, maintain and strengthen the link of the university with premier national and international universities and institutions. He shall work directly under the superintendence, direction and control of the Vice-Chancellor.

(2) The qualifications and experience for the purpose of selection of the Director of the Innovation, Incubation and Linkages shall be as may be specified by the State Government, by an Order published in the *Official Gazette*.

(3) The Appointment of Director of Innovation, Incubation and Linkages shall be made by the Vice-Chancellor on the recommendation of the selection committee constituted for the purpose under this Act.

(4) The Appointment of the Director of Innovation, Incubation and Linkages shall be for a term of five years or the age of superannuation, whichever is earlier, and he shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he is serving.

(5) The Director of Innovation, Incubation and Linkages shall,—

(a) be the principal officer who shall lead and provide vision to the Centre for Innovation, Incubation and Enterprise with his dynamism and enterprise;

(b) spearhead the awareness and training programmes for imparting education on intellectual property rights and aspects associated therewith;

(c) organize training programmes for creating awareness on the importance of entrepreneurship;

(d) organize and create support system for cultivation and incubation of good ideas into a scalable mode that would eventually culminate into the establishment of small, medium and large industry;

(e) work towards creating a liaison with national and international bodies and agencies involved in creating and developing entrepreneurial skills in students;

(f) take all steps to facilitate colleges to establish linkages with knowledge based and other types of industries;

(g) conduct training programmes to guide the young entrepreneurs in operational aspects, legal aspects, intellectual property rights, patent related issues, business model creation and financial aspects;

(h) implement the policies and strategies for promotion of international linkages with premier national and international universities and institutions, as envisaged by the Board of National and International Linkages and the university authorities;

(i) process applications for visits of teachers and students from university departments, institutions, conducted colleges, colleges and recognized institutions to national and international universities or institutions and assist them on logistic support for such visits;

(j) oversee and monitor administration of Foreign Students Assistance Cell which gives facility of a Single Window Operation to the foreign students;

(k) process the applications received from foreign students for their visits to other parts of India;

(l) supervise the working of the Migrant Indian Students' Cell established for providing Single Window Operation for students coming from other parts of the country;

(m) undertake any other task that may be assigned to him by the university authorities, to ensure that the objectives of the Board for Innovation, Incubation and Enterprise and Board of National and International Linkages are accomplished;

(n) exercise such other powers and perform such other duties, as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

Director,
Knowledge
Resource
Center.

21. (1) Director, Knowledge Resource Center shall be a full time salaried officer of the university and shall be in-charge of the Knowledge Resource Centre in the university. He shall work directly under the superintendence, direction and control of the Vice-Chancellor.

(2) The qualifications, experience, emoluments and terms and conditions of service of the Director, Knowledge Resource Center shall be as recommended by the University Grants Commission, in the case of university librarian and adopted by the State Government.

(3) The appointment of the Director Knowledge Resource Center shall be made by the Vice-Chancellor on the recommendation of the selection committee constituted for the purpose.

(4) The Director Knowledge Resource Center shall,—

(a) be a Member-Secretary of the Knowledge Resource Centre Committee and shall ensure proper implementation of the decisions taken by the Knowledge Resource Centre Committee;

(b) be the custodian of all books, periodicals, manuscripts, journals in print, audio and digital format, and equipment in the Knowledge Resource Center;

(c) evolve and implement such processes and procedures to ensure that the books, periodical, manuscripts, journals and equipment in the Knowledge Resource Centre are not lost or damaged, and no irregularities take place in the Knowledge Resource Center;

(d) cause periodical verification of stock, prepare appropriate report that includes losses, and place it before the Knowledge Resource Center Committee;

(e) be responsible for the development, modernization, up keeping and management of university Knowledge Resource Center;

(f) render assistance and guidance to the concerned officer at Knowledge Resource Center on the Sub-Campus of the university;

(g) render assistance and advice to libraries and librarians of affiliated colleges and recognized institutions by conducting annual meeting of the librarians of affiliated colleges and recognized institutions;

(h) conduct training programmes and workshops to update the skills and knowledge of librarians of affiliated colleges and recognized institutions;

(i) create awareness among the students of various departments of the university regarding the availability of resources, information, search techniques and databases through the information literacy programme;

(j) undertake any other task assigned to him by the university authorities to ensure that the objectives of Knowledge Resource Center are accomplished;

(k) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

22. (1) The Director of Lifelong Learning and Extension shall be a full time salaried officer of the university and shall be responsible to carry out the activities of the Board of Lifelong Learning and Extension. He shall work directly under the superintendence, direction and control of the Vice-Chancellor.

Director
of
Lifelong
Learning
and
Extension.

(2) The qualifications, experience, emoluments and terms and conditions of service of the Director of Lifelong Learning and Extension shall be as recommended by the University Grants Commission and adopted by the State Government.

(3) The Director of Lifelong Learning and Extension shall be appointed by the Vice-Chancellor on the recommendation of the selection committee constituted for the purpose under this Act.

(4) The appointment shall be for a term of five years or till the age of superannuation, whichever is earlier and he shall be eligible for reappointment in the manner provided in sub-section (3) for only one more term of five years in the university in which he is serving.

(5) The Director of Lifelong Learning and Extension shall be the *ex-officio* head of the Department of Lifelong Learning and Extension.

(6) The Director of Lifelong Learning and Extension shall,—

(a) be responsible for implementation of policies and recommendations of the Board of Lifelong Learning and Extension;

(b) promote research in the field of lifelong learning, value education, life skills for adults and senior citizens, and for longevity;

(c) organize lower level skills development programmes for training female and male nurses to handle elderly patients or terminally ill patients;

(d) organize the teaching programmes which include certificate and diploma programmes for graduate students and advanced diploma programmes at post-graduate level in value education and longevity;

(e) organize post-graduate teaching programmes exclusively in the domain of value education and life skills for adults and senior citizens;

(f) organize and co-ordinate awareness activities for adults and senior citizens on life skills for coping with old age, information on social organization and Government Schemes for elderly persons and briefing on home for the aged;

(g) undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Board for Lifelong Learning and Extension;

(h) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

Director of
Students'
Develop-
ment and
Director of
National
Service
Scheme.

23. (a) (1) The Director of Students' Development shall be nominated by the Vice-Chancellor, from amongst the teachers having minimum aggregate teaching experience of ten years and desired exposure in the field of extra-curricular and extension activities. He shall work directly under the superintendence, directions and control of the Vice-Chancellor.

(2) The emoluments, tenure, and terms and conditions of service shall be as prescribed by the Statutes.

(3) The Director of Students' Development shall,—

(a) work towards promotion of cultural, recreational and welfare activities of students in colleges, institutions and university departments;

(b) conduct leadership training programmes for students;

(c) ensure that there are mentors and counselling cells for the young students in colleges, institutions and university departments;

(d) organize anti-ragging committees and squads and ensure that all necessary measures are taken to prevent ragging in the university, colleges and the institutions;

(e) look into the grievances and general welfare of the students;

(f) help in building-up the all-round personality of students and to groom them to be future leaders and confident adults;

(g) organize cultural and recreational activities jointly with regional, national and international bodies;

(h) promote the interest of the youth and develop their skills for appreciation of the fine and performing arts, pure arts and literary skills;

(i) organize university, state, national and international level competitions, skills development workshops and interactive programmes in various fields for the students;

(j) train the students for state, national and international level competitions in various cultural activities;

(k) conduct elections to the University Students' Council;

(l) to prepare the report of the Board of Students' Development to be submitted before the Senate;

(m) undertake any other task assigned to him by the university authorities to carry out objectives of the Board of Students' Development;

(n) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him, by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

(b) (1) the Director of National Service Scheme shall be nominated by the Vice-Chancellor from amongst the teachers having minimum aggregate teaching experience of ten years, experience of at least three years as NSS Programme Officer and desired exposure in the field of National Service Scheme activities.

(2) The emoluments tenure and terms and conditions of service shall be as prescribed by the Statutes.

(3) The Director of National Service Scheme shall,—

(i) work towards promotion, co-ordination and conduct of different activities under National Service Scheme in colleges, institutions and university departments;

(ii) organize university, State, National and International level workshops, seminars, camps, competitions for National Service Scheme volunteers;

(iii) train the students for State, National and International competition;

(iv) undertake any other task assigned to him by the State National Service Scheme co-ordinator and the university authorities to carry out the objectives of National Service Scheme;

(v) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

24. (1) The Director of Sports and Physical Education shall be a full time Director, and Physical Education salaried officer responsible for promoting the culture of sports and supervising sports related activities in the university, colleges and recognized institutions. He shall work under the superintendence, direction and control of the Vice-Chancellor.

Director of
Sports and
Physical
Education

(2) The qualifications and experience for the purpose of selection of the Director of Sports and Physical Education shall be such as may be specified by the State Government, by an order published in the *Official Gazette*.

(3) The Director of Sports and Physical Education shall be appointed by the Vice-Chancellor on the recommendation of the selection committee constituted for the purpose under this Act.

(4) The appointment of the Director of Sports and Physical Education shall be for a term of five years or the age of superannuation, whichever is earlier, and he shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he is serving.

(5) The Director of Sports and Physical Education shall,—

(a) cultivate excellence in various domains of sports and also to promote a spirit of healthy competition;

(b) promote sports, culture and organize activities in the field of sports in colleges, institutions and university departments;

(c) co-ordinate and organize activities related to various sports jointly with regional and national bodies;

(d) organize university level competitions, sports skill development camps in various sports on the university campus;

(e) train students for regional, national and international competitions in various sports;

(f) to prepare the report of the Board of Sports and Physical education to be submitted before the Senate;

(g) undertake any other task that may be assigned to him by the university authorities, so as to carry out objectives of the Board of Sports and Physical education;

(h) exercise such other powers and perform such other duties as prescribed by or under this Act or assigned to him by the Vice-Chancellor and Pro-Vice-Chancellor, from time to time.

Officers, members of authorities, bodies and employees of university to be public servants.

25. All salaried officers, members of the authorities, committees or bodies, teachers of the university and other employees of the university, shall be deemed to be public servants within the meaning of section 21 of the Indian Penal Code.

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CHAPTER IV

AUTHORITIES OF THE UNIVERSITY

Authorities of University.

26. The following shall be the authorities of the university, namely:

- (1) the Senate;
- (2) the Management Council;
- (3) the Academic Council;
- (4) the Faculty;
- (5) the Board of Deans;
- (6) the Board of Sub-campus of the university;
- (7) the Board of Studies;
- (8) the Board of University Departments and Inter-disciplinary studies;
- (9) the Board of Post-Graduate Education in Colleges;
- (10) the Board of Lifelong Learning and Extension;
- (11) the Board of Examinations and Evaluation;
- (12) the Board of Information Technology;
- (13) the Board of National and International Linkages;
- (14) the Board for Innovation, Incubation and Enterprise;
- (15) the Board of Students' Development;
- (16) the Board of Sports and Physical Education;
- (17) the Board of Research;
- (18) such other bodies of the university as are designated by the Statutes, to be the authorities of the university.

27. Notwithstanding anything contained in any other provisions of this Act, in consultation with the Chancellor, the State Government shall, by an order published in the *Official Gazette*, specify the eligibility conditions for being elected, nominated or co-opted as a member of any authority of the university.

Power of State Government to specify eligibility conditions for being member of any authority of university.

28. (1) The Senate shall be the principal authority for all financial estimates and budgetary appropriations and for providing social feedback to the university on current and future academic programmes.

Senate.

(2) The Senate shall consist of the following members, namely:—

- (a) the Chancellor - Chairperson;
- (b) the Vice-Chancellor;
- (c) the Pro-Vice-Chancellor;
- (d) the Deans of Faculties;
- (e) the Director of Board of Examinations and Evaluation;
- (f) the Finance and Accounts Officer;
- (g) the Directors of Sub-campus of the university;
- (h) the Director, Innovation, Incubation and Linkages;
- (i) the Director of Higher Education or his nominee not below the rank of Joint Director;
- (j) the Director of Technical Education or his nominee not below the rank of Joint Director;
- (k) the Director Knowledge Resource Center of the university;
- (l) the Director of Board of Students' Development;
- (m) the Director of Sports and Physical Education;
- (n) the Director of Board of Lifelong Learning and Extension;
- (o) ten Principals of affiliated, conducted, autonomous colleges which are accredited by National Assessment and Accreditation Council (NAAC) or National Board of Accreditation, (NBA), as the case may be, to be elected by the collegium of principals from amongst themselves; of whom one each shall be a person belonging to Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes, Other Backward Classes, and one shall be a woman;

(p) six representatives of Management - to be elected from among the collegium of management representatives of the affiliated colleges or institutions out of whom one shall be from Scheduled Castes or Scheduled Tribes or Denotified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes category, by rotation, and one shall be woman :

Provided that, such representatives of management to be elected shall be the representatives of management of colleges which are accredited by National Assessment and Accreditation Council or National Board of Accreditation as the case may be :

Provided further that, where a management conducts one or more Colleges or institutions, only one representative of such management shall be eligible for being included in collegium of Management Representatives;

(q) the president and the secretary of the University Students' Council;

(r) ten teachers other than principals and directors of recognised institutions to be elected by the collegium of teachers from amongst themselves of whom one each shall be a person belonging to Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes, Other Backward Classes, and one shall be a woman;

(s) three teachers to be elected by the collegium of University teachers from amongst themselves, of whom one shall be a person belonging to the Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes, by rotation, and one shall be a woman;

(t) ten registered graduates having graduated at least five years prior to the date of nomination, to be elected from amongst the collegium of registered graduates, of whom one each shall be a person belonging to Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes, Other Backward Classes, and one shall be a woman :

Provided that, the registered graduates shall not include the graduates falling in or covered by the category of teachers (regular or on contract basis, irrespective of their teaching experience), principals, heads of the departments, management or any other categories mentioned in this sub-section;

(u) ten persons nominated by the Chancellor, of whom four shall be from the field of agriculture, social work, co-operative movement, legal, financial, banking and cultural activities and of the remaining six persons, one is from the industry, one is an educationist, one is a scientist, one is a person from performing and fine arts or literature or sports, one is from an organization involved in Environment or Preservation of Nature related tasks, and one is from an organization involved in women's development or senior citizens welfare or communications and media;

(v) two persons, nominated by the Vice-Chancellor one shall be a non-teaching employee of the university and one shall be from amongst the non-teaching employees of the affiliated colleges or recognized institutions;

(w) two Members of Legislative Assembly nominated by Speaker of Legislative Assembly for a tenure of two and half years;

(x) one Member of Legislative Council nominated by Chairman of Legislative Council for a tenure of two and half years;

(y) one Member of Municipal Council or Municipal Corporation to be nominated by Vice-Chancellor by rotation for a tenure of one year;

(z) one representative of the Education Committees of Zilla Parishads within the university area, nominated by the Education Committee for the term of one year, by rotation;

(za) the Registrar - Member-Secretary.

(3) The Chancellor shall normally preside over the senate and in his absence the Vice-Chancellor shall preside.

(4) The Senate shall meet at least twice a year on the date to be fixed by the Chancellor. One of the meetings shall be the annual meeting.

29. The Senate shall transact the following business at its meeting, namely:—

Functions
and duties
of Senate.

(a) to give suggestions to the university authorities on improvements that can be made in all areas and domains that are an integral part of the university, namely, academics, research and development, administration and governance;

(b) to review current academic programmes and collaborative programmes;

(c) to suggest new academic programmes consistent with the societal requirements in higher education;

(d) to suggest measures for improvement and development of the university;

(e) to confer, on the recommendation of the Management Council, honorary degrees or other academic distinctions;

(f) to review broad policies and programmes of the university and suggest measures for its improvement and development;

(g) to receive, discuss and approve the annual financial estimate (budget), the annual report, accounts, audit reports and their satisfactory compliances along with its certification by the auditor and the disciplinary or otherwise action taken report in this regard by the University;

(h) to approve comprehensive perspective plan and annual plan for the location of colleges and institutions of higher learning, as recommended by the Academic Council;

(i) to review and adopt the report of students' grievance redressal report to be presented by Registrar of the University;

(j) to review and adopt the reports of the Board of Students' Development and Board of Sports to be presented by the concerned directors;

(k) to give suggestions to the University authorities on improvements that can be made in the area and domains of student welfare, sports, cultural activities of the University;

(l) to make, amend or repeal statutes.

Management
Council.

30. (1) The Management Council shall be the principal executive and policy making authority of the university and shall be responsible for administering the affairs of the university and carrying out such duties, which are not specifically assigned to any other authority.

(2) There shall be not less than four meetings of the Management Council in a year.

(3) The procedure for conduct of business to be followed at a meeting including the quorum at the meeting and such other matters in relation to meetings as may be necessary, shall be such as may be prescribed by the Statutes.

(4) The Management Council shall consist of following members, namely:—

(a) the Vice-Chancellor-Chairperson;

(b) the Pro-Vice-Chancellor;

(c) one eminent person from the field of education, industry, agriculture, commerce, banking, finance, social, cultural and other allied fields to be nominated by the Chancellor;

(d) two Deans to be nominated by the Vice-Chancellor for tenure of two and half year;

(e) One head or Director, nominated by the Vice-Chancellor from amongst the heads or Directors of University Departments or University institutions for a tenure of one year, by rotation:

Provided that, in rotating the heads or Directors amongst Departments or University institutions, the earlier Departments or University institutions, which were given an opportunity of representation shall be ignored;

(f) two principals to be elected by the Senate from amongst the principals who are the members of the Senate, out of whom one shall be elected from amongst the principals who have been elected from Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Class categories, by rotation;

(g) two teachers who are not principals or directors of recognised institutions to be elected by the Senate from amongst the teachers and university teachers who are the members of the Senate, out of whom one shall be elected from amongst the teachers and university teachers who have been elected from Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Class categories, by rotation;

(h) two representatives of managements to be elected by Senate from amongst the representatives of management who are members of Senate, and further provided that same management shall not have second consecutive institutional representation:

Provided that, out of the two representatives under this clause, one member shall be elected by rotation, from amongst the Scheduled Castes or Scheduled Tribes, or De-notified Tribes (*Vimukta Jatis*) or Other Backward Class;

(i) two registered graduates elected by Senate from amongst elected registered graduate members of Senate, out of whom one shall be elected from amongst the registered graduates who have been elected from Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Class categories, by rotation;

(j) two members elected by the Academic Council from amongst its members, one of whom shall be from amongst the elected teachers who are members of the Council and another shall be a woman;

(k) one eminent-expert from the institute or organization of National repute to be nominated by the Vice-Chancellor in consultation with the Chancellor;

(l) the Secretary, Higher Education or his nominee not below the rank of Deputy Secretary or Joint Director of Higher Education;

(m) the Director of Higher Education or his nominee, not below the rank of Joint Director of Higher Education;

(n) the Director of Technical Education or his nominee not below the rank of Joint Director of Technical Education;

(o) the Registrar-Member-Secretary;

[¹ Provided that, for the election of the candidate from the reserved categories, under clauses (f), (g), (h) and (i), for the initial term of Management Council, immediately after the commencement of this Act, point of rotation for reserved categories under the said clauses shall be decided by drawing of lots by Vice-Chancellor, and while drawing of lots, it shall be ensured that the person belonging to each reserved category shall have representation on the Management Council.]

(5) The Finance and Accounts Officer and the Director, Board of Examinations and Evaluation shall be invitees of the Management Council, but they shall have no right to vote.

(6) President of the university students council shall be invitee, who shall attend the meeting as and when invited:

Provided that, such President shall be invited at least in every three months to discuss the issues related to the students' development, welfare and grievances.

31. The Management Council shall have the following powers and duties, namely:—

(a) to review and deliberate on short and long term reforms in academic, research and development activities, finances, management and governance that are taking place at the national and global level with a view to allow them to percolate into the university;

(b) to study and decide upon the operative mechanism for the reforms that would be recommended by the Commission in all the domains of the university;

(c) to make such provisions, as may enable colleges and institutions to undertake specialized studies and courses, and where necessary or desirable, organize and make provision for common laboratories, libraries, museums and equipment for teaching and research;

(d) to establish departments, colleges, schools, centres, institutions of higher learning, research and specialized studies, on the recommendation of the Academic Council;

(e) to recommend to the senate, the draft of statutes or amendment or repealment of statutes for approval;

Powers and duties of Management Council.

1. This proviso was added by Mah. 27 of 2018 s. 2.

(f) to make, amend or repeal ordinances and regulations;

(g) to control and arrange for administration of assets and properties of the university;

(h) to discuss and approve with modifications, if any, the annual financial estimates or budget, that is to say the fund which may be received from State Government, university funds and other funding agencies separately, as received from the Finance and Accounts Committee;

(i) to consider proposals to enter into, amend, carry out and cancel contracts on behalf of the university;

(j) to determine the form of common seal for the university and provide for its use;

(k) to accept, on behalf of the university the transfer of any trusts, bequests, donations and transfer of any movable, immovable and intellectual property to the university;

(l) to transfer by sale or otherwise, any movable or intellectual property rights on behalf of the university;

(m) to transfer by sale or lease or contract any immovable property to other organization with the prior permission of the State Government:

Provided that, any immovable property may be permitted to be used for the specific period, for the purpose of providing essential physical facilities for accomplishment of objects of the university, such as bank, canteen, post office, mobile towers, etc., without prior approval of the State Government;

(n) to create immovable assets in the form of land, building and other infrastructure out of reserve funds, for its campus and sub-campus;

(o) to borrow, lend or invest funds on behalf of the university as recommended by the Finance and Accounts Committee;

(p) to lay down policy for administering funds at the disposal of the university for specific purposes;

(q) to provide buildings, premises, furniture, equipment and other resources needed for the conduct of the work of the university;

(r) to recommend the conferment of honorary degrees and academic distinctions;

(s) to institute and confer such degrees, diplomas, certificates and other academic distinctions as recommended by the Academic Council and arrange for convocation for conferment of the same, as provided by the Ordinances;

(t) to institute fellowship, travelling fellowship, scholarship, studentship, exhibitions, awards, medals and prizes and prescribe Regulations for their award;

(u) to make Regulations for collaborations with other universities, institutions and organizations for mutually beneficial academic programmes recommended by the Board of Deans;

(v) to create posts of university teachers and non-vacation academic staff from the funds of the university and from the funds received from other funding agencies, on the recommendation of the Academic Council, as and when required, and prescribe their qualifications, experience and pay-scales;

(w) to create posts of officers, non-teaching skilled, administrative, ministerial staff and other posts from the funds of the university and from the funds received from other funding agencies, as and when required, and prescribe their qualifications, experience and pay-scales;

(x) to prescribe honoraria, remunerations, fees and travelling and other allowances for paper-setters and other examination staff, visiting faculty, and fees or charges for any other services rendered to the university;

(y) to recommend to the Academic Council the comprehensive perspective plan and annual plan for the location of colleges and institutions of higher learning, as prepared by the Board of Deans;

(z) to consider and approve proposals for change or transfer of management and shifting of locations of colleges and institutions, as prescribed in the Statutes;

(za) to receive and consider report of the development activities of the university received from the Registrar every six months;

(zb) to confer autonomous status on university departments, university institutions, affiliated colleges and recognized institutions on the recommendation of the Academic Council, as per the Statutes;

(zc) to assess and approve proposals for academic programmes received from the Academic Council;

(zd) to consider and adopt the annual report, annual accounts and audit report in respect of State Government funds, university funds and funds received from other agencies separately;

(ze) to cause an inquiry to be made in respect of any matter concerning the proper conduct, working and finances of colleges, institutions or departments of the university;

(zf) to delegate, any of its powers, except the power to make, amend or repeal Statutes and Ordinances, to the Vice-Chancellor or such officer or authority of the university or a committee appointed by it, as it thinks fit;

(zg) to define the functions, duties, powers and responsibilities of non-teaching employees in the university, in respect of the posts created from the funds of the university and from the funds received from other funding agencies;

(zh) to deal with the cases related to the violation of prescribed fees according to the provisions of the Maharashtra Educational Institutions (Prohibition of Capitation Fee) Act, 1987 and other relevant Acts;

(zi) to accept donations, gifts and other forms of financial support from alumni, philanthropists, industries and other stakeholders and prescribe the procedure to be followed by the university for accepting such donations, gifts, etc;

(zj) to impose penalties upon the erring colleges or recognized institutions after following the procedure laid down by the Statutes;

(zk) to recommend to the State Government through the Vice-Chancellor to appoint an Administrative Board for the affiliated college to run the management of such college in case of disputes regarding the management of such colleges, till the dispute is statutorily resolved. The constitution of this board and the process of its appointment shall be as prescribed by the Statutes. The decision of the State Government in this regard shall be final and binding;

(zl) to develop and adopt students' charter.

Academic
Council.

32. (1) The Academic Council shall be the principal academic authority of the university and shall be responsible for regulating and maintaining the standards of teaching, research and evaluation in the university. It shall also be responsible for laying down the academic policies in regard to maintenance and improvement of standards of teaching, research, extension, collaboration programmes in academic matters and evaluation of workload of the teachers.

(2) The Academic Council shall meet not less than four times in a year.

(3) The Academic Council shall consist of the following members, namely:—

(a) the Vice-Chancellor, Chairperson;

(b) the Pro-Vice-Chancellor;

(c) Deans of Faculties and Associate Deans (if any);

(d) Directors of Sub-campus;

(e) Director Innovation, Incubation and Linkages;

(f) the Vice-Chancellor shall nominate the following members, as per the recommendations of the search committee appointed by him for this purpose, in consultation with the Chancellor, namely:—

(i) eight Principals of conducted, autonomous or affiliated colleges which are accredited by the National Assessment and Accrediation Council (NAAC) or National Board of Accreditation (NBA), as the case may be of whom one shall be woman and one shall be a person belonging Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Class, by rotation;

(ii) two professors out of whom one shall be a person belonging Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Class, by rotation;

(iii) one head of a recognized institution;

(g) two teachers, representing each faculty, with not less than fifteen years of teaching experience to be elected by the collegiums of teachers from amongst themselves out of whom one each shall be a person belonging Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*)/ Nomadic Tribes or Other Backward Class provided that the reservation per faculty shall be decided by drawing lots:

Provided that, out of the teachers representing each faculties, under this clause, one shall be a woman, to be decided by drawing lots.

(h) one representative of management nominated by the Senate, from amongst the representatives of managements, who are the members of Senate;

(i) Eight eminent experts from the institutes or organizations of national repute, such as Indian Institute of Technology, Indian Institute of Science Education and Research, Indian Institute of Management, Indian Space Research Organization, Institute of Chartered Accountants of India, Institute of Cost Accountants of India, Institute of Company Secretaries of India, Indian Council for Social Research, Industrial Associations, Indian Olympic Association and allied fields and as much as possible representing all the faculties, nominated by the Chancellor;

(j) the Director of Higher Education or his nominee, not below the rank of the Joint Director, Higher Education;

(k) the Director of Technical Education or his nominee, not below the rank of the Joint Director, Technical Education;

(l) Director, Board of Examinations and Evaluation;

(m) Chairpersons of Board of Studies;

(n) Registrar-Member Secretary.

33. (1) The Academic Council shall have the following powers and duties, namely:—

Powers and duties of Academic Council.

(a) to ensure that the university becomes a vibrant hub for promotion of research and development, interactions and linkages with industries, cultivation of intellectual property rights and entrepreneurship and incubation of knowledge linked industries;

(b) to consider and approve with modifications, if any, the matters referred to it by the Board of Studies through the faculty;

(c) to ensure that there are choice based credit systems for all certificates, diplomas, degrees, post-graduate programmes and other academic distinctions;

(d) to ensure that the spirit of research and entrepreneurship percolates to all colleges and recognized institutions of the university;

(e) to approve fees, other fees and charges as recommended by the Board of Deans through the fee fixation committee;

(f) to recommend to the Management Council, the institution of degrees, diplomas, certificates and other academic distinctions;

(g) to propose draft of Ordinances relating to the academic matter to the Management Council;

(h) to make, amend or repeal Ordinances and Regulations relating to academic matters;

(i) to allocate subjects to the faculties;

(j) to prescribe qualifications and norms for appointment of paper-setters, examiners, moderators and others, concerned with the conduct of examinations and evaluation;

(k) to consider and make recommendations to the Management Council for creation of posts of university teachers and non-vacation academic staff, required by the university from the funds of the university and from the funds received from other funding agencies and prescribe their qualifications, experience and pay-scales;

(l) to prescribe norms for recognition of any member of the staff of an affiliated college or recognized institution as a teacher of the university, in consonance with the norms of the University Grants Commission and the State Government;

(m) to prescribe norms for granting affiliation, continuation of affiliation, extension of affiliation to colleges, and recognition, continuation of recognition, extension of recognition to institutions of higher learning and research or specialized studies;

(n) To grant affiliation to colleges or institutions in accordance with the provisions of this Act, the Statutes, Ordinances and Regulations;

(o) to accord recognition to various certificate, diploma, advanced diploma and degrees programmes run by private skills education providers and empowered autonomous skills development colleges, in consonance with the norms of the University Grants Commission and the State Government;

(p) to recommend to the senate the comprehensive perspective plan as prepared by the Board of Deans and recommended by the Management Council;

(q) to approve annual plan for the location of colleges and institutions of higher learning, as prepared by the Board of Deans and recommended by the Management Council;

(r) to recommend to the Management Council conferment of autonomous status on institutions, departments, affiliated or conducted colleges and recognized institutions in accordance with the provisions of the Statutes;

(s) to approve new courses, inter-disciplinary courses and short-term training programmes referred to it by the Board of Deans;

(t) to approve the course syllabi, paper-setters, examiners and moderators paper-setters, and evaluation schemes of various courses recommended by the faculty concerned;

(u) to advise the university on all academic matters and submit to the Management Council feasibility reports on academic programmes recommended by the Senate at its previous annual meeting;

(v) to create policy, procedure and practice for choice based credit system for all academic programmes;

(w) to create policy for mobility of students among various universities of the State and also lay down the policy for giving flexibility to choose and learn different course modules among different faculties in a university or other universities in the State;

(x) to work out the procedures, policies and practices to introduce more flexible approach to education and of 'adaptive pace of learning' with minimum and maximum duration for completion of a degree and other academic programmes;

(y) to ensure that the research projects are an integral part of choice based modules for post-graduate programmes;

(z) to prepare academic calendar of the university for the subsequent academic year as per the guidelines from the University Grants Commission and the State Government, three months before the expiry of the current academic year;

(za) to recommend to the Management Council establishment of departments, colleges, schools, centres, institutions of higher learning, research and specialized studies;

(zb) to exercise such other powers and perform such other duties as may be conferred or imposed on it by or under this Act, the Statutes, Ordinances and Regulations.

(2) The Academic Council shall refer all matters or decisions involving financial implications to the Management Council for approval.

34. (1) The faculty shall be the principal academic co-ordinating authority of the university in respect of studies and research in relation to the subjects included in the respective faculty and also in respect of studies and research in multi-faculties. Faculty.

(2) The university shall have the following faculties, namely:—

- (i) Faculty of Science and Technology;
- (ii) Faculty of Commerce and Management;
- (iii) Faculty of Humanities;
- (iv) Faculty of Inter-disciplinary Studies.

(3) Each faculty shall comprise of such subjects as prescribed by the Statutes.

(4) A faculty shall consist of the following members, namely :—

- (a) the Dean of the faculty - *ex-officio* Chairperson;
- (b) the Associate Dean, if nominated under sub-section (5) of section 15;
- (c) Chairpersons of each Board of Studies for the subjects comprised in the faculty;
- (d) one person, nominated by each Board of Studies, who is an approved teacher and is otherwise eligible to be nominated as a member of the Board of Studies;

(e) five special invitees, who are eminent scholars with proven academic achievements and industrial or professional exposure in the subjects within the faculty, to be nominated by the Pro-Vice-Chancellor in consultation with the Dean of the faculty.

Powers and
duties of
Faculty.

35. The faculty shall have the following powers and duties, namely:—

(a) to consider the report on any matter referred to it by the Management Council, Academic Council or Board of Deans;

(b) to create time bound operative mechanism for implementation of the academic policy decisions;

(c) to consider and recommend with modifications, if any, to the Academic Council, the matters referred to it by the Board of Studies;

(d) to recommend to the Academic Council the course syllabi, course structures and evaluation schemes of various courses, as forwarded by the Board of Studies;

(e) to study and certify the curricula made by the autonomous colleges, empowered autonomous colleges or cluster of institutions;

(f) to recommend to the Board of Deans the requirements regarding the conduct of post-graduate or under-graduate teaching, research, training and instruction, in university departments or institutions, affiliated colleges and recognized institutions, including the manpower requirement;

(g) to consider and recommend to the Board of Deans, new courses, interdisciplinary courses and short-term training programmes referred to it by the Boards of Studies or the Board of University Departments and Inter-disciplinary Studies;

(h) to ensure that guidelines framed by the Academic Council in relation to teaching, research, training and instruction are implemented;

(i) to plan and organize inter-departmental and inter-faculty programmes in consultation with the Board of Deans, Boards of Studies and the Board of University Departments and Inter-disciplinary Studies;

(j) to recommend to the Academic Staff College and the Academic Council, conduct of refresher and orientation programmes for teachers of affiliated colleges and university departments, especially for the revised or newly introduced or inter-disciplinary courses of study, training and advance training, field exposure and deputation;

(k) to prepare and submit the annual report of the functioning of the faculty to the Vice-Chancellor;

(l) to undertake any other task in respect of studies and research in relation to the subjects included in the faculty and also in multi-faculties, as may be assigned to it by the university authorities.

Board of
Deans.

36. (1) There shall be a Board of Deans to co-ordinate, oversee, implement and to supervise the academic activities of the university. It shall be responsible to plan the development of the university in academics, research and development, entrepreneurship, intellectual property rights, incubation of industries and linkages with industries for integrated planning. It shall also plan, monitor, guide and co-ordinate under-graduate and post-graduate academic programmes and development of affiliated colleges.

(2) The Board of Deans shall consist of the following members, namely:—

- (a) the Pro-Vice-Chancellor, Chairperson;
- (b) the Deans of faculties;
- (c) the Director of Innovation, Incubation and Linkages.

37. (1) The Board of Deans shall have the following powers and duties, namely:—

Powers and
Duties of
Board of
Deans

(a) to make recommendations to the Academic Council for the conduct of post-graduate courses in university departments and post-graduate departments in colleges and recognized institutions;

(b) to consider and recommend to the Academic Council, new courses, inter-disciplinary courses and short-term training programmes referred to it by the faculty;

(c) to control, regulate and co-ordinate research activities to maintain standards of teaching and research in the university departments and post-graduate departments in colleges and recognized institutions;

(d) to recommend to the Academic Council, the norms of recognition of post-graduate teachers and research guides in colleges and recognized institutions;

(e) to grant recognition to the post-graduate teachers and research guides as recommended by the Research and Recognition Committee in accordance with the norms prescribed by the Academic Council;

(f) to recommend to the Vice-Chancellor recognition of private skills education providers and empowered autonomous skills education colleges by following the procedure as prescribed under this Act;

(g) to consider and recommend to the Academic Council the proposals submitted by the private skills education providers and empowered autonomous skills development colleges in respect of starting new certificate, diploma, advanced diploma and degree programmes and designing the curricula thereof;

(h) to prepare a comprehensive perspective plan of five years for integrating therein the plan of Development in a manner ensuring equitable distribution of facilities for higher education, as per the guidelines framed by the Commission;

(i) to prepare the annual plan for the location of colleges and institutions of higher learning, in consonance with the perspective plan;

(j) to conduct academic audit of the university departments, institutions, affiliated colleges, autonomous university departments and institutions, empowered autonomous colleges, cluster of institutions, empowered autonomous skills development colleges and recognized institutions, which shall be carried out by an Academic Audit Committee, having an equal number of internal and external members;

(k) to oversee the continuation of affiliation to colleges and continuation of recognition to institutions through a system of academic audit;

(l) to recommend proposals to the Academic Council for the establishment of conducted colleges, schools, departments, institutions of higher learning, research and specialized studies, academic services units, libraries, laboratories and museums in the university;

(m) to consider and make recommendations to the Academic Council for creation of posts of university teachers and non-vacational academic staff required by the university, from the funds of the university and from the funds received from other funding agencies, and prescribe their qualifications, experience and pay-scales;

(n) to make proposal to the Management Council for the institution of fellowship, travelling fellowship, scholarship, studentship, medals and prizes and make regulations for their award;

(o) to recommend to the Management Council through the Academic Council, the proposal for the conduct of inter-faculty and area or regional studies, common facilities, such as instrumentation centers, workshops, hobby centers, museums, etc.;

(p) to recommend to the Academic Council the proposals to prescribe fees, other fees and charges through a Fee Fixation Committee;

(q) to draft Ordinances and place them before the Management;

(r) to draft regulations and place them before the Management Council and the Academic Council, as the case may be, for its approval.

(2) The Board of Deans shall appoint a Research and Recognition Committee for each Board of Studies,-

(a) The Research and Recognition Committee shall consist of the following members, namely :-

(i) the Pro-Vice-Chancellor, *Ex-officio* Chairman;

(ii) Dean of the faculty concerned and Associate Dean of the concerned group of subjects, if any;

(iii) the Chairperson, Board of Studies;

(iv) two experts in the subject, to be nominated by the Vice-Chancellor, not below the rank of Professor, who have successfully guided at least three Doctorate of Philosophy (Ph.D.) students and have published research work in recognized or reputed national or international journals, anthologies, etc., one of whom shall be from outside the university;

(b) the Research and Recognition Committee shall have the following powers and duties, namely:—

(i) to approve the topic of thesis or dissertation in the subject;

(ii) to recommend to the Vice-Chancellor a panel of referees for thesis or dissertations for awarding post-graduate, doctorate and higher degrees, based on the criteria as approved by the Academic Council;

(iii) to recommend to the Board of Deans, by following appropriate process, names of post-graduate teachers, research scientists in the recognized research and other institutions, active research and development experts having of not less than ten years' experience in research and development laboratories or centres in variety of industries, for recognition as approved research guides;

(iv) to undertake any other task in academic and research and development matters, as may be assigned to it by the Board of Deans, the Faculty and the Academic Council.

38. (1) There shall be a Board of sub-campuses of the university to organize the task and activities of the sub-campuses. It shall consist of the following members, namely:—

Board of Sub-campuses of University.

(a) the Pro-Vice-Chancellor, Chairperson;

(b) the Deans of faculties;

(c) the Finance and Accounts Officer;

(d) the Directors of all Sub-Campuses;

(e) the Director, Innovation, Incubation and Linkages;

(f) two members of the Management Council, to be nominated by the Vice-Chancellor, one of whom shall be a principal and the other shall be a representative of the management;

(g) the Director, Board of Examinations and Evaluation;

(h) the Director, Board of Students' Development;

(i) the Director, Sports and Physical Education;

(j) one Principal, one Teacher, one management representative from the affiliated, autonomous colleges within the jurisdiction of each sub-campus to be nominated by the Management Council;

(k) the Registrar - Member-Secretary.

(2) The Board of Sub-Campuses of the university shall meet at least three times in a year.

39. The Board of Sub-Campuses of the university shall have the following powers and duties, namely:—

Powers and Duties of Board of Sub-Campuses of the University.

(a) to co-ordinate the under-graduate and post-graduate educational activities in the district;

(b) to ensure implementation of various academic, administrative and governance mechanisms of the parent university;

(c) to co-ordinate the intra-institutional and inter-institutional information and communication technology linkages among the institutions of higher education in the district;

(d) to carry out in association with colleges workshops and training programmes for the benefit of teachers and non-teaching employees;

(e) to co-ordinate the examination and evaluation related activities in the district;

(f) to co-ordinate creation of research plans, development plans and other fund raising activities for the colleges and institutions in the district and establish links with the central office of the parent university;

(g) to co-ordinate teaching and learning activities at post-graduate level amongst the colleges and institutions, and render necessary assistance in this regard;

(h) to work as a district level gateway of the university for all academic and administrative tasks of students, research students, teachers, supporting staff and other members of the society;

(i) to prepare financial needs and annual financial estimates (budget) for the financial year and submit it to the central office of the parent university;

(j) to undertake any other task as may be assigned by the university authorities so as to carry out objectives of the university.

Board
of
Studies.

40. (1) There shall be a Board of Studies for every subject or group of subjects prescribed by the Statutes. The Board of Studies shall be the primary academic body of the university.

(2) The Board of Studies shall consist of the following members, namely:—

(a) head of the university department or institution in the relevant subject:

Provided that, where there is no university department in the subject, the Board shall, at its first meeting co-opt the head of the department who is recognized for imparting teaching to post graduate students in an affiliated college or a recognized institution having post graduate teaching in that subject;

(b) six teachers having minimum ten years teaching experience, nominated by the Vice-Chancellor in consultation with the Dean of the respective faculty, from the following categories, namely :—

(i) one teacher from amongst the full time teachers of the university departments in the relevant subject;

(ii) two teachers from amongst recognized post-graduate teachers in affiliated colleges, or recognized institutions or post-graduate centers offering post-graduate programme in the concerned subject;

(iii) three teachers from affiliated colleges and recognized institutions other than heads of departments;

(c) three heads of departments from affiliated colleges and recognized institutions to be elected from amongst the collegiums of heads of departments of affiliated colleges and recognized institutions.

(d) the Board of Studies, at its first meeting, shall,-

(i) Subject to the provisions of section 65, elect one of the members as a chairperson of the board of the studies from amongst its members :

Provided that the member to be elected as a chairperson of Board of Studies shall be a post graduate recognized teacher imparting teaching to post graduate students; and thereafter co-opt -

(ii) one professor from other universities; and

(iii) four experts as under :-

(A) a person holding a rank not lower than that of Assistant Director, in national laboratories or institutions; or recognized institutions or industry or experts in the related field having published at least one reference book in the subject; or at least three research papers in recognized national or international journals;

(B) an eminent scholar in the subject;

(C) an eminent person from the subject-related industries or association or professional body;

(D) person having at least ten years working or ownership or advisory or consultancy experience in the field relevant to the subject.

(E) top rankers of the Final Year Graduate and Final Year Post Graduate examination of previous year of the concerned subject as invitee members for discussions on framing or revision of syllabus of that subject or group of subjects for one year.

41. The Board of Studies shall have the following powers and duties, namely :—

(a) to recommend to the Management Council through the faculty or faculties concerned and the Academic Council, the introduction of new diplomas and degrees;

(b) to recommend to the Management Council through the faculty or faculties concerned and the Academic Council, the discontinuation of diplomas and degrees which have become irrelevant;

(c) to recommend to the faculty concerned, the course syllabi, course structures and evaluation schemes of various courses;

(d) to recommended to the reference books or supplementary reading books and such other material useful for study of the course;

(e) to recommend to the faculty, modifications in respect of addition or deletion or updating of courses;

(f) to prepare the panels of paper-setters, examiners and moderators for the university examinations and evaluation, based on the criteria laid down by the Academic Council and recommend them to the Board of Examination and Evaluation;

Powers and duties of Board of Studies.

(g) to suggest to the Dean of the faculty concerned, organization of orientation and refresher courses in the subject in the summer or winter vacations;

(h) to prepare the requirements with regard to library, laboratory, equipment in respect of courses concerned;

(i) to suggest extension programmes with respect to the courses introduced;

(j) to understand the requirements of industry or corporate or society at large and to incorporate them into the syllabi to make the teaching-learning process relevant to the needs of the time;

(k) to encourage learning by collaboration and participation by using information and communication technology tools;

(l) to design curricula, add vocational content to every discipline and to prescribe the minimum period to pursue skill development programme and the level of proficiency expected;

(m) to ratify curricula, all processes and practices developed by the autonomous colleges, university departments or institutions, autonomous recognized institutions, empowered autonomous colleges or cluster of institutions, empowered skills development colleges, and recommendations in respect of recognition of teachers or experts.

Board of
University
Depart-
ments and
Interdisci-
plinary
studies.

42. (1) There shall be a Board of University Departments and Interdisciplinary Studies to promote interdisciplinary education and research on campus and also network with national and international institutions and create an academic and research and development environment that allows free flow of ideas amongst several disciplines.

(2) The Board of University Departments and Interdisciplinary Studies shall consist of the following members, namely:-

(a) the Pro-Vice-Chancellor, Chairperson;

(b) the Deans of faculties and Associate Deans, if any;

(c) four experts, to be nominated by the Vice-Chancellor from other universities or national level research and development laboratories, one each having minimum experience of five years as a professor or equivalent position in research and development laboratories, in each of the disciplines of science, technology, humanities, commerce and management and interdisciplinary studies;

(d) four heads of departments or senior professors representing various subjects or disciplines in an equitable manner, to be nominated by the Vice-Chancellor.

(3) The Dean of Faculty of Interdisciplinary Studies shall act as a Member-Secretary.

(4) The Board shall meet at least three times a year.

43. The Board of University Departments and Interdisciplinary Studies shall have the following powers and duties, namely:—

Powers and duties of Board of University Departments and Interdisciplinary studies.

(a) to devise long term policy and strategy for promotion of quality post-graduate education on university campus;

(b) to prepare a comprehensive development plan for post-graduate education in university departments;

(c) to work on annual financial estimates (budget) for university departments;

(d) to co-ordinate the research and development activities with the Board of Research;

(e) to establish linkages with foreign and Indian premier teaching and research and development institutions or universities for strengthening of teaching and research and development activities on the campus of the university;

(f) to work in tandem with the Board of National and International Linkages to collaborate with national and international agencies, universities (including deemed or self-financed universities) and institutions for sharing of academic resources, running joint teaching programmes, running joint degree programmes with national and international universities or institutions;

(g) to promote interdisciplinary teaching programmes on the campus by co-ordinating amongst teachers and also to make policy for sharing of academic and research and development infrastructure;

(h) to promote the choice based credit system in the university departments, the affiliated colleges and recognized institutions;

(i) to work out and initiate use of technology in delivery of education;

(j) to promote the face-to-face and e-learning process in classroom teaching, use of mini-research and maxi research projects as an integral part of post-graduate learning;

(k) to initiate new approaches and methodology for assessing learning by students as a continuous online process;

(l) to recommend to the Vice-Chancellor,—

(i) the posts of university teachers (including aided posts and the posts for the purposes of sub-section (2) of section 8) to be filled by selection, who possess the prescribed minimum and additional qualification;

(ii) emoluments and the number of posts to be filled ; and

(iii) the number of posts under sub-clause (i), which may be reserved for the persons belonging to the Scheduled Castes or Scheduled Tribes, *Vimukta Jatis* (De-Notified Tribes) or Nomadic Tribes or Other Backward Classes.

(m) to undertake any other task as may be assigned by the university authorities to carry out the objectives of the Board of University Departments and Interdisciplinary Studies and of the university.

Board of
Post-
Graduate
Education
in Colleges.

44. (1) There shall be a Board of Post-Graduate Education in Colleges with broad objectives of initiating and strengthening of quality post-graduate programmes in various disciplines of learning in colleges.

(2) The Board of Post-Graduate Education in Colleges shall meet not less than four times in a year, two of which shall necessarily be in the month of September or October and December or January, each year.

(3) The Board of Post-Graduate Education in Colleges shall consist of the following members, namely:—

(a) the Pro-Vice-Chancellor - Chairperson;

(b) the Deans of faculties and Associate Deans, if any;

(c) one faculty-wise expert from other universities, nominated by the Vice-Chancellor, each having minimum experience of five years as a professor;

(d) three faculty-wise heads of departments in colleges, with minimum experience of five years as a recognized post-graduate teacher, from post-graduate centres in colleges, preferably from different districts to be nominated by the Vice-Chancellor;

(e) Directors of all sub-campuses;

(f) Deputy Registrar of the administrative section concerned, shall act as the Secretary of the Board.

(4) The Board of Post-Graduate Education in Colleges shall have the following powers and duties, namely :—

(a) to recommend creation of a new post-graduate centre in a particular discipline or a new course in the existing post-graduate centre in an affiliated college;

(b) to create synergy for the growth of the post-graduate centers at district level through district sub-campuses;

(c) to initiate and encourage the use of technology in a blended form of education in the post-graduate centers;

(d) to propagate and keep track of quality enhancement in post-graduate centers by initiating teachers capacity enhancement activities;

(e) to initiate research and development activities in post-graduate centers;

(f) to undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Board of Post-Graduate Education in Colleges.

Board of
Lifelong
Learning
and
Extention.

45. (1) There shall be a Board for Lifelong Learning and Extension to create skilled and learned human power through its various degree level programmes and skills development programmes.

(2) The Board for Lifelong Learning and Extension shall meet at least twice in a year.

(3) The Board for Lifelong Learning and Extension shall consist of the following members, namely:—

- (a) the Vice-Chancellor - Chairperson;
- (b) the Pro-Vice-Chancellor;
- (c) the Deans of faculties;
- (d) three eminent experts, nominated by the Vice-Chancellor, working in the domain of lifelong learning skills, value education and in field of longevity;
- (e) two teachers from university departments, nominated by the Vice-Chancellor, who are actively engaged in innovation, research and development;
- (f) two teachers from the colleges, nominated by the Vice-Chancellor, who are actively engaged in innovation, research and development and extension;
- (g) the Director, Centre of Lifelong Learning and Extension-Member-Secretary.

46. (1) The Board of Lifelong Learning and Extension shall have the following powers and duties, namely:-

- (a) to create synergy at policy and operative level mechanism for co-existence and co-operation between various teaching, research and development institutions and various regional and national bodies and governmental agencies in the domain of lifelong learning, value education and life skills for senior citizens;
- (b) to supervise and monitor the activities of an independent Centre for Life-long Learning and Extension that shall be set up by the university to carry out the objectives of the Board;
- (c) to look into budgets and financial needs of the Centre for Lifelong Learning and Extension;
- (d) to prepare an annual programme of activities of the Centre for Lifelong Learning and Extension and to review the same periodically;
- (e) to submit an annual report to the Management Council;
- (f) to undertake any other task that may be assigned by the university authorities to carry out the objectives of the Board of Lifelong Learning and Extension.

(2) There shall be a Department of Lifelong Learning and Extension headed by the Director, to carry out the objectives of the Board of Lifelong Learning and Extension.

47. (1) The Board of Examinations and Evaluation shall be the authority to deal with all matters relating to examinations and evaluation. The Board of Examinations and Evaluation shall also oversee the conduct of examinations in the autonomous colleges, institutions, university departments and university institutions.

(2) The Board of Examinations and Evaluation shall meet at least twice in an academic year.

Powers and duties of Board of Lifelong Learning and Extension.

Board of Examinations and Evaluation.

(3) The Board of Examinations and Evaluation shall consist of the following members, namely:—

- (a) the Vice-Chancellor - Chairperson;
- (b) the Pro-Vice-Chancellor;
- (c) the Deans of Faculties and Associate Deans, if any;
- (d) two Principals other than Dean, nominated by the Management Council;
- (e) one professor of the university departments, to be nominated by the Management Council;
- (f) one teacher from affiliated Colleges other than heads of Departments or Principals with the minimum teaching experience of fifteen years to be nominated by Management Council;
- (g) one expert in the field of evaluation in computerized environment, nominated by the Vice-Chancellor;
- (h) one expert not below the rank of Deputy Registrar of other Statutory University from the State of Maharashtra who has experience related to examination work in computerized environment as an invitee to be nominated by Vice-Chancellor;
- (i) Director of Higher Education or his nominee not below the rank of Joint Director;
- (j) Director, Board of Examinations and Evaluation - Member- Secretary.

Powers and duties of Board of Examinations and Evaluation.

48. (1) The Board of Examinations and Evaluation shall have the following powers and duties, namely:—

(a) to devise policy, mechanism and operational strategies to do the tasks relating to assessment of performance of students efficiently and in a time bound manner;

(b) to ensure proper organization of examinations and tests of the university, including moderation, tabulation, evaluation and timely declaration of results:

Provided that, the Board of Examinations and Evaluation shall, for the purposes of this clause, give effect to the recommendations of the Board of Students' Development and the Board of Sports and Physical Education, regarding alternative arrangements.

(c) to prepare the financial estimates relating to examinations and evaluation for incorporation in the annual financial estimates (budget) of the university and shall submit the same to the Finance and Accounts Committee;

(d) to arrange for strict vigilance during the conduct of examinations so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc.;

(e) to establish procedures and devise operative mechanism for credit assessment in the modular structure by the teachers and use computer technology for the entire process of assessment and evaluation including creating and effectively using a repository of question banks;

(f) to ensure that the assessment of answer books for award of degrees, diplomas or certificates shall be done centrally through central assessment system by following system of masking and de-masking of answer books or any other alternative system for ensuring the objective of secrecy;

(g) to undertake examination and evaluation reforms in order to make examination and evaluation system more efficient;

(h) to appoint paper-setters, examiners and moderators from amongst the persons included in the panels prepared by the respective Boards of Studies and, where necessary, having regard to the recommendations made by the committee under clause (b) of sub-section (5), remove them or debar them;

(i) to approve detailed programme of examinations and evaluation as prepared by the Director, Board of Examinations and Evaluation;

(j) to consider the reports of review of results of university examinations forwarded by the Director, Board of Examinations and Evaluation;

(k) to hear and decide the complaints relating to conduct of examinations and evaluation;

(l) to exercise such other powers in relation to examinations and evaluation as may be assigned to it by or under this Act.

(2) In case of any emergency requiring immediate action to be taken, the Chairperson of the Board of Examinations and Evaluation or any other officer or person authorized by him in that behalf, shall take such action as he thinks fit and necessary, and shall report the action taken by him at the next meeting of the Board.

(3) (a) In order to appoint paper-setters, examiners and moderators, the Board of Examinations and Evaluation shall constitute committees for every subject consisting of, -

(i) the Dean of the concerned faculty - Chairperson;

(ii) Associate Dean, if any;

(iii) the Chairperson of the Board of Studies concerned;

(iv) two members of the Board of Studies, nominated by it from amongst its members of whom at least one shall be a post-graduate teacher;

(v) the Director of Board of Examinations and Evaluation shall act as a Secretary of such committee.

(b) The committee shall prepare lists of persons for various examinations and tests, included in the panels to be prepared by the Board of Studies and shall submit them to the Pro-Vice-Chancellor, who shall submit the same with his recommendations, if any, to the Board of Examinations and Evaluation, which shall then appoint paper-setters, examiners and moderators, and where necessary referees.

(c) No member of the Board of Examinations and Evaluation or the committees constituted under this section shall be appointed as a paper-setter, examiner, moderator or referee:

Provided that, the Pro-Vice-Chancellor shall have power to appoint a member of the Board of Examinations and Evaluation or the committees constituted under this section, as a paper-setter, examiner, moderator or referee where no teacher relating to such subject who is not a member of the Board of Examinations and Evaluation or the committees is available.

(4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examinations of the university and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the university or college or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by the Statutes.

(5) (a) In order to investigate and take disciplinary action for failure to comply with the order of the university for rendering assistance or service in respect of examinations by or on behalf of the university or evaluation of students or formal practices and lapses on the part of candidates, paper-setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations including the pre-examination stage and the post-examination stage or at any stage whatsoever, the Board of Examinations and Evaluation shall constitute a committee of not more than five persons of whom one shall be the Chairperson;

(b) Such committee shall submit its report and recommendations to the Vice-Chancellor, who may direct the Director, Board of Examinations and Evaluation, the disciplinary action to be taken against the person or persons involved in the malpractices, directly or indirectly, and the Director, Board of Examinations and Evaluation shall proceed to implement the decision of the Vice-Chancellor.

Board of
Information
Technology.

49. (1) There shall be a Board of Information Technology to create an umbrella structure to professionally manage the selection, deployment and use of application software and technology in Academics, Finances and Administration, address the issues relating to use of the right kind of technology, software, hardware and connectivity to deploy technology in all domains of activities and associated tasks of the university and to project the funds required for that purpose.

(2) The Board of Information Technology shall meet at least three times in a year.

(3) The Board of Information Technology shall consist of the following members, namely:—

- (a) the Vice-Chancellor - Chairperson;
- (b) the Pro-Vice-Chancellor;
- (c) the Deans of faculties and Associate Deans, if any;
- (d) the Director of Board of Examinations and Evaluation;
- (e) the Finance and Accounts Officer;
- (f) one professor from university departments having knowledge and expertise in the domain of software and hardware, nominated by the Vice-Chancellor;
- (g) two experts in the field of information and communication technology, nominated by the Vice-Chancellor, one of whom shall be an expert in software and the other in the field of hardware;
- (h) the Registrar;
- (i) the Dean of Faculty of Science and Technology shall act as a Member-Secretary.

50. The Board of Information Technology shall have the following powers and duties, namely: —

- (a) to plan information technology services through information technology infrastructure;
- (b) to decide the annual budget of the university for creating technology related infrastructure;
- (c) to devise strategy for creation of virtual classrooms and laboratory infrastructure;
- (d) to lay down the policy for networking in the various campuses of the university;
- (e) to lay down the policy for generating financial resources in the field of higher education, research and development and allied projects or programmes;
- (f) to advise and assist the university to create inter-university and intra-university networks for connecting university administration, departments and colleges;
- (g) to assist the university to be part of the national knowledge grid;
- (h) to assist the university network, for connecting it with other universities in the State;
- (i) to ensure quality and efficiency in the various levels of information technology infrastructure and services within parameters defined by the university;
- (j) to devise a policy and strategy plan for use of technology in all aspects connected with academics, evaluation, finances and administration;

Powers and duties of Board of Information Technology.

(k) to monitor use of technology in administration, finances and evaluation activities of the university;

(l) to devise strategy and technology, financial requirement and operative level mechanism for use of information-flow-line for integrating face-to-face and e-learning objects and also for creation of virtual lecture and laboratory infrastructure;

(m) to work out an approach and operating plan for creation of a repository of data on students, teachers, technical and other staff and other relevant information;

(n) to advise on purchase of software, hardware and networking for university departments and university system as a whole;

(o) to assist and advise the use of technology in blended learning, making of e-learning objects, and teachers training in use of multi-media;

(p) to work out appropriate policy and procedure for creation of a Data Repository Cell for creation, up-gradation and maintenance of data on students, teachers as well as other staff members in the institutions and give a Unique Identification Number;

(q) to undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Board of Information Technology.

Board of
National
and
International
Linkages.

51. (1) There shall be a Board of National and International Linkages to cultivate, establish, maintain and strengthen the link of the university with premier national and international universities and institutions.

(2) The Board shall meet at least three times in a year.

(3) The Board of National and International Linkages shall consist of the following members, namely:-

(a) the Vice-Chancellor - Chairperson;

(b) the Pro-Vice-Chancellor;

(c) the Deans of faculties and Associate Deans, if any;

(d) one member of the Management Council, from amongst its elected members, nominated by the Vice-Chancellor;

(e) one senior professor, nominated by the Vice-Chancellor from the university post-graduate Department;

(f) two principals, of whom one shall be from autonomous or empowered autonomous colleges or empowered autonomous institutions and one shall be from affiliated colleges to be nominated by the Vice-Chancellor;

(g) one expert from industries having proven expertise about National and International linkages to be nominated by Commission;

(h) the Director, Innovation, Incubation and Linkages-Member-Secretary.

52. The Board of National and International Linkages shall have the following powers and duties, namely:—

Powers and Duties of Board of National and International Linkage.

(a) to work on long term policy and strategy for promotion of inter-linkages with premier national and international universities and institutions;

(b) to evolve a process to collaborate with national and international agencies, universities, colleges and institutions for sharing of academic resources, running joint research and development and teaching programmes, running joint degree programmes with national and international universities, colleges and institutions;

(c) to evolve mechanism for visits of teachers or research and development scientists or experts from industry and other entities, to the university departments, colleges and institutions and vice-versa, and also to work out the details on logistic support for such visitors;

(d) to evolve mechanism for visits of teachers and students from university departments, colleges and institutions to national and international universities, colleges or institutions and *vice-versa*, and also to work out details on budgetary provisions and logistic support for such visits;

(e) to evolve a mechanism to assist foreign students and migrant Indian students, their admissions and completion of other statutory formalities;

(f) to organize cultural and other activities such as visits of foreign students and migrant Indian students to other parts of India;

(g) to make arrangements for other logistic infrastructure, if any, created by the university for foreign students and migrant Indian students;

(h) to work out budgetary provision for activities of the Board and for providing various services to foreign students and migrant Indian students;

(i) to undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Board of National and International Linkages.

53. (1) There shall be a Board of Innovation, Incubation and Enterprise for creation and cultivation of an enabling environment to propagate the concept of innovation and to convert the innovative ideas into working models through a process of incubation which shall finally lead to the creation of enterprise.

Board of Innovation, Incubation and Enterprise.

(2) The university shall establish an independent Centre for Innovation, Incubation and Enterprise to carry out the objectives of the Board for Innovation, Incubation and Enterprise. The Centre shall exercise the powers and perform the duties as may be assigned by the Board, from time to time.

(3) The Board for Innovation, Incubation and Enterprise shall consist of the following members, namely:-

(a) the Vice-Chancellor - Chairperson;

(b) the Pro-Vice-Chancellor;

(c) the Deans of faculties and Associate Deans, if any;

(d) five prominent industrialists, nominated by Commission from manufacturing, information and communication technology, bio-sciences and technology, agro-industries and service industries;

(e) one senior manager from the lead bank of the District in which head quarter of the University is located to be nominated by Vice-Chancellor;

(f) two teachers from university departments or university institutions, who are active in innovation, research and development nominated by the Vice-Chancellor;

(g) two teachers, nominated by the Vice-Chancellor, from colleges who are active in innovation, research and development;

(h) the representative of Department of Information and Technology, not below the rank of the Deputy Secretary;

(i) the Director, Innovation, Incubation and Linkages - Member-Secretary.

(4) There shall be minimum three meetings of the Board to be conducted in the year.

Powers and duties of Board of Innovation, Incubation and Enterprise.

54. The Board of Innovation, Incubation and Enterprise shall have the following powers and duties, namely:-

(a) to create synergy at policy and operative level mechanism for co-existence and co-operation between various research and development activities in university departments, colleges and various industries in the State and in other States;

(b) to create synergy through operative policy mechanism and support system for incubation of good ideas such as product, process, service and innovation, into a scalable mode so as to establish small, medium and large industries;

(c) to establish a system to support protection of intellectual property rights at national and global level;

(d) to establish a system so as to guide and help young entrepreneurs in operational, legal, business model creation and financial support;

(e) to project and plan the activities to be carried out by the Centre for Innovation, Incubation and Enterprise;

(f) to prepare annual programmes of activities of the Centre for Innovation, Incubation and Enterprise and review the same periodically;

(g) to prepare the annual budget of the Centre for Innovation, Incubation and Enterprise;

(h) to oversee and monitor the activities of the Centre for Innovation, Incubation and Enterprise;

(i) to submit an annual report of working of Centre for Innovation, Incubation and Enterprise to the Management Council;

(j) to undertake any other task as may be assigned by the university authorities to carry out the objectives of the Board for Innovation, Incubation and Enterprise.

55. (1) There shall be a Board of Students' Development to plan and oversee the various cultural and welfare activities of the students in colleges, institutions and university departments. The activities of the Board of Student's Development shall be carried out by the Director of Students' Development.

Board of
Students'
Development.

(2) The Board of Students' Development shall consist of the following members, namely:-

- (a) the Vice-Chancellor - Chairperson;
- (b) the Pro-Vice-Chancellor;
- (c) one professional, nominated by the Vice-Chancellor, in the field of Performing Arts;
- (d) one professional, nominated by the Vice-Chancellor in the field of Art and Fine Arts;
- (e) two teachers, nominated by the Vice-Chancellor involved in cultural or welfare activities out of whom one shall be woman;
- (f) office bearers of University Students Council;
- (g) District Co-ordinators of Culture and Student Welfare for each district to be nominated by Management Council;
- (h) Director of National Service Scheme (NSS) of the University;
- (i) the Director, Board of Students' Development, Member- Secretary.

56. (1) The Board of Students Development shall have the following powers and duties, namely :-

Powers and
duties of
Board of
Student's
Development.

- (a) to take necessary steps for promotion of culture and students' development activities in colleges and university departments;
- (b) to establish links with regional and national bodies in the various cultural activities and to promote various activities jointly with them;
- (c) to take up activities in colleges and university departments to promote interest and skills for appreciation in the field of performing arts, pure art and painting skills;
- (d) to hold university level competitions, skills development workshops, interactive activities in order to bring the society closer to the colleges, institutions and university;
- (e) to establish rapport with groups (excluding political parties), societies and other professional bodies so as to involve them in the activities of Board of Students Development;
- (f) to devise, develop and implement innovative schemes of students development including Earn and Learn Scheme, Education Loan, Vice-Chancellors Aid Fund, Endowment Schemes, Student Exchange Schemes, etc;
- (g) to devise a mechanism of grievance redressal of student and prevention of sexual harassment and ragging of students and to prepare and submit the Annual Report of the Board to Senate for approval;

(h) to devise a mechanism to implement recommendations of the Commission as regards students' development and culture.

(i) to take necessary measures to ensure participation of well-trained teams in various regional, national and international level competitions, and cultural, recreational and other activities.

(j) to devise, develop and implement schemes of career counselling, psychological counselling and rehabilitation and upliftment of differently-abled students.

(k) to co-ordinate activities of National Service Scheme(NSS)and National Cadet Corps (NCC) in university and affiliated Colleges.

(l) to recommend to competent authority to make alternative arrangements regarding examinations for students participating in the inter-university or national or international sports, cultural competitions or NCC, NSS events during the relevant schedules of examinations as prescribed by Ordinances.

(m) to undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Board of Students' Development and Students' Development Cell.

(2) There shall be a Students' Development Cell and Students Grievance Redressal Cell in the university and in the colleges and recognized institutes to devise an operational level mechanism to assist the Students and provide for prompt redressal of students grievances. These Cells shall be as under,-

(a) Students' Development Cell,-

to assist students on the issues and difficulties in various facets related to their day to day life and other aspects connected with their academic world, personality development and healthy campus life. Such cell in the university shall be headed by Director, Students' Development. The Cell shall consist of other seven members nominated by Vice-Chancellor from amongst the Teachers on the Campus and President and Secretary of the Students Council to be the ex-officio members. There shall be Students' Development Cell in each college and recognized Institution which shall be headed by Vice-Principal or Senior Teacher Nominated by the Principal and other four members shall be nominated by the Principal to include Teachers, Female Teacher, Social Worker, Counselor and office bearers of College Students Council to be the ex-officio members.

(b) Students Grievance Redressal Cell,-

there shall be Students Grievance Redressal Cell at the University and each college and recognized institutions to resolve the Grievances of Students and to suggest to the higher authorities different ways and means to minimize and prevent such grievances. The functional mechanism of working of Students Grievance Redressal Cell shall be as prescribed by Statutes, prepared in accordance with the provisions of the University Grants Commission (Grievance Redressal) Regulations, 2012, or any other regulations for the time being in force.

57. (1) There shall be a Board of Sports and Physical Education in the university to promote the culture of sports and look after sports related activities. The activities of the Board shall be carried out by the Director of Sports and Physical Education.

Board of Sports and Physical Education.

(2) The Board of Sports and Physical Education shall consist of the following members, namely:-

- (a) the Vice-Chancellor - Chairperson;
- (b) the Pro-Vice-Chancellor;
- (c) three professionals, nominated by the Vice-Chancellor with established credibility in different fields of sports;
- (d) District Sports Officer of the district where the University Head Quarter is located;
- (e) one teacher from the university department of Physical Education, nominated by the Management Council;
- (f) two sports teachers, from affiliated, conducted or autonomous colleges, nominated by the Management Council;
- (g) Zonal or Divisional president (principal of the host college) and secretary (director physical education of the host college) with the tenure of one year;
- (h) the President, Secretary of the University Student Council;
- (i) one student member from sports of University Student Council nominated by the President of University Students Council under sub-clause (v) of clause (b) of sub-section (4) of section 99;
- (j) the Director, Sports and Physical Education - Member-Secretary.

58. The Board of Sports and Physical Education shall have the following powers and duties, namely:-

Powers and duties of Board of Sports and Physical Education.

- (a) to take necessary steps for promotion of sports culture and activities in the field of sports in colleges and university departments;
- (b) to establish links with regional and national bodies in the various sports and to promote various activities jointly with them;
- (c) to establish rapport with groups, societies and other professional bodies so as to involve them in the activities of Board of Sports and Physical Education;
- (d) to take up activities in colleges, recognized institutions and university departments to promote interest and also skills in various sports as per the policy of the university and also national policies in the field of sports;
- (e) to hold university level competitions, sports skills development camps, interactive activities and also training workshops in various sports in order to bring the society closer to the colleges, institutions and university;
- (f) to encourage participation in regional, national and international level activities and competitions through well trained teams in various sports;

(g) to recommend to competent authority to make alternative arrangements regarding examinations of students participating in the inter-university or national or international sports tournaments or events during the relevant schedules of examinations as prescribed by Ordinances;

(h) to undertake any other task as may be assigned by the university authorities so as to carry out the objectives of the Board of Sports and Physical Education.

59. (1) There shall be a Board of Research to cultivate, promote and strengthen research activities and also to plan, co-ordinate, supervise and to raise finances for research activities in university departments, colleges and recognized institutions.

Board of
Research.

(2) The Board of Research shall consist of the following members, namely :-

(a) the Vice-Chancellor - Chairperson;

(b) the Pro-Vice-Chancellor;

(c) the Deans of faculties and Associate Deans, if any;

(d) four eminent researchers, of national or international repute nominated by the Vice-Chancellor, with proven experience; one each from pure and applied sciences and technology, humanities, commerce, accounts and finances, and interdisciplinary studies;

(e) two teachers, nominated by the Vice-Chancellor from university departments;

(f) two teachers, nominated by the Vice-Chancellor, from colleges or recognized institutions having a strong base in research culture;

(g) eight eminent persons from different areas of Science, Commerce, Agriculture, Banking, Finance, Industry, Intellectual Property Rights, etc., who are conversant with the global trends as well as regional issues to be nominated by Chancellor;

(h) the Director, Innovation, Incubation and Linkages -Member-Secretary.

(3) The Board of Research shall meet at least three times in a year.

60. The Board of Research shall have the following powers and duties, namely:-

Powers and
duties of
Board of
Research.

(a) to work on long term policy and strategy for promotion of research culture in the university, colleges and recognized institutions;

(b) to advise and encourage the teachers to take up research in emerging areas at individual and group level;

(c) to promote inter-disciplinary research programmes by co-ordinating amongst teachers and also to make and articulate policies for sharing of research and development infrastructure;

(d) to encourage the university departments, colleges and recognized institutions to hold research seminars in all disciplines for the research students;

(e) to publish research journals, monographs for different disciplines;

(f) to decide upon policy for maintenance of standards of research for Ph.D. degrees, in consonance with the norms of the University Grants Commission and other regulatory bodies;

(g) to work on creation of research and development data base for work done in university departments, colleges and recognized institutions in a stand-alone mode or as group activity or in collaboration with industries and other research and development laboratories;

(h) to work out and initiate research in delivery of education, pedagogy of face-to-face and e-learning, impact of e-learning and virtual classrooms on learning and understanding of students, open distance learning and conventional education;

(i) to make efforts and also assist the teachers, university departments, colleges and recognized institutions to raise the funds for research activities;

(j) to work out the budget for research activities of the university;

(k) to mobilize money from the industry for enhancing research activities;

(l) to identify problems and issues related to the region within the jurisdiction of the university and to take special initiative to address such issues through systematic research;

(m) to work on long-term policies and strategies for creating synergy between researchers and industries resulting into promotion of knowledge and technology transfer and productive conversion of research;

(n) to encourage industries to promote, adopt and participate in the basic and applied research projects;

(o) to establish central research laboratories with the help of participation of national and international industries;

(p) to undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Board of Research.

61. The constitution, powers, functions and duties of the authorities of the university, not laid down under any of the provisions of this Act shall be as prescribed by the Statutes.

Powers, functions and duties of Authorities.

62. (1) The term of every authority constituted under this Act shall commence on 1st September and shall be of five years from the said date and the term of the members of every authority shall expire on the expiry of the said period of five years, irrespective of the date on which a member has entered upon his office.

Term of office of members of Authority.

(2) The process of election, nomination and co-option shall be commenced at least three months before expiry of the term of the authority and shall be completed not later than 30th November in that year :

¹[Provided that, for the initial term of the authorities of the Universities, immediately after the commencement of this Act, the process of election, nomination and co-option shall be completed not later than 31st May 2018.]

63. Notwithstanding anything contained in this Act or the Statutes made thereunder, where a person, elected, nominated, appointed or co-opted, as the case may be, as an officer of university or a member of any of the authority or bodies of the university by virtue of his being eligible to be so elected, nominated, appointed or co-opted as such an officer or a member under any of the categories of officers or members specified by or under the relevant provisions of this Act in relation to such office, authority or body, he shall cease to be such an officer of the university or a member of such an authority or a body as soon as he ceases to belong to such category and shall be deemed to have vacated his office as such officer or member.

Cessation of membership.

1. This proviso was added by Mah. 27of 2018, s.3.

Disqualifi-
cation for
membership
of authority.

64. A person shall be disqualified for being a member of any of the authorities, bodies and committee of university and voting to the authorities, bodies and committees, if he-

- (a) is of unsound mind and stands so declared by a competent court; or
- (b) is an undischarged insolvent; or
- (c) has been convicted of any offence involving moral turpitude; or
- (d) is conducting or engaging himself in private tuitions or private coaching classes; or
- (e) has been punished for indulging in or promoting unfair practices in the conduct of any examination and evaluation, in any form, anywhere; or
- (f) has willfully omitted or refused to carry out the provisions of this Act, Statutes or Ordinances, or has acted in any manner detrimental to the interests of the university; or
- (g) has been punished in any form, by the competent authority for committing a misconduct; or
- (h) discloses or causes to disclose to the public, in any manner whatsoever, any confidential matter, in relation to the examination and evaluation, the knowledge of which he has come to be in possession, due to his official position:

Provided that, the right of voting of the person in respect of clauses (e) and (g) shall remain suspended during the term of punishment under the said clauses.

Ineligibility
for second
consecutive
term.

65. No person shall be a member of Management Council or Chairman of Board of Studies, for a second consecutive term whether, as an elected, nominated or co-opted member, as the case may be:

Provided that, any person who was the member of the Management Council of the university or Chairman of the Board of Studies, for the first time whether as elected, nominated or co-opted member, as the case may be, on the date of commencement of this Act, shall not be deemed to have enjoyed the consecutive term if he is nominated or elected or co-opted for the first time after the commencement of this Act.

Conclusive-
ness of
decision of
authority.

66. Save as otherwise provided by or under the provisions of this Act, each authority of the university while acting and exercising its powers and discharging functions or duties assigned to it by or under the provisions of this Act, shall have the exclusive jurisdiction to deal with and decide the matters assigned to it and discharging functions or duties assigned to it by or under the provisions of this Act.

Election to
be by
proportional
representation.

67. (1) Every election to any authority or body of the university under this Act, except the elections to the post referred in clauses (a) to (e) of sub-section (2) and clauses (a) to (e) of sub-section (3) of section 99, shall be held by ballot in accordance with the system of proportional representation by means of the single transferable vote and as prescribed by the Statutes.

(2) The other details relating to elections not specified in the Act shall be as prescribed by the Statutes.

68. (1) A member, other than an *ex-officio* member, may resign by writing under his signature. A nominee of the Chancellor may resign by addressing to the Chancellor, and any other member may resign by addressing to the Vice-Chancellor. The person shall cease to be a member upon his resignation being accepted by the Chancellor or the Vice-Chancellor, as the case may be, or upon expiry of thirty days from the date of resignation, whichever is earlier.

Resignation
of
membership.

(2) If a person nominated, elected, appointed or co-opted to any authority or body remains absent without prior permission of the authority or body for three consecutive meetings, he shall be deemed to have vacated his membership and he shall cease to be a member from the date of the third such meeting in which he has remained absent:

Provided that, such member should have attended at least one meeting in the previous year.

69. (1) Save as otherwise provided by this Act, all matters with regard to the conduct of meetings of the authorities, bodies or committees, if any, constituted by the university, shall be such as may be prescribed by the Statutes.

Meeting of
authorities.

(2) A meeting of an authority or body shall be convened on the date determined by the Chairperson by a notice issued by its Secretary.

(3) Except as otherwise provided, the quorum for a meeting shall ordinarily be one-third of the number of the sitting members. If there is no quorum, the meeting shall be adjourned by the Chairperson to a specific time on the same day, or on a later date and no quorum shall be necessary for such adjourned meeting. No quorum shall be necessary on the following day of the continued meeting.

(4) Where no provision is made by or under the Statutes for a President or Chairperson to preside over a meeting of any authority or body of the university or when the President or the Chairperson so provided for is absent and no provision is made for any other person to preside, the members present shall elect a person from amongst themselves to preside at the meeting.

(5) Save as otherwise provided, all items, questions, matters or proposals on the agenda shall be decided by a majority of votes of members present. The Chairperson shall have a vote. In case of equality of votes, the Chairperson shall have the casting vote. The secretary, if not a member, shall have the right to participate in the deliberations but shall not have the right to vote.

70. (1) When any vacancy occurs in the office of a member, other than an *ex-officio* member or, a member nominated by the Chancellor, of any authority or other body of the university except Management Council before the expiry of his normal term, the vacancy shall be filled by nomination of a person by the Standing Committee constituted under sub-section (3) who is otherwise eligible to be elected on the said authority or body from the same category.

Casual
vacancy and
Standing
Committee
to fill
vacancies.

(2) In case, any vacancy occurs in the office of a member, other than an *ex-officio* member of Management Council of the university, it shall be filled as soon as possible, by nomination or election or co-option, as the case may be, of

a person by the authority, body or the officer concerned. The person so nominated, elected or co-opted shall be a person who is otherwise eligible to be nominated, elected or co-opted on the said authority or body from the same category. The person so nominated, elected or co-opted shall hold office only so long as the member in whose place he has been nominated, elected or co-opted shall have held it, if the vacancy had not occurred.

(3) The constitution of the Standing Committee for filling in the vacancies mentioned in sub-section (1) shall be as follows, namely :-

- (a) Pro-Vice-Chancellor - Chairman;
- (b) Chancellor's nominee on Management Council;
- (c) one dean nominated by Management Council;
- (d) one elected member of the Management Council nominated by that Council;
- (e) one principal nominated by Senate from amongst its members;
- (f) one teacher nominated by Senate from amongst its members;
- (g) one graduate nominated by Senate from amongst its members;
- (h) Registrar - Member-Secretary.

(4) The term of the Standing Committee shall commence on 1st September and shall be of five years from the said date. The term of the members shall expire on the expiry of the said period of five years, irrespective of the date on which a member has entered upon his office.

CHAPTER V

THE STATUTES, ORDINANCES AND REGULATIONS

Statutes and their subject matters.

71. Subject to the provisions of this Act, the Statutes may provide for all or any of the following matters, namely:-

- (1) conferment of honorary degrees and academic distinctions;
- (2) establishment and maintenance of the sub-campuses university departments, institutions, conducted colleges, institutions of higher learning, research or specialized studies and hostels;
- (3) constitution, powers, duties and functions of authorities of the university not laid down under any of the provisions of this Act;
- (4) abolition of university departments or institutions and conducted colleges;
- (5) rules of procedure for conduct of business at the meetings of authorities of the university;
- (6) appropriation of funds of the university for furtherance of the objects of the university;
- (7) norms for grant of autonomy to university departments or institutions, affiliated colleges and recognized institutions, subject to the approval of the State Government;

(8) acceptance and management of trusts, bequests, donations, endowments and grants from individuals or organizations;

(9) disciplinary action against defaulting teachers, officers and other employees of the university, affiliated colleges and recognized institutions other than the colleges or institutions managed and maintained by the State Government or Central Government or local authorities;

(10) conditions of residence, conduct and discipline of the students of the university, colleges and recognized institutions, and the action to be taken against them for breach of discipline or misconduct, including the following :-

(a) use of unfair means in an examination, or abetment thereof;

(b) refusal to appear or give evidence in any authorized inquiry by an officer in charge of an evaluation and examination, or by any officer or authority of the university; or

(c) disorderly or otherwise objectionable conduct, whether within or outside the university;

(11) mechanism and procedure for redressal of grievances of the students;

(12) functions and duties of Students' Council in university, colleges and recognized institutions;

(13) procedure for conduct of elections to various authorities and bodies;

(14) conditions and procedure for grant of approval to the appointments of the teachers in the colleges and recognized institutions and suspension or withdrawal thereof;

(15) inspection of colleges, recognized institutions, halls and hostels;

(16) procedure to be followed while granting permission for transfer of management;

(17) norms and Procedure to be followed while nominating members on authorities, boards and committees by the Vice-Chancellor under this Act;

(18) norms of grant and withdrawal of affiliations to colleges and institutions;

(19) transferring, in public interest, of the management of a college or institution by the university and the conditions for such transferring, subject to the approval of the State Government;

(20) qualifications, recruitment, code of conduct, terms of office, duties and conditions of service including periodic training and advance training, field exposure, deputation, assessment of teachers, officers and other employees of the university and affiliated colleges except those colleges or institutions which are maintained by the State or Central Government or local authority, retirement benefits and the manner of termination of their services as approved by the State Government, provided that these shall not be in contravention of State Government policies in this regard;

(21) procedure to be followed for purchases under sub-section (7) of section 98;

(22) any matter which is to be prescribed by Statutes or which is necessary to give effect to the provisions of this Act.

Statutes how
made.

72. (1) The Statutes may be made, amended or repealed by the Senate in the manner hereinafter provided.

(2) The Statute Committee shall be constituted by Management Council as under :-

(a) One member of Management Council from amongst the elected members of that Council - as Chairman,

(b) One Dean,

(c) One Professor of university department or affiliated colleges,

(d) One Principal of affiliated college,

(e) Registrar of the university,

(f) Law Officer of the university as Member-Secretary.

Such Statute Committee shall prepare and propose draft Statutes concerning the matters referred to in the last preceding section and shall present to the Management Council for its recommendations to senate.

(3) The Management Council, if it thinks necessary, may obtain the opinion of any officer, authority or body of the university with regard to any draft Statute which is before it for consideration.

(4) Every Statute passed by the Senate shall be submitted to the Chancellor who may give or withhold his assent thereto or send it back to the Management Council for reconsideration. The Chancellor may send the draft Statutes to the State Government for its views, if there are implications, financial or otherwise, on the part of the State Government in the implementation of such Statutes.

(5) No Statute passed by the Senate shall be valid or shall come into force until assented to by the Chancellor.

(6) Notwithstanding anything contained in the foregoing sub-sections, the Chancellor, either *suomotu* or on the advice of the State Government, may, direct the university to make provisions in the Statutes in respect of any matter specified by him and if the Senate fails to initiate adopt the direction within sixty days of its receipt, the Chancellor may, after considering the reasons, if any, communicated by the Senate for its inability to comply with such direction, make or amend the Statutes in that respect, suitably.

(7) The Senate may take into consideration the draft of a statute either of its own motion or on a proposal by the management council. In the case of a draft which is not proposed by the management council, the senate, before considering the same, shall obtain the opinion of the management council:

Provided that, if the management council fails to submit its opinion within three months from the date it receives the draft, the senate may proceed to take the draft into consideration.

(8) The Senate if it thinks necessary may also obtain the opinion of any officer, authority or body of the university in regard to any draft statute which is before it for consideration:

Provided that, any such draft statute pertains to academic matters, the senate shall obtain the opinion of the academic council before considering the same.

(9) The Management Council shall recommend the draft statutes to senate for approval and every statute passed by the senate shall be submitted to the Chancellor.

(10) Notwithstanding anything contained in the foregoing sub-sections, the State Government shall have power to prescribe uniform Statutes on the subjects through publication in the *Official Gazette*, which shall be binding on the universities.

73. Subject to the provisions of this Act, the Ordinances may provide for all or any of the following matters, namely:-

Ordinances
and their
subject
matters.

(1) conditions under which students shall be admitted to courses of study for degrees, diplomas, certificates and other academic distinctions;

(2) Norms and process of fixation of fees, other fees and charges for courses and programs to be adopted by fee fixation committee under this Act;

(3) fees for affiliation and recognition to colleges and institutions;

(4) conditions governing the appointment and duties of examiners;

(5) conduct of examinations, other tests and evaluation, and the manner in which the candidates may be assessed or examined by the examiners;

(6) recognition of teachers of the university and the conditions subject to which persons may be recognized as qualified to give instruction in the university departments, colleges and recognized institutions;

(7) norms to be observed and enforced by colleges and recognized institutions regarding transfer of students;

(8) The constitution, powers, duties and functions of the Equal Opportunity Cell including provisions for establishing a Cell in accordance with the provision of the Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1995 and the guidelines and directives of the University Grants Commission issued from time to time;

(9) Mechanism for prevention of ragging of students of university and affiliated colleges;

(10) Mechanism for prevention of sexual harassment of teachers, employees, students of university and affiliated colleges and redressal of grievances relating to sexual harassment, incidences and penalty for those who indulge in sexual harassment, in accordance with the provisions of the Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act, 2013;

(11) any academic matter which, by or under this Act or the Statutes is to be prescribed by the Ordinance or which is necessary to give effect to the provisions of this Act.

1 of
1996.

14 of
2013.

Ordinances
and their
making.

74. (1) The Management Council may make, amend or repeal Ordinances in the manner hereinafter provided.

(2) The Board of Deans shall prepare and propose draft Ordinances concerning the matters referred to in section 73.

(3) No Ordinance concerning academic matters shall be made, amended or repealed by the Management Council unless a draft thereof has been proposed by the Academic Council.

(4) All Ordinances made by the Management Council shall have effect from the date of the meeting or from such date as it may direct, but every Ordinance so made shall be submitted to the Chancellor within two weeks from the date of the meeting. The Chancellor shall have the power to direct the Management Council, within four weeks of the receipt of the Ordinance, to suspend its operation, and he shall, as soon as possible, inform the Management Council of his objection to it. He may, after receiving the comments of the Management Council, either withdraw the order suspending the Ordinance or disallow the Ordinance, and his decision shall be final.

Regulations.

75. (1) Subject to the provisions prescribed by or under this Act, Management Council may make Regulations consistent with this Act, Statutes and Ordinances, for,-

(a) institution of fellowship, travelling fellowship, scholarship, studentship, medals and prizes and for their award;

(b) collaborations with other universities, institutions and organizations for mutually beneficial academic programmes;

(c) the conditions under which students shall be admitted to courses of study for degrees, diplomas, certificates and other academic distinctions;

(d) preservation of record of the university;

(e) providing for all or any of the matters which, by or under this Act, Statutes or Ordinances, are to be or may be provided by Regulations;

(f) all non-academic matters for which provision is, in the opinion of the Management Council, necessary for the purposes of this Act, Statutes or Ordinances.

(2) Subject to the provisions prescribed by or under this Act, the Academic Council may make Regulations relating to the academic matters, consistent with this Act, Statutes and Ordinances.

(3) The Board of Deans shall draft and place for approval of the Management Council or the Academic Council, as the case may be, the Regulations, providing for the matters referred to in sub-sections (1) and (2) and for all or any of the matters which, by or under this Act, Statutes or Ordinances, are to be or may be provided by Regulations.

CHAPTER VI

MAHARASHTRA STATE COMMISSION FOR HIGHER
EDUCATION AND DEVELOPMENT

76. (1) There shall be established the Maharashtra State Commission for Higher Education and Development.

Maharashtra
State
Commission
for Higher
Education
and
Development.

(2) The composition of the Commission shall be as follows, namely:-

- | | |
|---|-------------------|
| (a) the Chief Minister | Chairperson; |
| (b) the Minister for Higher and Technical Education | Vice-Chairperson; |
| (c) the Minister for Finance | Member; |
| (d) the Minister for Medical Education | Member; |
| (e) the Minister for Industries | Member; |
| (f) the Minister for Skill Development and Entrepreneurship | Member; |
| (g) the Minister of State for Higher and Technical Education | Member; |
| (h) the Leaders of Opposition in the State Legislative Council and Assembly | Members; |
| (i) three members of the Maharashtra Legislative Assembly, nominated by the Speaker of the Maharashtra Legislative Assembly | Members; |
| (j) two members of the Maharashtra Legislative Council, nominated by the Chairman of the Maharashtra Legislative Council | Members; |
| (k) two eminent industrialists to be nominated by Chancellor | Members; |
| (l) one eminent professional from the domain of finance or commerce or education or law and judiciary, having experience of creation of education linkages with real life situations, nominated by the Chancellor | Member; |
| (m) two Scientists or Technocrats or Social Leaders for their eminence in Techno-social-Development work nominated by the Chancellor | Members; |
| (n) one educationist having experience in reforms in the nature, role and delivery of education, nominated by the Chancellor | Member; |
| (o) two Vice-Chancellors of the Public and Private Universities in the State nominated by the Chancellor | Members; |
| (p) two Principals nominated by the Chancellor for their contributions in linking of education with social development, | Members; |
| (q) two senior eminent teachers from universities or colleges with the minimum Teaching and Research experience of fifteen years nominated by the Chancellor. | Members; |
| (r) the Secretary, Higher and Technical Education Department | Member; |
| (s) the Secretary, Medical Education and Drugs Department | Member; |
| (t) the Secretary, Planning Department | Member; |

(u) the Secretary, Finance Department	Member;
(v) the Secretary, School Education Department	Member;
(w) the Secretary, Industries Department	Member;
(x) the Secretary, Skill Development and Entrepreneurship Development Department	Member;
(y) the Director of Technical Education	Member;
(z) the Director of Higher Education	Member;
(za) the Director of Medical Education and Research	Member;
(zb) the Joint Secretary, Western Regional Office of University Grants Commission	Member;
(zc) the Chief Executive Officer of the Commission	Member-Secretary;

Provided that, if the Chief Minister holds the portfolio of Higher and Technical Education, Industries, Medical Education, Skill Development and Entrepreneurship or Finance he may appoint any other Minister as a member.

(3) Term of office of the appointed members of the Commission shall be of five years and shall be co-terminus with the term of the Legislative Assembly.

(4) The Commission shall meet at least twice in a year.

(5) The Commission shall be the authority of the State Government in charge of, and responsible for, the higher education in the State. The Commission shall be the planning, monitoring, co-ordinating and evaluating authority and shall act as a think-tank for higher education, including technical, medical, management, professional education and emerging fields in the education such as Bio-Sciences and Technology and those which would emerge on the horizon of knowledge in future. The Commission shall create synergy between various stakeholders namely, the State Government, public and private universities, private skills education providers and industries.

Functions
and duties
of the
Commission.

77. (1) The functions and duties of the Commission shall be as follows, namely:-

(a) to prepare guidelines for perspective plan of five years for each university for the location of colleges and institutions of higher learning in a manner ensuring equitable distribution of facilities for higher education, in consultation with the respective university;

(b) to approve comprehensive perspective plan submitted by the university;

(c) to advise the State Government on exploring new ways and means for raising of additional resources and allocation of funds for public and private universities, and for education information and communication technology network;

(d) to create synergy at policy and operative level mechanism for co-existence and co-operation between different types of educational institutions in the domain of pure, technical and professional education at core and domain specific skills level in the State;

(e) to understand and keep track of developments that are taking place at national and global level in delivery of education, use of technology in education, administration and governance of education and evolve an appropriate policy and strategy for the educational systems in the State to be in phase with these changes;

(f) to create synergy through operative policy for research culture in pure and applied domains in all subjects in various disciplines and across different disciplines in educational institutions and also research culture needs and demands of industries;

(g) to create a policy and strategy for sharing of academic and knowledge resources infrastructure amongst various educational institutions and the State, Central and industry research and development laboratories;

(h) to establish and maintain educational information communication network in tandem with the national grid and also enhance the geographical reach so as to bring each and every educational institution into the educational information communication network and to keep track of technology changes and upgrade the network from time to time;

(i) to establish linkages with National Knowledge Commission, the Ministry of Information and Communication Technology and Human Resources Development;

(j) to create a repository of e-learning objects and virtual experiments and support material in digital format for teaching-learning processes in frontline environment;

(k) to develop a policy and strategy for percolation of use of technology for administration, evaluation and governance of educational institutions and to promote establishment of an e-platform to carry out these tasks by use of information and communication technology;

(l) to explore the scope for sharing research journals, research and technology reviews and other such material that enhances scope and quality of research by use of Information and Communication Technology through creation of network of various knowledge resource centers in educational and research and development institutions in the State and also at national level;

(m) to prepare programmes in the various subjects in the sphere of higher education, keeping in view the overall priorities, perspectives and needs of the society and expectations from higher education;

(n) to advise the State Government in respect of determining and maintaining uniformity of standards of education in the universities;

(o) to advise on promoting co-operation and co-ordination of the various educational institutions among themselves and explore the scope for interaction between the universities on the one hand, and industry and other organizations on the other hand;

(p) to suggest ways and means of raising additional resources for higher education from industry and other sources;

(q) to advise on inter-university programmes for various activities undertaken by the universities;

(r) to advise on programmes for greater co-operation and interaction and exchange of university teachers, college teachers and the teachers of university departments;

(s) to initiate inter-university programme for various activities related to teaching, research and extension in the field of higher education;

(t) to take into consideration various suggestions, advises and specific recommendations for making academic, administrative, governance and financial synergy more conducive for growth and sustenance of quality in colleges, educational institutions and universities, and to devise mechanisms to bring them into practice;

(u) to devise and implement approaches for enhancing of knowledge and use of technology in teaching-learning processes for teachers;

(v) to create platform for academicians with experience in education and research that would form a core for reforms and also operating mechanism in academic frame-work, course work, delivery methodologies, evaluation of students;

(w) to make recommendations regarding performance based appraisal system using key performance indicators for principals, heads of institutions and departments and academic performance indicators for teachers in the university and institutions of higher education;

(x) to recommend necessary steps to restructure institutions of higher learning whose performance is consistently poor in the areas of academic, governance and infrastructure;

(y) to interact with national and global assessment and accreditation agencies and to carry systemic total quality assessment and programme-wise assessment processes in colleges, educational institutions and universities;

(z) to create a data base of teachers, academic and industry experts, colleges, educational institutions and universities in the State;

(za) to create a data base of Indian students by making use of the unique identification number when they join a college at entry level;

(zb) to establish information collection and data creation cell for foreign students;

(zc) to keep information on annual financial estimates of the universities, their generation of finances through other streams, research and development, consultancy, training-cum-skills development programmes, special programmes for foreign students and any other similar activities and to devise various streams for generation of financial resources so as to strengthen their financial position;

(zd) to take steps and recommend to the State Government and to the universities the steps that may be taken to remove the regional imbalance, and to make higher education available to backward classes, rural and tribal communities, women and any such specified groups;

(ze) to review co-operation and interaction among all educational institutions in the State for sharing of academic and other support infrastructure and suggest ways and means to make it more efficient and effective;

(zf) to review the approach and methods adopted by the colleges and universities, both public and private, for integrating education with social development and to study the impact of such an approach on social development and suggest ways and means to make it more efficient and effective;

(zg) to consider the report of the Maharashtra State Rashtriya Uchchar Shiksha Abhiyan Council, made under sub-section (4) of section 78;

(zh) develop the vision plan with specific annual outcomes keeping in view the goals of academic excellence, administrative reforms and financial improvements.

(2) There shall be Board of Management to carry out the functions and duties of Commission as under:-

- | | |
|--|---------------------|
| (a) Minister, Higher and Technical Education | - Chairperson; |
| (b) Minister of State, Higher and Technical Education | - Vice-Chairperson; |
| (c) Secretary, Higher Education and Technical Education Department | - Member; |
| (d) Eminent Educationist of National and Global Repute nominated by the Chancellor | - Member; |
| (e) Advisor, Planning and Co-ordination | - Member; |
| (f) Advisor, Quality and Excellence Assurance | - Member; |
| (g) Advisor, Open Education Resources and Teacher Training | - Member; |
| (h) Advisor, Networking and Support Services | - Member; |
| (i) Advisor, Finances and Resources Generation | - Member; |
| (j) Advisor, Examination and Evaluation | - Member; |
| (k) one renowned Industrialist nominated by Chancellor | - Member; |
| (l) one Vice-Chancellor of Public Universities nominated by Chancellor | - Member; |
| (m) one Professional Expert from the field of Finance, Accounting, Legal and other allied area nominated by Chancellor | - Member; |
| (n) one Principal of NAAC accredited A graded College with proven excellence nominated by Chancellor | - Member; |
| (o) one Professor from University or College nominated by Chancellor | - Member; |
| (p) the Director of Higher Education | - Member; |
| (q) the Director of Technical Education | - Member; |
| (r) the Chief Executive Officer of Commission | - Member-Secretary. |

(3) There shall be a Secretariat of the Commission which shall be responsible for administration of the Commission and for execution of the policies, plans and recommendations of the Commission. The Secretariat shall consist of the Chief Executive Officer, other officers and staff as may be required.

(4) The Chief Executive Officer of the commission shall be appointed by the Government and work directly under the superintendence, direction and control of the State Government.

(5) The emoluments, terms and conditions of service qualification and mode of appointment of the Chief Executive Officer and the staff of the Secretariat shall be such as may be determined by the State Government.

(6) The Chief Executive Officer shall,-

(i) be the principal executive officer of the Secretariat of the Commission responsible for carrying out all functions and duties of the Commission;

(ii) lead, oversee and monitor the administration and entire activities of the Secretariat and the Commission;

(iii) be responsible for execution of the policies, plans and recommendations of the Commission;

(iv) establish technology driven operational mechanism for execution of policies, plans and recommendations of the Commission;

(v) establish linkages and co-ordination with Vice-Chancellors of public and private universities, principals and management of all educational institutions in the State;

(vi) convene meeting of the Commission as per the directions of the Chancellor;

(vii) convene seminars, workshops, meetings as may be necessary to fulfill and carry out the function and duties of the Commission;

(viii) prepare annual financial estimates and statement of financial requirements for the Commission for submission to the Department of Higher Education;

(ix) prepare annual report, annual audit reports of the Commission;

(x) get accounts of the Secretariat and the Commission audited regularly;

(xi) be the appointing and disciplinary authority of the officers and other staff of the Secretariat working under him;

(xii) prepare rules of terms and conditions of service for employees of the Secretariat;

(xiii) exercise such other functions, powers and duties as may be conferred upon him by the Chancellor;

(xiv) do all such activities so as to fulfill objectives, functions and duties of the Commission;

(xv) undertake any other task as may be assigned by the Commission and the State.

(7) The selection and appointment of Advisors on the Board of Management shall be as specified by the State Government by an order published in the *Official Gazette*.

(8) Nothing in this section shall empower the Commission to carry out any executive functions in the management of the affairs of the university.

78. (1) There shall be a Council to be called as the Maharashtra State Rashtriya Uchhatrar Shiksha Abhiyan Council (hereinafter referred to as "RUSA").

Maharashtra
State
Rashtriya
Uchhatrar
Shiksha
Abhiyan
Council.

(2) The Council under sub-section (1) shall be a body corporate, having perpetual succession and a common Seal and may by the name sue or be sued.

(3) The State Government may, by notification in the *Official Gazette* specify the composition, functions and responsibilities of the council under sub-section (1), which shall be in conformity with the guidelines of RUSA of the Government of India :

Provided that, every such notification shall be laid as soon as may be, after it is issued, before each House of the State Legislature.

(4) The Council under sub-section (1) shall forward a yearly report of its activities, to the Commission under section 76.

CHAPTER VII

GRIEVANCES OF TEACHERS AND EMPLOYEES

79. (1) There shall be a Grievances Committee in each university to deal with all types of grievances ; except grievances against the State Government including its officials, of teachers and other employees of the university, affiliated and autonomous colleges and recognized institutions, other than those managed and maintained by the State Government, Central Government or a local authority; which are not within the jurisdiction of the University and College Tribunal.

Grievances
Committee.

(2) The university shall establish a Grievances Redressal Cell headed by the officer of the university not below the rank of the Assistant Registrar for providing administrative assistance to the Grievances Committee.

(3) The Grievances Committee shall consist of the following members, namely :-

(a) retired Judge not below the rank of the District Judge, nominated by the Vice- Chancellor - Chairperson ;

(b) one Dean, nominated by the Vice-Chancellor;

(c) Chancellor's nominee on the Management Council;

(d) Registrar;

(e) one teacher belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes and one non-teaching employee nominated by the Senate from amongst its members;

(f) Law Officer of the University - Member-Secretary.

(4) The nomination of a retired Judge as the Chairperson and of a Dean as the member of the Grievances Committee, shall be for such period, not exceeding three years in aggregate, as the Vice-Chancellor may from time to time, in each case decide.

(5) The retired Judge nominated as the Chairperson of the Grievances Committee shall be entitled for remuneration and conveyance charges, as may be determined by the university.

(6) The Grievances Committee shall hear, settle and decide grievances as per the law, as far as may be practicable, within three months, from the date of filing of the complaint.

(7) It shall be lawful for the Grievances Committee to entertain and decide grievances or complaints relating to service of the employees, which are not within the jurisdiction of the Tribunal, after giving reasonable opportunity of being heard to both the parties.

University
and College
Tribunal.

80. (1) There shall be one or more university and college tribunals for one or more universities in the State, governed by this Act as well as the Maharashtra Agricultural Universities (Krishi Vidyapeeths) Act, 1983, the Maharashtra Animal and Fishery Sciences University Act, 1998 and the Maharashtra University of Health Sciences Act, 1998, for adjudication of disputes between the employees of these universities and their respective university and between the employees of the affiliated or autonomous colleges or recognized institutions of these universities, other than those managed and maintained by the State Government, Central Government or local authority and their respective managements, with regard to the matters specified in sub-section (1) of section 81.

Mah.
XLI
of
1983.
Mah.
XVII
of
1998.
Mah.
X of
1999.

(2) The Tribunal shall consist of the Presiding Officer, to be appointed by the State Government.

(3) A person shall not be qualified to be appointed as a Presiding Officer of a Tribunal, unless,-

(a) he is or has been a Judge of High Court; or

(b) is qualified to be appointed as a Judge of High Court:

Provided that, a person to be appointed under clause (b) shall be from amongst the panel of three persons recommended by the Chief Justice of High Court of Judicature at Bombay.

(4) The appointment of a person as a Presiding Officer of the Tribunal shall be on a full time basis and for such period not exceeding three years in aggregate, as the State Government may, from time to time, in each case decide.

(5) The remuneration and other conditions of service of the Presiding Officer shall be as determined by the State Government.

(6) The university shall make available to the Tribunal such ministerial staff as may be necessary for the discharge of its functions under this Act.

(7) All expenditure on account of the remuneration, pension, provident fund contribution, leave allowance and other allowances and facilities which may be admissible to the Presiding Officer and the staff placed at his disposal shall be borne by the university or universities in such proportion as the State Government may by order specify.

(8) The Presiding Officer may, by writing under his signature resign from his office and shall cease to hold his office on the acceptance of his resignation by the State Government or from the date of expiry of thirty days from the date of resignation, whichever is earlier.

(9) If any vacancy other than a temporary vacancy, occurs in the office of Presiding Officer of a Tribunal, the State Government shall, as soon as possible but in any case within three months, appoint another qualified person to fill the vacancy. In case of a temporary vacancy, the State Government may give the charge to the Presiding Officer of the other Tribunal until the Presiding Officer resumes duty. Any proceedings pending before the former Presiding Officer may be continued and disposed of by his successor from the stage at which they were when the vacancy occurred.

81. (1) Notwithstanding anything contained in any law or contract for the time being in force, any teacher or other employee in the university governed by this Act or in affiliated college or recognized institution of any of these universities, other than that managed and maintained by the State Government, Central Government or a local authority, who is-

Right of appeal.

(a) dismissed or removed or whose services are otherwise terminated or who is compulsorily retired or who is reduced in rank by the university or management and who is aggrieved; or

(b) aggrieved by the decision of the Grievances Committee established under this Act;

shall have a right of appeal and any appeal against any such order or decision shall lie to the Tribunal:

Provided that, no such appeal shall lie to the Tribunal in any case where the matter has already been decided or pending before a Court or Tribunal on the date of commencement of this Act or where the order of dismissal, removal, otherwise termination of service, compulsory retirement or reduction in rank, or decision of the Grievances Committee was passed at any time before the date on which this Act comes into force and in which case the period for filing an appeal has expired.

(2) Such appeal shall be made by the employee to the Tribunal, within thirty days from the date of receipt by him of the order of dismissal, removal, otherwise termination of services, compulsory retirement or reduction in rank, or of decision of the Grievances Committee, as the case may be:

Provided that, where such order was made before the date of commencement of this Act, such appeal may be made if the period of thirty days from the date of receipt of such order or decision has not expired.

(3) Notwithstanding anything contained in sub-section (2), the Tribunal may entertain an appeal made to it after the expiry of the said period of thirty days, if it is satisfied that the appellants had sufficient cause for not preferring the appeal within that period.

(4) Every appeal shall be accompanied by a fee as prescribed which shall not be refundable and shall be credited to the university fund:

Provided that, it shall be lawful for the State Government to revise, by notification in the *Official Gazette*, such fees as it may deem fit, from time to time.

General
power and
procedure of
Tribunal.

82. (1) For the purposes of hearing and disposal of appeals, the Tribunal shall have the same powers as are vested in an appellate court under the Code of Civil Procedure, 1908, and shall also have the power to stay the operation of any order against which an appeal is made, on such conditions as it may think fit to impose and such other powers as are conferred on it by or under this Act.

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(2) The Presiding Officer of the Tribunal shall decide the procedure to be followed by the Tribunal for the disposal of its business including the place or places at which and the hours during which it shall hold its sittings.

(3) Every appeal shall be decided as expeditiously as possible. In every case, endeavor shall be made by the Tribunal to decide an appeal within three months from the date on which the Tribunal receives it. If the Tribunal is unable to dispose of any appeal within this period, it shall record the reasons therefor.

Powers of
Tribunal to
give
appropriate
relief and
directions.

83. (1) On receipt of an appeal, where the Tribunal after giving reasonable opportunity of being heard to both parties, is satisfied that the appeal does not pertain to any of the matters specified in sub-section (1) of section 81 or is not maintainable, or there is no sufficient ground for interfering with the order of the university or management or decision of the Grievances Committee, it may dismiss the appeal.

(2) Where the Tribunal, after giving reasonable opportunity to both the parties of being heard, decides in any appeal that the order of dismissal, removal, otherwise termination of service, compulsory retirement or reduction in rank, or the decision of the Grievances Committee, was in contravention of any law, contract or conditions of service for the time being in force or was otherwise illegal or improper, the Tribunal may set aside the order of the university or the management, or decision of the Grievances Committee, as the case may be, partially or wholly, and direct the university or the management,-

(a) to reinstate the employee on the same post or on a lower post as it may specify;

(b) to restore the employee to the rank which he held before reduction or to any lower rank as it may specify;

(c) to give arrears of emoluments, dues and other monetary benefits to the employee for such period as it may specify;

(d) to award such lesser punishment as it may specify in lieu of dismissal, removal, otherwise termination of service, compulsory retirement or reduction in rank, as the case may be;

(e) where it is decided not to reinstate the employee or in any other appropriate case, to give such sum to the employee, not exceeding his emoluments for six months, by way of compensation, regard being had to loss of employment and possibility of getting or not getting suitable employment thereafter, as it may specify; or

(f) to give such other relief to the employee and to observe such other conditions as it may specify, having regard to the circumstances of the case.

(3) It shall be lawful for the Tribunal to recommend to the State Government that any dues directed by it to be paid to the employee may be deducted from the grant payable to the university or, as the case may be, the management and be paid to the employee directly.

(4) Any direction issued by the Tribunal under sub-section (2) shall be communicated to both parties in writing and shall be complied with by the university or management within the period specified in the direction, which shall not be less than two months from the date of its receipt by the university or management.

84. Notwithstanding anything contained in any law or contract for the time being in force, the decision of the Tribunal on an appeal entertained and disposed of by it shall be final and binding on the employee and the university or management, as the case may be, and no suit, appeal or other legal proceeding shall lie in any court or before any other Tribunal or authority, in respect of the matters decided by the Tribunal.

Decision of Tribunal to be final and binding.

85. (1) If the university or management, as the case may be, fails, without any reasonable cause, to comply with any direction issued by the Tribunal under section 83 within the period specified in the direction, or within such further period as may be allowed by the Tribunal, the university or management, as the case may be, shall on conviction, be punished-

Penalty to management for failure to comply with directions of Tribunal.

(a) for the first contravention, with fine which may extend to one lakh rupees:

Provided that, in the absence of special and adequate reasons to the contrary to be recorded in the judgment of the Tribunal, the fine shall not be less than ten thousand rupees;

(b) for the second and subsequent contraventions, with fine which may extend to five lakh rupees for each such contravention:

Provided that, in the absence of special and adequate reasons to the contrary to be recorded in the judgment of the Tribunal, the fine shall not be less than five thousand rupees:

Provided further that, when the direction issued by the Tribunal is not complied with, within the period stipulated in the direction or within such further period as allowed by the Tribunal, and when the contravention is a continuing one, the convicted person shall be punished with a further fine of rupees five hundred per day during which such contravention continues after conviction.

(2)(a) Where the university or, as the case may be, management committing the contravention under this section is a society, every person who at the time such contravention has been committed, was in charge of and was responsible to the society, for the conduct of the affairs of the society, as well as the society, shall be deemed to be guilty of the contravention and shall be liable to be proceeded against and punished accordingly:

Provided that, nothing contained in this sub-section shall render any person liable to the punishment, if he proves that the contravention was committed without his knowledge or that he had exercised all the diligence to prevent commission of such contravention.

(b) Notwithstanding anything contained in clause (a), where the contravention has been committed by a society and it is proved that the contravention has been committed with the consent or connivance of, or is attributable to any neglect on the part of the Management Council of the university or any president, chairperson, secretary, member, principal or manager or other officer or servant of the society, such Management Council, president, chairperson, secretary, member, principal or manager or other officer or servant concerned, shall be deemed to be guilty of the contravention and shall be liable to be proceeded against and punished accordingly.

Explanation.- For the purposes of this section, society means a society registered under the Societies Registration Act, 1860 or a public trust registered under the Maharashtra Public Trusts Act, or any other body corporate, and includes an association or body of persons, by whatever name called, under whose management one or more colleges or institutions are conducted and admitted to the privileges of the university.

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CHAPTER VIII

ADMISSIONS, EXAMINATIONS, EVALUATION AND OTHER MATTERS RELATING TO STUDENTS

Admissions. **86.** Subject to the reservation policy of the State Government for the weaker sections of the society, admissions to all courses in the university departments, affiliated colleges and recognized institutions shall be made on the basis of competitive merit in accordance with the rules, if any, made by the State Government and published in the *Official Gazette*, or Ordinances made by the university:

Provided that, where model rules have been framed by the State Government in the interest of students throughout the State, the university shall adopt the same and such rules shall be published by the university before the commencement of the academic session:

Provided further that, having regard to the maintenance of discipline, the authority concerned shall have the power to refuse admission to a student, except at the entry point of any academic programme.

Disputes
relating to
admission.

87. All the disputes relating to admissions to University Departments, affiliated colleges or recognized institutions shall be adjudicated by the University Students Grievance Redressal Cell as per sub-clause (b) of sub-section (2) of section 56.

Examinations
and
evaluation.

88. Before the end of each academic year, the university shall prepare and publish a schedule of examinations for the next academic year and choice based credit system of evaluations for each and every course where ever applicable, conducted by itself or by any affiliated college or recognized institutions within its jurisdiction

and shall strictly adhere to the schedule. Failing which the concerned authority or officer of the university shall have to make a reasoned report to Chancellor's Office within thirty days and the directions or decisions of the Chancellor in this regard shall be final and binding.

Explanation. I.- "Schedule of Examinations" means a table giving details about the time, day and date of the commencement of each paper which is a part of a scheme of examinations and shall also include the details about the practical examinations.

Explanation. II.- "Choice based credit system" means an evaluation wherein modules taken by students shall be assessed immediately upon completion of required academic work as a part of continuous assessment or at the end of a semester:

Provided that, in case the university is unable to follow the said schedule due to reasons and circumstances beyond its control it shall, as soon as practicable, submit a report to the Chancellor and to the State Government incorporating the detailed reasons for making a deviation from the published schedule.

89. The university shall strive to declare the results of every examination conducted by it within thirty days from the last date of the examination for that particular course and shall in any case declare the results latest within forty-five days thereof:

Declaration of results.

Provided that, if for any reasons whatsoever, the university is unable to finally declare the results of any examination and evaluation within the aforesaid period of forty-five days, Director, Board of Examinations and Evaluation shall prepare a detailed report incorporating the reasons for such delay submit the same through Vice-Chancellor to Chancellor and to the State Government, and the direction of the Chancellor in this regard shall be final and binding.

90. No examination or evaluation or the results of an examination or evaluation shall be held invalid only for the reasons that the university has not followed the schedule as stipulated in sections 88 and 89, as the case may be.

Examinations and evaluation not invalid for non-compliance with Schedule.

91. The university shall frame appropriate Statutes, Ordinances and Regulations to ensure that the students selected to represent their classes, colleges or the university, as the case may be, for sports, culture and all other extra-curricular activities are selected entirely on the basis of merit, through open merit competition alone and on no other basis.

Sports and extra-curricular activities.

CHAPTER IX
COMMITTEES AND COUNCILS

Committees
and
Councils.

92. The following shall be the Committees and Councils constituted under this Act, namely:-

- (i) Advisory Council;
- (ii) Finance and Accounts Committee;
- (iii) Internal Quality Assurance Committee;
- (iv) Knowledge Resource Committee;
- (v) College Development Committee;
- (vi) Purchase Committee;
- (vii) Students' Council;
- (viii) Buildings and Works Committee;
- (ix) Fee Fixation Committee; and
- (x) Alumina Committee.

Advisory
Council.

93. (1) The Advisory Council shall consist of following members -

(a) to be nominated by the Chancellor,-

(i) An eminent industrialist who has proven wide experience in the changing scenario of opportunities for youth and global trends in academy-industry interaction-Chairman;

(ii) An eminent scientist of repute with experience of working with national and global entities that deal with policy and approaches in research and development-Member;

(iii) An eminent social leader who has experience of working with the masses and understands the linkages between education and social transformations-Member;

(iv) An eminent educationist who is conversant with new trends in the world of higher education-Member;

(v) An Information Communication Technology (ICT) expert who has wide experience at the national and international level in the higher and professional education-Member;

(b) *ex-officio* :

(vi) the Vice-Chancellor - Member;

(vii) the Pro Vice-Chancellor -Member- Secretary.

(2) The powers and duties of the Council shall be as follows:-

(i) to advise to the Vice-Chancellor through generation of reports and action plans in academic, research and development, administration, generation of financial resources and governance so as to make a University academically vibrant, administratively efficient and financially a strong system;

(ii) to devise a mechanism and approach for monitoring of the working of the University system as a whole and to keep track of the activities and provide information and critical analysis and comments on the progress and impact of the activities on the working of Universities and its identity in the Society;

(iii) to advise the University regarding strategic perspective planning;

(iv) to take up any other task that the Chairman of the Council shall find of importance for the growth of the University;

(v) to make periodic report on the development, progress, working of University to the Chancellor;

(vi) to keep track of various reforms and policies thereon as devised by the Commission.

(3) The Advisory Council shall meet at least two times in a year.

94. (1) There shall be a Finance and Accounts Committee to plan, coordinate and oversee the financial operations of the university. It shall examine the accounts, the progress of expenditure and all new proposals involving fresh expenditure in the light of the provisions available.

Finance and
Accounts
Committee.

(2) The Finance and Accounts Committee shall consist of the following members, namely:-

(a) the Vice-Chancellor-Chairperson;

(b) the Pro-Vice-Chancellor;

(c) the Director of Accounts and Treasuries or his representative, not below the rank of Deputy Director of Accounts and Treasuries;

(d) the Chancellor's nominee from the Management Council;

(e) one person from the Academic Council, nominated by the Vice-Chancellor;

(f) two experts nominated by the Management Council, one of whom shall be a Chartered Accountant who is an expert in the field of accounting and auditing and the other shall be an expert in the area of finance;

(g) the Registrar;

(h) the Finance and Accounts Officer - Member-Secretary.

(3) The quorum for a meeting of the committee shall be four.

(4) All members of the committee other than *ex-officio* members shall hold office for a term of five years and shall not be eligible for a second consecutive term.

(5) The committee shall meet at least four times in a year.

(6) The Finance and Accounts Committee shall,-

(a) examine and consider Annual Statement of Accounts, Audited final statement of accounts and Audit Report and its compliance report, and the annual financial estimates to be presented by the Finance and Accounts Officer and recommend the same to the Management Council and thereafter to the Senate for approval;

(b) examine the progress of expenditure and all new proposals involving fresh expenditure in the light of the provisions available;

(c) recommend to the Management Council the limits for the total recurring and non-recurring expenditure for the year, based on the income and resources of the university, including the proceeds of loans for productive work;

(d) recommend to the Management Council productive investment and management of university assets and resources;

(e) explore the possibilities of, augmenting further the resources for the development of the university;

(f) take necessary steps to have the university accounts audited by auditors appointed by the Management Council;

(g) advise the Management Council on matters related to the administration of the property and the funds of the university;

(h) ensure proper implementation of the orders issued by the State Government from time to time, in respect of funds, assets, and other resources received from the State Government;

(i) advise on financial matters referred to it by the Management Council, Academic Council or any other authority, body or committee or any officer of the university;

(j) report to the Vice-Chancellor any lapse or irregularity in financial matters which comes to its notice so that he may take suitable prompt actions after assessing the seriousness of the matter or refer it to the Management Council;

(k) ensure that the annual accounts of the university, colleges and institutions are open for audit by the auditors appointed by the State Government;

(l) study various reforms suggested by the Commission for management of financial resources, maintenance of accounts and use of modern technologies to enhance the efficiency in accounts maintenance and audit procedures;

(m) carry out any other functions and tasks as may be assigned by the university authorities.

Internal
Quality
Assurance
Committee.

95. (1) There shall be an Internal Quality Assurance Committee in the university to plan, guide and monitor quality assurance and quality enhancement in all the academic activities of the university.

(2) The Internal Quality Assurance Committee in the university shall be constituted and function as per the guidelines of the University Grants Commission and State Government issued, from time to time.

(3) The Annual Quality Assurance Report shall be approved by the Management Council of the University for the follow up action for the necessary quality enhancement measures. The university shall regularly submit the Annual Quality Assurance Report to the National Assessment and Accreditation Council or other accreditation bodies.

(4) There shall be an Internal Quality Assurance Committee in each college and recognized institution that shall be constituted and function as per the guidelines of the University Grants Commission and State Government issued, from time to time.

(5) The colleges and recognized institutions shall regularly submit their Annual Quality Assurance Reports to the affiliating university, State level quality assurance bodies and national accreditation bodies.

(6) The university shall monitor the functioning of Internal Quality Assurance Committees in the colleges and recognized institutions within its jurisdiction.

96. (1) There shall be a Knowledge Resource Committee for administering, organizing and maintaining the Knowledge Resource Centre, print and electronic material and related services of the university.

Knowledge
Resource
Committee.

(2) The Knowledge Resource Committee shall consist of the following members, namely :-

(a) the Vice-Chancellor - Chairperson;

(b) one Dean of faculty, nominated by the Vice-Chancellor;

(c) one head of the university department or university institution nominated by the Vice-Chancellor;

(d) two members nominated by the Vice-Chancellor, of whom one shall be from industry and the other shall be librarian from a national level organization;

(e) the Registrar;

(f) the Finance and Accounts Officer;

(g) the Director Knowledge Resource Center - Member - Secretary.

(3) All nominated members of the Knowledge Resource Committee, other than the *ex-officio* members, shall hold office for a period of three years.

(4) The Knowledge Resource Committee shall meet at least three times in a year.

(5) The Knowledge Resource Committee shall,-

(a) provide for proper organization and support for the functioning of the Knowledge Resource Centre, documentation services and maintenance of records in analogue and digital form;

(b) provide the approach and operational plan for modernization and improvement of Knowledge Resource Centre and documentation services in both analogue and digital format;

(c) recommend to the Academic Council fees and other charges for the services and use of the Knowledge Resource Centre by students and others;

(d) prepare the annual budget and proposal for development of the Knowledge Resource Centre for approval of the Management Council;

(e) submit the annual report on the functioning of the Knowledge Resource Centre to the Vice-Chancellor;

(f) establish a network with regional, national and international libraries and information centers;

(g) hold the information pertaining to all administrative, governance, academic and other documents and information and data pertaining to the working of colleges, university departments or institutions and administrative offices of the university and related to assessment and accreditation of colleges, recognized institutions and the university;

(h) undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Knowledge Resource Centre.

College
Development
Committee.

97. (1) There shall be a separate College Development Committee for every affiliated, autonomous, empowered autonomous college or recognized institution, consisting of the following members, namely :-

- (a) Chairperson of the management or his nominee *ex-officio* Chairperson;
- (b) Secretary of the management or his nominee;
- (c) one head of department, to be nominated by the principal or the head of the institution;
- (d) three teachers in the college or recognized institution, elected by the full-time amongst themselves out of whom at least one shall be woman;
- (e) one non-teaching employee, elected by regular non-teaching staff from amongst themselves;
- (f) four local members, nominated by the management in consultation with the principal, from the fields of education, industry, research and social service of whom at least one shall be alumnus;
- (g) Co-ordinator, Internal Quality Assurance Committee of the college;
- (h) President and Secretary of the College Students' Council;
- (i) Principal of the college or head of the institution-Member-Secretary.

(2) For a college or institution managed and maintained by the State Government, the College Development Committee shall consist of the following members, namely:-

- (a) Principal of the college or head of the institution - Chairman.
- (b) Joint Director designated by the Director of Higher Education, *ex-officio* Member;
- (c) three teachers in the college or recognized institutions, elected by the full-time approved teachers from amongst themselves;
- (d) one non-teaching employee, elected by the regular non-teaching staff from amongst themselves;
- (e) four local members, nominated by the Director of Higher Education in consultation with the principal, from the fields of education, industry, research and social service and having minimum post-graduate degree of whom at least one shall be alumnus;
- (f) Co-ordinator, Internal Quality Assurance Committee of the college, *ex-officio*;
- (g) President and Secretary of the College Students Council ; and

(h) one head of department, nominated by the principal or the head of the institution-Member-Secretary.

(3) The College Development Committee shall meet at least four times in a year.

(4) Elected and Nominated members shall have a term of five years from the date of election or nomination. If any vacancy occurs in the office of such member, the vacancy shall be filled within three months by the Principal and the member so appointed shall hold office for the residual term for which the earlier member shall have held the office if the vacancy had not occurred.

(5) The College Development Committee shall,-

(a) prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities;

(b) decide about the overall teaching programmes or annual calendar of the college;

(c) recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts;

(d) take review of the self-financing courses in the college, if any, and make recommendations for their improvement;

(e) make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college;

(f) make specific recommendations to the management to foster academic collaborations to strengthen teaching and research;

(g) make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process;

(h) make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college;

(i) prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval;

(j) formulate proposals of new expenditure not provided for in the annual financial estimates (budget);

(k) make recommendations regarding the students' and employees' welfare activities in the college or institution;

(l) discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations;

(m) frame suitable admissions procedure for different programmes by following the statutory norms;

(n) plan major annual events in the college, such as annual day, sports events, cultural events, etc.

(o) recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution;

(p) consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.;

(q) recommend the distribution of different prizes, medals and awards to the students;

(r) prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university;

(s) perform such other duties and exercise such other powers as may be entrusted by the management and the university.

Purchase
Committee.

98. (1) There shall be a Purchase Committee for dealing with all matters pertaining to all purchases of the university, in respect of such items where individual cost of each item exceeds rupees ten lakhs at a time.

(2) The committee shall consist of the following members, namely:-

(a) the Vice-Chancellor - Chairperson;

(b) the Pro-Vice-Chancellor;

(c) Chancellor's nominee on Management Council;

(d) two heads of university departments or university institutions nominated by the Management Council;

(e) one member of the Management Council nominated by the Council from amongst the elected members of the Council;

(f) one expert, nominated by the Vice-Chancellor preferably in the area of Material Management from the Industry;

(g) the Registrar ; and

(h) the Finance and Accounts Officer-Member-Secretary.

(3) During the absence of the Finance and Accounts Officer, the Registrar shall act as the Secretary of the Committee.

(4) The Purchase Committee shall invite the head of the university department or university institution, for which the purchases are to be made.

(5) All members of the committee, other than *ex-officio* members shall hold office for a term of three years and shall not be eligible for a second consecutive term in the same university.

(6) All matters pertaining to all purchases of the University in respect of such items where individual cost of each item is not more than rupees ten lakhs at a time, shall be as prescribed by the Statutes.

(7) The powers and duties of the Purchase Committee and the procedure for its meetings shall be as prescribed by the Statutes.

Students
Council.

99. (1) There shall be a University Students Council as specified in clause (b) of sub-section (4), a university department Students Council for the departments of the university and a college Students Council for each conducted college or institution of the University and each affiliated college, to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of different student's associations for better corporate life. The Councils shall not engage in political activities.

(2) The University Department Students Council shall consist of the following members, namely :-

(a) President, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

(b) Secretary, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

(c) one lady representative, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

(d) one representative belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

(e) one student from each department, elected by an electoral college consisting of students who are engaged in full time studies in that department;

(f) one student each from (a) National Service Scheme, (b) National Cadet Corps, (c) Sports and (d) Cultural activities, nominated by the Vice-Chancellor from the students who are engaged in National Service Scheme, National Cadet Corps, Sports and Cultural activities, respectively, on the basis of prescribed criteria;

(g) Director, Students Development shall be an *ex-officio* member.

(3) The College Students Council for each institution, conducted college or affiliated college shall consist of the following members, namely :-

(a) President, elected by an electoral college consisting of students who are engaged in full time studies in that college;

(b) Secretary, elected by an electoral college consisting of students who are engaged in full time studies in that college;

(c) one lady representative, elected by an electoral college consisting of students who are engaged in full time studies in that college;

(d) one representative belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta-Jatis*) or Nomadic Tribes or Other Backward Classes, by rotation, elected by an electoral college consisting of students who are engaged in full time studies in that college:

Provided that the University shall decide the category of reservation for each college for the purpose of this clause by drawing lots;

(e) one student from each class, elected by an electoral college consisting of students who are engaged in full time studies in that class;

(f) one student each from (a) National Service Scheme, (b) National Cadet Corps, (c) Sports and (d) Cultural activities, nominated by the Principal from the students who are engaged in National Service Scheme, National Cadet Corps, Sports and Cultural activities, respectively, on the basis of prescribed criteria;

(g) one senior teacher as coordinator of the Students Council appointed by the principal of the college and Director, Sports and Physical Education, NSS Programme Officer and NCC Officer as permanent invitees.

(4) (a) There shall be University Students Association consisting of the following members, namely :-

(i) Presidents of the University Department Students Council and each College Students Council;

(ii) Secretaries of the University Department Students Council and each College Students Council;

(iii) Lady representatives of the University Department Students Council and each College Students Council;

(iv) Student representatives, belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes of the University Department Students Council and each College Students Council.

(b) The University Students Council shall consist of the following members, namely :-

(i) President, elected by the members of University Students Association from amongst themselves;

(ii) Secretary, elected by the members of University Students Association from amongst themselves;

(iii) one Lady Representative, elected by the members of University Students Association from amongst themselves;

(iv) one Representative belonging to Scheduled Castes or Scheduled Tribes or Denotified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes or Special Backward Category, by rotation, elected by the members of University Students Association from amongst themselves;

(v) one student each from (a) National Service Scheme, (b) National Cadet Corps (c) Sports and (d) Cultural activities nominated by the President of the University Students' Council in consultation with the Director, Students Development from amongst the students of the University Departments and affiliated colleges who are engaged in National Service Scheme, National Cadet Corps, Sports and Cultural activities respectively on the basis of prescribed criteria;

(vi) Director Board of Student Development, Director Sports and Physical Education, Director Board of Lifelong Learning and extension shall be permanent invitees.

(5) The first meeting of the University Students Council shall be presided over by the Vice-Chancellor and shall be attended by such other officers as he may deem fit.

(6) A student shall be eligible to be, or continue to be, a member of any of the Students Councils, only if he is enrolled as a full time student.

(7) During the period of election no person, other than a student on the rolls of college or institutions or University, shall be permitted to take part in the election process in any capacity. Any student or a candidate violating this condition shall be liable for disciplinary action against him in addition to the revocation of his candidature.

(8) The budget, frequency of meeting of the University Department Students Council, Students Council for each institution, conducted college or affiliated college and University Students Council shall be as may be prescribed by the Statutes.

(9) The election of the student members of the Students Councils shall be made every year, as soon as possible after the commencement of the academic year, on a date as may be prescribed. The term of office of the elected student members shall begin with effect from the date of election and shall extend up to the last day of the academic year, unless they have, in the meantime, incurred any of the disqualifications specified by or under the Act, and shall then expire.

(10) One third of the members of the Students Council shall constitute the quorum. The procedure for conduct of business of the meetings and such other matters shall be such as may be prescribed by the Statutes. The Council shall meet at least once in every three months.

(11) The procedure for election, the powers and duties, authority for the conduct of election, mechanism for conduct of such elections, code of conduct for the candidates and election administrators and grievances redressal mechanism in respect of such election shall be such as may be specified by the State Government, by orders published in the *Official Gazette*.

(12) The provisions of this sections shall come into effect from such date after issuing the order under sub-section (11), as specified by the State Government in such order.

¹[99A. Notwithstanding anything contained in section 99, for the academic year 2017-18, with regard to the constitution of Students' Council the following provisions shall apply :-

Temporary provisions for Constitution of Students' Council.

(1) There shall be a University Students' Council as specified in sub-section (4), a University Department Students' Council for the departments of the University and a Students' Council for each conducted college or institution of the University and each affiliated college, to look after the welfare of the students and to promote and co-ordinate the extracurricular activities of different students' associations for better corporate life. The Councils shall not engage in political activities.

(2) (a) The University Department Students' Council shall consist of the following members, namely :—

- (i) Vice-Chancellor — President;
- (ii) Director of Students' Development — Chairman;
- (iii) Director of Sports and Physical Education;
- (iv) Director of National Service Scheme;

1. Section 99A was added by Mah. 27 of 2018, s. 4.

(v) One student from each university department who has shown academic merit at the preceding degree examination and is engaged in full time studies in a university, institution or department or conducted college, nominated by the Vice-Chancellor;

(vi) Two lady students nominated by the Pro-Vice-Chancellor and if there is no Pro-Vice-Chancellor, the Vice-Chancellor shall nominate two lady students.

(b) the Students Council for each institution, conducted college or affiliated college shall consist of the following :—

(i) Principal-Chairman;

(ii) One lecturer, nominated by the Principal;

(iii) Teacher in charge of National Cadet Corps;

(iv) National Service Scheme Programme Officer;

(v) One student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full-time studies in the college, nominated by the Principal;

(vi) Director of Sports and Physical Education, if any;

(vii) One student from each of the following activities, who has shown outstanding performance, nominated by the Principal, namely :—

(1) Sports;

(2) National Service Scheme and Adult Education;

(3) National Cadet Corps;

(4) Cultural Activities;

(viii) Two lady students nominated by the principal :

Provided that, two of the students from the categories (vii) and (viii) shall be those belonging to the Scheduled Castes or Scheduled Tribes or De-notified Tribes (Vimukta Jatis) or Nomadic Tribes or Other Backward Classes.

(3) The student member's of both these Councils shall elect, from amongst themselves, the Secretary of their respective Council.

(4) (a) There shall be University Students' Council consisting of not more than fifteen persons, nominated through selection, from amongst Secretaries of the respective councils under sub-section (3), as prescribed by the Statutes existing immediately prior to the date of commencement of this Act :

Provided that, at least one seat each be reserved for students belonging to—

(i) Scheduled Castes;

(ii) Scheduled Tribes;

(iii) De-notified Tribes (Vimukta Jatis) or Nomadic Tribes;

(iv) Other Backward Classes; and

(v) One seat for women students,

remaining seats being distributed district-wise :

Provided further that, for the purpose of nomination through selection details based on academic performance, participation in National Cadet Corps, National Service Scheme and Adult Education, Cultural Activities or such other activities

as may be prescribed by the Statutes existing immediately prior to the date of commencement of this Act.

(b) The University Students' Council so formed shall elect its own President and Secretary.

(c) Every meeting of the University Students' Council shall be presided over by the Vice-Chancellor and shall be attended by such other officers as may be prescribed.

(5) A student shall be eligible to be, or continue to be, a member of any of the Students' Council, only if he is enrolled as a full time student.

(6) The nomination of the student members of the Students' Council shall be made for the academic year 2017-2018 on the date to be fixed by the Management Council. The term of office of the nominated student members shall begin with effect from the date of nomination and shall extend upto the last day of the academic year, unless they have, in the meantime, incurred any of the disqualifications specified by or under the Act; and shall then expire.

(7) One third of the members of the Council shall constitute the quorum. The rules and procedure for conduct of business of the meetings and such other matters shall be such as may be prescribed. The Council shall meet at least once in every three months.]

100. (1) There shall be a Buildings and Works Committee to carry out several minor and major infrastructure development activities of the university efficiently and in a time bound manner.

Building and
Works
Committee.

(2) The Buildings and Works Committee shall consist of the following members namely :-

(a) the Vice-Chancellor - Chairperson;

(b) the Pro - Vice - Chancellor;

(c) Chancellor's nominee on the Management Council;

(d) Chief Engineer of the Public Works Department in charge of the region in which the university is situated, or his nominee not below the rank of Executive Engineer from that region;

(e) one eminent engineer, nominated by the Vice-Chancellor from the private sector;

(f) an eminent Architect, nominated by the Vice-Chancellor from the private sector;

(g) the Registrar;

(h) the Finance and Accounts Officer;

(i) the Executive Engineer of the University-Member-Secretary.

(3) All members of the committee, other than *ex-officio* members shall hold office for a term of five years and shall not be eligible for a second consecutive term.

(4) If any vacancy occurs in the office of a member, the same shall be filled within one month by the Vice-Chancellor and the member so appointed shall hold office for the residual term for which the earlier member shall have held the office if the vacancy had not occurred.

(5) The Buildings and Works committee shall,-

(a) under direction and overall superintendence of the Management Council, be responsible for the execution of all types of works, including major works to be executed through the agency of the Public Works Department;

(b) accord administrative approval and financial sanction, subject to availability of funds in the budget, to the maintenance work;

(c) recommend and obtain administrative approval and expenditure sanction of the Management Council in respect of all minor and major works;

(d) recommend to the Management Council through the Finance and Accounts Committee, a 'Programme of Works' to be executed in the ensuing year, specifying maintenance works, minor works and major works, separately;

(e) prepare a panel of ten to twelve Architects and other specialized consultants of proven experience and merit for the university works and get the same approved by Management Council. Such panel shall be subject to the approval of the Chancellor who may make such modifications in it as he deems fit;

(f) on getting administrative approval and expenditure sanction of the Management Council to minor and major works, to get the plans and estimates of such works prepared from the Executive Engineer of the university or the Architect selected for a project, borne on the panel of approved Architects of the university;

(g) maintain a list of approved contractors on the basis of their technical experience and financial capability for execution of maintenance works and minor works;

(h) be responsible for making technical scrutiny as may be considered necessary by it;

(i) be responsible, after careful scrutiny, for the acceptance of tenders received for maintenance works and major works;

(j) exercise general supervision over the work of the technical staff of the university, and in particular, ensure that essential records and data are maintained up-to-date and that the rejected tenders are retained for a reasonable period;

(k) ensure that the Executive Engineer of the university certifies the completion of works in accordance with the designs finally approved by the architect, if appointed, in respect of maintenance works and minor works;

(l) associate and deliberate with the consulting Architects, as and when necessary;

(m) settle rates not covered by the tender and settle claims and disputes with contractors in respect of maintenance works and minor works :

Provided that, the rates or claims or disputes shall be settled by the Public Works Department in respect of major works entrusted to that Department, subject to the condition that if the decision in respect of any such claims or disputes is likely to cause excess over the approved estimated cost of the project, prior sanction of the Management Council shall be obtained to such an excess amount;

(n) exercise such other powers and perform such other duties as may be conferred upon it by the Statutes.

(6) The Chairperson of the committee shall, in respect of maintenance and minor works, have the power to sanction the payment of monthly Running Account Bills of a work, subject to such bill having been examined by the Architect, where appointed, and certified as 'fit for payment' by the Executive Engineer of the university. The bills so paid shall be put up for approval of the committee at its next meeting.

(7) If there are reasonable grounds for the Chairperson of the committee to believe that there is an emergency which requires immediate action to be taken, he may exercise the powers of the committee. Such cases shall be reported by the Chairperson at the next meeting of the committee.

(8) Procedure for the execution of all types of works in the university and procedure for conduct of business at the meetings of the committee shall be as prescribed by the Statutes.

101. (1) There shall be a Fee Fixation Committee to work out the real cost of delivery of each and every under-graduate and post-graduate courses or programmes run by the university, colleges and recognized institutions, other than autonomous colleges and autonomous institutions and those managed and maintained by the State Government, Central Government and local authorities.

Fee fixation
Committee.

(2) The Fee Fixation Committee shall decide the tuition fees, other fees and charges for various courses or programmes as recommended by the board of Deans, and recommend it to the academic Council for approval.

(3) The Fee Fixation Committee shall consist of the following members, namely :-

(a) a retired Vice-Chancellor or an eminent educationist having wide experience in the field of education, who shall not be connected with the university or any college or institution under its jurisdiction as the Chairperson;

(b) the Dean of the faculty concerned;

(c) Chancellor's nominee on the Management Council;

(d) one finance expert nominated by the Vice-Chancellor, preferably a Chartered Accountant, not connected with the university or college or institutions under its jurisdiction;

(e) one legal expert nominated by the Vice-Chancellor, not connected with the university or college or institution under its jurisdiction;

(f) Registrar or his nominee not below the rank of Deputy Registrar - Member Secretary.

(4) The quorum for a meeting of the committee shall be three.

(5) All members of the committee, other than *ex-officio* members shall hold office for a term of five years and shall not be eligible for a second consecutive term.

(6) Notwithstanding anything contained above, the State Government may evolve the Statutory Mechanism of fixation and regulation of fees which shall be binding on different types of colleges and recognized institutions as specified by the State Govt. in this regard.

(7) The tuition fees, other fees, and charges for various courses or programmes as recommended by fee fixation committee and finally approved by the Academic Council shall be applicable in general. Provided that, any college or recognized institution other than autonomous college and autonomous institution and those managed and maintained by the State Government, Central Government and Local Authorities which intends to charge different fees other than those prescribed and approved by Academic Council may submit the proposal to the fee fixation committee and the fee fixation committee shall decide the tuition fee, other fees and charges for the specific course or programme for such college or institution on the basis of assessment and evaluation of different additional facilities provided by such applicant college or recognized institutions. The decision of fee fixation committee in this regard shall be final and binding on the applicant college or institution.

(8) The committee shall meet at least twice a year to examine and consider the fee fixation proposals on the basis of the norms as prescribed in Ordinance, and shall hold as many meetings as needed. The committee shall decide tuition fees, other fees and charges for various courses or programmes, at least six months before the commencement of academic year.

Selection
and
appointment
of
university
teachers.

102. (1) Subject to the provisions of this Act, Statutes and Ordinances, the Vice-Chancellor shall appoint according to the order of merit and recommendations made by the selection committee, a university teacher.

(2) The selection committee for making recommendations for appointment of university teachers shall consist of the following members:-

(a) the Vice-Chancellor or the Pro-Vice-Chancellor upon directions of the Vice-Chancellor-Chairman;

(b) one person, not below the rank of professor, nominated by the Chancellor;

(c) the Dean of the Faculty concerned as a Member Secretary;

(d) the Head of the university department or a head of the concerned School of multidisciplinary institution, nominated by the Vice-Chancellor;

(e) not less than three experts nominated by the Management Council out of a panel of not less than six names of experts not connected with the university recommended by the Academic Council, who have special knowledge of the subject for which the teacher is to be selected;

(f) one person not below the rank of Professor or Principal belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes, nominated by the Chancellor;

(g) one principal who is a member of Management Council to be nominated by the Management Council;

(h) Director, Higher Education or his nominee not below the rank of Joint Director;

(i) Director, Technical Education or his nominee not below the rank of Joint Director :

Provided that, a head referred to in clause (d), who is an Associate Professor shall be a member of the selection committee for the selection to the Assistant Professor.

(3) Every post of a university teacher, to be filled by selection, shall be duly and widely advertised, according to the draft approved by the Vice-Chancellor, together with particulars of the minimum and additional qualifications, as prescribed, the emoluments and number of posts to be filled, the number of posts which are reserved for the members of the Scheduled castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes, to be determined by the Vice-Chancellor on the recommendation of the Board of University Department and Inter Disciplinary Studies, and reasonable time, shall be allowed within which the applicants may, in response to the advertisement, submit their applications.

(4) The date of the meeting of every selection committee shall be so fixed as to allow a notice of at least thirty days of such meeting, be in given to each member; and the particulars of each candidate shall be sent to each member of the selection committee so as to reach him at least seven days before the date of meeting :

Provided that, for the post of professor, the selection committee may in preference to the candidates who have applied and appeared before it, recommend for appointment, with all the requisite details, the name of any other person who may not have applied or appeared before it, but who is duly qualified and has to his credit exceptionally high academic achievements or proficiency in the specialization or has extraordinary academic contribution, to be recorded in writing.

(5) The quorum to constitute a meeting of every selection committee shall be four members, of whom at least two shall be persons nominated under clause (e) of sub-section (2).

(6) If, on petition by any person directly affected, or *suo motu*, the Chancellor, after making or having made such inquiries or obtaining or having obtained such explanations, including explanations from the teachers whose appointments are likely to be affected, as may be or may have been necessary, made by any authority or officer of the university at any time was not in accordance with the law at that time in force, the Chancellor, may, by order, notwithstanding anything contained in the contract relating to the conditions of service of such teacher, direct the Vice-Chancellor to terminate his appointment after giving him one month's notice or one month's salary in lieu of such notice, and the Vice-Chancellor shall forthwith comply and take steps for a fresh selection to be made. The person whose appointment has been so terminated shall be eligible to apply again for the same post.

(7) Any order made by the Chancellor, under the last preceding sub-section shall be final and a copy of the order shall be served on the teacher concerned by the Vice-Chancellor within three days from its receipt.

(8) It shall be the duty of the Vice-Chancellor, to ensure that no payment whatsoever is made to any person, by way of salary or allowance, from the funds of the university, for any period after the termination of his services, and any authority or officer authorizing or making any such payment shall be liable to reimburse the amount so paid to the university.

(9) The Vice Chancellor shall before proceeding to fill in the vacancies of aided University Teachers in accordance with the prescribed procedure shall ascertain from Director of Higher Education whether there is any suitable person available on the list of surplus aided University teachers as maintained by the Director of Higher Education for absorption in other Universities and in the event of such aided teacher being available, the Vice-chancellor shall appoint that teacher.

Filling
temporary
vacancies of
university
teachers.

103. (1) Where an appointment is to be made on a temporary vacancy of teacher of the university because of resignation, leave or any reason, whatsoever, the appointment shall be made, if the vacancy is for a period of more than one year, on the recommendation of the selection committee in accordance with the provisions of section 102. The quorum for the selection committee shall be three :

Provided that, if, the vacancy is for a period of less than one year or if, the Vice-Chancellor is satisfied that in the interest of teaching, it is necessary to fill in the vacancy immediately, he may make the appointment of person duly qualified, for a period not exceeding one year on the recommendation of a local selection committee.

(2) Local selection committee shall consist of the following members, namely:-

- (a) the Vice-Chancellor, Chairperson;
- (b) the Dean of the faculty concerned;
- (c) the head of the department concerned;
- (d) one expert nominated by the Vice-Chancellor :

Provided that, where the head of the department is also the Dean, the Vice-Chancellor shall nominate two persons instead of one;

(e) one member, belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes or Special Backward Category, not below the rank of Principal or Professor nominated by the Vice-Chancellor;

(f) one principal or professor who is a member of Management Council to be nominated by the Management Council;

(g) the Director, Higher Education or his nominee, not below the rank of Joint Director of Higher Education; and

(h) the Director, Technical Education or his nominee, not below the rank of Joint Director of Technical Education:

Provided that, before the expiry of one year as aforesaid, the Vice-Chancellor shall take steps to fill up the post by appointment in accordance with the provisions of section 102.

104. The selection committee for selection of Principals of conducted colleges or directors or heads of university institutions or post-graduate centres or sub-centres maintained by the university, shall consist of the following members, namely:-

Appointment and selection of principal of conducted colleges.

(a) the Vice-Chancellor - Chairperson;

(b) Chancellor's nominee on the Management Council;

(c) two experts, nominated by the Management Council and one expert nominated by the Academic Council, who are not connected with the university, colleges or institutions under its jurisdiction;

(d) one member belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes or Other Backward Classes not below the rank of Principal or Professor nominated by the Vice-Chancellor;

(e) one principal who is a member of Management Council to be nominated by the Management Council;

(f) the Director, Higher Education or his nominee, not below the rank of Joint Director of Higher Education;

(g) the Director, Technical Education or his nominee, not below the rank of Joint Director of Technical Education.

105. (1) There shall be a selection committee for making recommendations of suitable candidates for appointment to the posts of-

Selection committees for officers and employees of university principals, teachers and other employees of affiliated colleges.

(a) Deans;

(b) Directors of Sub-Campuses of the university;

(c) Registrar;

(d) Director, Board of Examinations and Evaluation;

(e) Finance and Accounts officer;

(f) Director of Sports and Physical Education;

(g) Director of Innovation, Incubation and Linkages;

(h) Director of Lifelong Learning and Extension.

(2) The Selection Committee shall consist of-

- (a) the Vice-Chancellor, Chairperson;
- (b) the Chancellor's nominee on the Management Council;
- (c) two experts having special knowledge in the field related to the post to be filled, who are not connected with the university or affiliated college or recognized institution under its jurisdiction, nominated by the Chancellor;
- (d) one person belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (*Vimukta Jatis*) or Nomadic Tribes, or Other Backward Classes, not below the rank of Principal or Professor nominated by the Vice-Chancellor;
- (e) one elected principal or teacher who is a member of Management Council to be nominated by the Management Council,;
- (f) the Director of Higher Education or his nominee, not below the rank of the Joint Director of Higher Education;
- (g) the Registrar, Member-Secretary :

Provided that, where he himself is a candidate for the post then in such case, the Pro-Vice-Chancellor shall be the Member-Secretary.

(3) All posts, mentioned in sub-section (1) shall be duly and widely advertised.

(4) The date of the meeting of every selection committee shall be so fixed as to allow a notice of at least thirty days of such meeting, being given to each member; and the particulars of each candidate shall be sent to each member of the selection committee so as to reach him at least seven days before the date of meeting.

(5) In case of appointment to the post referred to in sub-section (1), if, on petition by any person directly affected, or *suo motu*, the Chancellor, after making or having made such inquiries or obtaining or having obtained such explanations, including explanations from the person whose appointments are likely to be affected, as may be or may have been necessary, made by any authority or officer of the university at any time was not in accordance with the law at that time in force, the Chancellor, may, by order, notwithstanding anything contained in the contract relating to the conditions of service of such person, direct the Vice-Chancellor to terminate his appointment after giving him one month's notice or one month's salary in lieu of such notice, and the Vice-Chancellor shall forthwith comply and take steps for a fresh selection to be made. The person whose appointment has been so terminated shall be eligible to apply again for the same post.

(6) Any order made by the Chancellor, under the last preceding sub-section shall be final and a copy of the order shall be served on the person concerned by the Vice-Chancellor within three days from its receipt.

(7) It shall be the duty of the Vice-Chancellor, to ensure that no payment whatsoever is made to any person, by way of salary or allowance, from the funds of the university, for any period after the termination of his services, and any authority or officer authorizing or making any such payment shall be liable to reimburse the amount so paid to the university.

(8) The Selection Committee and mode of appointment of other officers of the university shall be prescribed by the State Government in the *Official Gazette*.

(9) The management of any affiliated college shall before proceeding to fill in vacancies of aided teachers and other aided employees in accordance with the prescribed procedure shall ascertain from the Director of Higher Education whether there is any suitable person available on the list of aided surplus persons maintained by the Director of Higher Education for absorption in other colleges and in the event of such person being available, the management shall appoint that person in accordance with the direction issued by Director of Higher Education:

Provided that, this process of absorption of surplus teachers and other employees shall be applicable to only aided teachers and aided other employees.

(10) The Selection Committee, selection process and mode of appointment of principals and teachers of affiliated colleges and recognized institutions shall be as per the guidelines, directions of the University Grants Commission as may be prescribed by the State Government in the *Official Gazette*.

106. In addition to the committees constituted under this Act, the authorities of the university may appoint committee with suitable terms and reference for any specific task, and such committee shall consist of members of the same authority constituting such a committee and also of such other persons as that authority may nominate.

Other
Committees.

CHAPTER X

PERMISSION, AFFILIATION AND RECOGNITION

107. (1) The university shall prepare a comprehensive perspective plan for every five years and get the same approved by Commission. Such plan shall be prepared for the location of colleges and institutions of higher learning in a manner ensuring comprehensive equitable distribution of facilities for higher education having due regard, in particular, to the needs of unserved and under-developed areas within the jurisdiction of the university. Such plan shall be prepared by the Board of Deans and shall be placed before the Academic Council and the Senate through the Management Council.

Perspective
Plan.

(2) The perspective plan shall include the new courses and faculties to be permitted which shall be determined by studying the social and economic needs of the region, job opportunities available and requirements of the industry and should be as per policies of and in conformity with the plans of the State Government and the National Policy for Higher Education for achieving National and State objectives of higher access, equity, excellence, research, relevance and quality.

(3) The perspective plan shall make provision for the subjects, number of new divisions and satellite centres to be permitted to the colleges and institutions of higher learning in different regions after factoring in the demand for the same and shall be in conformity with the plans of and after the approval of Commission under section 76.

(4) While preparing the perspective plan preference shall be given to the districts where Gross Enrolment Ratio is less than the national average and also to the tribal, hilly and inaccessible areas besides quality benchmarks, inclusive growth, social relevance and value education.

(5) The university shall initiate a time bound programme to prepare an annual plan every year for the location of colleges and institutions of higher learning, in consonance with the perspective plan and shall publish it before the end of academic year preceding the year in which the proposals for the opening of new colleges or institutions of higher learning are to be invited.

(6) The University shall undertake the systematic field survey within the geographical jurisdiction of the University every five years regarding the requirements of the facilities of Higher Education, types of skills needed for the local industries, trade and commerce, aspirations of youth of the region, needs of socially and economically deprived youth like female students, backward and tribal communities and such other related factors. The university shall use the findings of such field survey and develop the scientific database while preparing the perspective plan of the university.

Conditions
of
affiliation
and
recognition.

108. (1) The management applying for affiliation or recognition, and the management whose college or institution has been granted affiliation or recognition, shall give the following undertaking and shall comply with the following conditions,

(a) that the provisions of the Act and Statutes, Ordinances and Regulations made thereunder and the standing orders and directions of the university and State Government shall be complied with;

(b) that there shall be a separate College Development Committee provided for an affiliated college as provided by section 97 of the Act;

(c) that the number of students admitted for courses of study shall not exceed the limits prescribed by the university and the State Government, from time to time;

(d) that there shall be suitable and adequate physical facilities such as buildings, laboratories, libraries, books, equipment required for teaching and research, hostels, gymnasium, etc. as may be prescribed;

(e) that the financial resources of the college or institution shall be such as to make due provision for its continued maintenance and working;

(f) that the strength and qualifications of teachers and non-teaching employees of the affiliated colleges and recognized institutions and the emoluments and the terms and conditions of service of the staff of affiliated colleges and recognized institutions shall be such as may be specified by the university and the State Government and which shall be sufficient to make due provision for courses of study, teaching or training or research, efficiently;

(g) that the services of all teachers and non-teaching employees and the facilities of the college to be affiliated shall be made available for conducting examinations and evaluation and for promoting other activities of the university;

(h) that the directions and orders issued by the Chancellor, Vice-Chancellor and other officers of the university in exercise of the powers conferred on them under the provisions of this Act, Statutes, Ordinances and Regulations shall be mandatorily complied with;

(i) that there shall be no change or transfer of the management or shifting of location of college or institution, without prior permission of the university;

(j) that the college or institution shall not be closed without prior permission of the university;

(k) that in the event of disaffiliation or de-recognition or closure of the college or institution under section 121, the management shall abide by and execute the decision of Academic Council regarding the damages or compensation to be recovered from management.

(2) No college or institution of higher learning which is part of another university shall be considered for affiliation or recognition, as the case may be, unless a "no objection certificate" is given by the parent university.

109. (1) The proposal for opening of new colleges or institutions of higher learning or for starting new courses of study, subjects, faculties, additional divisions or satellite centers, shall be invited and considered by the university.

(2) No application for opening a new college or institution of higher learning, which is not in conformity with the perspective plan prepared under section 107 shall be considered by the university.

(3) (a) The Management seeking a Letter of Intent for opening a new college or institution of higher learning shall apply in a prescribed format to the Registrar of the university before the last day of September of the year preceding the year in which the Letter of Intent is sought;

(b) only those applications complying with the requirements and received within the prescribed time limit, shall be accepted and considered by the university;

(c) all such applications received within the aforesaid prescribed time limit, shall be scrutinized by the Board of Deans and be forwarded to the State Government with the approval of the Management Council on or before 30th November of the year in which such application is received by the university. The university shall submit alongwith the application, its recommendation, duly supported by relevant reasons, as are deemed appropriate by the Management Council;

(d) out of the applications recommended by the university, the State Government may grant a Letter of Intent on or before 31st January of the immediately following year after the recommendations of the university under clause (c). The Letter of Intent may be granted to such institutions as the State Government may consider fit and proper in its absolute discretion, taking into account the relevant factors, the suitability of the management seeking Letter of Intent, state level priority with regard to location of institutions of higher learning, etc. The Letter of Intent shall be communicated by the State Government to the university, on or before the date specified in this clause :

Provided, however, that in exceptional cases and for the reasons to be recorded in writing any application not recommended by the university may be approved by the State Government for grant of a Letter of Intent to college or institutions of higher learning;

Procedure for permission for opening new college or new course, subject, faculty, division.

¹[Provided further that, for the first academic year, immediately after the commencement of this Act with a view to facilitate the Universities to decide the applications for permission for opening of new College the dates referred to in clauses (a), (c) and (d) of sub-section (3) as specified in column (2) of the Table hereto shall be read as provided in column (3) of the said Table:-

Table

Clauses (1)	For the date existing provision (2)	Date for the Academic Year 2017-18 (3)
(a)	Last day of September of the Year.	15th December 2017
(b)	Before 30th of November of the Year	Before 15th January 2018
(c)	Before 31st January of the immediately following year.	Before 28th February 2018]

(e) such Letter of Intent granted by the State Government shall be valid up to 31st January of the next following year. The management shall have to comply with the necessary conditions mentioned in the Letter of Intent, within such period and submit compliance report to the university with the present status of the academic and infrastructure facilities and readiness to start the institutions with required documents for final approval;

(f) such compliance report received within aforesaid time-limit, shall be scrutinized by the Board of Deans and be forwarded to the State Government with the approval of the Management Council on or before, 1st day of May in which the compliance report has been received. The recommendation of the Board of Deans and approved by the Management Council shall be duly supported by relevant reasons as are deemed appropriate by Management Council :

Provided that, if the management fails to comply with the conditions of Letter of Intent, within the time limit as specified in clause (e), the Letter of Intent shall be deemed to have been lapsed :

Provided however that, in exceptional cases and reasons to be recorded in writing, the State Government may, on application by the management duly processed by the university, extend from time to time, the validity of Letter of Intent for further period which shall not exceed twelve months in the aggregate;

(g) after considering the report of the university under clause (f), the State Government may grant final approval to such management as it may consider fit and proper in its absolute discretion, taking into account the State Government's budgetary resources, and other relevant factors, the suitability of management seeking permission to open new institution, etc. The final approval under this clause may be granted on or before 15th June, of the year in which such new college or institutions are proposed to be started. Such approval from the State Government shall be communicated to the university. Approvals granted thereafter shall be given effect by the university only in the subsequent academic year:

1. This proviso was inserted by Mah. 27 of 2018, s. 5.

Provided however that, in exceptional cases and for the reasons to be recorded in writing any compliance report on the Letter of Intent, which is not recommended by the university, may be approved by the State Government.

(4) (a) The management seeking permission to start a new course of study, subjects, faculties, additional divisions or satellite centers shall apply in a prescribed format to the Registrar of the University before the last day of the September, of the year preceding the year in which the permission is sought;

(b) only those applications complying with the requirement and received within the prescribed time limit shall be accepted and considered by the university;

(c) all such applications received within the aforesaid prescribed time limit, shall be scrutinized by the Board of Deans and be forwarded to the State Government with the approval of Management Council on or before the 1st day of April of the year, with such recommendation duly supported by relevant reasons as are deemed appropriate by the Management Council;

(d) out of the applications recommended by the university, the State Government may grant permission on or before 15th June of the year to such institutions as it may consider fit and proper in its absolute discretion, taking into account other relevant factors, the budgetary resources of the State Government and other relevant factors, the suitability of the management seeking permission, etc. The permission shall be communicated by the State Government to the university, on or before the date specified in this clause :

Provided however that, in exceptional cases and for the reasons to be recorded in writing any application not recommended by the university may be approved by the State Government.

(5) No application shall be entertained directly by the State Government for grant of Letter of Intent, under sub-section (3) or final approval under sub-section (4), as the case may be.

(6) The application for starting new course of study, subject, faculty or additional division or satellite center by existing colleges or institutions of Higher learning, shall not be forwarded to the State Government by the university, if,-

(a) they have not been accredited or re-accredited either from National Assessment and Accreditation Council or National Board of Accreditation even though they are eligible and due for being accredited or re-accredited as per the norms of accreditation agencies; and

(b) they have not complied with the conditions laid down by the State Government.

(7) Notwithstanding anything contained in this Act or any other law for the time being in force,-

(a) no management shall establish or open a new college or an institution of higher learning in the State, except with the prior permission of the State Government;

(b) no management shall start a new course of study or subjects, faculty, additional division or satellite centers except with the prior permission of the State Government.

Explanation.- For the purpose of this sub-section, the expressions “establish or open a new college or an institution of higher learning” and “start a new course of study, subject, faculty, additional division or satellite center” shall include establishing or opening of such college or institution of higher learning, and starting of any such course of study, subject, faculty, additional division, or satellite center, on the basis of no grant-in aid from the State Government.

(8) In case of extraordinary situations which warrant starting of new divisions of particular faculties, the State Government, with reasons to be recorded in writing, shall have the authority to declare and adopt the fast track system of grant of permission to start such new divisions and the norms and procedures related thereto :

Provided that, the procedure for grant of permission in such extraordinary situations shall be completed not later than 31st August of the Academic Year in which such new divisions are to be started :

Provided further that, the applications for starting of new divisions under the fast track system shall be duly processed by the university. On the compliance of necessary conditions, if the University recommends to the Government the proposal for starting such new divisions, then such permission shall be deemed to have been accorded by the State Government if no adverse communication of any nature is issued by the State Government upto 31st August of the Academic Year in which such new divisions are to be started.

(9) The State Government, for the purpose of giving effect to the provisions of sub-section (3) or sub-section (4), as the case may be, may by notification in the *Official Gazette*, lay down the procedure to be followed for the purposes under the said sub-sections.

Procedure
for
affiliation.

110. (1) On receipt of the permission from the State Government, the Academic Council of the university shall consider grant of first time affiliation to the new college or institution of higher learning or to the new courses of study, subjects, faculties, additional divisions, or satellite centers as the case may be.

(2) The Academic Council shall decide,-

- (a) whether affiliation should be granted or rejected;
- (b) whether affiliation should be granted in whole or part;
- (c) subjects, courses of study, the number of students to be admitted;
- (d) conditions, if any, which may be stipulated while granting or for granting the affiliation to be complied within reasonable time:

Provided that, in case of failure to comply with such conditions within such period, the affiliation granted shall be deemed to have been cancelled and no communication in this regard by the university to the management concerned shall be necessary.

(3) The Pro-Vice-Chancellor shall communicate the decision of Academic Council to the management with a copy to the Director of Higher Education, within one month from the date of communication of sanction by the State Government in respect of opening the new college or institution of higher learning or starting a new course of study, subjects, faculties or additional divisions, or satellite centers and if the application for affiliation is granted, alongwith an intimation regarding,-

(a) the courses of study, subjects, faculties or additional divisions for which affiliation is granted;

(b) the number of students to be admitted;

(c) the conditions, if any, subject to the fulfillment of which the affiliation is granted and time stipulated for compliance of such conditions.

(4) Where the college or institution is eligible and due for accreditation or re-accreditation, as the case may be, and such college fails to comply with the requirements of accreditation or re-accreditation, then no affiliation shall be granted by the university to such college or institution :

Provided that, nothing in this sub-section shall apply in respect of the affiliation for natural growth of the faculty, additional division, course of study, subject or satellite centre.

(5) No student shall be admitted by the college or institution unless the university has granted the affiliation to the college or institution of higher learning or to a new course of study, subject, faculty or additional division.

111. (1) The management of an institution actively engaged in conducting research or specialized studies for a period of not less than five years, and seeking recognition shall apply to the Registrar of the university before the last day of September of the year preceding the year from which the recognition is sought, with full information regarding the following matters, namely:-

Procedure
of
recognition
of
institutions.

(a) the constitution and personnel of the management;

(b) the subjects and courses of study and research Programmes for which recognition is sought;

(c) the accommodation, equipment and the number of students for whom provision has been made;

(d) the permanent, visiting and honorary staff of the institution, recognized for guiding research or recognizable for the purpose by the university; their experience, evidence of research work carried out at the institution, publications, report, monographs, books published by the institution;

(e) the fees levied, or proposed to be levied, and the provisions made for capital expenditure on buildings, equipment and for the continued maintenance and efficient working of the institution.

(2) Only those applications complying with the requirements shall be accepted and considered by the university.

(3) All such applications shall be scrutinized by the Board of Deans. The Board of Deans may call for any further information, which it thinks necessary and shall ask the management to comply with the requirements.

(4) If the Board of Deans decides to consider the application, it shall cause an inspection by a committee of persons having specialized knowledge in the subject or field concerned, for physical verification of all requirements for grant of recognition.

(5) The committee shall visit the institution and submit a report thereof to the Board of Deans, with such recommendations duly supported by relevant reasons as are deemed appropriate.

(6) After considering the report of such inquiry, and making such further inquiry, as it may think necessary, the Board of Deans shall submit to the Vice-Chancellor the proposal to grant or reject the application, in part or in whole, with such recommendations duly supported by relevant reasons as are deemed appropriate and the report of the inquiry committee.

(7) The Vice-Chancellor shall after considering the proposal submitted by the Board of Deans, may, either grant or reject it. The decision of the Vice-Chancellor in this regard shall be final and binding.

(8) The Pro-Vice-Chancellor shall communicate the decision of the Vice-Chancellor to the management with a copy to the Director of Higher Education.

(9) The process laid down in sub-sections (1) to (8) shall be completed within six months.

Procedure
for
recognition
of private
education
provider.

112. (1) The management of private skills education provider seeking recognition from the university to various degree, diploma, advanced diploma and certificate courses as prescribed by the University as per the National, State level policy regarding skill qualification and education framework and to the experts engaged for conducting such courses shall apply to the Registrar in the prescribed format, with full information on the programmes run by the private skills education provider and other data as sought in the format, before the last day of September of the year preceding the year from which the recognition is sought.

(2) Only those applications complying with the requirements and received within the prescribed time-limit, shall be accepted and considered by the university.

(3) All such applications shall be scrutinized by the Board of Deans. The Board of Deans shall inform the management the discrepancies in the application or documents submitted for seeking recognition, and shall ask the management to comply with the requirements.

(4) The Board of Deans after being satisfied with the authenticity of the private skills education providers shall cause an inspection by the committee of experts in skills education, industry and academia, for the purpose of grant of recognition.

(5) The committee shall visit the institution and submit a report thereof to the Board of Deans, with such recommendations duly supported by relevant reasons as are deemed appropriate.

(6) After considering the report of such inquiry, and making such further inquiry as it may think necessary, the Board of Deans shall submit to the Vice-Chancellor the proposal to grant or reject the application, in part or in whole, with such recommendations duly supported by relevant reasons as are deemed appropriate and the report of the inquiry committee.

(7) The Vice-Chancellor shall after considering the proposal submitted by the Board of Deans, may, either grant or reject it and the decision of the Vice-Chancellor in this regard shall be final and binding.

(8) The Pro-Vice-Chancellor shall communicate the decision of the Vice-Chancellor to the management.

(9) The time schedule for the process laid down in sub-sections (2) to (8) shall be published and completed by the University up to 30th April of the year, in which private skills education provider intends to start various degree, diploma, advance diploma and certificate courses.

(10) The recognition shall be valid for a period of five years. The procedure referred to in sub-sections (1) to (8) shall apply *mutatis-mutandis*, for continuation of such recognition, from time to time.

(11) The recognized private skills education provider shall conduct assessment, declare results and recommend to the University for Award of certificate, diploma, advanced diploma and degree for different programmes.

(12) The management desirous of closing down the institution providing private skills education shall apply to the Registrar on or before the first day of August of the preceding year, stating fully the grounds for closure, and pointing out the assets in the form of buildings and equipment, their original cost, the prevailing market value and the grants so far received by it either from the University Grants Commission, the State Government or from public funding agencies.

(13) On receipt of such an application, the Vice-Chancellor shall cause to make enquiries as it may deem fit, to assess and determine whether the private skills education provider be permitted to effect the closure. The Vice-Chancellor may examine whether the closure should be avoided by transferring it to another management.

(14) If the Vice-Chancellor decides to recommend the closure, the Board of Deans shall prepare and submit to the Management Council, a report on the extent of damages or compensation to be recovered from the management and whether the assets created utilizing the funds provided by the University Grants Commission, the State Government or other public funding agencies, be transferred to other management.

(15) The Vice-Chancellor shall, with prior concurrence of the Management Council, decide whether private skills education provider be permitted the closure.

(16) The procedure to give effect to the closure shall be in phases, so as to ensure that the students already admitted to the private skills education provider are not affected, and that the first year shall be closed first and no new admission shall be effected. The procedure to phase out the closure shall be such as may be prescribed.

Recognition
to
empowered
autonomous
skills
development
colleges.

113. (1) The management of the empowered autonomous skills development college applying for recognition shall give and comply with the following undertakings, namely:-

(a) that the provisions of this Act and Statutes, Ordinances and Regulations made thereunder and the standing orders and directions of the university shall be observed;

(b) that there shall be suitable and adequate physical facilities such as buildings, classrooms with modern delivery facilities, skills development laboratories with necessary equipment, if needed, library and knowledge access facilities, information and communication technology connectivity and other facilities as may be prescribed by the university;

(c) that the financial resources of the college shall be such as to make provision for its continued maintenance and working;

(d) that there shall be core academic and technical staff, as prescribed by the university, and the emoluments and the terms and conditions of services of the staff of the college shall be such as prescribed by the university;

(e) that there shall be linkages with the industries or businesses as may be necessary to give professional experiences and also a panel of experts from industries or businesses which shall work as visiting teachers or trainers as demanded by the various programmes of that college which intends to run;

(f) that the services of all teaching staff, visiting teachers or experts, supporting and technical staff and the facilities of the college shall be made available for conducting examinations, evaluation and for promoting other activities of the university;

(g) that there shall be no change or transfer of the management without previous permission of the university;

(h) that the college shall not be closed without permission of the university;

(i) that in the event of disqualification or de-recognition or closure of the college, the college shall continue to function and discharge its duties till last batch of student's registered for various programmes are trained, assessed or evaluated, their results are declared by the university and they are given appropriate certificate of completion of the programme.

(2) The management of college seeking recognition from the university shall apply to the Registrar of the university in the prescribed format, before the last day of September of the year preceding the year from which the recognition is sought, to various degree, diploma, advanced diploma and certificate courses as prescribed by the University as per the National, State level policy regarding skills qualification and education framework providing information on the programmes proposed to be conducted in college, which shall include relevant data on curriculum, delivery process, creation of necessary academic and skills training infrastructure, linkages with appropriate industries or business, faculty and experts with their academic qualifications and domain experience and other supporting information on assessment of students and the financial details of the college seeking recognition.

(3) Only those applications complying with the requirements and received within the prescribed time-limit, shall be accepted and considered by the university.

(4) All such applications shall be scrutinized by the Board of Deans and a report thereof be forwarded to the Vice-Chancellor and the university shall inform the management, of the discrepancies in the application or documents submitted for seeking recognition and shall ask the management to comply with the requirements.

(5) The Board of Deans after being satisfied with the authenticity of the proposal, shall cause an inspection by the committee of experts in skills education, industry and academia for the purpose of grant of recognition.

(6) The committee shall visit the institution and submit a report thereof to the Board of Deans, with such recommendations duly supported by relevant reasons as are deemed appropriate.

(7) After considering the report of such inquiry, and making such further inquiry as it may think necessary, the Board of Deans shall submit to the Vice-Chancellor the proposal to grant or reject the application, in part or in whole, with such recommendations duly supported by relevant reasons as are deemed appropriate and the report of the inquiry committee.

(8) The Vice-Chancellor shall after considering the proposal submitted by the Board of Deans, may, either grant or reject it and the decision of the Vice-Chancellor in this regard shall be final and binding.

(9) The time schedule for the process laid down in sub-sections (2) to (8) shall be published and completed by the University up to 30th April of the year, in which empowered autonomous skills development college intends to start various degree, diploma, advance diploma and certificate courses.

(10) The Pro-Vice-Chancellor shall communicate the decision of the Vice-Chancellor to the management, on or before the 30th April of the year, in which the management desires to seek recognition.

(11) The recognition shall be valid for a period of five years. The procedure referred to in sub-sections (1) to (10) shall apply *mutatis-mutandis*, for continuation of recognition, from time to time.

(12) The recognized empowered autonomous skills development college shall conduct assessment, declare results and recommend to the university award of joint certificate, diploma, advanced diploma and degree for different programmes.

(13) The management desirous of closing down the empowered autonomous skills development college shall apply to the Registrar on or before the first day of August of the preceding year, stating fully the grounds for closure, and specifying the assets in the form of buildings and equipment, their original cost, the prevailing market value and the grants so far received by it either from the University Grants Commission, the State Government or from public funding agencies.

(14) On receipt of such an application, the Vice-Chancellor shall cause to make enquiries as it may deem fit, to assess and determine whether the college be permitted to effect the closure. The Vice-Chancellor may, examine whether the closure should be avoided by making provisions for transferring it to another management.

(15) If the Vice-Chancellor decides to recommend the closure, it shall prepare and submit to the Management Council, a report on the extent of damages or compensation to be recovered from the management and whether the assets created utilizing the funds provided by the University Grants Commission, the State Government or other public funding agencies, be transferred to other management.

(16) The Vice-Chancellor shall, with prior concurrence of the Management Council, decide whether the college be permitted the closure.

(17) The procedure to effect the closure shall be in phases, so as to ensure that the students already admitted to the college are not affected, and that the first year shall be closed first and no new admission shall be effected. The procedure to phase out the closure shall be such as may be prescribed.

Continuation of affiliation or recognition.

114. (1) The procedure prescribed in sub-sections (1) to (3) of section 110 shall apply, *mutatis-mutandis*, for the consideration of continuation of affiliation, from time to time.

(2) The procedure prescribed in section 111, for grant of recognition shall apply, *mutatis-mutandis*, for the consideration of continuation of recognition.

Extension of affiliation or recognition.

115. The affiliated college or recognized institution may apply for affiliation or recognition for additional courses of study. The university shall follow the procedure as prescribed in sections 108, 109, 110 and 111, so far as may be applicable.

Permanent affiliation and recognition.

116. The affiliated college or institution or recognized institution with at least five years standing as an affiliated or recognized institution shall apply for permanent affiliation or recognition. The Board of Deans shall consider and scrutinize the applications and make recommendation to the Academic Council. If the Academic Council is satisfied that the affiliated college or institution or recognized institution has fulfilled all the conditions of affiliation or recognition satisfactorily and has attained high academic and administrative standards as prescribed by the university and concerned regulatory bodies, from time to time, the Academic Council shall grant permanent affiliation or recognition to the college or institution, as the case may be.

Inspection of colleges and recognized institutions and report.

117. (1) Every affiliated college and recognized institution shall furnish such reports, returns and other particulars as the university may require for enabling it to judge the academic standards and standards of academic administration of the college or recognized institution.

(2) The Pro-Vice-Chancellor shall cause every university department or institution, affiliated college or recognized institution to be inspected, at least once in every three years, by one or more committees appointed by him in that behalf which shall consist of the following members, namely:-

(a) the Dean of the faculty concerned - Chairperson;

(b) one expert, not connected with the university or with any affiliated college or recognized institution under its jurisdiction, nominated by the Academic Council;

(c) one expert, to be nominated by the Management Council;

(d) one expert, to be nominated by the Senate:

Provided that, no member on such committee shall be connected with the management of college or institution concerned.

(3) The committee shall submit its report to the Pro-Vice-Chancellor for his consideration and for further action as may be necessary.

118. (1) The permission for shifting of location of a college or institution of higher learning only within the same district shall be granted.

Shifting
college
location.

(2) The Management Council of the university shall consider the points referred to in sub-section (3) before granting permission for shifting of location of a college.

(3) Permission shall be granted by the university after the concurrence of the State Government:

Provided that,-

(a) such shifting of location does not result in disturbing the educational development of the location from where the college is being shifted;

(b) such shifting to a new location is allowed only if such location is within the periphery of five kilometres of the location for opening a new college or institution of higher learning, as indicated in the annual perspective plan; and

(c) the infrastructure and other facilities in the new location are adequate as per the prescribed norms.

(4) If the college is being shifted from one location to another for reason of natural calamity, emergent permission shall be granted by the university and shall in due course of time be approved by the State Government.

119. The Management Council of the university shall consider the proposals for transfer of management of colleges and institutions, as prescribed in the Statutes subject to the permission of the State Government.

Transfer of
management.

120. (1) If an affiliated college or recognized institution fails to comply with the conditions of affiliation or recognition as provided in section 108 or to allow the College Development Committee as provided in section 97 to function properly or to take action as per directions issued under the Act, or if it is conducting the college or recognized institution in a manner prejudicial to the interest of the university or the standards laid down by it, the Board of Deans may issue a notice to the management to show cause as to why the privileges conferred on the college or recognized institution by affiliation or recognition should not be withdrawn in part or in whole or modified.

Withdrawal
of affiliation
or
recognition.

(2) The Board of Deans shall mention the grounds on which it proposes to take the action and shall send a copy of the notice to the principal of the college, or head of recognized institution. It shall also specify in the notice, the period, being a period which shall not be less than thirty days within which the management should file its written statement in reply to the notice.

(3) On receipt of such written statement or on expiry of the period specified in the notice issued under sub-section (1), the Board of Deans shall place before the Academic Council, the notice and the written statement, if any, with or without the motion for withdrawal or modification of such privileges.

(4) The Academic Council shall, having regard to the interest of students studying in the colleges or recognized institutions, shall recommend an action in this behalf to the Vice-Chancellor and the Vice-Chancellor shall pass the necessary order.

Closure of affiliated college or recognized institutions.

121. (1) No management of an affiliated college or recognized institution shall be allowed to close down the affiliated college or recognized institution without prior permission of the State Government.

(2) The management desirous of closing down the college or recognized institution shall apply to the university on or before the first day of August of the preceding year, stating fully the grounds for closure, and pointing out the assets in the form of buildings and equipment, their original cost, the prevailing market value and the grants so far received by it either from the University Grants Commission, the State Government or from public funding agencies.

(3) On receipt of such an application, the Academic Council shall cause to make inquiries as it may deem fit, to assess and determine whether the affiliated college or recognized institution be permitted to effect the closure. The Academic Council may examine whether the closure should be avoided by transferring it to another management.

(4) If the Academic Council decides to recommend the closure, it shall prepare and submit to the Management Council, a report on the extent of damages or compensation to be recovered from the management for the assets created utilizing the funds provided by the University Grants Commission, the State Government or other public funding agencies.

(5) The Academic Council shall, with prior concurrence of the Management Council and approval of the State Government decide whether the affiliated college or recognized institution be permitted the closure.

(6) The university may transfer the college or a recognized institution to another management with prior approval of the State Government and after following the procedure prescribed in that behalf.

(7) The procedure to effect the closure shall be in phases, to ensure that the students already admitted to the affiliated college or recognized institution are not affected, and that the first year shall be closed first and no new admissions shall be effected. The procedure to phase out the closure shall be such as may be prescribed.

(8) The procedure for closure of affiliated colleges, or recognized institutions, referred to in sub-sections (1) to (7) shall, *mutatis-mutandis* apply in the case of closure of faculties, courses of studies or satellite centres.

122. (1) A university department or institution, affiliated college or recognized institution may apply to the university for grant of autonomous status. The Management Council on the recommendation of the Academic Council may confer the autonomous status.

Autonomous university department or institutions, college or recognized institution.

(2) Autonomous university department or institution or affiliated college or recognized institution shall function with the objectives of promoting academic freedom and scholarship on the part of teachers and students which are essential to the fostering and development of an intellectual climate conducive to the pursuit of scholarship and excellence.

(3) The autonomous university department or institution or affiliated college or recognized institution, may constitute its authorities or bodies and exercise the powers and perform the functions and carry out the administrative, academic and other activities of the university, as may be prescribed by the Statutes.

(4) The autonomous university department or institution or affiliated college or recognized institution may prescribe its own courses of study, evolve its own teaching methods and hold examinations and tests for students receiving instruction in it, and recommend the university for award degrees, diplomas or certificates, after following the procedure as prescribed in the Statutes. The autonomous university department or institution or affiliated college or recognized institution shall have full academic and administrative autonomy subject to the provisions of this Act and Statutes and the guidelines issued by the University Grant Commission, from time to time.

123. (1) Affiliated autonomous colleges that are identified by University Grants Commission as College with Potential for Excellence or College of Excellence which have a high level grade to be prescribed by the State Government through *Official Gazette* may apply to the university for grant of empowered autonomous status. The Management Council on the recommendation of the Academic Council may confer the empowered autonomous status upon such college.

Empowered autonomous colleges.

(2) Norms and procedure for grant of the empowered autonomous status and continuation thereof, shall be as may be prescribed by the Statutes.

(3) The empowered autonomous college may constitute its authorities or bodies and exercise the powers and perform the functions and carry out the administrative, academic, financial and other activities of the university, as may be prescribed by the Statutes.

(4) The empowered autonomous college shall enjoy all such privileges in addition to the privileges enjoyed by autonomous college as may be prescribed by the statutes and guidelines of State Government and University Grants Commission.

124. (1) A group of affiliated autonomous colleges or recognized institutions of the same management or educational society which includes the colleges or institutions, identified by the University Grants Commission as Potential for Excellence or College of Excellence or which have a high level grade to be prescribed by the State Government through *Official Gazette* may apply to the university for grant of status of empowered autonomous cluster institutions. The Management Council on the recommendation of the Academic Council may confer the status of empowered autonomous cluster institutions upon such group of colleges or institutions.

Empowered autonomous cluster institutions.

(2) Norms and procedure for grant status of empowered autonomous cluster institutions and continuation thereof, shall be as may be prescribed by the Statutes.

(3) The empowered autonomous cluster institutions may constitute its authorities or bodies and exercise the powers and perform the functions and carry out the administrative, academic, financial and other activities of the university, as may be prescribed by the Statutes and guidelines of State Government and University Grants Commission.

CHAPTER XI

ENROLMENT, DEGREES AND CONVOCATIONS

Post-graduate teaching and research.

125. All post-graduate instruction, teaching, training, research, research collaborations and partnerships, shall normally be conducted within the university area by the university, affiliated colleges and the recognized institutions in such manner as may be prescribed.

Enrolment of students.

126. A person to be enrolled as student of the university shall possess such qualifications and fulfill such conditions as may be prescribed.

Disciplinary powers and discipline amongst students.

127. (1) All powers relating to discipline and disciplinary action in relation to the students of the university departments and institutions and colleges maintained by the university, shall vest in the Vice-Chancellor.

(2) The Vice-Chancellor may, by an order, delegate all or any of his powers under sub-section (1), as he deems fit, to such other officer as he may nominate in that behalf.

(3) The Vice-Chancellor may, in the exercise of his powers, by an order, direct that any student or students be expelled or rusticated for a specified period, or be not admitted to a course or courses of study in conducted college, institution or department of the university for a specified period, or be punished with fine, as prescribed by the university, or be debarred from taking an examination or evaluation conducted by the department, conducted college or institution maintained by the university for a specified period not exceeding five years or that the result of the student or students concerned in the examination or evaluation in which he or they have appeared, be cancelled :

Provided that, the Vice-Chancellor shall give reasonable opportunity of being heard to the student concerned, if expulsion is for a period exceeding one year.

(4) Without prejudice to the powers of the Vice-Chancellor, the principals of conducted colleges, heads of university institutions and the heads of departments of the university shall have authority to exercise all such powers over the student in their respective charge as may be necessary for the maintenance of proper discipline.

(5) Provisions as regards discipline and proper conduct for students of the university and the action to be taken against them for breach of discipline or misconduct, shall be as may be prescribed by the Statutes, which shall apply to the students of all its conducted colleges and university departments or institutions, affiliated colleges and recognized institutions.

(6) Statutes relating to discipline and proper conduct for students, and the action to be taken against them for breach of discipline or misconduct, shall also be published in the prospectus of the university, affiliated college or recognized institution and every student shall be supplied with a copy of the same. The principals of the colleges and heads of the institutions, maintained by the university and affiliated colleges, may, prescribe additional norms of discipline and proper conduct, not inconsistent with the Statutes, as they think necessary and every student shall be supplied with a copy of such norms.

(7) At the time of admission, every student shall sign a declaration to the effect that he submits himself to the disciplinary jurisdiction of the Vice-Chancellor and the other officers and authorities or bodies of the university and the authorities or bodies of the conducted colleges, affiliated colleges and recognized institutions, and shall observe and abide by the Statutes made in that behalf and in so far as they may apply, the additional norms made by the principals of conducted colleges and heads of university institutions and affiliated colleges.

(8) All powers relating to disciplinary action against students of an affiliated college or recognized institution not maintained by the university, shall vest in the principal of the affiliated college or head of the recognized institution, and the provisions of the sub-sections (6) and (7) including the Statutes made thereunder, shall *mutatis-mutandis* apply to such colleges, institutions and students therein.

128. (1) The Management Council may institute and confer such degrees, diplomas, certificates and other academic distinctions as may be recommended by the Academic Council.

Degrees,
diplomas,
certificates
& other
academic
distinctions.

(2) The Management Council may institute and confer post-doctoral degrees such as D.Sc. and D.Litt. - by Research, as may be recommended by Academic Council.

(3) The Chancellor may, on the recommendation of the Management Council and the Academic Council, supported by a majority of not less than two-third members of each such authority, present at its meeting, such majority comprising not less than one-half of the members of each such authority, withdraw the degree or diploma or certificate or any other academic distinction permanently or for such period as the Chancellor thinks fit, if such a person is convicted by a court of law for any offence involving moral turpitude or has been found to have sought admission to any degree or diploma or certificate course by fraudulent means or has been found to have obtained such degree or diploma or certificate or any other academic distinction by fraudulent means. No such action under this section shall be taken unless the person concerned is given an opportunity to defend himself.

129. (1) The Management Council may consider and recommend to the Senate the conferment of an honorary degree or other academic distinction on any person, without requiring him to undergo any test or examination or evaluation, on the ground solely that he, by reason of his eminent position, attainments and public service, is a fit and proper person to receive such degree or other academic distinction, and such recommendation shall be deemed to have been duly passed if supported by a majority of not less than two-thirds of the members present at the meeting of the Senate, being not less than one-half of its total membership:

Honorary
Degree.

Provided that, the Management Council shall not entertain or consider any proposal in that behalf without the Vice-Chancellor having obtained the previous approval of the Chancellor.

(2) The Management Council may take a decision on the proposal of the Senate:

Provided that, the Senate shall not entertain or consider any proposal in that behalf without the Vice-Chancellor having obtained prior approval of the Chancellor.

Convocation. **130.** The convocation of the university shall be held at least once during an academic year in the manner prescribed by the Statutes for conferring degrees, post-graduate diplomas or for any other purpose.

Registered graduates. **131.** (1) Subject to the provisions of sub-section (2), the following persons shall be entitled to have their names entered in the register of registered graduates or deemed to be registered graduates, maintained by the university, namely:-

(a) who are graduates of the university;

(b) who are graduates of the parent university from which corresponding new university is established :

Provided that, the graduates registered in the parent university as registered graduates but residing in the jurisdiction of the new university will have to apply for registration, as registered graduates, to the new university and once registered with the new university, they will automatically cease to be the registered graduates of the parent university.

(2) A person who -

(a) is of unsound mind and stands so declared by a competent Court; or

(b) is an un-discharged insolvent; or

(c) is convicted for an offence involving moral turpitude; or

(d) has obtained a degree by fraudulent means; or

(e) is a registered graduate of any other university established by law in the State, shall not be qualified to have his name entered in the register of graduates, or be a registered graduate.

(3) Every person who intends to be a registered graduate shall make an application to the Registrar in such form and make payment of such fees as may be prescribed by the Statutes.

(4) The Vice-Chancellor shall, after making such inquiry as he thinks fit, decide whether the person is entitled to be a registered graduate. If any question arises whether a person is entitled to have his name entered in the register of graduates or be a registered graduate or is not qualified to be a registered graduate, it shall be decided by the Vice-Chancellor after making such inquiry as he thinks fit and his decision shall be final.

(5) From amongst the persons registered as registered graduates, an electoral college shall be constituted for election of members of the Senate under clause (t) of sub-section (2) of section 28, and for that purpose, an electoral roll shall be prepared as prescribed by publishing a public notice, requiring the registered graduates desirous of enrolling themselves in such electoral roll to fill in the prescribed form for such enrolment.

132. (1) The Vice-Chancellor may, on the recommendation of the Management Council, supported by a majority of not less than two-third of its members present at its meeting, such majority comprising not less than one-half of its members, remove the name of any person from the register of graduates for such period as the Vice-Chancellor thinks fit, for any of the reasons mentioned in sub-section (2) of section 131.

Removal of name from register of graduates.

(2) No action under this section shall be taken unless the person concerned is, as prescribed by the Statutes, given an opportunity of being heard in his defence.

CHAPTER XII

UNIVERSITY FUNDS, ACCOUNTS AND AUDIT

133. (1) The annual financial estimates (budget) of the university for ensuing financial year shall be prepared by the Finance and Accounts Officer under the direction of the Finance and Accounts Committee, at least two months before the commencement of the financial year.

Annual financial estimates.

(2) The Finance and Accounts Officer shall thereafter forward copies of annual financial estimates (budget) as approved by the Management Council and the Senate to the Chancellor, the Maharashtra State Commission for Higher Education and Development and the State Government.

(3) The Financial year of the university shall be the same as that of the State Government.

134. (1) The university shall establish the following funds, namely :-

University funds.

(a) general fund;

(b) salary fund,-

(i) for all posts approved by the State Government;

(ii) for all other posts separately;

(c) trust fund;

(d) development and programme fund;

(e) contingency fund;

(f) any other fund which, in the opinion of the university, is deemed necessary to establish.

(2) The following shall form part of, or be paid into, the general fund :

(a) non-salary contribution or grant, received from the State Government or Central Government or University Grants Commission;

(b) all incomes of the university from any source whatsoever, including income from fees, other fees and charges;

(c) any sums borrowed from the banks or any other agency, with the permission of the State Government;

(d) sums received from any other source or agency.

(3) The salary fund shall consist of all amounts received from the State Government, Central Government or University Grants Commission or any other endowment or contribution received towards full or part payment of the salary and allowances. No amount from this fund shall be utilized for the purpose other than payment of salary and allowances.

(4) All income or moneys from trusts, bequests, donations, endowments, subventions and similar grants shall form part of the trust fund.

(5) (a) The development and programme fund of the university shall consist of all infrastructure development grants received from the State Government, all contributions made by the University Grants Commission for development and research grants received from other funding agencies of the Central Government, United Nations and its affiliates, other international agencies, industry, banks and financial institutions or any person or institution;

(b) no amount from this fund shall be appropriated to any other fund of the university or expended for any other purpose;

(c) the development and programme fund shall be utilized in the manner consistent with the object of the programme and as per guidelines of the funding agency on expenditure and audit, to be granted and approved by the Management Council.

(6) The university shall have and maintain a contingency fund under a separate head of the university accounts which shall be used only for the purpose of meeting any unforeseen expenditure.

(7) Surplus money at the credit of these funds, including accruals thereto, which cannot immediately or at any early date be applied for the purposes aforesaid shall, from time to time, be deposited in the Nationalized or Scheduled Banks or invested in any other Equity or securities issued by the Corporations having financial participation of the State Government.

Annual
accounts
and audit.

135. (1) The accounts of the University shall be maintained on the basis and principles of double entry accounting system, and the method of accounting to be followed shall be the mercantile system by following the Maharashtra Universities Account Code as prescribed by State Government.

(2) The accounts of the university shall be audited at least once every year and in any case within four months of the close of the financial year by the auditors appointed by the Management Council from amongst the firms of Chartered Accountants whose partners have no interest in any of the authorities or affairs of the university. The university shall comply with the remarks and discrepancies as shown in the audit report in any case within one month of the receipt of such audit report, audited accounts shall be published by the university and a copy thereof, together with the copy of the auditor's report shall be submitted to the Chancellor and the State Government within one year of the close of the financial year.

(3) The audited accounts shall be published by the university and a copy thereof, together with the copy of the auditor's report and compliance report shall be submitted to the Chancellor and the State Government and shall be submitted for approval before the senate in any case within six months from the close of the financial year.

(4) The State Government shall cause the audited annual accounts of the university, received by it, to be laid before each House of the State Legislature.

(5) The State Government shall provide for conduct of the test audit or full audit of the accounts of the university at regular intervals by the auditors appointed by the State Government.

136. (1) The Board of Deans shall prepare the Annual Report containing the administrative, academic, research and development and other activities of the university, colleges and institutions under its jurisdiction, for each academic year and submit it to the Management Council for consideration. The Senate shall discuss and approve the Annual Report as received from the Management Council. Such report as approved by the Senate shall be submitted to the Chancellor and the State Government, within one year from the conclusion of the academic year.

Annual Report.

(2) The State Government shall cause the Annual Report to be laid before each House of the State Legislature.

CHAPTER XIII

SPECIAL PROVISIONS FOR SHREEMATI NATHIBAI DAMODAR THACKERSEY WOMEN'S UNIVERSITY

137. (1) In addition to the other provisions of this Act and Statutes, the provisions set out in this section shall apply to the Shreemati Nathibai Damodar Thackersey Women's University.

Special provisions for Shreemati Nathibai Damodar Thackersey Women's university.

(2) The territorial limits, within which the powers conferred upon the university by this Act shall be exercised, shall comprise the entire State :

Provided that, the university may, subject to such conditions and restrictions as it and the State Government may think fit to impose, admit any women's educational institution in any other territory to the privileges of the university, with the approval of the Government concerned.

(3) Any female student from any part of the State of Maharashtra or any other territory may register as a private student of the university or join correspondence course or any other external degree or diploma course of the university.

(4) Any society, association or body in the State seeking affiliation or recognition by the university to the college or institution started or conducted by it exclusively for women students need not seek the permission of any other university in the area of which the college or the institution, as the case may be, is to be or is located. On an application of any such society or association or body, the university may, notwithstanding anything contained in any other law for the time being in force, grant the affiliation, with the previous sanction of the State Government, or the recognition, as the case may be, without seeking permission of any other university in the area of which the college or institution, as the case may be, is to be or is located.

(5) The university may, in the interest of women's education, start or conduct a college or research institution in any territory outside the State of Maharashtra, with the approval of the Government concerned.

(6) No educational institution affiliated to or recognized by the university shall be associated in any way with, or seek admission to any privileges of, any other university established by law, except, with the permission of the university and the State Government.

(7) The Senate of the university shall have the following additional members, namely:-

(a) two representatives of women's educational associations or bodies in the State of Maharashtra, nominated by the Vice-Chancellor;

(b) two representatives of women's educational associations or bodies from outside the State admitted to the privileges of the Shreemati Nathibai Damodar Thackersey Women's University, nominated by the Vice-Chancellor;

(c) one representative of women's educational associations or bodies in other territories, nominated by the Vice-Chancellor.

(8) The university shall have powers to draw up Statutes or Ordinances or Regulations or to undertake other activities, such as running schools, polytechnics, etc.

(9) No member of the Board of Examinations or the Committees of the University shall be appointed as paper setter, examiner, moderator or referee except with the written approval of the Board under exceptional circumstances to be recorded in writing.

CHAPTER XIV MISCELLANEOUS

Authorities and officers responsible for damages.

138. (1) It shall be the duty of every authority or body and officer of the university to ensure that the interests of the university are duly safeguarded.

(2) If it is found that a damage or loss has been caused to the university by any action on the part of any authority or body or officer of the university, not in conformity with the provisions of this Act, Statutes, Ordinances or Regulations, except when done in good faith, or any failure so as to act in conformity thereof, by willful neglect or default on its or his part, such damage or loss shall be liable to be recovered from the authority or body or the concerned members thereof, jointly or severally, or from the officer concerned, as the case may be, in accordance with the procedure prescribed by the Statutes.

Membership of State Legislature and of Parliament.

139. (1) A teacher or a non-teaching employee shall not be disqualified for continuing as such teacher or a non-teaching employee merely on the ground that he has been elected or nominated as a member of the Legislative Assembly or of the Legislative Council of the State or of the Parliament.

(2) A teacher or a non-teaching employee elected or nominated as a member of the Legislative Assembly or of the Legislative Council of the State, or of the Parliament shall be entitled to treat the period of his membership of the Legislative Assembly or of the Legislative Council or of the Parliament as on leave without salary and allowances.

(3) A teacher or a non-teaching employee referred to in sub-section (2) shall also be entitled to count the period of his membership of the Legislative Assembly or of the Legislative Council or of the Parliament for the purposes of pension, seniority and increments.

140. If any question arises regarding the interpretation of any provision of this Act, or of any Statutes, Ordinance or Regulation or Rule, or whether a person has been duly elected or appointed or nominated or co-opted as a member or is entitled to be a member of any authority or body of the university, the matter may, be referred, on petition by any person or body directly affected or *suomotu* by the Vice-Chancellor to the Chancellor, who shall after taking such advice as he thinks necessary, decide the question, and his decision shall be final :

Questions regarding interpretation and disputes regarding constitution of university authority or body, etc.

Provided that, such reference shall be made by the Vice-Chancellor upon a requisition signed by not less than one fourth members of the senate.

141. All acts and orders done or passed in good faith by the university or any of its officers, authorities or bodies, shall subject to the other provisions of this Act, be final; and accordingly, no suit or other legal proceedings shall be instituted against, or maintained, or damages claimed from the university or its officers, authorities or bodies for anything done or passed, or purporting to have been done or passed in good faith and in pursuance of the provisions of this Act and the Statutes, Ordinances and Regulations.

Protection of Acts and orders.

142. Subject to the provisions of this Act and the Statutes, any officer or authority of the university may, by order, delegate his or its powers, except the power to make Statutes, Ordinances and Regulations to any other officer or authority under his or its control, and subject to the condition that the ultimate responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority delegating them.

Delegation of powers.

143. No act or proceeding of the Senate or the Management Council or the Academic Council or any other authority or anybody or committee of the university, including a committee appointed by the Chancellor for the appointment of a Vice-Chancellor, shall be deemed to be invalid at any time merely on the ground that -

Acts and proceedings not invalid merely on ground of defect in constitution, vacancies, irregularity in procedure, etc.

(a) any of the members of any such authority, body or committee are not elected, appointed, nominated or co-opted or for any other reason are not available to take office at the time of the constitution or to attend any meeting thereof or any person is a member in more than one capacity or there is any other defect in the constitution thereof or there are one or more vacancies in the offices of members thereof;

(b) there is any irregularity in the procedure of any such authority, body or committee not affecting the merits of the matter under consideration, and the validity of such act or proceeding shall not be questioned in any court or before any authority or officer merely on any such ground.

CHAPTER XV

ESTABLISHMENT OF NEW UNIVERSITIES

Issue of order providing for matters when a new university is constituted.

144. When any new university is constituted by a notification in the *Official Gazette* under sub-section (2) of section 3, or a cluster university under sub-section (6) of that section, the State Government may, notwithstanding anything contained in this Act, by one or more orders published in the *Official Gazette*, provide for all or any of the following matters, namely:-

(a) the appointment of the first Vice-Chancellor and other officers of the university and the term for which they shall be appointed;

(b) the constitution of the first Management Council and Academic Council in such manner as it thinks fit and the term for which it shall function;

(c) the continuance or application of such Statutes, Ordinances and Regulations with such modifications as it may specify :

Provided that, the Competent Authority of the new university shall adopt such statutes, ordinances and regulations, either *in toto* or with such modifications as deemed fit, within a period of two years from its establishment.

(d) the exercise of option by the registered graduates of any of the then existing universities to continue to remain registered graduates of the same universities or to get registered with the new university;

(e) the continuance or discontinuance of membership of the Management Council, the Academic Council and other authorities, bodies and committees of the existing universities constituted under this Act;

(f) the filling in the vacancies caused by discontinuance of the members of authorities or bodies or committees of the existing university;

(g) the continuance of affiliation of the colleges or the recognition of the institutions by the new university to which the area is added and discontinuance of the same by the existing university from which the area is carved out;

(h) the transfer of any of the employees of the existing university to the new university and the terms and conditions of service applicable to such employees or termination of the service of the employees of the existing university by giving such terminal benefits as the State Government deems fit :

Provided that, the terms and conditions of service of any employee so transferred shall not be varied to his disadvantage;

(i) transfer of assets, that is to say, the property, movable or immovable, right, interest of whatsoever kind acquired, and the liabilities and obligations incurred, before the issue of any such order; and

(j) such other supplemental, incidental and consequential provisions as the State Government may deem necessary.

CHAPTER XVI
TRANSITORY PROVISIONS

145. Save as otherwise provided by or under this Act, every person holding office either as an officer or the employee, whether teaching or other employee, of any university on the date immediately before the commencement of this Act shall continue to hold office on the same terms and conditions as were applicable to him immediately before such date, and shall exercise such powers and perform such duties as are conferred on them by or under this Act.

Continuance of existing officers and employees of university.

146. ¹[(1) Every authority of an existing university shall, as soon as practicable, but not later than 31st May 2018, be reconstituted in accordance with the provisions of this Act. Every such authority shall, be deemed to be reconstituted with effect from such date as the Vice-Chancellor may, from time to time, specify by notification.]

Provisions relating to continuance and constitution of authorities.

(2) Every person holding office as a member of any authority immediately before the commencement of this Act shall, on the date of such commencement, continue to hold the said office and the authority with such members shall exercise the powers and perform the duties conferred on it by or under this Act, until the date on which the authority is deemed to be re-constituted or a period of six months from the date of commencement of this Act expires, whichever is later.

(3) On the date on which any authority is deemed to be re-constituted or on which a period of six month expires, whichever is earlier, every member of an authority of an existing university who is continued in office under this section shall be deemed to have vacated his office.

(4) If on the date of commencement of this Act, any authority or body cannot be constituted in accordance with the provisions of this Act, the Vice-Chancellor may, after approval of the Chancellor take such measures for interim constitution of such authority or body.

(5) The term of such authority or body constituted under sub-section (4) shall be for a period of one year from its constitution or till such authority or body is duly constituted under this Act, whichever is earlier.

(6) For the removal of doubt, it is hereby declared that on expiry of a period of one year of the interim constitution of such authority or body, such authority or body shall cease to function.

Mah.
XXXV
of
1994.

147. (1) On and from the date of commencement of this Act, the Maharashtra Universities Act, 1994 shall stand repealed.

Repeal and savings.

(2) Notwithstanding the repeal of the said Act,-

(a) any person holding office immediately before the commencement of this Act as Vice-Chancellor of the university shall, on such commencement, continue to hold the said office till his term of office as Vice-Chancellor of that university would have expired had he continued to be as such unless he ceases to be the Vice-Chancellor by reason of death, resignation or otherwise before the expiry of his term of office as aforesaid and shall exercise all the powers and perform all the duties conferred and imposed on the Vice-Chancellor of the respective university by or under this Act;

¹. Sub-section (1) was substituted by Mah. 27 of 2018, s. 6.

(b) all colleges which stood affiliated to the university immediately before the commencement of this Act, shall be deemed to be affiliated to that university under this Act till their affiliation is withdrawn by that university under this Act;

(c) all other educational institutions which were entitled to any privileges of the university shall be entitled to similar privileges of that university;

(d) all property, movable or immovable, and all rights, interest of whatsoever kind, powers and privileges of the university shall stand transferred to and shall, without further assurance, vest in, that university and be applied to the objects and purposes for which that university is constituted;

(e) all benefactions accepted or received by the university and held by it immediately before the commencement of this Act, shall be deemed to have been accepted or received or held by that university under this Act, and all the conditions on which such benefactions were accepted or received or held shall be deemed to be valid under this Act, notwithstanding that such conditions may be inconsistent with any of the provisions of this Act;

(f) all debts, liabilities and obligations incurred before the commencement of this Act, and lawfully subsisting against the university, shall be discharged and satisfied by that university;

(g) any will, deed or other document made before the commencement of this Act, which contains any bequest, gift, term or trust in favour of the university shall be deemed to have been made thereunder and for the purposes of this Act in favour of that university;

(h) all references in any enactment or other instruments issued under any enactment to the university before the commencement of this Act, shall be deemed to have been construed under and for the purposes of this Act;

(i) the appointment of examiners validly made under the said Act and subsisting immediately before the commencement of this Act, shall be deemed to have been made under and for the purposes of this Act for the respective university, and such examiners shall continue to hold office and to act until fresh appointments are made under this Act;

(j) the teachers, who were recognized teachers of the university under the said Act immediately before the commencement of this Act, shall be deemed to be recognized teachers of that university under and for the purposes of this Act and shall continue to be such recognized teachers until fresh recognitions are granted under this Act;

(k) the registered graduates, whose names were entered in the register of graduates maintained by the university immediately before the commencement of this Act, shall be deemed to be the registered graduates of that university under and for the purposes of this Act and the register so maintained and the registered graduates whose names are so entered therein, shall continue to be the register maintained by that university, and the registered graduates to be the registered graduates of that university;

(l) all Statutes and Ordinances made under the said Act in respect of the university shall, in so far as they are not inconsistent with the provisions of this Act, continue to be in force and be deemed to have been made under this Act in respect of that university, until they are superseded or modified by the Statutes or Ordinances, as the case may be, made under this Act;

(m) all Regulations made under the said Act in respect of the university shall, in so far as they are not inconsistent with the provisions of this Act, continue to be in force and be deemed to have been made under this Act by the that university, until they are superseded or modified by the Regulations, made under this Act;

(n) a standard code, if any, prescribed under the said Acts shall be deemed to have been prescribed under this Act and shall, save as otherwise provided by or under this Act, continue to remain in force, until it is superseded in accordance with the provisions of this Act;

(o) all notices and orders made or issued by any authority under the said Act or by the State Government shall, in so far as they are not inconsistent with the provisions of this Act, continue to be in force and be deemed to have been made or issued by that authority or by the State Government until they are superseded or modified under this Act;

(p) the Tribunal constituted under the said Act and existing on the date of commencement of this Act shall continue to function as such under this Act and all the disputes or matters or appeals pending before such Tribunal shall be dealt with and disposed of by such Tribunal :

Provided that, no Statutes, Ordinances, Regulations, Notices or orders made or issued under the said Act, repealed by this section and in force immediately before the commencement of this Act, shall be deemed to be inconsistent with the provisions of this Act by reason only that the power to make or issue such Statute, Ordinance, Regulation, Notice or Order under this Act vests in a different authority or body or officer, or that the subject matter thereof is permissible only under a different form of subordinate legislation or instrument to be made, under this Act.

148. (1) If any difficulty arises in giving effect to the provisions of this Act, the State Government may, as occasion arises, by Order published in the *Official Gazette*, do anything, not inconsistent with the provisions of this Act, which appears to it to be necessary or expedient for the purpose of removing the difficulty :

Removal of difficulties.

Provided that, no such Order shall be made after the expiry of the period of two years from the date of commencement of this Act.

(2) Every Order made under sub-section (1) shall be laid, as soon as may be, after it is made, before each House of the State Legislature.

SCHEDULE**PART I**

[See sections 3 (1) and 6 (1)]

Name of the University (1)	University Area (2)
1. The University of Mumbai, Mumbai	Districts of - (1) City of Mumbai (2) Mumbai Suburban (3) Raigad (4) Thane (5) Palghar (6) Ratnagiri (7) Sindhudurg
2. The Savitribai Phule Pune University, Pune	Districts of - (1) Pune (2) Ahmednagar (3) Nashik
3. The Shivaji University, Kolhapur	Districts of - (1) Kolhapur (2) Sangli (3) Satara
4. The Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	Districts of - (1) Aurangabad (2) Jalna (3) Beed (4) Osmanabad
5. The Rashtra Sant Tukdoji Maharaj University, Nagpur	Districts of - (1) Nagpur (2) Bhandara (3) Gondia (4) Wardha
6. The Shreemati Nathibai Damodar Thackersey Women's University, Mumbai	The State of Maharashtra

Name of the University (1)	University Area (2)
7. The Sant Gadge Baba University, Amravati	Districts of - (1) Amravati (2) Akola (3) Buldhana (4) Yavatmal (5) Washim
8. ¹ [The Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon]	Districts of - (1) Jalgaon (2) Dhule (3) Nandurbar
9. The Swami Ramananda Teerth Marathwada University, Nanded	Districts of - (1) Nanded (2) Parbhani (3) Latur (4) Hingoli
10. The Solapur University, Solapur	District of Solapur
11. The Gondwana University, Gadchiroli	Districts of - (1) Gadchiroli (2) Chandrapur

PART II

[See section 3 (2)]

Name of the University (1)	University Area (2)
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¹. These words were substituted for the words "The North Maharashtra University, Jalgaon" by Mah. 48 of 2018, s. 2, w.e.f. 11-8-2018.

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UNIVERSITY OF POONA

STATUTES

(Framed under the
Poona University Act, 1974)

(As modified up to the 01.04.1992)

UNIVERSITY OF POONA

STATUTES

Framed under the Poona University Act, 1974

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UNIVERSITY OF POONA

STATUTES FRAMED UNDER THE ACT*



CHAPTER I

PRELIMINARY

(Under Section (2) of the Act)

S. 1. Within the meaning of Section 2 (9) of the Act, the term “Department” means a unit which is responsible for organising, teaching or research in a subject or group of related subjects in an affiliated, autonomous, conducted or constituent college and in an Institution or recognized Institution, or autonomous recognized Institution.

S. 2. Within the meaning of Section 2 (27) of the Act, the term “Secondary Teacher” means full time teachers other than Headmasters or Headmistresses, each imparting Instruction in a Higher Secondary School.

S. 3. Within the meaning of Section 2 (30) of the Act, the term “Teacher” means full-time teacher including Principal, acting or officiating, Dean of a College, Professor, Associate Professor, Reader, Sr. Lecturer, Lecturer in the Sr. Scale, Lecturer in the Jr. Scale, Assistant Lecturer, Demonstrator, Tutor, Master of Method or Director of Physical Education, Physical Training Instructor imparting instruction or guiding research leading to a Ph.D. degree, in any conducted, constituent or affiliated college or an institution or recognized institution, or in a University Department.

S. 4. Within the meaning of Section 2 (31) of the Act, the term “Teacher of the University” means a Professor, Associate Professor, Reader, Lecturer, Demonstrator, Tutor or a Recognized Teacher imparting post-graduate instruction or guiding research in the University, or in any college or an institution conducted by the University.

S. 5. Within the meaning of Section 2 (34) of the Act, the term “University Department” means a Department maintained and run by the University for carrying the Post-graduate and research work and this includes the Centres of Advanced Studies established by the University. The University Department does not, however, include the Department in a College or a Post-Graduate or a Research Institution recognized to be so by the University, unless it is specifically, designated to be a University Department by the University.

S. 6. For purposes of Section 31 (2) (vii) of the Act the term “ Post-Graduate Centre” outside the University Campus means a College affiliated or an Institution recognized by the University, for imparting instruction in a subject or a group of subjects prescribed by the University at the Post-Graduate level.

*Unless, the context otherwise requires the ‘Act’ means ‘The Poona University Act, 1974’ (Maharashtra Act No. XXIII of 1974).

The date of the Statute after 27.12.1974 amendment to the statute which has come into force is mentioned thereunder.

CHAPTER II

¹S. 7. College Development Council:

(1) The College Development Council shall be an authority of the University within the meaning of clause (x) of Section 19 of the Act; and the Director of College Development Council shall be an officer of the University, within the meaning of Section 8 (vii) of the Act.

(2) The College Development Council shall consist of-

- | | | |
|-----|---|--------------------------|
| (a) | The Vice-Chancellor | ..Ex-Officio
Chairman |
| (b) | The Director, College Development Council | ..Ex-Officio
Member |

- | | | |
|-----|---|----------|
| (c) | One person nominated by the State Government | ..Member |
| (d) | Three Senior teachers of the University Departments,
particularly those who have taken up COSIP/COHSIP
Programme. | ..Member |
| (e) | Ten Principals of affiliated colleges, two from each district | ..Member |
| (f) | Ten teachers from affiliated colleges, two from each
district | ..Member |
| (g) | Two persons from amongst the Managements of the
affiliated colleges | ..Member |
| (h) | One Principal and one teacher of the affiliated colleges,
from Tribal area as notified by the Government. | ..Member |

The Vice-Chancellor shall nominate the members in categories (d) to (h). He shall so nominate the members that no two persons represent the same college/management and that all the Faculties are represented. The term of office of the member nominated shall be three years, and he shall be eligible for renomination.

(3) Director:

- (a) The Director of the College Development Council shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor.

- (b) If the person recommended by the Vice-Chancellor is not appointed by the Executive Council the reasons shall be recorded in writing by the Executive Council and the matter shall be referred to the Chancellor for his decision and his decision shall be final and binding.
 - (c) The pay-scale for the post of the Director shall be equivalent to that for the post of University Professor. He shall also be entitled to receive the allowances as admissible from time to time.
 - (d) He shall be appointed on contract for a tenure of three years, extendable by one more term of three years only. No person shall hold or continue to hold the post after he attains the age of 65 years.
-

1. The Chancellor has been pleased to accord his assent to the Statutes 7 and 8 w.e.f. 13.01.1985, subject to the condition that prior permission of the State Government should be obtained for continuing the Council beyond the period for which financial assistance is made available by the U.G.C.

The College Development Council and its Director shall function under the direct control of the Vice-Chancellor.

S. 8. Subject to the provisions of the Act and the directives of the Executive Council from time to time, the College Development Council shall serve as an academic guide to the college system and ensure interaction between the academic facilities in the University Departments and those in the colleges. The College Development Council, in consultation with the University or other bodies concerned shall take all such steps as it may think fit for the promotion, co-ordination and raising the standard of education in colleges. It shall—

- (a) Function as a policy making body in regard to proper planning and inter-grated development of colleges.
- (b) Conduct surveys of all the affiliated colleges, with a view to preparing and maintaining an up-to-date profile on each college affiliated to the University reviewing the existing facilities and identifying the needs and gaps that need to be filled for the development of colleges and make such information available to the U.G.C. and other concerned bodies.
- (c) Advise the University on all matters relating to development of affiliated colleges, such as provision of adequate facilities-academic and physical for raising the standard of learning, teaching and research, and its periodic evaluation for enabling the University to maintain reasonable continuity of policy in regard to development of colleges.

- (d) Prepare a perspective plan for the development and opening of new colleges, to enable the University and state education authorities to take long term decisions on the planning and development of colleges and advising the University on matters relating to different disciplines taught in colleges at different levels of University education.
- (e) Advise the University in regard to rationalisation and implementation of University's policy on affiliation of colleges.
- (f) Keep close contact with the colleges with a view to helping them in proper development of academic and student amenities in the colleges, proper utilisation of grants and efficient implementation of U.G.C. approved projects and reforms viz., examination reform, course. COSIP, COHSIP, restructuring of courses etc., to make them more relevant and significant not only to students, but also to the region, by assessing social transformation and regional development.
- (g) Review the facilities for post-graduate departments of college in terms of the norms prescribed by the U.G.C. and assist those having potential of coming up to the norms.
- (h) Help in the selective development of colleges to remove regional imbalances, and also assist the colleges to realise their potential and in identification of colleges for autonomous status.
- (i) Evaluate and assess the impact grants of U.G.C. etc. utilised by the colleges for the implementation of various development projects.
- (j) Ensure that the grants from U.G.C. etc. released to University for disbursement to colleges are properly and expeditiously disbursed to colleges for specified purposes according to the guidelines laid down by the funding agency.
- (k) Obtain from the colleges and furnish to the University Grants Commission or such a funding agency utilisation certificates and completion documents in respect of grants released/disbursed to colleges through the University, and help in monitoring the U.G.C. and other programmes implemented by the affiliated colleges.
- (l) Ensure close and continued contact and interaction between the academic faculties at the University Departments and at the colleges.

(m) Review the inspection reports of the colleges and suggest remedies for the defects and irregularities reported.

(n) Perform such other functions as may be prescribed or as may be deemed necessary by the University for advancing the cause of collegiate education incidental or conducive in discharge of the above functions.

CHAPTER III

OFFICERS OF THE UNIVERSITY

(Under Section 12 (1) of the Act)

S. 9. Each Faculty shall elect its Dean from amongst its members, other than the student members by ballot at a meeting.

S. 10. For purpose of electing a Dean, the procedure shall be as prescribed in Statutes 353 to 373; 377 to 381 and 382 to 395.

S. 11. In the event of the occurrence of a vacancy in the office of the Dean before the expiry of his term by reason of resignation or by his being absent from three consecutive meetings of the Faculty or absence for more than four consecutive calendar months, from the country or otherwise, the Office of the Dean shall be filled up as soon as possible, but not later than forty-five days by election on a date to be fixed by the Vice-Chancellor.

S. 12. The Dean elected to fill up the vacancy shall hold office for the unexpired term of office of the Dean in whose place he has been elected.

The Registrar

(Under Section 13 (1) and 61 (2) of the Act)

S. 13. The post of the Registrar shall be filled by selection through advertisement in prominent news-papers as determined by the Executive Council.

S. 14. The following shall be the minimum qualifications for the post of the Registrar.

(i) A Master's Degree in second class or a Bachelor's Degree in Law of a Statutory Indian University or a Degree recognized as equivalent thereto.

(ii) A person to be appointed to the post of Registrar shall have to his credit:

(a) at least ten years' administrative experience in a responsible executive position

Or

(b) at least seven years' teaching experience in a college or a University Department and three years' administrative experience.

(iii) Proficiency in the regional language or in the media of instruction in the University.

At the time of appointment, the candidate for the post of Registrar shall not be ordinarily below 35 years and above 50 years of age. The Executive Council may relax the prescribed qualifications, experience and age limit in suitable cases, but this shall be clearly indicated in the advertisement.

***S. 15.** The members of the Selection Committee free to suggest for interview any name or names of the candidates who have not applied for the post, provided that they fulfill the above qualifications and experience.

S. 16. (i) The pay-scale of the post of the Registrar shall be¹ (Rs.1500-50-1700-75-2000-125/2-2250). He shall also be entitled to receive such allowances as are admissible to other officers in the University.

(ii) He shall contribute to the University Provident Fund and receive gratuity in accordance with the University rules in this behalf.

(iii) He shall execute a contract of service as prescribed.

(iv) He shall be provided with rent-free quarters.

(v) He shall also be eligible for leave and other benefits as are admissible to the other officers in the University.

S. 17. The Registrar shall be appointed in the first instance, on probation for a period of two years. On the expiry of the said period and on his having completed the probationary period satisfactorily, he may be confirmed by the Executive council.

S. 18. It shall, however, be competent for the Executive Council and the Registrar, at any time during the period of probation or thereafter, by either party giving six calendar months' notice in writing to the other, or by mutual agreement, to terminate the tenure of his office.

S.19. The age of retirement of the Registrar shall be sixty years.

The Finance Officer

(Under Section 14 (4) (k) of the Act)

S. 20. Blank

S. 21. The Finance Officer shall supervise, control and regulate the working of the Accounts and Audit Sections of the University. He shall also perform such other duties as may be required of him by the Executive Council.

S. 22 & S. 23. Blank

*The assent is withheld for this statute by the Chancellor.

1. These words were substituted for the words "equivalent to the pay-scale laid down for the post of a University Professor" w.e.f. 29.03.1979.

The Director of Students' welfare

(Under Section 16 (5) of the Act)

S. 24. Subject to supervision and control of the Executive Council, the Director of Students' Welfare shall exercise powers and perform duties, viz:

(a) to notify to the Principals of Colleges, Heads of recognized Institutions and Heads of University Departments about the holding of election of class representatives for the purpose of election of one student from each of the Colleges, Recognized Institutions

and University Departments on the Students' Council on a day and a date to be fixed by the Vice Chancellor which will be common for all;

- (b) to conduct elections of the Students' Council and the Students' Executive Union;
- (c) to convene meetings of the class representatives of the University Departments under the relevant Faculty and conduct elections for the purpose of electing their representatives on the Students' Council;
- (d) To maintain accounts and hold and manage the funds and property of the Students' Council and the Students' Executive Union in his capacity as a Treasurer of the Students' Council and the Students' Executive Union;
- (e) to ensure that the accounts of the Students' Council and the Students' Executive Union are duly audited and the Auditor's Report along with a Statement of Accounts submitted to the Executive Council on or before the 31st of May of the following year;
- (f) to accord sanction and regulate the expenditure with the provisions made in the Budget for the Students' Council and the Students' Executive Union;
- (g) to act as a liaison between the Government of India, State Governments, the University, other Universities and National and Cultural organizations on one hand and the Students' Council, Students' Executive Union, University Departments, Affiliated Colleges and Recognized Institutions on the other for purposes of planning and executing different schemes programmes and activities relating to Students' Welfare, approved by the Students' Council and the Students' Executive Union;
- (h) to act as Co-ordinator for the National Service Scheme and other similar activities of the University; and
- (i) to perform such other duties as may be assigned to him by the Executive Council.

S.25. Blank.

CHAPTER IV

AUTHORITIES OF THE UNIVERSITY

Senate

(Under Section 20 of the Act)

S. 26. One-third of the total number of Principals of affiliated, constituent, conducted and autonomous colleges at a time by rotation shall be members of the Senate under the provisions of Section 20 (1) (B) (i) of the Act.

S. 27. For purposes of representation of the Principals on the Senate, the six groups of colleges, viz. 1, 2, 3, 4, 5 & 6 are formed so as to ensure that each group consists of colleges located in all regions of the University area, of varying ages and of colleges representing as far as possible all faculties, as shown in *Appendix I*. After the drawing of lots by the Registrar in the presence of the Vice-Chancellor, and one representative belonging to each one of the groups, the six groups will be rearranged as Group A, Group B, Group C and so on. For the first year, one-third of the Principals of the colleges shall be represented by those falling in Groups A and B. At the end of the first year, the Principals of the colleges in Group A shall retire. Thereafter, during the succeeding years, rotation shall take place in the manner indicated below:

Groups B and C	Second Year
Groups C and D	Third Year
Groups D and E	Fourth Year
Groups E and F	Fifth Year
Groups F and A	Sixth Year

The rotation in the same manner shall continue thereafter for the successive years.

The Colleges which may come into existence hereafter shall first be added to the groups having less number of Colleges in order to equalise the number of Colleges in each group and thereafter in Groups A to F *seriatim*, according to the dates of their establishment and in case of their being the same date of establishment, in alphabetical order of their names.

S. 27-A For the purpose of election to the Senate under Section 20 (1) (B) (ii) of the Act, one Head of the Recognized Institutions from amongst themselves, the Registrar will prepare a list of voters if there are more than one such institution. Heads of such institutions shall elect one member from amongst themselves to the Senate. The election Procedure to be followed should be as prescribed in Statute 29 the election will be held by post.

S.28. Teachers, other than Principals of autonomous, conducted, constituent or affiliated Colleges, Heads of recognized Institutions, or Heads of University departments, shall elect twenty-five teachers from amongst themselves under the provisions of Section 20 (1) (B) (iii) of the Act.

The number of seats to be allotted to each Faculty shall be as given below:

<i>Faculty</i>	<i>No of Seats</i>
1. The Faculty of Arts & Fine Arts	5
2. The Faculty of Mental, Moral and Social Sciences	4
3. The Faculty of Science	3
4. The Faculty of Law	2
5. The Faculty of Medicine	2
6. The Faculty of Engineering	2
7. The Faculty of Ayurvedic Medicine	1
8. The Faculty of Commerce	4
9. The Faculty of Education	2

Provided that, if additional Faculties other than those listed above in this statute come into existence in future, each such additional Faculty shall be allotted one seat and in order to keep the total number of seats limited to twenty-five or the number prescribed in the Act, the Faculties beginning with the largest number of seats arranged in order of their magnitude shall each lose one seat consecutively till the number of total seats is rendered equal to the number of seats prescribed.

S. 29. ¹(i) *In case of Election to the Senate under Section 20 (1) (B) (ii) of the Act, at least 45 clear days before the date of Election, the Registrar shall have a roll prepared of all*

the Heads of Recognized Institutions, and not less than 25 clear days before the date of Election, shall sent to all those whose names are entered in the respective rolls, a notice of election, which will be held by post in accordance with the procedure prescribed in Statutes 374-376.

- (ii) For election to the Senate of teachers under Section 20 (1) (B) (iii) of the Act, at least 45 clear days before the date of Election, the Registrar shall have a roll prepared of all the Teachers and not less than 25 clear days before the date of Election shall publish ²(notice of Election in the news paper selected by the Vice-Chancellor,) Election shall be ³(held by ballot at Polling Center in accordance with the procedure prescribed in Statutes 381 A.) In the preparation of the roll of teachers, the names of only such teachers shall be included in the roll as are on the date of preparation, teachers as defined in sub section (30) and (3)⁴ of section 2 of the Act.

-
1. Clause No (i) was inserted, w.e.f 04.06.1981.
 2. These words were inserted, w.e.f. 12.01.1990.
 3. These words were substituted for the words “held by post in accordance with the procedure prescribed in Statute 374-376” w.e.f. 02.05.1983.
 4. Sub-section “(31)” was added w.e.f. 04.06.1981.

S. 30. In the case of election to the Senate under Section (20) (1) (B) (iv) and (v), at least 45 clear days before the date of election, the Registrar shall have a roll prepared of all the Heads of Higher Secondary Schools and Teachers of Higher Secondary Schools; and not less than 25 clear days before the date of election, shall, send to all those whose names are entered in the respective rolls, a notice of election which will be held by post in accordance with the procedure prescribed in Statutes 374–376, In the preparation of the roll of Teachers of Higher Secondary Schools, the names of only such secondary teachers shall be included in the roll as are, on the date of preparation, members of the teaching staff of a higher secondary school as defined in Section 2 (27) of the Act.

The roll of Heads of Higher Secondary Schools shall include the names of such Heads of Higher Secondary Schools as defined in Section 2 (15) of the Act.

S. 31. Registered Graduates, shall elect twenty-five Registered Graduates who are not Principals, or Teachers from amongst themselves, of whom two seats shall be reserved for the Scheduled Castes, two seats shall be reserved for the Scheduled Tribes and one seat shall be reserved for the Denotified and Nomadic Tribes under the provisions of Section 20 (1) (B) (vi) of the Act and

twenty general seats shall be allotted faculty wise. The number of seats to be allotted to each Faculty shall be determined by dividing the total number of Registered Graduates in each Faculty by the quotient arrived at by dividing the total number of Registered Graduates in all the Faculties by twenty; provided the each Faculty shall be allotted one seat irrespective of the number of Graduates registered in the Faculty and that any fraction occurring while dividing the number of Graduates in each Faculty by the quotient shall be ignored, when it is less than half and rounded off to the next higher digit when it is half or more than half.

Provided further that if there exists an excess number of seats over seats prescribed by the Act as a result of applying this formula, the Faculties beginning with the largest number of seats arranged in order of their magnitude shall each lose one seat consecutively till the number of actual seats is rendered equal to the number of seats prescribed.

Provided further that if the number of seats arrived at is less than the seats prescribed as a result of applying the above formula, those Faculties having the fractions less than half shall get the additional seats in order of the magnitude of the fraction seriatim till the number of actual seats is rendered equal to the number of seats required.

The election of the two seats reserved for the Scheduled Castes, the two seats reserved for the Scheduled Tribes and the one seat reserved for the Denotified and Nomadic Tribes, shall be held in common from among the Registered Graduates in all the Faculties and that it shall be open to the Registered Graduate belonging to the Scheduled Castes, Scheduled Tribes and Denotified and Nomadic Tribes to stand as candidates for election for the respective seats irrespective of the Faculty to which they belong. The Registered Graduates contesting elections for reserved seats as stated above shall submit along with their nomination form for election, a certificate from the Tehsildar or any executive officer above his rank specifying the Caste or the Tribe to which the candidate belongs.

The election to the remaining 20 (Twenty) general seats shall be facultywise that is Registered Graduates belonging to a particular Faculty will be entitled to contest an election through it and the Registered Graduates belonging to the same alone be

entitled to vote for them. Every Registered Graduate enrolled facultywise in the electoral rolls will be entitled to get four voting papers, namely (1) one of his own Faculty and (2) three of the reserved seats.

S. 32. Under Section 20 (1) (B) (vi); since the registered graduates are to be elected facultywise only, those registered graduates who fail to indicate the faculty to which they wish to be assigned for this purpose before the prescribed dates, shall not be entitled to participate in the election.

S. 33. In the case of the election by Registered Graduate under Section (20) (1) (B) (vi) of the Act, the Registrar shall prepare and publish at the end of every six years, ending on the 31st August, preceding the date of election, an electoral roll Facultywise of Registered Graduates. The notice of

publication of the rolls shall be published in the news papers to be selected by the Vice-Chancellor, calling upon the Registered Graduates to apply for rectification of the mistakes and omissions in the same, if any, within the time allowed in Statute 364. The notice of election shall be published in the news papers to be selected by the Vice-Chancellor at least 25 clear days before the date of election and the Registrar shall invite nomination therefore to reach him on or before the last date fixed for receiving nominations. The election shall be held by ballot at the polling centre and by post in case of bye-election, when any vacancy occurs.

S. 34. In the case of election of two members to be elected by the Students' Executive Union, under the provisions of Section (20) (1) (B) (vii) of the Act, the Registrar shall notify to the Chairman and the Secretary of the Students' Executive Union that the election of two representatives to be sent by the Students' Executive Union from amongst themselves, is due, indicating at the same time, the day by which the results of the election be communicated to the University. On receipt of such notification, the Chairman, Students' Executive Union, shall make necessary arrangements to hold the elections so that the results of the election is known in due time. Such election shall be held according to the system of proportional representation by means of a single transferable vote, as required by Section 78 of the Act, provided that such election shall be held at a meeting of the Students' Executive Union. The Chairman of the Union shall make a return to the Registrar of the University intimating under his signature the names and addresses of the members so elected by the Students' Executive Union.

S. 35. In the case of elections of members under clauses (viii) (ix) and (x) of Section 20 (1) (b) of the Act, the Registrar shall notify to the Secretary of Maharashtra Legislature Secretariat and the Municipal Commissioner that the election of members of the Maharashtra Legislative Assembly, Maharashtra Legislative Council and the Municipal Corporation on the Senate of the university is due, indicating at the same time the date by which the results of election shall be communicated to the University. On receipt of such notification, the Secretary of the Maharashtra Legislative Secretariat and the Municipal Commissioner shall make necessary arrangements to hold the election so that the result of the election is intimated to the University within such specified time. Such election shall be held according to the system proportional representation by means of a single transferable vote, as required by Section 78 of Act, provided that such election shall be held at meetings of the respective bodies. The Secretary of the Maharashtra Legislature Secretariat and the Municipal Commissioner

shall make a return to the Registrar of the University intimating under his signature the names, degrees and addresses of the members so elected by the Maharashtra Legislative Assembly, the Maharashtra Legislative Council and the Municipal Corporation respectively.

S. 36. For purposes of preparing the electoral roll of Commercial and Industrial Bodies in University area, under Section 20 (1) (B) (xiii) of the Act the Registrar shall, at least 40 clear days before the date of election, invite applications by publishing a notification in the newspapers to be selected by the Vice-Chancellor, from the Commercial and Industrial Bodies in the University area, which have-

- (i) a standing at least 20 of years.
- (ii) registered under Societies' Registration Act, 1860, or the Indian Companies' Act, 1965 or any other statutory law for the time being in force, at least 5 years before the date of notification, for the purpose of preparing an electoral roll, published by the University.

and

- (iii) a valid membership of not less than five hundred on the date of publication of the notification for the purpose of preparing an electoral roll,

Provided that each of such Commercial and Industrial Body pays an annual subscription of Rs. 100/- and continues to pay it every year, to the University, for enrolling as a member under the constituency of Commercial and Industrial Bodies for election of their representatives on the Senate and continue to do so, without a break, so that they have a standing of at least six years prior to the date of the new electoral roll.

S. 37. For purposes of preparing the electoral roll of Registered Trade Unions in the University area, under Section 20 (1) (B) (xiv) of the Act, the Registrar shall, at least 40 clear days before the date of election, invite application by publishing a notification in the newspapers to be selected by the Vice-Chancellor, from the Registered Trade Unions in the University area, which are registered under the Trade Unions Act, 1926, or under any other law for the time being in force, for registration of Trade Unions, and of not less than fifteen years' standing from the date of such registration and have a valid membership of not less than 1000¹ on the date of issue of the notification inviting such applications.

Provided that each such Registered Trade Union pays an annual subscription of Rs. 50/-and continues to pay it every year, to the University, for enrolling as a member under the constituency of "Registered Trade Unions" for election of their representative on the Senate and continues to do so, without a break, so that they have a standing of at least six years, prior to the date of preparation of the new electoral roll.

S. 38. For purposes of preparing the electoral roll of such Co-operative Societies, the area of operation of which extends to one or more districts, or the authorised share capital of which is more than Rs. 10 lakhs, as required under Section 20 (1) (B) (xv) of the Act, the Registrar shall at least 60 clear days before the date of election, invite applications by publishing a notification in the newspapers to be selected by the Vice-Chancellor from the Co-operative Societies, the area of operation of which extends to one or more Districts in the University area, or the authorised share capital of which

1. The figure "1000" was substituted for the figure "25000" w.e.f. 21.12.1978.

is more than Rupees Ten Lakhs, and which are registered under the Maharashtra Co-operative Societies' Act, 1960 (Maharashtra Act, XXIV of 1961), are of not less than ten years¹ standing from the date of such registration and have a membership of not less than Rs. 1,000² on the date of issue of the notification on inviting such applications.

Provided that each Co-operative Society pays an annual subscription of Rs. 50/- and continues to pay it every year to the University for enrolling as a member under the constituency of “Co-operative Societies” for election of their representative on the Senate.

S. 39. In the case of election of members by bodies named under Clauses (xii), (xiii), (xiv) and (xv) of Section 20 (1) (B) of the Act, at least 45 clear days before the date of election, the Registrar shall prepare rolls of the Municipal Councils, Commercial and Industrial Bodies, registered Trade Unions and Co-operative Societies, respectively entitled to vote at the elections and, not less than 25 clear days before the date of election, the Registrar shall notify to each of the bodies concerned whose names are entered in their respective rolls, that an election of their representatives on the Senate of the University is due to be held, and shall invite nominations thereof before an appointed date.

S. 40. Subject to the provisions of Section 20 of the Act, in all cases where nominations are invited by the Registrar, any two electors or any two members of a public association or body entitled to vote, may after the notice of election is issued, nominate as a candidate any person by sending to, or delivering at the University Office a nomination paper before 4.00 p.m. on the last day fixed for receiving nominations. In the case of an election to the senate held under clauses (xii), (xiii), (xiv) and (xv) of Section 20 (1) (B), nomination papers shall bear an attestation of the President or Chairman of the body concerned stating that the candidate proposer, the Proposer and the seconder were on the date of issue of the notice of election, members of the said body.

S. 41. In the case of Municipal Councils, Commercial and Industrial bodies, Registered Trade Unions and Co-operative Societies, specified in clauses (xii), (xiii), (xiv) and (xv) after each nomination has been scrutinised a voting paper together with a smaller cover and a bigger cover bearing a certificate of identity shall be sent by the Registrar by post to each of the said bodies for recording of their votes. In all cases each of the said bodies in its corporate capacity shall have one transferable vote and the preferences, if any, shall be recorded and the certificate of identity completed in the manner prescribed by Statute 375. The municipal Councils shall meet on the day and date to be specified by the Registrar for the purpose of election.

S. 42. For purposes of representation of the representatives of Trusts and Societies managing the non-Government Colleges, on the Senate, under the provisions of Section 20 (1) (B) (xvi) of the Act, the six groups of Trusts and Societies, are formed so as to give as far as possible even representation to different regions simultaneously into 1, 2, 3, 4, 5 and 6 as shown in detail in Appendix III, After the drawing

1. These words were substituted for the words "fifteen years" w.e.f. 30.06.1979.

2. This figure was substituted for the figure "25000" w.e.f. 21.12.1978.

of lots by the Registrar in the presence of the Vice-Chancellor and the representative of each group, the groups would be re-arranged as groups A, B, C, D, E and F. For the first year, one-third seats of the representatives of the Trusts and Societies managing non-Government Colleges shall be represented by A and B groups. The allotment of one-third seats of the representatives for the succeeding years shall be in the manner shown below:

Groups B and C	Second year
Groups C and D	Third year
Groups D and E	Fourth year
Groups E and F	Fifth year
Groups F and A	Sixth year

The rotation in the same manner shall continue

thereafter for the successive years.

The Societies and/or Trusts coming into existence hereafter and conducting non-Government Colleges in the University area shall be included in Groups A to F *seriatim* according to the dates of their establishment, provided that the new Societies and Trusts shall be added to Groups having less number of Trusts or Societies in order to equalize the number of Trusts and Societies.

S. 43. In respect of election of two members under the provisions of Section 20 (1) (B) (xvii) of the Act, the Registrar shall maintain a list of individual donors and nominees of organisations, each having donated not less than Rupees one Lakh, or property of the value of not less than Rupees one Lakh, to or for the purpose of the University. The election shall be held by post in the manner prescribed by Statutes 353 to 395.

S. 44. The Vice-Chancellor shall appoint four students on the Senate under the provisions of Section 20 (1) (C) (1) (iii) of the Act, from the Faculties at a time, by rotation, who have shown academic merit in the preceding Degree Examinations, and who are not above 25 years of age. A student who has secured the highest number of marks in the first attempt, taking into consideration all the subjects prescribed, at the preceding Degree Examination in each Faculty, from amongst those engaged in full time post-graduate studies in a University Department and/or affiliated, conducted, constituent or autonomous colleges, shall be appointed by the Vice-Chancellor. For purposes of rotation the Faculties are arranged in the following order:

- | | |
|--|---|
| ¹ 1. The Faculty of Arts and Fine Arts, | 6. The Faculty of Engineering, |
| 2. The Faculty of Mental, Moral and Social Sciences, | 7. The Faculty of Ayurvedic Medicine |
| 3. The Faculty of Science, | 8. The Faculty of Commerce, |
| 4. The Faculty of Law, | 9. The Faculty of Education, |
| *5. The Faculty of Medicine, | ² 10. The Faculty of Management. |
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1. The nomenclature "Faculty of Arts and Fine Arts" was substituted for the "Faculty of Arts and Fine Arts and Music." w.e.f. 23.08.1982.

*(In case of the Faculty of Medicine, the preceding examination means the examination held at the end of 18 months of M.B.,B.S. I, II, and III.)

2. The Faculty of Management came into force w.e.f. 19.04.1991.

For every term of one year, one student from each of the four Faculties arranged in the above order shall be appointed. The Faculties which are represented by the students once shall not be taken into consideration again for the purposes of rotation until the remaining Faculties have had their turns.

The term of office of student members of the Senate shall expire at the end of the academic year as defined in Statute 175 (4).

S. 45. For purposes of appointment of one-fourth of the total number of Heads of the University Departments or five such Heads, whichever is more, by rotation under the provisions of Section 20 (1) (C) (1) (iv) of the Act, the Heads of the Departments shall be arranged in four groups as shown in Appendix IV, so as to ensure that each group represented consists of Departments of the University of varying ages and representing as far as possible the maximum number of Faculties.

Lots will be drawn from amongst the four groups by the Registrar in the presence of the Vice-Chancellor, and the senior Heads of the University Departments from each one of the groups. After the lots are drawn the groups shall be rearranged into A, B, C & D.

For first year, the Heads of the University Departments shall be represented from group A. The allotment of one-fourth of seats for the succeeding years shall be for B, C and D. The rotation in the same manner shall continue thereafter for the successive years.

The Departments coming into existence hereafter shall first be included in Groups A to D *seriatim* according to the date of their establishment, provided that the new Department shall be added to Groups having less number in order to equal the number of Departments in each Group.

Procedure at Meeting of Senate

(Under Section 22 (2) of the Act)

S. 46. Meeting of the Senate shall be held on the University premises, unless the Chancellor or the Vice-Chancellor otherwise directs.

S. 47. The Chancellor, or in his absence the Vice-Chancellor, or in the absence of both, a member elected by the meeting, shall preside at the meetings of the Senate. The Dean, according to their order of precedence, present, shall take the Chair for and until such election only.

S. 48. Thirty members of the Senate shall form a quorum. All questions shall be decided by a majority of votes of the members present, except as otherwise provided. The Chairman in the case of an equality of votes shall have a second or casting vote.

S. 49. Such proposals and amendments only as lie within the powers of the University under the Act shall be entertained and debated in the Senate including resolutions recommending amendments to the Poona University Act of 1974 and any other recommendations concerning the University education, to the Maharashtra State, can be considered.

S. 50. The Senate shall meet twice a year on the dates to be fixed by the Chancellor in accordance with the provisions of Section 21 (1) of the Act. The meeting to be held in the month of March every year shall be the Annual meeting of the Senate. The second meeting of the Senate shall be convened within a period of eight months from the date of the Annual meeting.

S. 50-A. The meetings of the Senate provided for in Statute 50 above shall be the ordinary meetings of the Senate. Besides these meetings, if a special meeting, as provided for in Section 21 (2) is properly requisitioned by not less than one-third of the total number of members of the Senate, the same shall necessarily be convened within 40 days from the receipt of the said requisition.

S. 51. Twenty-five clear days before the date fixed for a meeting of the Senate the Registrar shall forward to each member of the Senate a statement of business to be brought before the

meeting and of the resolutions to be proposed, together with the name of the proposer of each, intimation in writing of which has previously reached him.

S. 52. When a motion which has been moved by a member of the Senate is referred by the Senate to the Executive Council clearly stating the grounds on the strength of which such report has been passed, thereon comes before a subsequent meeting of the Senate for consideration, the report of the Executive Council shall take the place of the original motion, and its adoption shall be moved as a motion recommended by the Executive Council. Notwithstanding anything contained in this Statute, the mover, of the original motion or any other member may move an amendment that the report be recorded and that the original motion be accepted.

S. 53. Notice in writing of the proposed amendments and the terms thereof and of motions for any change in the order of business as set forth in the statement must be forwarded so as to reach the Registrar ten clear* days before the date of the meeting. But with the permission of the Chair, the proposal of amendment under Statute 52 or resolution under Statute 49 shall be allowed to be amended to meet legal defect or any verbal changes, when such amendment or proposal is being discussed in the meeting of the Senate.

S. 54. The Registrar shall, five clear days before the date of the meeting, forward to each member of the Senate a statement of all the motions and amendments: and no motion or amendment, of which such notice has not been given, shall be put to the meeting other than a motion for dissolution, adjournment, or suspension of the meeting for passing to the next business on the statement, for directing the Executive Council to review their decision, for referring the matter under consideration to the Executive Council, Academic Council or a Faculty for report, or an amendment accepted by the Chairman as merely formal.

*"Clear days" means days excluding the day of issue of notice of the meeting and the day of the meeting.

Order of Business

S. 55. *Each member*, before he takes his place, shall register his attendance in a book placed for the purpose at the entrance of place of meeting.

S. 56. If there is no quorum at the commencement of a meeting the Chairman shall, at the expiration of a quarter of an hour, take notice whether there are *thirty member present*; and if there are

not, the meeting shall forthwith be adjourned to such a date as the Chairman may appoint. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of a meeting adjourned for want of a quorum, neither notice of the meeting nor quorum will be required.

S. 57. (A) At every meeting, if it is a part of the Business to be entertained, it shall be taken in the following order, unless the meeting by a special note otherwise determines:-

1. The election of the Chairman, if it is a part of the business to be entertained at the meeting;
2. The confirmation and signing of the minutes of the previous meeting or the adjourned meeting;
3. The election of any member of any authority or body or of any official of the University, if it is a part of the business to be entertained at the meeting;
4. (a) Motions regarding conferment of honorary degrees/diplomas etc., at the Convocation under Section 55 if it is a part of the business to be entertained at the meeting;
¹(b) (Motion regarding conferment of degrees/diplomas etc., at the convocation under Section 54 if it is a part of the Business to be entertained at the meeting;)
(c) Motion regarding removal of name from register of Registered Graduates under Section 56 if it is a part of the business to be entertained at the meeting.
5. Interpellations;
6. The Consideration of the Annual Financial Estimates and/or proposals for Supplementary Grants, if any;
7. Consideration of Annual Accounts of the University and the Audit Report and resolutions thereon, if any;
8. Consideration of the Annual Report and resolutions thereon, if any;
9. Consideration of proposals or making, amending and repealing Statutes, and consideration of Ordinances and Regulations and proposals recommending amendments to the Act, if any;
10. The affiliation, the continuation and extension of affiliation;
11. Consideration of the reports of the University Accounts Committee;

1. Original Clause No. b was renumbered as Clause No. c and new Clause No. *b* was inserted w.e.f. 20.03.1985.

12. Any motion for a change in the order of business, provided that such motions shall not affect the order herein above indicated or given priority to any item of business over the items mentioned in (1) and (11) above or any of them.

13. Appointment of auditors when it is a part of the business to be entertained at the meeting.

14. Any business and motions of which due notice has been given.

(B) When more than one resolution are sought to be moved by a member at a meeting of Senate under any of the items, he shall indicate the order of his choice at the time of giving notices of the resolutions, and no resolution of the second choice shall be allowed to be moved until all resolutions of the first choice have been disposed of. A similar procedure shall be followed in respect of second, third and other choices.

If no choice is indicated by a member at the time of giving notice, the order in which the resolutions appear on the agenda paper shall be taken as the order of his choice or the purposes of this Statute.

Rules of Debate

S. 58. Every proposal shall be moved by the member in whose name it stands, or if he is absent or declines to move it, it may be moved by any other member.

S. 59. Every motion at a meeting must be seconded; otherwise it shall drop. The seconded of a motion may reserve his speech.

S. 60 When a motion has been seconded, it shall be so stated from the chair.

S. 61 When the proposal has been thus stated, it may be discussed as a motion to be resolved simply in the affirmative or negative, or as proposed to be varied by way of amendment. When before or after debate, no member rises to speak on the motion, the Chairman shall proceed to put the motion to the vote in the manner hereinafter mentioned.

S. 62. A substantive proposal once brought forward shall not be proposed a second time at the same meeting or adjournment thereof. A proposal substantially identical in part with the one already disposed of may be brought forward at the same meeting or at any adjournment thereof with the omission of such parts.

S. 63. Not more than one proposal and one amendment thereto shall be placed before the meeting at the same time. Each amendment shall be disposed of before the next is moved. All

amendments which are not withdrawn shall be considered and voted upon. In case no notice of amendment has been given, the Senate shall at once proceed to consider and to vote upon the motion.

S. 64. In any debate a member may move, but shall not make any speech on the motion, that the question be now put, and, unless it shall appear to the Chairman that such motion is an infringement of the rights of reasonable debate, the motion 'that the question be now put' shall be put to the vote forthwith, and decided without amendment or debate.

S. 65. When the motion 'that the question be now put' has been carried, the Chairman shall call upon the mover of the proposal or amendment under consideration to reply.

S. 66. No member of the Senate, save with the permission of the Senate as herein provided, shall speak for more than 15 minutes, when proposing a motion, or for more than 10 minutes, when replying an amendment seconding or speaking to a motion or amendment, or when replying provided always that the said time-limit shall only be operative when the Chairman, either *sou motu* or at the instance of a member of the Senate, draws the attention of the Senate to the fact that the time-limit has been exceeded. On the attention of the Senate being thus drawn, the Chairman shall take the vote of the Senate whether the speaker shall be given a further period of ten minutes or not. If the vote of the Senate is in the negative, the speaker shall bring his remarks to a close with such few sentences as the Chairman may at his discretion allow, but shall not otherwise continue to address the Senate. If the vote is in favour of the speaker continuing, he may address the Senate for a further period of 5 minutes, when the same procedure may be repeated whether or not the Chairman's attention is drawn to the time-limit.

S. 67. At any of the ordinary meeting of the Senate any member may ask a question or questions on any matter or matters relating to the affair or administration of the University.

S. 68. No member shall ask more than three questions at the meeting of the Senate.

S. 69. (i) All questions to be asked shall be in the form of requests for factual information. They shall be addressed to the Vice-Chancellor and must be submitted, in writing, to the Registrar at least 30 clear days before the date fixed for the meeting of the Senate. The Registrar shall send to the members of the Senate, the notice of the meeting at least 40 clear days before the date of the meeting.

(ii) The admissibility of questions shall be determined by the Vice-Chancellor. No question shall be admitted by the Vice-Chancellor which, in his opinion,

(a) is not based on factual information,

or

(b) is vague or ambiguous,

or

(c) involves an argument, an inference, an ironical expression or a defamatory statement.

or

(d) is of hypothetical character or asks for an expression of opinion or for solution of an abstract legal question or of a hypothetical proposition.

(e) refers to the character, conduct or competence of any person or persons except in his or their official capacity as connected with the University

or

(f) refers to a matter which is of a confidential nature;

or

(g) the answering of which is detrimental to the interest of the University;

or

(h) involves compilation of elaborate statements or statistics or expenditure of an unduly excessive amount of time and labour.

S. 70. A member of the Senate asking question which are judged inadmissible by the Vice-Chancellor shall be informed by the Registrar regarding the Vice-Chancellor's decision and the grounds therefore soon after that decision. The Vice-Chancellor's decisions shall be final.

S. 71. Questions judged admissible by the Vice-Chancellor for being answered shall be considered at a meeting of the Executive Council which will also prepare the answers to be given to them in the meeting of the Senate.

S. 72. All questions allowed by the Vice-Chancellor, together with such answers as are ready, shall be sent to the members of the Senate five clear days before the date of the meeting.

S. 73. In the meeting of the Senate, the Vice-Chancellor shall, when on the item of questions and answers, call out the name of the members asking a question and then it shall be within the rights of such a member or any other member of the Senate immediately to ask supplementary questions based on each question within the limitations specified by Statute 69 asking for further factual information on the subject and within the scope of the original question; and the same shall be answered either by the Vice-Chancellor or the Registrar or a person designated in that behalf by the Executive Council.

Provided, however, that it shall be competent for the Vice-Chancellor to disallow a supplementary question without giving any reason and his decision thereon shall be final.

S. 74. The time allotted for asking and answering of questions shall be one hour every day of the meeting of the Senate.

Amendments

S. 75. An amendment which reduces the proposal to a negative form shall not be moved.

S. 76. An amendment which raises a question already disposed of in the meeting or is inconsistent with any resolution already passed by it shall not be moved.

S. 77. The order in which amendments to a proposal are to be brought forward shall be determined by the Chairman with reference to their extent and mutual relation.

S. 78. An amendment, the substance of which has been disposed of in part may be modified by its proposer so as to retain only the parts not so disposed of.

S. 79. When an amendment has been moved and seconded it shall be so stated from the Chair, and then the debate may proceed on the original proposal and the amendment together, but in so far as the question raised by the amendment is one on which a member has not yet spoken, he may speak on that question though he has spoken on the original question, or a previous amendment.

S. 80. (a) Every amendment shall be in such form that it modifies to original proposal on the agenda by any or all of the following methods:

- (1) By addition of words;
- (2) By deletion of words;
- (3) By substitution of words;

The mover of the amendment shall state the proposal or the part thereof affected as it would stand when so amended.

- (b) An amendment must be relevant to and within the scope of the proposal to which it is proposed.
- (c) An amendment which has the effect of an alternative proposal shall not be moved.

S. 81. If any amendment be carried, it shall become part of the motion before the Senate, and the motion shall be modified accordingly.

S. 82. when all the amendments of which due notice has been given, have been considered, the original motion, or the original motion as amended in the course of the debate, shall be placed before the Senate and put to the vote without further discussion.

Withdrawal of a Motion

S. 83. No motion shall be withdrawn from the decision of the Senate without its consent. If the mover expresses his willingness to withdraw a motion or amendment, and if no objection is raised thereto within the time allowed by the Chairman for that purpose, the Chairman shall declare that motion is withdrawn with the consent of the Senate.

Resolving of the Senate into a Committee

- S. 84.**
- (a) The Senate may, when it thinks fit, resolve itself into a Committee to consider any item which may be on the agenda of business.
 - (b) A proposal for resolving of meeting of the Senate into a meeting of Committee may be made by any member at any time with the permission of the Chair.

(c) No such proposal shall be considered unless at least twenty-five members support it by show of hands.

(d) The proposal, then having been duly seconded, shall be put to vote and shall only be carried if two-thirds of the members present vote in its favour.

S. 85. (a) When the Senate decides to resolve itself into a Committee, the Chairman may be the same as that of the Meeting of the Senate and the quorum shall be the same as that of the meeting of the Senate.

(b) The manner in which the discussion of the matter under consideration shall be conducted shall be in the discretion of the Chairman. When in the opinion of the Chairman, the matter has been sufficiently discussed, the Committee shall incorporate its conclusion in a report to be signed by the Chairman.

(c) The sitting of the Senate shall be considered as suspended for the period during which it is sitting in a Committee, and immediately after the termination of the sitting of the Committee, the Senate shall be again called to order by the Chairman, and the report of the Committee's deliberation shall be presented to the Senate by the Registrar.

(d) If any of the resolutions of the Committee involve recommendations not covered by the motion and the amendments to that motion on the Agenda of the Meeting of the Senate, they shall not be considered by the Senate until notice of those has been given as required under Statute 51.

(e) A proposal made as a result of the deliberations of such Committee may be presented to the Senate without previous consideration by the Executive Council.

Adjournment and Dissolutions

S. 86. A proposal "that this meeting be now dissolved" may be moved at any time as a distinct proposal, but not as an amendment, nor so as to interrupt a speech. If the proposal is carried, the business before the meeting shall drop.

S. 87. A proposal "that the meeting be now adjourned to some specified time" may be moved at any time as a distinct proposal, but not as an amendment nor, except on the motion of the Chairman, so as to interrupt a speech. If it be negatived, the debate shall be resumed. The same rule will apply to a meeting of the Senate in Committee. No amendment shall be moved to such a proposal, except the one for substituting a different time for that to which it is proposed to adjourn the meeting.

S. 88. No Annual meeting of the Senate shall be adjourned for more than fifteen days. A meeting renewed or continued after an adjournment is to be deemed one with that preceding the adjournment.

S. 89. The proposal "that the meeting pass to the next business on the statement" may be made at any time as a distinct proposal but not as an amendment, nor so as to interrupt a speech, if such a proposal be carried, the motion under consideration and the amendment thereto shall not be further dealt with at the meeting.

S. 90. A proposal for the dissolution or for the adjournment of the meeting or for suspension of the sitting or to pass to the next business, shall be disposed of before the motion under debate is decided.

S. 91. When the motion specified in the last preceding Statute has been brought forward and negated, no other proposal of an identical nature shall be again brought forward in the same meeting.

Right of Speech and Reply

S. 92. On each motion, or motion and amendment in debate, a member may speak once, subject to the provisions of Statute 79 and 90.

S. 93. After the mover of a motion or amendment has spoken, the other members may, save as otherwise provided, speak on the motion or amendment, in such order as the Chairman may call upon them.

S. 94. Save in the exercise of a right of reply, or as otherwise provided, no member shall speak more than once, except with the permission of the Chairman, for the purpose of making a personal explanation; but, in such a case no debatable matter shall be brought forward.

S. 95. The mover of a motion may speak a second time, on the conclusion of a debate, by way of reply.

S. 96. The mover of an amendment, or, when there is no amendment, the mover of the original resolution, may reply upon the debate before vote on each is taken. The mover of a motion for dissolution or adjournment or for a suspension of sitting or for passing to the next business on the statement will also have a right of reply.

S. 97. No member shall speak on the motion after the mover has entered on his reply.

S. 98. The Chairman has the same right of moving or seconding a motion or amendment and of otherwise taking part in the debate as any other member. When the Chairman thus takes part in the debate, he shall vacate the Chair while he is addressing the meeting, and the Chair shall, during such time, be taken by the Dean, in order of precedence amongst those present. The chairman shall resume the Chair only after such a motion or amendment is disposed of.

Points of Order

S. 99. Any member may call the Chairman's attention to a point of order even while another member is addressing the meeting, but, beyond stating the precise point of order raised, he shall not make a speech. Such a call, pronounced by the Chairman to be vexatious, and any interruption or obstruction to the progress of the business before the Senate, pronounced by the Chairman to be unseemly or unreasonable, shall be deemed a breach of order.

S. 100. The Chairman shall be the sole judge on any point of order, and may call any member to order; if the member so called to order, in speaking, disregards such call, the Chairman may direct him to sit down, and thereupon another member may speak.

S. 101. In the event of any contumacious disregard of a ruling or call to order by the Chairman, he may request the member so offending to leave the meeting, and, on such request, the member named by the Chairman shall be suspended from his function as a member during the meeting, and shall be bound immediately to withdraw.

Voting

S. 102. On putting any motion to the vote, the Chairman shall call for an indication of the opinion of the Senate by a show of hands in the affirmative and negative, or by sitting and rising, and

shall declare the result thereof which shall be recorded in the minutes. If the votes are actually counted, the number of votes on either side shall also be recorded in the minutes along with the result.

S. 103. Any member may then demand a Division. Voting in all Divisions shall be by ballot. No Division can be asked for on a motion for adjournment or on a vote of the Senate taken under Statute 66.

S. 104. The Chairman shall thereupon appoint four Tellers, and shall give such directions for effecting the Division as he shall consider expedient.

S. 105. In every Division only such members as were present at the putting of the motion shall be entitled to vote; voting shall be on papers supplied at the meeting by the Registrar, and every voting paper shall be returned with or without the vote.

S. 106. Upon the Chairman announcing the Division to be closed, the Tellers shall state in writing the number on each side, sign the statement, and hand it over to the Chairman, together with the voting papers in two separate bundles, whereupon the Chairman shall declare the result of the Division to the meeting, and the result shall be recorded in the minutes.

S. 107. If, after a Division has been taken, five members present shall demand a recount, the Chairman shall appoint two or more members to act with the Tellers, who shall report the facts found by them in writing to the Chairman, who shall thereupon declare the result to the meeting, and such declaration shall be recorded in the minutes and shall be conclusive.

S. 108. Pending the recount, the Chairman may, in his discretion, either suspend the sitting or call for such business as may, in his opinion, be most conveniently proceeded with. Business thus entered on shall be proceeded with; but on its disposal the regular order of subjects, if it has been departed from, shall be resumed.

Lapsing of Business

S. 109. All proposals, together with their amendments, if any, on the agenda of a meeting of the Senate which have not been moved or upon for want of time or any other reason at the meeting to which the agenda relates, shall, at the close of the meeting, standlapsed. Such proposals shall not be placed on the agenda of the next or subsequent meetings save on receipt of a fresh notice. A motion shall not lapse if a part thereof or an amendment thereto has been voted upon.

Minutes

S. 110. After every meeting or adjourned meeting of the Senate, the Registrar shall, as early as possible within eight weeks, send a copy of the minutes of such meeting to each member of the Senate. In the event of receipt of any exception to the correctness of the minutes within two weeks from the date of despatch of the minutes the same shall be brought to the notice of the Chairman, who shall take necessary action on it.

THE EXECUTIVE COUNCIL

(Under Section 23 of the Act)

Constitution

S. 111. Under the provisions of Section 23 (1) (vi) of the Act, the Heads of University Departments shall elect from amongst themselves one Head of a University Department on the Executive Council in the manner prescribed, at a meeting of the Heads of the University Departments specially called by the Registrar for this purpose. The senior most Head of the Department not

contesting the election shall preside over the meeting. The seniority of the Heads of Departments shall be fixed according to the dates of appointments as the Heads of Departments. For the purposes of conduct of election Statutes 353 to 373; 377 to 381 and 382 to 395 shall apply.

S. 112. Under the provisions of Section 23 (1) (x) of the Act, one Dean shall be elected by the Deans of Faculties, from amongst themselves, at a meeting of the Deans of Faculties, convened by the Registrar. The Dean of the Faculty of Arts or another Dean in order of precedence if he is not contesting the election, shall preside over the meeting convened for the purpose. For the purposes of election Statutes 353 to 373; 377 to 381 and 382 to 395 shall apply.

S. 113. Under the provisions of section 23 (1) (xi) of the Act, three persons representing the group of Faculties in the order given below shall be elected by the Academic Council in its meeting from amongst its members on the Executive Council:—

- | | | |
|-----------|----|-----------------------------------|
| Group I | 1. | Arts |
| | 2. | Mental, Moral and Social Sciences |
| | 3. | Commerce |
| Group II | 4. | Science |
| | 5. | Engineering |
| | 6. | Medicine |
| Group III | 7. | Law |
| | 8. | Education |
| | 9. | Ayurvedic Medicine |

For every term of the Executive Council for a period of three years, three Faculties shall be represented at a time in the order given above. A Faculty which has been already represented on the Executive Council once shall not be represented again under this Statute unless the remaining Faculties have had their turns.

Rules of Procedure and Conduct of Business of the Executive Council

(Under Section 23 (5) of the Act)

S. 114. The Executive Council shall ordinarily meet once a month and at other times, when convened by the Vice-Chancellor, or in his absence, by the Dean elected under clause (xi) of Section 23 (1) on the Executive Council. At least seven clear days prior to the date of the meeting the Registrar shall issue an agenda of the meeting to all the members of the Executive Council, except in the case of an emergency meeting.

S. 115. Nine members shall constitute a quorum for a meeting of the Executive Council. All questions including adjournment and the matters tabled by the member or members in the meeting

shall be decided by a majority of votes of the members present. No quorum shall be necessary in the case of the meeting adjourned for want of a quorum.

S. 116. The Vice-Chancellor, or in his absence, the Dean elected under clause (xi) of Section 23 (1), shall preside at all meetings of the Executive Council. The Chairman at such meetings shall have a vote, and in the case of an equality of votes, a second or casting vote.

S. 117. Every authority of the University, except the Senate, shall report on any subject that may be referred to it by the Executive Council.

S. 118. Any authority or any member of the Senate may make any recommendation to the Executive Council, and may submit for its consideration and Statute or Ordinance.

S. 119. The committees appointed by the Executive Council shall report to the parent body within a period of six months from their appointment. If they fail to do so, such committee shall stand automatically dissolved. The Executive Council shall report to the Senate of such dissolution in its next meeting and the action taken in that behalf.

S. 119-A. The minutes of the meeting of the Executive Council shall be treated as confidential document and shall be open for inspection to the members of the Senate in the Office of University.

Conferment of Honorary Degree

(Under Section 24 (xxvi) and Section 55 of the Act)

S. 120. The honorary degree or other academic distinction shall be conferred under the provisions of Section 55 of the Act in a Convocation. At the Convocation the Vice-Chancellor shall present to the Senate the person on whom the honorary degree or other academic distinction is proposed to be conferred and after the grace is passed by the Senate, the honorary degree or other academic distinction shall be conferred upon the person by the Chancellor, or in his absence, by the Vice-Chancellor.

THE ACADEMIC COUNCIL

(Under Section 25 of Act)

Constitution

S. 121. For purposes of appointment of one-third of the total number of Heads of University Departments, by rotation, on the Academic Council under the provisions of Section 25 (1) (iii) of the Act, the Heads of University Departments shall be arranged in three Groups as shown Appendix V so as to ensure that each group consists of Departments of the University of varying ages and representing as far as possible the maximum number of Faculties. Lots will be drawn from amongst the three Groups by the Registrar in the presence of the Vice-Chancellor and the Senior Heads of the University Departments from each one of the Groups. After the lots are drawn, the Group shall be re-arranged into A, B and C.

For the first year, the Heads of the Departments shall be represented from Group A. The allotment of one-third of seats for the succeeding years shall be from B and C. The rotation in the same manner shall continue thereafter for the successive years.

The Departments coming into existence hereafter shall first be included in Groups A to C *seriatim* according to the dates of their establishment, provided that the new Department shall be added to groups having less number in order to equate the number of Departments in each Group.

The Head of the Department in each group, who has held office as a member of the Academic Council, shall not be eligible to become a member again until Heads of Departments in the other groups have all had their turns.

The term of office of the Heads of Departments shall be for one year.

S. 122. For purposes of representation of the Principals on the Academic Council under Section 25 (1) (vi) the six groups of colleges are formed so as to ensure that each group consists of colleges located in all regions of the University area, of varying ages and of colleges representing as far as possible all Faculties as shown in detail in Appendix II. For the first year, one-sixth of the Principals of Colleges shall be represented by the Principals of Colleges as shown in Group C. The allotment of one-sixth seats of the Principals for the succeeding years shall be in the manner shown below:

Group D	..	Second Year
Group E	..	Third Year
Group F	..	Fourth Year
Group A	..	Fifth Year
Group B	..	Sixth Year

The rotation in the same manner shall continue thereafter for the successive years

The colleges coming into existence hereafter shall first be included in Groups A to F *seriatim* according to the dates of their establishment, provided that the new, colleges shall be added to groups having less number of colleges in order to equalise the number of colleges in each group.

S. 122-A. For the purposes of election to the Academic Council under Section 25 (1) (vii), the Heads of recognized institutions shall be arranged according to the date of establishment of institutions. For the first year, the first two institutions on the list shall be represented by their Heads on the Academic Council. For the succeeding years, the Heads of the next two institutions on the list shall represent the institutions on the Academic Council. The rotation in the same manner will continue until all the institutions on the list so prepared have had their turns.

Recognized Institutions coming into existence hereafter shall be included in the list according to the date of their establishment.

Other Members

S. 123. Co-option of two teachers from each Faculty under Section 25 (1) Other members, (i) of the Act shall take place in manner decided by the Academic Council in a meeting.

S. 124. For purposes of Section 25 (1) Other Members (ii), the Registrar shall maintain separate lists of Readers and Lecturers in the University Departments in the order of seniority, cadre-wise, with reference to their service in the University.

The Vice-Chancellor shall appoint one Reader and one Lecturer on the Academic Council for a period of two years as indicated above. They shall retire from the Academic Council on completion of two years. No person shall be appointed for the second time unless the lists are exhausted.

Provided, firstly, that the Reader and Lecturer appointed by the Vice-Chancellor shall not be from the same Department.

Provided, secondly, that the person whose appointment on the Academic Council is passed over under the terms of the First Proviso mentioned above, shall have precedence for appointment at the next term.

No person shall be considered for appointment to the Academic Council if he has enjoyed one appointment either as a Lecturer or as a Reader, on his transfer from one list to another unless the concerned list is exhausted.

Appointment of a Reader or a Lecturer on the Academic Council shall cease on his ceasing to be a Reader or Lecturer in the University Department, as the case may be.

Appointment of a Reader or a Lecturer in the University Department shall be for a period of two years whether they are made in vacancies caused by either retirement of the member or on ceasing to be a Reader or a Lecturer.

S. 125. For purposes of Section (25) (1), Other Members, (iv) of the Act the Board of Extra-Mural Studies shall elect one of its representatives on the Academic Council at its meeting.

Rules of Procedure and Conduct of Business of the Academic Council

S. 126. The Academic Council shall meet ordinarily once in three months and, other times, when convened by the Vice-Chancellor, or in his absence, by the Dean in order of precedence among the Deans on the Academic Council.

S. 127. The Registrar shall issue a notice of the meeting at least twenty-one clear days prior to the day of meeting. He shall send the agenda for the meeting seven clear days before the meeting

S. 128. The office of an elected member of the Academic Council shall stand vacated by the member ceasing to hold a particular office or designation by virtue of which he became a member, or by the member being absent from three consecutive meetings, or by resignation.

S. 129. One-third of the members shall constitute a quorum for a meeting of the Academic Council. All questions shall be decided by a majority of votes of the members present. Neither a notice nor quorum shall be necessary in the case of an adjourned meeting.

S. 130. The Vice-Chancellor or, in his absence, the Dean in order of precedence amongst the Deans present, shall preside at a meeting of the Academic Council. The Chairman shall have a vote, and in the case of an equality of votes, a second or casting vote.

S. 131. The business at the meeting of the Academic Council shall be transacted in accordance with the agenda issued for the purpose and the various questions placed in the Agenda will be considered *serium*, unless otherwise decided at the meeting.

Faculties

(Under Section 27 (1) of the Act)

S. 132. The University shall have the following Faculties:—

- ¹1. Faculty of Arts and Fine Arts.
2. Faculty of Mental, Moral and Social Sciences.
3. Faculty of Science.
4. Faculty of Law.
5. Faculty of Medicine
6. Faculty of Engineering.
7. Faculty of Ayurvedic Medicine.
8. Faculty of Commerce.
9. Faculty of Education.
- ²10. Faculty of Management.
- ³11. Faculty of Pharmaceutical Sciences.

Statute 133:

Under Section 27 (3) of the Act, the subjects comprised under each of these faculties shall be as follows:

⁴FACULTY OF ARTS AND FINE ARTS

Modern Indian Languages	..Marathi, Gujarati, Kannad, Hindi, Urdu, Sindhi.
Modern European Languages	..English, German, French, Portugues, Russian.
Ancient Indian Languages	..Sanskrit, Pali, Ardhamagadhi.
Ancient European Languages	..Latin, Greek.
Ancient Asiatic Languages	..Hebrew, Persian, Arabic, Avesta-Pahlavi.
Linguistics	

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1. Nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music", w.e.f. 23.03.1982.
 2. "Faculty of Management" was inserted, w.e.f. 25.03.1985.
 3. Faculty was inserted w.e.f. 18.05.1991.
 4. The nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music", w.e.f. 23.03.1982.

Music

¹Dancing, Dramatics, Drawing and
Painting, Sculpture

²Language Education

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

- | | |
|---|---|
| (1) History | (2) Economics |
| (3) Politics | (4) Sociology |
| (5) Anthropology | (6) Psychology |
| (7) Philosophy | (8) Ancient Indian History and Culture |
| (9) Archaeology | ³ (10) Defence and Strategic Studies |
| ⁴ (11) Communication and Journalism | ⁵ (12) Library and Information Science |
| (13) Social Work | ⁶ (14) Behavioural Science |
| (15) Rural Development Studies | (16) Social Cultural Praxis |
| (17) Western Indian Studies | (18) Social Science Education |
| ⁷ (19) Continuing Education | (20) Adult Education |
| (21) Population Education and Extension Education | |

FACULTY OF SCIENCE

- | | |
|----------------------------------|---|
| (1) Mathematics | (2) Physics |
| (3) Chemistry | (4) Botany |
| (5) Zoology | (6) Geology |
| (7) Geography | (8) Microbiology |
| (9) Meteorology | (10) Anthropology |
| ⁸ (11) Statistics | (12) Biometry |
| (13) Computer Science | ⁹ (14) Basic Medical Science |
| (15) Communication Studies | (16) Environmental Science |
| (17) Energy Science | (18) Material Science |
| (19) Science Education | (20) Life Sciences |
| (21) Molecular Biology | (22) Pollution Biology |
| ¹⁰ (23) Biotechnology | ¹¹ (24) Electronic Science |
| (25) Astrophysics and Astronomy | (26) Atmospheric Physics |

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1. These subjects were inserted w.e.f. 23.03.1982.
 2. The subject was inserted w.e.f. 09.10.1984.
 3. The nomenclature "Defence and Strategic Studies" was substituted for "Defence Studies" w.e.f. 04.01.1984.
 4. The nomenclature "Communication and Journalism" was substituted for "Journalism" w.e.f. 04.01.1984.
 5. The nomenclature "Library and Information Science" was substituted for "Library Science" w.e.f. 23.08.1982.
 6. The subjects Nos. 14 to 18 were inserted w.e.f. 09.10.1984.
 7. The subjects Nos. 19 to 21 were inserted w.e.f. 20.06.1986.
 8. Subject Nos. 11, 12, and 13 were inserted w.e.f. 23.08.1982.
 9. Subject Nos. 14 to 22 were inserted w.e.f. 09.10.1984.
 10. Subject No. 23 was inserted w.e.f. 20.06.1986.

11. Subject No. 24 & 25 was inserted w.e.f. 19.07.1989.

12. Subject No. 26 was inserted w.e.f. 30.12.1989.

FACULTY OF LAW

Law

FACULTY OF MEDICINE

- | | |
|--|-------------------------------------|
| (1) Medicine including Indigenous Systems | (2) Surgery including Ophthalmology |
| (3) Midwifery and Gynecology | ¹ (4) Psychiatry |
| (5) Nursing Service Administration Education | (6) Languages |
| (7) Cardiology | |

FACULTY OF ENGINEERING

- | | |
|--------------------------------------|---|
| (1) Civil Engineering | (2) Mechanical Engineering |
| (3) Electrical Engineering | (4) Telecommunications |
| (5) Metallurgy | (6) Mining |
| (7) Sanitary Engineering | (8) Naval Engineering |
| (9) Architecture | ² (10) Instrumentation |
| (11) Petroleum Engineering | (12) Electronics and Computer Engineering |
| (13) Polymer Engineering | (14) Production Engineering |
| (15) Polymer and Plastics | (16) Construction Technology |
| (17) Petroleum Technology | (18) Industrial Electronics |
| (19) Chemical Technology | (20) Computer Technology and Science |
| (21) Plant Engineering | (22) Automobile Engineering |
| (23) Mechanical Engineering (Diesel) | (24) Electrical Engineering (Drives and Controls) |
| (25) Construction Engineering | (26) Environmental Engineering |
| (27) Electronics Engineering | (28) Machine Tools |
| (29) Power Electronics | (30) Digital Systems and Microprocessors |
| (31) Digital Signal Processing | (32) Analytical Instrumentation |
| (33) Automation | (34) Data Acquisition Techniques |

FACULTY OF AYURVEDIC MEDICINE

- | | |
|-----------------------|-------------------------------|
| (1) nks"k/kkrqeyfoKku | (6) Medicine |
| (2) dk;fpfdRIk | (7) Surgery and |
| (3) 'kY;'kkykD;ra= | (8) Midwifery and Gynaecology |
| (4) lkSfrd L=hjksx | (9) Unani Medicine |
| (5) nzO;xq.kfoKku | (10) Homoeopathic Medicine |

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1. Subjects Nos. 4 to 7 were inserted w.e.f. 20.06.1986.
 2. Subjects Nos. 10 to 34 were inserted w.e.f. 30.01.1986.
 3. Subjects Nos. 9 & 10 were inserted w.e.f. 19.07.1989.

¹FACULTY OF COMMERCE

- (1) Business Practices
- (2) Business Communication
- (3) Business Environment
- (4) Business Entrepreneurship
- (5) Mercantile and Industrial Law
- (6) Business Laws and Taxation
- (7) Secretarial Practice and Company Management
- (8) Commercial Arithmetic and Statistics
- (9) Computer Concepts and Programming
- (10) Computer Applications for Business
- (11) Statistics
- (12) Business Economy
- (13) Indian Economy
- (14) Economic Development (with special reference to Maharashtra)
- (15) Managerial Economics
- (16) Banking and Finance
- (17) Accountancy and Auditing
- (18) Cost and Works Accounting
- (19) Salesmanship, Publicity and Marketing
- (20) Insurance and Transport
- (21) Cooperation and Rural Development
- (22) Business Administration
- (23) Public Enterprises
- (24) Office Management
- (25) Purchasing and Stores Management
- (26) Organisation and Management
- (27) Defence Budgeting, Finance and Management

FACULTY OF EDUCATION

- | | |
|-----------------------------------|--|
| (1) Education | (2) Educational Psychology |
| (3) Administration and Evaluation | ² (4) Sports and Physical Culture |

³FACULTY OF PHARMACEUTICAL SCIENCES

- | | |
|-------------------|------------------------------|
| (1) Pharmaceutics | (2) Pharmaceutical Chemistry |
| (3) Pharmacognosy | (4) Pharmacology |

-
1. Substituted for the original w.e.f. 14.03.1992.
 2. Subject Nos. 4 was inserted w.e.f. 11.02.1985.
 3. Faculty and Subjects under it were inserted w.e.f. 18.05.1991.

S. 134. Under Section 27 (4) (i) of the Act the Academic Council, shall assign its members and the members of the Senate who are not already members of any Faculties, to the respective Faculties. For purposes of membership, assignment and co-option, the subjects, like Mathematics, Geography and Psychology shall be treated as subjects, under any one relevant Faculty.

S. 135. Under Section 27 (4) (ii) of the Act, four members shall be elected by each Board of Studies on the respective Faculty at a meeting of the Board of Studies.

S. 136. The Vice-Chancellor shall appoint two students from each Faculty on the Faculty for a period of one year, under the provisions of Section 27 (4) (iii) of the Act, who have shown academic merit in the preceding Degree Examination. The two students belonging to two different subjects, who have secured the highest number of marks in consecutive order, taking into consideration all the subjects prescribed at the preceding Degree Examination in the respective Faculty, amongst all those engaged in full-time regular studies in a University Department and/or affiliated, conducted, constituent or autonomous colleges, shall be appointed by the Vice-Chancellor.

At the time of the appointment a student shall be below the age of 25 years and shall cease to be a member of the Faculty on attainment of 25 years of age as required under Section 35 of the Act.

Rules of Procedure and Conduct of Business of the Faculty

S. 137. Each Faculty may meet ordinarily once a year when convened by the Dean, or on requisition of any ten of its members, with eight clear days notice.

S. 138. The Dean, or in his absence, the member elected by the Faculty from amongst its members at that meeting, shall preside at the meeting of the Faculty. Till such a person is elected, the person nominated by the Vice-Chancellor, shall preside over the meeting for the purpose of conducting the election. The Chairman shall have a vote, and in the case of an equality of votes a second or casting vote.

S. 139. One-third members of a Faculty shall constitute a quorum for a meeting of the Faculty. Neither a notice nor quorum shall be necessary in the case of an adjourned meeting.

S. 140. All questions at a meeting of the Faculty shall be decided by a majority of votes of the members present.

BOARD OF INTER-DISCIPLINARY STUDIES

(Under Section 28 (1) (iii) of the Act)

S. 141. The Academic Council shall co-opt two members from each concerned Board of Studies on every Board of Inter-disciplinary Studies, under Section 28 (1) (iii) of the Act. One of the two members so co-opted shall be one of the person with specialised knowledge on the Board of Studies under Section 29 (2) (iii) of the Act, and the other shall be a teacher in the subject concerned.

*According to Section 28 of the Poona University Act, 1974, there shall be a Board of Inter-disciplinary studies in Atmospheric Physics which shall consist of following members:—

- (i) Chairman of the Board of studies in Physics, Statistics, Mathematics and Computer Science.
- (ii) Heads of Departments in the subjects concerned.
- (iii) Two members shall be co-opted by Academic Council as per provisions of statute 141. The term of office of members so co-opted and experts nominated shall be three years. If any such member ceases to be the member of the Board the vacancy shall be filled in by the Academic Council, only for the remaining part of the period.

Rules of Procedure and Conduct of Business

S. 142. The Board or Boards of Inter-Disciplinary Studies shall ordinarily meet once a year. The meeting of the Board shall be convened by the Chairman. At least eight clear days prior to the date of the meeting, the Registrar shall issue a notice of meeting to the members of the Board.

S. 143. The Chairman shall be elected by, the members of the Board from amongst themselves at a meeting of the Board. Until the Chairman is elected, a person nominated by the Vice-Chancellor, shall preside over the meeting for the purpose of conducting the election of the Chairman.

S. 144. One-third of the members of the Board shall constitute a quorum for the meeting. Neither a notice nor a quorum shall be necessary for an adjourned meeting.

S. 145. All questions at a meeting shall be decided by a majority of votes of the members present.

Powers and Duties

S. 146. The powers & duties of the Board under Section 28(4) of the Act shall be

- (1) to recommend to the Academic Council projects relating to the Inter-Disciplinary subjects,
- (2) to make proposals to the Academic Council for the conduct of interdisciplinary and area or regional studies.
- (3) to recommend to the Academic Council, under a reference to it by the Executive Council or the Academic Council or the Board of Studies or the Faculty concerned or otherwise, the courses of inter-disciplinary studies,
- (4) to recommend to the Academic Council and the Executive Council projects relating to the inter-disciplinary subjects which may be useful for the in industrial, technological, agricultural, social and economic development

*Amendment to statute 141 came into force w.e.f. 19.04.1991.

BOARDS OF STUDIES

(Under Section 29 of the Act)

S. 147. For purpose of Section 29 (2) (ii) of the Act, ten Heads of Departments in colleges teaching the subjects at the special, principal, or major level, shall be elected from amongst themselves.

For the purpose of election, the Head of a Department in a College shall be one who is designated to be the Head of the Department by the College and one who has taught the subject at the Degree level for a period of at least five years. The same person shall not be designated as Head of more than one Department in a College. Where one person is the Head of more than one Department, the Principal of the College shall state the Department of which the person concerned is to be deemed as the Head for the purpose of being included in the electoral roll to be prepared for election under Section 29 (2) (ii) of the Act. Provided that for the purpose of constitution of the Boards of Studies under Section 29 (ii) the subject in which Boards of Studies have been formed by the Universities in Professional Faculties like Medicine, Engineering, Law, Education, Ayurvedic Medicine, shall be treated as the subjects taught at the special, principal, or major level.

¹S. 148. (1) The elections of the Heads of Departments in Colleges on the Boards of Studies shall be held by ballot at Polling Centres in accordance with the procedure as prescribed in (2) sub-clauses 2 to 11 of Statute 381-A.

The polling centres for the election shall be decided by the Executive Council.

S. 149. Co-option of three persons with specialised knowledge under Section (29) (2) (iii) and two persons from amongst the teachers who are not Heads of Departments under Section 29 (2) (iv) of the Act, shall take place in the manner decided by the Board of Studies in a meeting.

S. 150. The Chairman of the Board of Studies shall be elected by the Members of the Board from amongst themselves at a meeting under Section 29 (4) of the Act Until the Chairman is elected a person nominated by the Vice-Chancellor from amongst the members of the Board, shall preside over the meeting for the purpose of conducting the election. The term of office of the Chairman shall be co-terminus with those of the elected members.

Rules of Procedure and Conduct of Business for Boards of Studies

S. 151. The meetings of the Board of Studies shall be convened by the Chairman of the Board, or in his absence by a person appointed by the Vice-Chancellor. Unless specifically permitted by the Vice-Chancellor, not more than four meetings shall be held during one academic year.

S. 152. The Chairman shall convene a meeting of the Board on the requisition of three members of the Board.

1. The statute was substituted for the following Statute. w.e.f. 02.05.1983:

S. 148. The election of the Heads of Departments in the Colleges on the Boards of Studies shall be held by post in accordance with the procedure as prescribed by Statutes 353 to 395.

S. 153. One-third of the members of the Board shall constitute a quorum. Neither a nor a notice quorum shall be necessary in the case of an adjourned meeting.

S. 154. At least eight clear days prior to the date of meeting the Registrar, shall issue a notice of the meeting to all the members of the Board of Studies.

S. 155. Any item of business before the Board may, at the discretion of the Chairman or the Vice-Chancellor, be disposed of by a circular. Every item so disposed of shall be placed before the next meeting of the Board for confirmation.

S. 156. Any two or more Boards, may and at the request of the Academic Council, or the Executive Council, shall meet and act in concurrence and render a joint report upon any matter which lies within the purview of both or all of them. The quorum of a joint meeting of the Boards shall include a full quorum of each Board represented, no member present being counted on more than one separate quorum. The joint meeting shall elect its own Chairman.

S. 157. All meetings of the Boards shall be convened through the Registrar who shall keep a record of the proceedings of the meeting.

S. 158. The Boards of Studies for every subject or group of subjects under the provision of Section 29 (1) of the Act shall be as follows:–

¹FACULTY OF ARTS AND FINE ARTS

<i>Subject or Group of Subjects</i>	<i>Board of Studies</i>
1. Marathi	.. Marathi
2. Gujarati	.. Gujarati
3. Kannada	.. Kannada
4. Hindi	.. Hindi
5. Sindhi	.. Sindhi
6. English	.. English
7. German..	}..
8. French..	}..
9. Portuguese	}.. Modern European Languages
10. Russian	}..
11. Sanskrit, Pali & Ardhamagadhi	.. Sanskrit, Pali & Ardhamagadhi
12. Latin and Greek	.. Latin and Greek
13. Hebrew	.. Hebrew
14. Persian, Arabic and Urdu	.. Persian, Arabic and Urdu
15. Avesta and Pahlavi	.. Avesta-Pahlavi
16. Linguistics	.. Linguistics

1. The nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music" w.e.f. 23.03.1982.

<i>Subject or Group of Subjects</i>	<i>Board of Studies</i>
¹ 17. Music	}
² 18. Dancing	}
19. Dramatics	} Fine Arts
20. Drawing and Painting	}
21. Sculpture	}

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

1. History	.. History
2. Ancient Indian History, Culture and Archaeology	.. Ancient Indian History, Culture and Archaeology

3.	Philosophy	..	Philosophy
	<i>Subject or Group of Subjects</i>		<i>Board of Studies</i>
10.	Microbiology	..	Microbiology
¹ 11.	Computer Science	..	Computer Science
² 12.	Electronic Science	..	Electronic Science
13.	Molecular Biology	..	Molecular Biology
4.	Psychology	..	Psychology
5.	Sociology	..	Sociology
6.	Anthropology	..	Anthropology
7.	Politics	}	
8.	Civics and Public Administration (including Commerce Colleges	}	Politics
9.	Economics	..	Economics
⁴ 10.	Defence and Strategic Studies	..	Defence and Strategic Studies
⁵ 11.	Communication and Journalism	..	Communication and Journalism
⁶ 12.	Library and Information Science	..	Library and Information Science
13.	Social Work	..	Social Work

FACULTY OF SCIENCE

1.	Mathematics	..	Mathematics
2.	Statistic	..	Statistic
3.	Physics	..	Physics
4.	Chemistry	..	Chemistry
5.	Botany	..	Botany
6.	Zoology	..	Zoology
7.	Geology	..	Geology
8.	Meteorology	..	Meteorology
9.	Geography	..	Geography

1. Board of Studies "Music" was deleted and Board of Studies "Fine Arts" for the subjects from 17 to 21 was constituted w.e.f. 23.03.1982.
2. Subjects Nos. 18 to 21 were inserted w.e.f. 23.03.1982.
3. Nomenclature "Psychology" was substituted for "Experimental Psychology" w.e.f. 23.08.1982.
4. Nomenclature "Defence and Strategic Studies" was substituted for "Defence Studies" w.e.f. 04.01.1984.
5. Nomenclature "Communication and Journalism" was substituted for "Journalism" w.e.f. 04.01.1984.
6. Nomenclature "Library and Information Science" was substituted for "Library Science" w.e.f. 23.08.1982.

FACULTY OF LAW

- | | | |
|----|---|---|
| 1. | Personal law including Hindu, Mohammedan, | } |
| | Parsi Law, etc. Roman and Dutch Law | } |
| | | } |

- | | | | | |
|----|--|---|---|-----|
| 2. | Jurisprudence including Constitutional Law,
International Law, Conflict of Laws, Law
regarding Legislation | } | } | Law |
| | | } | | |
| 3. | Law of Property and Land Laws including
Equity and Easement | } | | |
| 4. | Contract, Torts including Criminal Law | } | | |
| | | } | | |

FACULTY OF MEDICINE

- | | | | | |
|-----|---------------------------------|---|--|-----------------|
| 1. | Anatomy | } | | |
| 2. | Physiology | } | | Pre-Clinical |
| 3. | Bio-Chemistry | } | | |
| 4. | Pharmacology | } | | |
| 5. | Pathology | } | | Para-Clinical |
| 6. | Forensic Medicine | } | | |
| 7. | Medical Microbiology | } | | |
| 8. | General Medicine | } | | |
| 9. | Preventive Medicine | } | | |
| 10. | Pediatrics | } | | |
| 11. | Skin, Venereal Diseases | } | | |
| 12. | Psychiatry | } | | Medicine |
| 13. | Tuberculosis and Chest Diseases | } | | |
| 13. | (a) Hospital Administration | } | | |
| | (b) Cardiology | } | | |
| 14. | General Surgery | } | | |
| 15. | Ophthalmology | } | | |
| 16. | Midwifery and Gynecology | } | | General Surgery |
| 17. | Oto-Rhino-Laryngology | } | | |
| 18. | Orthopedics | } | | |

1. The subject and Board of Studies was inserted w.e.f. 23.08.1982.
2. The subjects Nos.12 & 13 and Boards of Studies were inserted w.ef. 03.07.1989.
3. The subject was inserted w.ef. 11.02.1985.

Subject or Group of Subjects

Board of Studies

- | | | | | |
|------------------|----------------------------|---|--|-----------------|
| 19. | Anaesthesiology | } | | |
| 20. | Dentistry | } | | |
| 21. | Plastic Surgery | } | | |
| 22. | Neuro Surgery | } | | Special Surgery |
| 23. | Cardio Thoracic Surgery | } | | |
| 24. | Radiology | } | | |
| 25. | Fundamentals of Nursing | } | | |
| 26. | Medical Nursing etc | } | | |
| 27. | Surgical Nursing etc. | } | | |
| 28. | Gynaecology and Obstetrics | } | | |
| 29. | Peadiatrics | } | | |
| 30. | Public Health Nursing | } | | Nursing |
| ¹ 31. | Psychiatry | } | | |

- 32. Nursing Service Administration }
and Education }
- 33. Languages }

²FACULTY OF ENGINEERING

- 1. Public Health Engineering }
- 2. Hydraulics }
- 3. Concrete Technology }
- 4. Applied Mechanics }
- 5. Soil Mechanics } Civil Engineering
- 6. Surveying }
- 7. Town Planning }
- 8. Building Construction }
- 9. Construction Engineering }
- 10. Environmental Engineering }

- 1. Power Engineering }
- 2. Machine Design and Drawing }
- 3. Heat Transfer and Thermodynamics }
- 4. Fluid Mechanics and Fluid Power }
- 5. Dynamics of Machinery } Mechanical Engineering
- 6. Gas Dynamics }
- 7. Internal Combustion Engines }
- 8. Refrigeration and Air-Conditioning }
- 9. Automobile Engineering }
- 10. Mechanical Engineering (Diesel) }

1. Subject Nos. 31, 32 and 33 were inserted w.e.f. 20.06.1986.

2. Substituted for the original w.e.f. 18.05.1991

<i>Subject or Group of Subjects</i>	}	<i>Board of Studies</i>
1. Radio Communication	}	
2. Line Communication	}	
3. Electronics	}	
4. Television Engineering	}	
5. Microwave and Radar Engineering	}	
6. Industrial Electronics	}	Electronics Engineering
7. Power Electronics	}	
8. Digital Systems and Microprocessors	}	
9. Digital Signal Processing	}	
10. Solid State Devices and Integrated Circuits	}	
1. Production Engineering	}	
2. Workshop Technology	}	
3. Industrial Engineering	}	Production and Industrial Engineering
4. Plant Engineering	}	
5. Machine Tools	}	
1. Computer Technology	}	

2.	Systems Programming	}	
3.	Software Engineering	}	Computer Engineering
4.	Data Base Management	}	
5.	Computer Communication and Networking	}	
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Preparation	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	
6.	Electrical Engineering	}	
7.	Electronics and Instrumentation Engineering in Printing	}	Printing Engineering and Communication Technology
8.	Computer Graphics and Computer Aided design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication Systems.	}	

FACULTY OF AYURVEDIC MEDICINE

<i>Subject or Group of Subjects</i>	<i>Basic Subjects</i>
1. Department of nks" k/krqeyfoKku] vk;qosZnfl)kUr Physiology and Bio-Chemistry and Medical Chemistry	} } }
2. Department of 'kjh] and Anatomy	}jk;kHkwr fo"k;
3. Department of lafgrk]y?qk=z;h] cgq=z;h] vk;qosZn bfrgkl] ra=qDrh, Department of inkFkZfoKku o laLd`r	} } }
1. Department of nzO;xq.kfoKku] nzO;xq.kfl)kUr Materia Medica and Pharmacology	} } ¹ nzO;xq.kfoKku
2. Department of jl'kkL= vkS" k/khfuekZ.k	}
3. Department of fo"kra= vkf.k O;ogkjkvk;qosZn Forensic Medicine and Toxicology	} }
1. Department of loZjksxlaizklrh foKku funkuiapd and Pathology and Bacteriology	} }dk;kfpdRIk
2. Department of jksxfokku vkf.k dk;kfpdRIk iapdekZfn and Medicine	} }
3. Department of LoLFko`Rr and Preventive Medicine	} }

1. Department of 'kY;'kkykD;ra= and Surgery	}'kY;'kkykD;ra=
<i>Subject or Group of Subjects</i>	<i>Board of Studies</i>
1. Commercial Arithmetics and Statistics	}
	}
2. Computer Concepts and Programming	} Statistics and Computer Applications
	}
3. Computer Applications for Business	}
4. Statistics	}
including Ophthalmology and E.N.T.	}
2. Department of dkSekjHK`R;ra= (L=h&lkSfrd&cky)	}
and Midwifery and Gynaecology	}

²FACULTY OF COMMERCE

1. Business Practices	}
2. Business Communication	}Business Practices
3. Business Environment	}
4. Business Entrepreneurship	}
1. Mercantile and Industrial Law	}
2. Business Laws and Taxation	}Business Laws
3. Secretarial Practice and Company Management	}

1. Subjects Department of nzO;xq.kfoKku] nzO;xq.kfl)kUr] Materia Medica and Pharmacology Department of jl'kkLrz, vkS"k/khfuekZ.k deleted from Board of Studies in Basic Subjects.

Department of fo"kra= vkf.k O;ogkjkvk;qosZn] Forensic Medicine and Toxicology, deleted from Board of Studies in dk;kfpfdRik

and

Board of Studies nzO;xq.kfoKku was constituted for these subjects w.e.f. 06.09.1984.

2. Substituted for the original w.e.f. 14.03.1992.

1. Business Economics	}
2. Indian Economy	}
3. Economic Development (with special reference to Maharashtra)	} Business Economics
	}
4. Managerial Economics	}

- | | |
|--|---|
| 1. Banking and Finance | ..Banking and Finance |
| 1. Accountancy and Auditing | ..Accountancy |
| 1. Cost and Works Accounting | ..Cost and Works Accounting |
| 1. Salesmanship, Publicity and Marketing | ..Marketing |
| 1. Insurance and Transport | ..Insurance and Transport |
| 1. Cooperation and Rural Development | ..Cooperation and Rural Development |
| 1. Business Administration | } |
| 2. Public Enterprises | } |
| 3. Office Management | } Business Administration |
| 4. Purchasing Stores Management | } |
| 5. Organisation and Management | } |
| 1. Defence Budgeting, Finance and Management | ..Defence Budgeting, Finance and Management |

FACULTY OF EDUCATION

- | <i>Subject or Group of Subjects</i> | <i>Board of Studies</i> |
|---|--|
| 1. Education including Philosophical and Sociological Foundations, History of Education and Comparative Education | }
} Education
} |
| 2. Psychology
Foundation and Experiments:
Guidance and Counselling Tests,
and Measurements and Methods of
Research | }
}
}Educational Psychology
} |
| 3. Administration and Organization
Educational Statistics and
Evaluation, Methodology
including general and
Special Methods | }
} Administration and Evaluation
}
} |
| 4. Sports and Physical Culture | ..Sports and Physical Culture. |

²FACULTY OF PHARMACEUTICAL SCIENCES

- | | |
|--------------------------|-----------|
| Pharmaceutics | } |
| Pharmaceutical Chemistry | } |
| Pharmacognosy | }Pharmacy |

Pharmacology

}

AD-HOC BOARDS

(Under Section 36 of the Act)

S. 159. Until such time as a Board of Studies in a particular subject is constituted under Section 29 (1) of the Act, there shall be an *Ad-hoc* Board in a subject or group of subjects consisting of not more than five persons appointed by the Vice-Chancellor of whom two shall be experts from outside the University. One of the members will be appointed Chairman by the Vice-Chancellor.

The tenure of office of such an *Ad-hoc* Board will be two years.

The *Ad-hoc* Board shall exercise the same powers and perform the same duties of a Board of Studies.

S. 160. The Departments in the Colleges teaching the subjects at the special, principal, major or main level for the purposes of Boards of Studies under Section 29 (2) (ii) of the Act and Statute 147 shall be as shown below:-

1. The subject and B.O.S. were inserted w.e.f. 11.02.1985.

2. Inserted w.e.f. 18.05.1991.

¹FACULTY OF ARTS AND FINE ARTS

<i>College Department</i>	<i>Corresponding Board of Studies</i>
1. Marathi	..Marathi
2. Gujarati	..Gujarati
3. Kannada	..Kannada
4. Hindi	..Hindi
5. Sindhi	..Sindhi
6. English	..English
7. German	}
8. French	}..Modern European Languages
9. Portuguese	}
10. Russian	}
11. Sanskrit and Prakrit Languages	..Sanskrit, Pali and Ardhamagadhi
12. Latin and Greek	..Latin and Greek
13. Hebrew	..Hebrew
14. Persian, Arabic and Urdu	..Persian, Arabic and Urdu
15. Avesta and Pahlvi	..Avesta and Pahlvi
16. Linguistics	..Linguistics
17. Music	}
18. Dancing	}
19. Dramatics	}..Fine Arts
20. Drawing and Painting	}
21. Sculpture	}

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

1.	History	..History
2.	Ancient Indian History, Culture and Archaeology	..Ancient Indian Culture and ..Archaeology
3.	Philosophy	..Philosophy
4.	Psychology	..Psychology
5.	Sociology	..Sociology
6.	Anthropology	..Anthropology
7.	Politics	}
8.	Civics and Public Administration including Commerce College	}..Politics }

1. Nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music" w.e.f. 23.03.1982.
2. Corresponding Board of Studies "Music" was deleted and Corresponding Board of Studies "Fine Arts" for the College Departments from 17 to 21 was constituted w.e.f. 23.03.1982.
3. College Departments from 18 to 21 were inserted w.e.f. 23.03.1982.
4. Nomenclature "Psychology" was substituted for "Experimental Psychology" w.e.f. 23.08.1982.

College Department

Corresponding Board of Studies

9.	Economics	..Economics
¹ 10.	Defence and Strategic Studies	..Defence and Strategic Studies
² 11.	Communication and Journalism	..Communication and Journalism
³ 12.	Library and Information Science	..Library and Information Science
13.	Social Work	..Social Work

FACULTY OF SCIENCE

1.	Mathematics	..Mathematics
2.	Statistics	..Statistics
3.	Physics	..Physics
4.	Chemistry	..Chemistry
5.	Botany	..Botany
6.	Zoology	..Zoology
7.	Geology	..Geology
8.	Meteorology	..Meteorology
9.	Geography	..Geography
10.	Microbiology	..Microbiology
⁴ 11.	Computer Science	..Computer Science
⁵ 12.	Electronic Science	..Electronic Science

FACULTY OF LAW

1.	Personal Law Including Hindu, Mohammedan, Parsi Law, etc. Roman and Dutch Law	} } }
----	---	-------------

- | | | |
|----|----------------------------------|--------|
| 2. | Jurisprudence including | } |
| | Constitutional Law International | } |
| | Law, Conflict of Laws, Law | }..Law |
| | regarding legislation | } |
| 3. | Laws of Property and Land Laws | } |
| | including Equity and Easement | } |
| 4. | Contracts and Torts including | } |
| | Criminal Law | } |

1. Nomenclature "Defence and Strategic Studies" was substituted for "Defence Studies" w.e.f. 04.01.1984.
2. Nomenclature "Communication and Journalism" was substituted for "Journalism" w.e.f. 04.01.1984.
3. Nomenclature "Library and Information Science" was substituted for "Library Science" w.e.f. 23.08.1982.
4. The College Department and the Corresponding Board of Studies No. 11 was inserted w.e.f. 23.08.1982.
5. The College Department and the Corresponding Board of Studies No. 12 was inserted w.e.f. 03.07.1989.

FACULTY OF MEDICINE

<i>College Department</i>	<i>Corresponding Board of Studies</i>
1. Anatomy	}
2. Physiology	}..Pre-Clinical
3. Bio-Chemistry	}
4. Pharmacology	}
5. Pathology	}
6. Forensic Medicine	}..Para-Clinical
7. Medical Microbiology	}
8. General Medicine	}
9. Preventive Medicine	}
10. Paediatrics	}
11. Skin, Veneral Diseases	}..Medicine
12. Psychiatry	}
13. Tuberculosis and Chest diseases	}
13. (a) Hospitol Adminisration	
¹ 13. (b) Cardiology	
14. General Surgery	}
15. Ophthalmology	}
16. Midwifery and Gynaecology	}..General Surgery
17. Oto-Rhino-Laryngology	}
18. Orthopaedics	}

19.	Anaesthesiology	}
20.	Dentistry	}
21.	Plastic Surgery	}..Special Surgery
22.	Neurosurgery	}
23.	Cardio Thoracic Surgery	}
24.	Radiology	}
25.	Fundamentals of Nursing	}
26.	Medical Nursing etc.	}
27.	Surgical Nursing etc.	}
28.	Gynaecology and Obstetrics	}
29.	Paediatrics	}..Nursing
30.	Public Health Nursing	}
² 31.	Psychiatry	}
32.	Nursing Service Administration and Education	}
		}
33.	Languages	}

1.College Department No. 13 (b) was inserted w.e.f. 11.02.1985.

2.College Department at Sr. No. 31 to 33 were inserted w.e.f. 20.06.1986.

¹FACULTY OF ENGINEERING

<i>College Department</i>	<i>Corresponding Board of Studies</i>	
1.	Public Health Engineering	}
2.	Hydraulics	}
3.	Concrete Technology	}
4.	Applied Mechanics	}
5.	Soil Mechanics	}..Civil Engineering
6.	Surveying	}
7.	Town Planning	}
8.	Building Construction	}
9.	Construction Engineering	}
10.	Environmental Engineering	}
1.	Power Engineering	}
2.	Machine Design and Drawing	}
3.	Heat Transfer and Thermodynamics	}
4.	Fluid Mechanics and Fluid Power	}
5.	Dynamics of Machinery	}..Mechanical Engineering
6.	Gas Dynamics	}
7.	Internal Combustion Engines	}
8.	Refrigeration and Air-Conditioning	}
9.	Automobile Engineering	}
10.	Mechanical Engineering (Diesel)	}
1.	Radio Communication	}
2.	Line Communication	}

- | | | | |
|-----|---|---|---------------------------|
| 3. | Electronics | } | |
| 4. | Television Engineering | } | |
| 5. | Microwave and Radar Engineering | } | ..Electronics Engineering |
| 6. | Industrial Electronics | } | |
| 7. | Power Electronics | } | |
| 8. | Digital Systems & Microprocessors | } | |
| 9. | Digital Signal Processing | } | |
| 10. | Solid State Devices and Integrated Circuits | } | |

- | | | | |
|----|------------------------|---|---|
| 1. | Production Engineering | } | |
| 2. | Workshop Technology | } | |
| 3. | Industrial Engineering | } | ..Production and Industrial Engineering |
| 4. | Plant Engineering | } | |
| 5. | Machine Tools | } | |

1. Substituted for the original w.e.f. 18.05.1991.

	<i>College Department</i>		<i>Corresponding Board of Studies</i>
1.	Computer Technology	}	
2.	Systems Programming	}	
3.	Software Engineering	}	
4.	Data Base Management	}	
5.	Computer Communication and Networking	}	..Computer Engineering
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	..Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Preparation	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	
6.	Electrical Engineering	}	
7.	Electronics and Instrumentation Engineering in Printing	}	..Printing Engineering and Communication Technology
8.	Computer Graphics and Computer Aided Design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication Systems	}	

(For Ayurvedic Colleges with Seven Departments)

- | | | |
|----|--|-------------------------------------|
| 1. | Department of Sanskrit & Samhitas
and Siddhanta | } |
| 2. | Department of Sharirarachana Vigyan | }..Basic Subjects |
| 3. | Department of Sharirakriya Vigyan | } Ikk;kHkwr fo"k; |
| 1. | Department of Dravyaguna | } |
| 2. | Department of Rasashastra | } .. ¹ Dravyaguna Vigyan |
| 3. | Department of Agada Tantra | } |
| 1. | Department of Svasthavritta | } |
| 2. | Department of Kayachikitsa | }..Kayachikitsa |
| 3. | Department of Roga Vigyan | } |

-
1. College Department of Dravyaguna and College Department of Rasashastra deleted from Corresponding B.O.S. in Basic Subjects and College Department of Agada Tantra deleted from Corresponding B.O.S. in Kayachikitsa and all of them included in new Corresponding B.O.S. Dravyagunavigyan w.e.f. 06.09.1984.

- | | | |
|----|------------------------------|---------------------------|
| 1. | Department of Prasuti Tantra | } |
| 2. | Department of Shalya Tantra | } ..Shalya Shalaky Tantra |
| 3. | Department of Shalaky Tantra | } |

(For Ayurvedic Colleges with Twelve Departments)

- | | | |
|-----|--|--------------------------|
| 1. | Department of Sanskrit Samhita and Siddhanta | } |
| | | } |
| 2. | Department of Sharirarachana Vigyan | } |
| 3. | Department of Sharirakriya Vigyan | }..Basic Subject |
| 4. | Department of Dravyaguna | } Ikk;kHkwr fo"k; |
| 5. | Department of Rasashastra | } |
| 6. | Department of Svasthavritta | } |
| 7. | Department of Agada Tantra | } |
| 8. | Department of Kayachikitsa | }..Kayachikitsa |
| 9. | Department of Roga Vigyan | } |
| 10. | Department of Prasuti Tantra | } |
| 11. | Department of Shalya Tantra | }..Shalya Shalaky Tantra |
| 12. | Department of Shalaky Tantra | } |

¹FACULTY OF COMMERCE

- | | | | |
|----|--|----|--------------------------------------|
| 1. | Business Practices | } | |
| 2. | Business Communication | } | |
| 3. | Business Environment | } | Business Practices |
| 4. | Business Entrepreneurship | } | |
| | | | |
| 1. | Mercantile and Industrial Law | } | |
| 2. | Business Laws and Taxation | } | Business Laws |
| 3. | Secretarial Practice and Company Management | } | |
| | | | |
| 1. | Commercial Arithmetic and Statistics | } | |
| 2. | Computer Concepts and Programming | } | Statistics and Computer Applications |
| 3. | Computer Applications for Business | } | |
| 4. | Statistics | } | |
| | | | |
| 1. | Business Economics |) | |
| 2. | Indian Economy | } | |
| 3. | Economic Development (with special reference to Maharashtra) | } | Business Economics |
| 4. | Managerial Economics | } | |
| 1. | Banking and Finance | .. | Banking and Finance |

1. Substitute for the original w.e.f. 14.03.1992.

- | | |
|--|---|
| 1.Accountancy and Auditing | Accountancy |
| 1. Cost and Works Accounting | Cost and Works Accounting |
| 1. Salesmanship, Publicity and Marketing | Marketing |
| 1.Insurance and Transport | Insurance and Transport |
| 1.Cooperation and Rural Development | Cooperation and Rural Development |
| 1.Business Administration | } |
| 2. Public Enterprises | } |
| 3. Office Management | } Business Administration |
| 4. Purchasing and Stores Management | } |
| 5. Organisation and Management | } |
| 1. Defence Budgeting, Finance and Management | ..Defence Budgeting, Finance and Management |

- | | |
|---|-----------------------------------|
| 1. Education including Philosophical and Sociological Foundations, History of Education and Comparative Education | }
}..Education |
| | } |
| 2. Psychology Foundations and Experiments : Guidance and Counseling Tests and Measurements and Methods of Research | }
} ..Educational Psychology |
| | } |
| 3. Administration and Organization, Educational Statistics and Evaluation Methodology including general and Special Methods | } ..Administration and Evaluation |
| | } |
| | } |
| ¹ 4. Sports and Physical Culture | .. Sports and Physical Culture |

²FACULTY OF PHARMACEUTICAL SCIENCES

- | | |
|-----------------------------|--------------|
| 1. Pharmaceutics | |
| 2. Pharmaceutical Chemistry | } ..Pharmacy |
| 3 Pharmacognosy | |
| 4. Pharmacology | |

CONSULTATIVE COMMITTEE FOR EACH BOARD OF STUDIES

(Under Section 30 (1) (ii) of the Act)

Constitution

S. 161. The Vice-Chancellor shall appoint four students on a Consultative Committee for each Board of Studies under the provisions of Section 30 (1) (ii) of the Act, for a period of one year. Out of the four students, the Vice-Chancellor shall appoint two students, who have secured the highest number of marks in the concerned subject in the consecutive order at the Pre-University or First Year of the Degree Course examination, as the case may be, and from amongst those engaged in

- 1. ~~College Department and corresponding B.O.S. no, 4 were inserted w.e.f. 11.2.1985.~~
2. Inserted w.e.f. 18.05.1991.

(v̄v̄)

the full-time studies at the Degree Course in an affiliated, conducted or constituent college in the same subject. The Vice-Chancellor shall appoint the remaining two students, who have secured the highest number of marks in the particular subject in the consecutive order at the preceding degree examination

and offered that as principal, special, major or main subject and amongst those engaged in full-time Post-graduate studies in the subjects in a University Department and/or affiliated conducted or constituent College, provided that they are below the age of 25 years at the time of appointment, and that they shall cease to be on the Board on attainment of 25 years of age as required under Section 35 of the Act.

Rules of Procedure and Conduct of Business

S. 162. The Chairman of the Board of Studies shall be the Chairman of the Consultative Committee for the Board of Studies.

S. 163. All the meetings of the Consultative Committee for the Board of Studies shall be convened by the Chairman when any matter is referred to it by the Board of Studies.

BOARDS OF UNIVERSITY TEACHING AND RESEARCH

(Under Section 31 (2) (vii) of the Act)

Constitution

S. 164. The Post-Graduate teachers of each subject from the Post-Graduate centers outside the University Campus, shall elect one representative from amongst such teachers on the Board of University Teaching and Research for the concerned Faculty, under Section 31 (2) (vii) of the Act. The election shall be held by post in the manner prescribed by Statute 353 to 381 and 382 to 395.

For purposes of this statute an affiliated, conducted or constituent College doing Post-graduate teaching outside the University campus shall be the Post-graduate centre as defined in S. 6.

Rules of Procedure and Conduct of Business

S. 165. The Board of University Teaching and Research shall ordinarily meet once a year with eight clear days' notice and, at other times, when convened by the Vice-Chancellor, or, in his absence, by the Dean of the Faculty.

S. 166. The Vice-Chancellor, or in his absence, the Dean of the Faculty, shall preside at all meetings of the Board. The Chairman shall have a vote, and in the case of an equality of votes, a second or casting vote.

S. 167. One-third of the members of the Board shall constitute a quorum for a meeting of the Board. All questions shall be decided by a majority of votes of the members present. Neither a notice nor a quorum shall be necessary in the case of an adjourned meeting.

S. 168. The office of an elected member of the Board shall stand vacated by the member ceasing to hold a particular office or designation by virtue of which he became a member, or by the member being absent from three consecutive meetings or by resignation.

BOARD OF EXTRA-MURAL STUDIES

(Under Section 33 (3) of the Act)

Powers and Duties

S.169. The Board of Extra-Mural Studies shall arrange for imparting instruction outside the regular courses of study prescribed for Degrees and Diplomas by—

- (1) holding popular lectures at the selected centres within the University area;
- (2) conducting Summer Schools, Adult Education classes, Youth Leadership Training Camps and other similar courses;
- (3) organising special vacation courses for students, women, factory workers and various professional groups;
- (4) publishing popular books on topics of general interest and knowledge;
- (5) organising common programmes in co-ordination with the Municipal Councils and Corporations, Zilla Parishads, Panchayat Samities and Gram Panchayats in the area;
- (6) organising programmes for disseminating knowledge for the cultural, social and economic up-lift of the rural population within the University area; and
- (7) securing co-operation with the National Service Scheme Advisory Committee, in suitable N.S.S. programmes.

S. 170. The Board of Extra-Mural Studies will arrange to impart instruction as stated above through documentary films, other audio-visual aids, lectures, demonstrations, television and other media of communication

S. 171. The Board may fix conditions for the admission of participants in the Extra-Mural programmes arranged by the Board and the payment of fee, if any:-

Rules of Procedure and Conduct of Business

S.172. The Board of Extra-Mural Studies shall meet once in six months, and at other times, when convened by the Vice-Chancellor, or in his absence, by his nominee, with eight clear days' notice.

S. 173. The office of the elected member of the Board shall stand vacated by the member ceasing to hold a particular office or designation by virtue of which he became a member, or by the member being absent from three consecutive meetings, or by resignation.

S. 174. One-third of the members of the Board shall constitute a quorum for a meeting of the Board. All questions shall be decided by a majority of votes of the member present. Neither a notice nor a quorum shall be necessary in the case of an adjourned meeting.

S. 175: Students' Council:

(I) For purposes of Election of the Students' Council Class' means a body of Students undergoing a course of instruction leading to a degree examination of the University.

1. Statute 175 were substituted for the original w.e.f. 31.07.1991.

Illustration: Classes in the Faculty of Arts, Science and Commerce shall be a under:

B.A.,B.Sc.,B.Com.	..F.Y./S.Y./T.Y.
M.A.,M.Sc.,M.Com.	..Part I, Part II

(2) One student from each college, recognized institution shall be elected as its Representative to the Students' Council under provisions of Section 34, Sub-Section (1) Clause (iii) of the Act, as per procedure prescribed herein under:

(a) Representative of the class shall be the student who has secured highest number of marks in the preceding qualifying examination in the immediately preceding year.

Provided that in case the student on first position declines to be such representative the student on second position shall be the representative of the class; if not the student on the third position shall be the representative of the class. In case the three students, decline, there shall be no representative for the class.

*Note:-*If two or more students have secured equal percentage of marks in the preceding examination as mentioned above, lots shall be drawn of such students.

(b) All representatives of all classes in the colleges/recognized institutions shall elect one University Representative who shall be member of Students' Council.

(c) The election to the Students' Council shall be held on the date and time decided by the Vice-Chancellor.

Notwithstanding anything contained in any other Statute provisions contained in Statutes 358 to 382 shall not be applicable to the Elections of Students' Council and provisions contained in the Statutes 353 to 357 and 382 to 392 shall apply mutatis-mutandis to the Elections of Students' Council.

(3) Preceding qualifying examination of the immediately preceding year for the purposes of this statute means-examination prescribed as qualifying for the particular course held in second half of the preceding academic year.

Example: For election of first LL.B. Class in August 1988 qualifying examination shall be examination of B.A., B.Sc., B.Com. held in April/May 1988.

The name of the student duly elected shall be communicated by the Principal, Head of the Department, Head of the Recognized Institution to the Director of Students' Welfare immediately after the declaration of the results.

(1) For the purposes of election of one student from each teaching Faculty of the University under Section 34 Sub-Section (1) Clause (iv) of the Act, for each teaching faculty of the University Departments covered by the Faculty in question an Electoral College shall be constituted, as under:

(2) Representative of the department who shall be the one who has secured highest number of marks in the preceding qualifying examination in the immediately preceding year.

1. Statute 176 were substituted for the original w.e.f. 31.07.1991.

Provided that if two or more students have secured equal percentage of marks in the immediately preceding qualifying examination in the immediately preceding year, lots of names of such students shall be drawn, and the student in whose favour the lot is drawn shall be the representative.

(3) Representatives of departments, covered under concerned faculty shall elect its faculty representative to the Students' Council as mentioned in Section 34 Sub-Section (1) Clause (iv). Election of the representatives of the faculty shall be held by ballot according to system of proportional representation by means of single transferable vote.

(4) The Director of Students' Welfare shall communicate result of election to the Registrar immediately.

S. 177. The Vice-Chancellor shall appoint one student from each Faculty on the Students' Council, under the provisions of Section 34 (1) (v) of the Act, on academic merit.

(a) The Vice-Chancellor shall appoint a student from each Faculty who satisfies the following conditions:-

(1) that he has secured the highest number of marks at the preceding degree examination in the Faculty concerned taking into account all the subjects prescribed at that examination in the Faculty,

(2) that he is engaged in full-time post-graduate studies in a University Department and/or affiliated, conducted or constituent college or a recognized Institution.

(3) that he is below the age of 25 years at the time of appointment as required under Section 35 of the Act.

- (b) The Vice-Chancellor shall nominate eight other members under Section 34 (1) (vi), two from *each* of the four activities, viz., (i) Sports, (ii) National Service Scheme, (iii) National Cadet Corps, and (iv) Cultural Activities, on the recommendation of the appropriate authorities and/or the Director of Students' Welfare.
- (c) The Vice-Chancellor will nominate two lady students in accordance with provisions of Section 34 (1) (vi).

¹S. 171-A.

No student falling under any of the following categories shall be eligible to contest elections or be nominated for any of the elections mentioned under Section 34 of the Act, and Statutes 175, 176 and 177.

(1) A student who has backlog of any of the courses of earlier concerned examination (External or Internal or Departmental).

OR

(2) Who has been admitted to the class from which he is contesting the Elections by getting the benefits of ATKTK.

OR

A student who is repeater in a class from which he is contesting the elections.

1. Statute 177-A came into force w.e.f. 06.09.1984.

S. 178. In the first meeting of the Students' Council to be convened by the Director of Students' Welfare, the students shall elect from amongst themselves the Chairman and the Secretary of the Students' Council.

S. 179. Fourteen members of the Council shall be elected on the Students' Executive Union under the provisions of Section 34 (2) (iv) of the Act, at the first meeting of the Council convened by the President of the Students' Council during each academic year.

For such election, the Registrar shall send notice of election at least 25 clear days before the date of election, to the student members of the Council inviting nominations from amongst themselves as under:-

- (1) One member *each* to represent the activities mentioned below:-
 - (i) Sports,
 - (ii) National Service Scheme,
 - (iii) National Cadet Corps,
 - (iv) Cultural Activities.
- (2) One Lady student,
- (3) Nine others.

The election shall be held in the meeting of the Students' Council in the manner prescribed by the Statutes No. 353 to 373; 377 to 381 and 382 to 395.

For purposes of this Statute, members of the Council representing the four activities shall be those who have participated in one or more of the four activities mentioned in Section 34 (1) (vi) of the Act at least once, in the manner given below :-

(i) *Sports:*

A student must have participated at least once in either inter-collegiate or Inter-University Tournaments or in the Sports conducted by the other recognized Sports Organisations.

(ii) *National Service Scheme:*

A student must have participated in the National Service Scheme Programmes organised by the College or University and attended prescribed hours of work under the scheme.

(iii) *National Cadet Corps:*

A student must have been enrolled in the National Cadet Corps and attended at least 75 per cent of the parades and one camp organised by the N.C.C. authorities.

(iv) Cultural Activities:

A student must have participated in the Cultural Activities organised by the College such as dramatics, elocution competition, folk dance, music, painting and similar other activities.

A student, in order to become eligible for election under the four activities referred to above shall produce a certificate from the Principal/Head of the College or/Institution or Department.

The term of office of the student members of the Executive Union shall be coterminus with their term of office as members of the Council.

**Rules of Procedure and Conduct of Business of the Students' Council and
Students' Executive Union**

S. 180. One-third members of the Council or Union, as the case may be shall constitute the quorum of a meeting, each of the Students' Council and the Students Executive Union. All questions shall be decided by a majority of votes of the member' present either by show of hands or by standing.

S. 181. The meeting of the Students' Council shall be held once a year or at such other times as may be convened by the President. The meetings of the Students' Council and the Students' Executive Union shall be convened with a notice of ten clear days.

S. 182. The meetings of the Students' Council shall be presided over by the President and in his absence by the Chairman of the Council. The meetings of the Students' Executive Union shall be presided over by the Chairman of the Council and in his absence, by the nominee of the President of the Council.

S. 183. The Director of Students' Welfare shall issue notices of the meetings of the Students' Council and of the Students' Executive Union.

S. 184. The Secretary of the Students' Council shall maintain the minutes of the meetings of the Council and that of the Students' Executive Union.

S. 185. The Director of Students' Welfare shall maintain the record and shall keep the accounts of the Students' Council and the Students' Executive Union.

CHAPTER V

Institution and Maintenance of the University Departments

(Under Section 37 (v) of the Act)

S. 186. The following University Departments are instituted and maintained by the University:--

¹FACULTY OF ARTS AND FINE ARTS

- (1) Marathi
- (2) Sanskrit and Prakrit Languages.
- ²(3) Foreign languages.
- (4) Linguistics.
- (5) English.
- (6) Hindi.
- (7) Centre of Advanced Study in Sanskrit.
- ³(8) Performing Arts.

1. Nomenclature 'Faculty of Arts and Fine Arts' was substituted for 'Faculty of Arts, Fine Arts and Music' w.e.f. 23.08.1982.

2. Nomenclature 'Foreign Languages' was substituted for 'Modern European Languages' w.e.f. 03.07.1989.

3. Department was inserted w.e.f. 09.04.1990.

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

- (1) Politics and Public Administration.

- ¹(2) Psychology.
- (3) Ancient Indian History, Culture and Archaeology.
- (4) Centre of Advanced Study in Economics.
- ²(5) Communication and Journalism.
- ³(6) Defence and Strategic Studies.
- (7) Philosophy.
- (8) Sociology.
- (9) Anthropology.
- (10) History.
- ⁴(11) Library and Information Science.
- ⁵(12) Continuing Adult Population Education and Extension work.

FACULTY OF SCIENCE

- (1) Chemistry.
- (2) Mathematics.
- (3) Statistics.
- (4) Zoology.
- (5) Geography.
- (6) Physics.
- (7) Botany.
- (8) Geology.
- ⁶(9) Computer Science.
- (10) Microbiology.
- ⁷(11) Communication Studies.

(12) Electronics Science.

⁸(13) Instrumentation of Science.

⁹(14) Environmental Sciences.

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1. Nomenclature 'Psychology' was substituted for 'Experimental Psychology' w.e.f. 23.08.1982.
 2. Nomenclature 'Communication and Journalism' was substituted for 'Journalism' w.e.f. 04.01.1984.
 3. Nomenclature 'Defence and Strategic Studies' was substituted for 'Defence Studies' w.e.f. 04.01.1984.
 4. Department was inserted w.e.f. 21.12.1978 and nomenclature 'Library and Information Science' was substituted for 'Library Science' w.e.f. 04.12.1979.
 5. Department was inserted w.e.f. 31.03.1990.
 6. Department Nos. 9 and 10 were inserted w.e.f. 23.08.1982.
 7. Department Nos. 11 and 12 were inserted w.e.f. 28.02.1985.
 8. Department was inserted w.e.f. 19.01.1990.
 9. Department was inserted w.e.f. 18.05.1991.

FACULTY OF LAW

(1) Law.

FACULTY OF COMMERCE

¹(1) Commerce and Management Sciences.

²FACULTY OF AYURVEDIC MEDICINE

(1) Ayurvedic Medicine.

³FACULTY OF EDUCATION

(1) Education and Extension.

S. 187. The Departments in a subject or group of subjects which exist in Affiliated, Constituent Degree Colleges and Recognized Institutions, and which function as such Departments on behalf of the University under the provisions of Section 52 of the Act together with the University Teachers in the said subject or group of subjects, if any, shall be deemed for all purposes of the Act to be the Department of this University within the meaning of clause 9 of the Section 2 of the Act.

S. 188. The University Professor, or in his absence, the Reader in a University Department shall be the Head of that University Department. In case, there are more Professors than one in a University Departments, the Vice-Chancellor, shall appoint one of them as the Head. Similarly, if there is no Professor in a University Department but there are more Readers than one, the Vice-Chancellor shall appoint one of the Readers as the Head of the Department.

S. 189. Three months before the beginning of each academic year the Executive Council shall, on the recommendations made by the Boards of University Teaching and Research for each Faculty in accordance with the Ordinances, consider and approve the programme of Post-graduate teaching in the Poona University area alongwith the name of the University teachers, contributed teachers and recognized teachers from the Affiliated Constituent Colleges and Recognized Institutions.

S. 190. The Executive Council shall, on the recommendations of the Board of University Teaching and Research concerned, lay down the extent of the expenditure to be incurred by each Affiliated/Conducted College and Recognized Institutions undertaking Post-graduate teaching on the purchase of books, periodicals, equipments, apparatus etc. and also the manner in which this expenditure is to be incurred.

S. 191. The Executive Council shall on the recommendations of the Board of University Teaching and Research, concerned direct each Affiliated, Conducted College and Recognized Institution to make available for University Teaching and Research, Lecture Rooms, Laboratories other facilities and to maintain the same in proper condition, and to provide the necessary staff of Laboratory Assistants, Store-keepers, Fieldman, other ancillary staff, etc.

S. 192. The Executive Council may, on the recommendations of the Board of University Teaching and Research concerned require each Constituent and Affiliated College and Recognized Institution to confine the enrolment of students to certain subjects and the number fixed for each.

1. Department was inserted w.e.f. 17.01.1985.

2. Department was inserted w.e.f. 31.03.1990.

3. Department was inserted w.e.f. 09.04.1990.

S. 193. The Executive Council shall on the recommendation of the Board of University Teaching and Research concerned fix the amount of grant to be made to each Constituent and Affiliated College and Recognized Institution on the basis of the number of teachers contributed by it for teaching and tutorial purposes. The Executive Council may also sanction grants for Library, Laboratory and other facilities to the Constituent and Affiliated Colleges and Recognized Institutions for the promotion of Post-graduate teaching and research.

S. 193-A. The Executive Council shall on the recommendation of the Board of University Teaching and Research concerned, refund the M.Sc. (Research partly)/Ph.D. tuition fees in respect of the candidates working under the guidance of the members of their teaching staff, to the Constituent and Affiliated College and Recognized Institution.

S. 194 to 213. Blank

S No. 214.

Selection for appointment of Librarian (under Section 15 (1) and 63 (2) of the Act.)

Qualifications

The following shall be the minimum qualifications for the post of Librarian-

(a) Second Class M.A./M.Sc./M.Com. plus second class B.Lib. Science or qualifications recognized equivalent thereto, the Degree of Master of Library Science being a preferential qualifications.

(b) At least ten years' experience as Librarian or in responsible professional capacity in a University Library.

(c) Ten years' experience of teaching to B.Lib. Degree or Dip.Lib. Classes or at equivalent Course in Library Science.

(d) Good academic qualifications and research experience (with publications). The qualifications must in general, be comparable to those of Professors in the Universities.

(e) Knowledge of Marathi is desirable.

(f) At the time of appointment, the candidate for the post of Librarian shall not ordinarily be below 35 years and above 50 years of age. Age limit shall, however, be relaxable at the discretion of the Executive Council.

²**S. 214-A.** The Librarian shall be designated as "Librarian and Professor of Library and Information Science."

Powers and Duties of the Librarian

S. 215. Subject to the supervision and control of the Executive Council the Librarian shall exercise powers and perform duties, namely:

(a) to be in-charge of the University Library and the branches of the University Library.

1. Statute was substituted for the original w.e.f. 15.07.1985.

2. Statute came into force w.e.f. 24.02.1984.

- (b) to be the custodian of the books, journals, periodicals, rare volumes, manuscripts and all other reading material and property which may be committed to his charge from time to time.
- (c) to keep the minutes of all the meetings of the Library Committee and Sub-Committees.
- (d) to ensure that the Library Rules framed by the University authorities are given effect to.
- (e) to follow the procedure laid down by the Executive Council for the purchase of books, journals, etc.
- (f) to ensure that Library books, other reading materials and property committed to his charge are maintained properly.
- (g) to ensure that necessary Library facilities are provided to the students, teachers and others admitted to the privilege of the Library.
- (h) to verify and check the bills of books journals and other articles purchased for the Library, and to effect their payment and to maintain accounts thereof.

connected
and

- (i) to be responsible for the organisation of instruction and supervision of the courses of study in Library Science, and to participate in teaching programme and
- (j) to exercise such other powers and perform such other duties with the Library as may be laid down by the Library Committee the Executive Council from time to time.

Selection Committee for Appointment of Librarian

(Under Section 63 (2) of the Act)

Procedure of the Meeting

S. 216. The date of the meeting of the Selection Committee shall be so fixed as to allow notice thereof being given at least thirty clear days before the date of the meeting to each member of the Committee and to the candidates.

The particulars of each candidate shall be sent to each member of the Selection Committee so as to reach him at least seven days before the date of the meeting.

S. 217. The quorum to constitute the meeting of the Selection Committee shall be two members, one of whom shall be the Vice-Chancellor.

S. 218. The Selection Committee shall interview and adjudge the merits of each candidate in accordance with the qualifications advertised and report to the Executive Council the names, arranged in order of merit of the persons, whom it recommends for appointment to the post of Librarian.

S. 219. The Executive Council shall have the final power of appointment of a candidate on the recommendation of the Selection Committee.

S. 220 to 229 Blank

CHAPTER X

SELECTION COMMITTEE FOR APPOINTMENT OF REGISTRAR

(Under Section 61 (2) of the Act)

Procedure of the Meeting

S. 230. The date of the meeting of the Selection Committee shall be so fixed as to allow notice thereof being given at least thirty clear days before the date of the meeting to each member of the committee and to the candidate on the recommendation of the Selection Committee.

The particulars of each candidate shall be sent to each member of the Selection Committee so as to reach him at least seven days before the date of the meeting.

S. 231. The quorum to constitute the meeting of the Selection Committee shall be three members, of whom two shall be the persons nominated under Section 61 (1) (i) and (ii) of the Act.

S. 232. The Selection Committee shall interview and adjudge the merits of each candidate in accordance with the qualifications advertised and report to the Executive Council the names, arranged in order of merit of the persons, whom it recommends for appointment to the post of Registrar.

S. 233. The Executive Council shall appoint the Registrar on the recommendation of the Selection Committee.

Provided that where the Executive Council proposes to make an appointment otherwise than in accordance with the order of merit arranged by the Selection Committee, it shall record its reasons in writing. The meeting of the Selection Committee shall be convened again and reasons so recorded by the Executive Council shall be placed before the Selection Committee, and if the Selection Committee reiterates its earlier decision and the Executive Council does not accept the recommendation of the Selection Committee, the matter shall be referred to the Chancellor whose decision in the matter shall be final.

Selection far Appointment of the Finance Officer

(Under Section 62 (2) of the Act)

S. 234.

The qualifications and experience for the post of Finance Officer shall be as follows:

I (i) A Master's Degree in the Faculty of Commerce at least in Second Class with Accountancy and Auditing as optional subjects at the B.Com Examination

OR

(ii) A Chartered Accountant.

OR

(iii) A Second Class Graduate of any recognised Indian University who has passed S. A. S. or Maharashtra Finance and Accounts Service Class I Officer's Examination.

OR

(iv) Qualifications recognized as equivalent thereto.

II. A person to be appointed to the post of Finance Officer shall have to his credit ten years experience out of which at least five years' experience shall be in a response capacity of working in the Accounts or Finance Section of Universities, Industrial Commercial bodies of repute, Scheduled Banks or Corporations or Government Departments dealing with finances, accounts or auditing.

III Proficiency in English or Marathi.

IV At the time of appointment, the candidate shall not be below 40 years and above 50 years of age.

Procedure of the Meeting

S. 235. The date of the meeting of the Selection Committee shall be so fixed as to allow notice thereto being given at least thirty clear days to each member of the Committee and to the candidates.

S. 236. The quorum to constitute the meeting of the Selection Committee shall be three members, of whom at least one shall be a person nominated under Section 62 (1) (ii) or (iii) of the Act.

S. 237. The Selection Committee shall interview, adjudge the merits of each candidate in accordance with the qualifications advertised, and report to the Executive Council the names, arranged in order of merit of the persons, whom it recommends for appointment to the post advertised.

S. 238. The Executive Council shall appoint the Finance Officer on the recommendation of the Selection Committee.

S. 239 to 242. Blank

¹S No. 243.

(1) For the purposes of appointment of three Deans of Faculties under Section 65.

(2) (iii) of the Act, the nine Faculties are grouped as shown below :

Group I- Arts and Fine Arts, Mental, Moral & Social sciences & Medicine.

Group II- Science, Education and Engineering.

Group III- Commerce, Law and Ayurvedic Medicine.

The Deans of Faculties from Group I shall be appointed on the Committee for the first year, those from Group II for the Second Year and those from Group III for the third year.

The rotation in the same manner shall continue thereafter for the successive years.

The new faculty coming into existence hereafter shall be included in a group in seriatim according to their establishment; and in case there being the same date of establishment, in alphabetical order of their names.

Finance Committee

(Under Section 66 (8) of the Act)

Procedure of the Meeting

S. 244. The Committee shall meet twice a year and at such other time as may be convened by the Vice-Chancellor with a notice of at least ten clear days before the date of the meeting. All decisions shall be taken at the meeting by majority of votes of the members present.

1. Statute came into force w.e.f. 15.07.1985.

S. 245. In the absence of the Chairman, one of the two Deans on the Committee, nominated by the Academic Council shall preside over the meeting.

The University Accounts Committee

(Under Section 67 (5) of the Act)

Procedure of the Meeting

S. 246. The University Accounts Committee shall meet at least once a year. The Chairman of the University Accounts Committee shall convene the meeting of the University Accounts Committee. The Finance Officer shall issue the notice of the meeting at least ten clear days before the day of the meeting.

S. 247. Four members shall constitute a quorum of whom the Chairman of the University Accounts Committee shall be one.

Accounts Committee

¹**S. 248.** The University Accounts Committee shall be constituted not later than the 31st March.

S. 249. The Committee shall scrutinize in each succeeding year, the annual accounts of various funds of the University established under Section 70 of the Act for the preceding financial year.

S. 250. The Committee may make specific recommendations to the Senate and/or the Executive Council regarding:-

- (i) Ways and means to increase the resources of the University.
- (ii) Methods to ensure proper utilisation and to avoid wastage in sanctioned expenditure consistent with the maintenance of administrative efficiency and academic standards.
- (iii) Such matters pertaining to the University Accounts as may be referred to it by the Senate and/or the Executive Council for advice.

S. 251. The Committee shall ordinarily finalise its report to be submitted to the Senate under Section 67 (4) of the Act after consultation with the Heads of University Departments and Sections 24 of University Office in respect of matters pertaining to them. The report will be placed before the Executive Council which shall place it before the annual meeting of the Senate after necessary consideration.

S. 252. Whenever the Committee wants to suggest any action to be taken regarding any lapses or irregularities disclosed in its scrutiny, the Committee may refer the matter initially to the Executive Council for necessary action.

S. 253 to 254. Blank

CHAPTER XI

FINANCIAL ESTIMATES

(Under Section 71 (3) of the Act)

S. 255. All offers of bequests, donations and endowments the management whereof is to be vested in the University will be accepted subject to the following conditions:

1 Statute Nos. 248 to 252 came into force w.e.f. 04.12.1979.

(i) The net annual income of the endowment at least

¹Rs. 4800 in the case of a Fellowship,

Rs. 1800 in the case of a Scholarship, and

Rs .500 in the case of a Prize.

(ii) The benefits of the endowments shall not be restricted to any caste, creed, religion or community.

- (iii) In case it is intended to institute a Gold Medal, the donor should donate an amount which should yield a net annual income of Rs. 500/-. In case a gold plated silver medal is to be instituted, the donor should give donation, which will yield an annual income of Rs. 300/- or he may pay Rs. 300/- in cash every year for the purpose.
- (iv) The annual realisation from the endowment or donation shall be subject to a deduction of 10% by way of administrative charges. It may be waived by the Executive Council if the amount of donation is above Rs. 5 lakhs.

S. 256. Subject to the other conditions noted above, it shall be open to the University to accept offers of endowments or donations where the amounts are not deposited with the University but are supported by a bank guarantee (from any scheduled bank) or by an assurance from a Registered Public Trust for the payment of annual income as well as the administrative charges.

S. 257. The terms and conditions subjects to which any Fellowship, Scholarship, Medal, Prize and other Awards shall be granted, shall be determined by the Executive Council in consultation with the Academic Council after obtaining donor's consent in the matter.

²S. 258. Before taking action contemplated under Section 56 (1) it shall be incumbent upon the Executive Council to notify the person concerned of the action contemplated and to give him an opportunity to tender, either in person or by a written statement, within twenty one clear days from the date of service of such notice, such defence as he may wish to put up. The notice shall also specify the name of the person who shall be authorised by the Executive Council to hear his representation in person.

The person so authorised by the Executive Council to hear the representation in person, shall notify the date, time and place of such hearing.

No right of representation through a legal practitioner shall be available at the personal hearing to the registered graduate concerned.

The person so authorised to hear in person shall submit the report on the defence put up by the registered graduate concerned to the Executive Council within a period of 15 days of such personal hearing.

Amount Rs. 1800/- substituted for Rs. 480/-

Amount Rs. 500/- substituted for Rs. 150/- w.e.f. 18.01.1983.

2. Statute came into force w.e.f. 21.12.1978.

If the Executive Council after taking into consideration the defence so put up, decides to recommend to the Senate the action be taken against him, a copy of such recommendation shall be forwarded to him with an indication of the date of the Annual General meeting of the Senate at which his case shall come up for consideration. Such intimation shall be given to him at least 8 weeks in advance of the date of the Annual General meeting of the Senate. He shall also be informed that if he has any further- statements in writing to make, he should submit the same to the Executive Council six weeks before the date of the Annual General meeting of the Senate.

The statement, if any, so received shall be submitted to the Annual General meeting of the Senate with the recommendation of the Executive Council and the relevant details of the case.

Any notice or intimation as aforesaid required to be served upon the Registered Graduate shall be sufficient if it is issued by Prepaid Registered (A.D.) Post on his last known address.

S. 259. Blank

S. 260. The Finance Committee shall prepare the Financial Estimates for the ensuing year on or before twenty-fifth day of January of every year for submission to the Executive Council, under Section 71 (3) of the Act.

S. 261. The Financial Estimates, as approved by the Executive Council, shall be sent to the members of the Senate Twenty-five clear days before the date of the Annual Meeting of the Senate, as may be fixed by the Chancellor.

Annual Report

(Under Section 72 of the Act)

S. 262. The Annual Report of the University, as prepared under the direction of the Executive Council, shall be sent to the members of the Senate twenty-five clear days before the date of the Annual Meeting of the Senate as fixed by the Chancellor.

Finance Committee

(Under Section 66 of the Act)

S. 263. The Finance Committee may advise the Executive Council on all matters pertaining to various items of expenditure sanctioned in the Budget.

S. 264. The Finance Committee may review the actual expenditure against the allotments made in the sanctioned Budget during the course of the Financial year as and when necessary and recommend to the Executive Council reappropriations within the sanctioned allotments from one head to another by effecting savings by postponement or by curtailment of less urgent expenditure.

S. 265. The Finance Committee may recommend to the Executive Council either on its own accord or on proposals sent by other bodies, steps to augment the financial resources of the University.

The Committee may also suggest measures of economising the expenditure.

S. 266. The Finance Committee shall review the Quarterly Statements of receipts and payments prepared by the Finance Officer with reference to the Budget allotments and report them to the Executive Council for necessary considerations.

S. 267. The Finance Committee may consider the reports of the Finance Officer regarding the surplus funds of the University and advise him regarding their investment in conformity of the provisions of the Act.

S. 268. The Finance Committee may consider the suggestions of the Finance Officer on the methods employed for collection of revenue and recommend them for implementation to the Executive Council.

S. 269. All proposals of the Finance Officer regarding the unauthorised expenditure or other financial irregularities to be submitted by him under Section (14) (4) (i) of the Act, shall be placed before the Finance Committee, through Registrar for its consideration and recommendation to the Executive Council.

S. 270. The Finance Committee shall render necessary advise on any matter specifically referred to it by the Executive Council.

S. 271. The Finance Committee shall see that the annual accounts (including the balance sheet) of the University prepared and placed before it by the Finance Officer are audited by the auditors

appointed by the Senate under Section 22 (XIV) of the Act within the period of six months of the close of the Financial year as prescribed under Section 71 (i) of the Act

S. 272. The Finance Committee shall consider the Audit Reports of the Auditors on the Accounts of the University Funds as well as those of the Government Grants received by the University and replies thereto prepared by the Finance Officer. The Committee shall recommend them to Executive Council for necessary adoption, publication and submission along with the annual accounts to the Senate as required under Section 71 (2) of the Act.

S. 273 to 352. Blank.

ELECTIONS TO AUTHORITIES OR BODIES

(Under Section 78 of the Act)

S. 353. Except as otherwise expressly provided for, every election to the Authority or Body of the University shall be held by ballot according to the system of proportional representation by means of a single transferable vote and prescribed by these Statutes.

S. 354. In these Statutes, unless there is anything repugnant in the subject or context, or meaning thereof.

(1) The expression "elector" with reference to the election of any authority or body means any person or a public association or body entitled to vote at such an election;

(2) The expression "continuing candidate" means any candidate not elected or not excluded from the poll at any given time;

(3) The expression "first preference" means the figure "1" standing alone opposite the name of a candidate; "Second preference" means the figure "2" standing alone opposite the name of the candidate in succession to the figure "1"; "third preference" means the figure "3" standing alone opposite the name of a candidate in succession to the figures "1" and "2" and so on, on the voting paper;

(4) The expression "next available preference" means a second or subsequent preference recorded in consecutive numerical order or a continuing candidate, the preferences, next in order on voting paper for candidates already elected or excluded from the poll being ignored;

(5) The expression “transferable paper” means a voting paper on which, following the first preference, a second or subsequent preference is recorded in consecutive numerical order for a continuing candidate;

(6) The expression “non-transferable paper” means a voting paper on which no second or subsequent preference is recorded for a continuing candidate;

Provided that a paper shall be deemed to have become a non-transferable paper whenever-

(a) the names of two or more candidates (whether continuing or not) are marked with the same number, and are next in order of preference;

(b) the name of the candidate next in order of preference (whether continuing or not) is marked-

(i) by a number not following consecutively after some other number on the voting paper;

Or

(ii) by two or more numbers;

(c) for any other reason it cannot be determined for which of the continuing candidates the next available preference of the elector is recorded.

(7) The expression “original vote” in regard to any candidate means a vote derived from a voting paper on which a first preference is recorded for that candidate;

(8) The expression “transferred vote” in regard to any candidate means a vote derived from a voting paper on which a second or subsequent preference is recorded for that candidate;

(9) The expression “quota” means the number of votes sufficient to secure the election of a candidate, determined at each election by dividing the total number of valid votes cast at an election by the number of vacancies to be filled plus one at that election and by adding one to the result so arrived at. Any fractional remainder in doing so shall be disregarded.

(10) The expression “surplus” means the number of votes by which the total number of original and transferred votes, credited to any candidate, exceeds the quota;

(11) The expression “count” means:

(a) all the operations involved in the counting of the first preferences recorded for candidates;

Or

(b) all the operations involved in the transfer of the surplus of an elected candidate;

Or

- (c) all the operations involved in the transfer of the votes of an excluded candidate or of two or more candidates excluded together.

S. 355. A voting paper shall be as far as possible, in the following form;

VOTING PAPER

UNIVERSITY OF POONA

Election by.....

Names of Candidates	Order of Preference
---------------------	---------------------

S. 356.

- (1) Each elector shall have one transferable vote.
- (2) An elector in recording his vote:-
 - (a) must place on his voting paper the figure 1 opposite the name of the candidate for whom he votes in the column of 'order of preference'.
 - (b) may in addition indicate the order of his choice or preference for as many other candidates as he pleases by placing against their respective names the figures 2, 3, 4 and so on, in consecutive numerical order.

S. 357. A voting paper is invalid if:-

- (a) the figure 1 standing alone, indicating a first preference, is not placed;

Or

(b) the figure 1 standing alone, indicating a first preference, is placed opposite the names of more than one candidate;

Or

(c) the figure 1 standing alone, indicating a first preference and some other figures are placed opposite the name of the same candidate;

Or

(d) it cannot be determined for which candidate the first preference of the voter is recorded;

Or

(e) in an election by ballot any mark is placed by the voter by which he may afterwards be identified;

Or

(f) there is any erasure or alteration in the figures indicating the voter's preference.

S. 358. The Vice-Chancellor shall have the power-

- (a) to fix the date of election,
- (b) to decide, in cases of doubt, the validity or invalidity of a vote recorded and to declare the result of each election.

S. 359. The Vice-Chancellor shall have the power to hold elections in anticipation of vacancies about to occur by efflux of time.

S. 360. Except as otherwise provided for, the Registrar shall be responsible for the conduct of all elections.

Electoral Roll

S. 361. The Registrar shall prepare electoral rolls for all persons or public associations or bodies entitled to elect members to the authorities of the University, showing their names and addresses.

S. 362. Except when an election is held at a meeting, the persons or public associations or bodies, as the case may be, entitled to vote at an election to any of the authorities shall, respectively, be the persons or public associations or bodies whose names are entered on their respective rolls.

S. 363. The rolls of persons, public associations or bodies entitled to vote at an election to the Senate shall be published, except when otherwise specified, at least 45 clear days before the date of election.

S. 364. The Vice-Chancellor shall have the authority to correct the rolls, if any omission or wrong entries be brought to his notice at least 30 clear days before the date of election. The Vice-Chancellor's decision in the matter shall be final.

S. 365. Printed copies of the rolls shall be delivered on application to any person on payment of any such fees as may be prescribed.

Notice of Election

S. 366. Whenever there is a vacancy in any authority, the notice of election relating thereto shall be given to all electors, except when otherwise provided, at least 25 clear days before the date of election, and at least 16 clear days before the date fixed as the last date for the receipt of nominations, and in the said notice the date fixed as the last day for receiving nominations and the date of election shall precisely stated and relevant details regarding the vacancy given. In the case where an election is to be held at a meeting of any public association, authority or body other than the Senate, the notice of election shall be issued at least twenty days before the date of the meeting.

Nominations

S. 367. Subject to the provisions of Section 20 of the Act, in all cases where nominations are invited by the Registrar, any two electors, or any two members, of a public association or body entitled to vote, may after the notice of election is issued, nominate as a candidate any person by sending to, or delivering at the University office a nomination paper before 4.00 p.m. on the last day fixed for receiving nominations. In the case of an election to the Senate held under Clauses (xii), (xiii), (xiv) and (xv) of Section 20 (1) (B) of the Act, nomination papers shall bear an attestation of the President or Chairman of the body concerned stating that the candidate proposed, the proposer, and the seconder were on the date of issue of the notice of election, members of the said body.

S. 368. The last date for the receipt of nominations in the case where an election is to be held at a meeting of any public association, authority or body other than the Senate of the University, shall be at least ten clear days before the day of the meeting.

S. 369. Nomination papers shall be in the prescribed form and shall be dated and signed by two electors or by two members of the public associations or bodies entitled to vote, and shall contain dates, the names in full, addresses and designations, if any, of

signatories and of the candidate nominated. No person shall be nominated as a candidate for election unless he signifies his consent under his signature and date on the nomination paper. No person shall either propose or second his own nomination.

Provided that in case there are less than three electors the candidate himself may propose and/or second his own nomination. A nomination paper which does not comply with all the requirements herein mentioned shall be invalid and it shall be rejected.

S. 370. It shall be open to a candidate to withdraw from an election provided that the candidate sends to the Registrar an intimation of withdrawal in writing signed by the candidate and attested in the manner prescribed in Statute 375 so as to reach him before 6-00 p.m. on the third day after the date for the scrutiny of nominations.

S. 371. (a) As soon as possible after the last day fixed for the receipt of nominations, at a time and place fixed by the Vice-Chancellor, and notified in the notice of election, the Vice-Chancellor or any person or persons nominated by him shall scrutinize the nominations. The candidate or his agent, whose name has been included in the final electoral roll duly authorised by the candidate in writing in this behalf shall be entitled to be present at such scrutiny.

(b) In the case of dispute or doubt regarding the validity of a nomination paper the decision of the Vice-Chancellor shall be final.

S. 372. If the number of candidates nominated does not exceed the number of vacancies to be filled, the candidates nominated shall be declared to have been elected.

S. 373. (a) Election to the Senate under Section 20 (1) (B) (ii), (iv) (v), (xii), (xiii), (xiv) and (xv) of the Act shall be held by post.

(b) Election of the representative of the Post-Graduate Teachers on the Board of University Teaching and Research under Section 31 (1) (vii) shall be held by post.

(c) Election by any of the authorities of the University to any of its authorities shall be held at a meeting of such authority in accordance with the procedure laid down in Statute 353 to 373; 377 to 381 and 382 to 395.

Procedure for Election by Post

S. 374. Where the election is held by post, the Registrar shall send, soon after the nominations have been scrutinized to each elector at his registered address (a) voting paper bearing the name of the Constituency, (b) a smaller cover bearing the name of the Constituency and, (c) a bigger cover on which are printed on the left half, the number of the elector and the name of the Constituency and form of the certificate of identity, and on the right half, the words "To the Registrar" University of Poona. The voter shall enclose the voting paper, duly filled in, but without the name or the signature of the voter, in the smaller cover and enclose this again in the bigger cover sign the certificate of identity on it, get his signature attested, if any attestation be required, and send it to the Registrar so as to reach the University office before the time announced for the election.

Amendment to Statute 371 (a) came into force w.e.f. 19.04.1991.

S. 375. The certificate of identity required by Statute 374 shall be signed by the elector or the Chairman or President of the Public association or the body entitled to vote, in the presence of, and shall be attested by a Magistrate, a Judge, a member of the Senate of the University for the time being, the head of a Higher Secondary School, or a teacher as defined by the relevant Statutes.

S. 376. An elector who has not received his voting paper and other connected papers sent by post, or whose papers before they are returned to the Registrar, have been lost or spoilt in such manner that they cannot be conveniently used, on his transmitting to the Registrar a declaration to that effect signed by himself may require the Registrar to send him new papers in place of those not received, spoilt, or lost; and if the papers have been spoilt, the spoilt papers shall be returned to the Registrar, who shall cancel them on receipt. In every case when new papers are issued, a mark shall be placed against the number of the elector's name in the registrar to denote that the new papers have been issued in place of those not received, spoilt or lost, and the old papers shall be deemed as cancelled.

Procedure for Election by Ballot at a Meeting

S. 377. These rules shall apply to elections by the Authorities of the University and elections of a Head of a University Department and of a Dean on the Executive Council under Section 23 (1) (vi) and 23 (1) (x) respectively of the Act.

S. 378. The time during which the ballot box shall be kept open for the receipt of voting papers, as determined by the Vice-Chancellor or the member authorised under the Statute for convening the said meeting, shall be precisely notified to the voters in the notice of election

S. 379. Voting papers with the names of persons nominated, printed or typed thereon, will be furnished at the meetings held for the purpose of the election. All the eligible members present at the meeting shall be entitled to vote in the election. When two or more authorities or bodies are jointly entitled to elect a representative and the election takes place at a meeting a member who is common to two or more authorities or bodies shall be entitled to only one vote. The scrutiny shall be conducted by the Registrar and not less than two scrutineers to be selected by the Chairman of the meeting from among those present at the meeting

S. 380. Not less than four clear days before the meeting, the names of persons duly nominated shall be notified to all those entitled to be present and to vote at the meeting.

S. 381. On receipt of the notification referred to in Statute in bodies named in clauses (viii), (ix) and (x) of Section 20 (1) (B) of the Act shall make the necessary arrangements to hold the election so that the result of the election is known in due time. Such elections shall be held according to the system of proportional representation by means of a single transferable vote, in the manner specified in Section 78 of the Act; provided, however, that it shall be at the option of such authority concerned to hold the election at a meeting or by post; but once the option is exercised, the procedure to be followed shall be strictly in accordance therewith. On the result of such elections being known, the said association or body concerned shall make a return to the University intimating the names, degrees and addresses of the persons so elected under the signature.

of the Secretary to the Maharashtra Legislature Department in case of elections under.

above clause (viii) and (ix) and in case of elections under clause (x) above under the signature of the Municipal Commissioner.

PROCEDURE FOR ELECTION AT POLLING CENTRES

S. 381.-A In all cases when an election is held wherein votes are to be recorded at polling centres, the procedure for the recording of votes by ballot shall be as under:-

- (1) A polling centre shall be provided by the Executive Council and an election officer appointed at places where there is a college or a recognized institution and at such other places as the Vice-Chancellor may fix;
- (2) The hours of voting at the respective centres of election shall be determined in advance and stated in the notice of election;
- (3) Names of persons duly nominated shall be notified to voters as soon as possible after the nominations have been scrutinized;
- (4) The election officer shall keep order at the polling station. No person other than a voter shall be permitted to enter the polling station;
- (5) No voter shall be allowed to enter the polling station for recording his vote before the commencement or after the expiry of the period fixed for the purpose;
- (6) Each polling station shall have such number of compartments as the election officer thinks necessary to enable each voter to record his vote, screened from observation;
- (7) Immediately before the polling commences, the election officer shall show to the candidate or his authorised agents present at the station that the ballot box is empty and shall then lock and seal it for use;
- (8) Immediately before the ballot paper is issued to a voter, the number of the voter shall be entered on the counterfoil, and the same shall be signed by the voter and a mark shall be placed by the issuing officer in his copy of the electoral roll against the number of the voter to whom the voting paper is issued;
- (9) The voter on receiving the ballot paper, shall forthwith proceed to one of the compartments, where he shall mark and put his paper into the ballot box;
- (10) Every voter shall vote without undue delay, and shall quit the polling station as soon as he has put his ballot paper into the ballot box;
- (11) If a voter spoils his ballot paper inadvertently, he may be given another and the spoiled paper and its counterfoil shall be cancelled by the election officer.

Scrutiny and Counting of Voting Papers

S. 382. All voting papers shall be scrutinized by the Registrar and by such other person or persons as may be nominated by the Vice-Chancellor. The Registrar may delegate his power in relation to this Statute to any other person under his control. The candidate or his agent, who shall be a voter of a

particular constituency, duly authorised by him in writing on his behalf shall be entitled to be present at such scrutiny. When there are more polling stations than one, voting papers of all the polling stations shall be first mixed up and then scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor.

S. 383. After the voting papers for an electoral body have been scrutinized and counted, the Registrar shall examine the voting papers and shall sort them into parcels according to the first preference recorded for each candidate, rejecting voting papers that are invalid.

S. 384. The Registrar shall then count the number of papers in each parcel and shall credit each candidate with a number of votes equal to the number of valid papers on which a first preference has been recorded for such candidate, and he shall ascertain the total number of valid papers, and also determine the quota.

S. 385. If, the end of any count the number of votes credited to a candidate is equal to or greater than the quota, the candidate shall thereupon be elected.

S. 386. 1. If at the end of any count, the number of votes credited to a candidate is greater than the quota the surplus shall be transferred, as in this Statute provided, to the continuing candidates for whom the next available preferences have been recorded on the voting papers in the parcel or sub-parcel last received by the elected candidate.

2. (a) If more than one candidate has surplus, the largest surplus shall be first dealt with.

(b) If two or more candidates have each an equal surplus, the surplus of the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes shall be first dealt with. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which surplus he will first deal with.

3. The Registrar shall not transfer a surplus when that surplus, together with any other surplus not transferred, is less than the difference-

(a) between the votes of the candidates lowest on the poll and the votes of the next highest candidate:

OR

(b) between the total of the votes of the two or more candidates lowest on the poll and the votes of the next highest candidate, provided that the

exclusion from the poll of the aforesaid two or more candidates lowest on the poll shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.

4. (a) If the votes credited to an elected candidate consist of original votes only, the Registrar shall examine all the papers contained in the parcel of the elected candidate whose surplus is to be transferred.
 - (b) If the votes credited to an elected candidate consist of original and transferred votes, or transferred votes only, the Registrar shall examine the papers contained in the sub-parcel last received by the elected candidate whose surplus is to be transferred.
 - (c) In either case, the Registrar shall sort the transferable papers into sub-parcels according to the next available preference recorded thereon, shall make a separate sub-parcel of the non-transferable papers and shall ascertain the number of papers in each sub-parcel of transferable papers.
5. If the total number of papers in the sub-parcels of transferable papers is equal to or less than the surplus, the Registrar shall transfer the whole of each sub-parcel of transferable papers to the continuing candidates indicated thereon as the electors next available preference, and shall set aside as a separate parcel so many of the non-transferable papers as are not required for the quota of the elected candidate. The particular papers set aside shall be those last filed in the parcel of non-transferable papers.
6. (a) If the total number of transferable papers is greater than the surplus, the Registrar shall transfer from each sub-parcel of transferable papers to the continuing candidate indicated thereon as the electors' next available preference the number of papers which bears the same proportion to the number of papers in the sub-parcels as the surplus bears to the total number of transferable papers.
 - (b) The number of papers to be transferred from each sub-parcel shall be ascertained by multiplying the number of papers in the sub-parcel by the surplus and dividing the result by the total number of transferable papers. A note shall be made of the fractional part, if any, of each number so ascertained.
 - (c) If, owing to the existence of such fractional parts, the number of papers to be transferred is less than the surplus, so many of these fractional parts taken in the order of their magnitude, beginning with the largest, as are necessary to make the total number of

papers to be transferred equal to the surplus shall be reckoned as of the value of unity, and remaining fractional parts shall be ignored.

- (d) If two or more fractional parts are of equal magnitude, that fractional part shall be deemed to be the largest which arises from the largest sub-parcel, and if the sub-parcels in question are equal in size, the fractional part credited to the candidate with the greatest number of votes at the first count at which the candidates in question have an equal number of votes shall be deemed to be the largest. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which fractional part shall be deemed to be the largest.
- (e) The particular papers transferred from each sub-parcel shall be those last filed in the sub-parcel and each paper so transferred shall be marked in such a manner as to indicate the count at which the transfer took place.

S. 387. (1) If, at the end of any count, no candidate has a surplus or if any existing surplus need not be and is not transferred, and one or more vacancies remain to be filled, the Registrar shall exclude from the poll the candidate lowest on the poll.

(2) If the total of the votes of the two or more candidates lowest on the poll, together with any surplus not transferred, is less than the number of votes credited to the next highest candidates the Registrar may at the same count exclude the aforesaid two or more candidates lowest on the poll, provided that the exclusion of these candidates shall not reduce the number of continuing candidates, below the number of vacancies remaining to be filled.

(3) If, when a candidate has to be excluded two or more candidates have each the same number of votes and lowest on the poll, the candidates with the lowest number of votes at the first count at which the candidates in question have an unequal number of votes shall be excluded and when the number of votes credited to these candidates are equal at all counts, the Registrar,¹ (shall draw lots and the candidate in whose name lot is drawn would stand excluded).

(4) Upon the exclusion of any candidates, the Registrar, save as herein after provided, shall examine all the papers credited to that candidate; shall sort the transferable papers into sub-parcels according to the next available preference recorded thereon for continuing candidates; shall transfer each sub-parcel to the candidate for whom that preference is recorded; and shall set aside as separate sub-parcel the non-transferable papers.

S. 388. 1. If, at the end of any count, the number of elected candidates is equal to the number of vacancies to be filled, no further transfer of votes shall be made.

2. If, on the exclusion of a candidate or candidates, the number of the then continuing candidates is equal to the number of vacancies, unfilled, the continuing candidates shall thereon be elected, and no further transfer of votes shall be made.

S. 389. The order of priority of election of elected members shall be the order in which they are severally elected. If, at the end of any count two or more candidates are elected, the order of priority shall be according to the number of votes credited to such candidates beginning with the greatest.

- S. 390.** 1 Whenever any transfer is made, each sub-parcel of paper transferred shall be placed on the top of the parcel, if any, of papers of the candidate, to whom the transfer is made and that candidate shall be credited with a number of votes equal to the number of papers transferred to him.

1. Words "draw lots and the candidate in whose name lot is drawn would stand excluded," was substituted for "determine by lot who shall be excluded" w.e.f. 31.07.1982.

2. Non-transferable papers, except such as in the transfer of a surplus may be required for the quota of the elected candidates, shall be set aside as a separate parcel together with any parcel of non-transferable papers already set aside.
3. On the transfer of the surplus of an elected candidate, all papers not transferred to continuing candidates and not set aside as provided in the preceding paragraph, shall be placed together in one parcel as the quota of the elected candidate and the parcel shall be marked with the name of the elected candidate.

S. 391. After the scrutiny is completed, the Registrar shall forthwith report to the Vice-Chancellor the result of the scrutiny.

S. 392. On the result of the election being reported as aforesaid, the result of the scrutiny showing for each candidate the number of first votes obtained and the successive additions to or subtractions from the number till the candidate was excluded or elected shall be published by the Registrar. Immediately after the final result is prepared for publication, the voting papers shall be sealed in a packet, with the seal of one or more of the scrutineers and then handed over to the Registrar for safe custody until the destruction of the voting papers.

¹(An Appeal against the result of the election shall be preferred within thirty days from the date of declaration of the result. In case no appeal is preferred within the period the voting papers shall be destroyed 45 days of after the date declaration of the election result. In case an appeal is preferred against the result to of the Chancellor as provided under Section 86 of the Act, the voting papers shall be destroyed thirty days after the date of the Chancellor's order.)

S. 393

- (a) If any candidate is elected to the Senate or to another authority or body by more than one constituency, he shall by notice in writing signed by him and delivered to the Registrar of the University within seven days of the publication of the result of the last of such election, choose which of these constituencies he shall represent, and such choice shall be conclusive.
- (b) If the candidate does not make the choice referred to herein within the specified period of time, the Vice-Chancellor shall decide which constituency he will represent and his decision shall be final.
- (c) When any such choice has been made by the candidate or a decision given by the Vice-Chancellor, the Vice-Chancellor shall direct the Registrar to take steps for holding an election in the constituency in which a vacancy has occurred by reason of such choice.

1. Paragraph was substituted w.e.f. 24.02.1984, for the following:

The voting papers shall be destroyed immediately after the lapse of thirty days from the publication of the result. In case an appeal is submitted against the result to the Chancellor as provided under Section 86 of the Poona University Act, 1974, the voting papers shall be destroyed after thirty days from the receipt of the final ruling on such appeal.

S. 394. Whenever the expression “clear days” appears in the above Statutes, for the purpose of counting the days, the first and the last day shall be excluded.

S. 395. Elections to the Executive Council under Section 23 (1) (vii) (viii) and (ix) of the Act, shall be held at meetings of the Senate, and those under Section 23 (1) (xi) of the Act shall be held at meetings of the Academic Council and those under Section 23 (1) (vi) and Section 23 (1) (x) of the Act, shall be held at the meetings of the Heads of University Departments and of Deans of Faculties

respectively. Elections to the Boards of University Teaching and Research under Section 31 (2) (v) and (vi) of the Act, shall be held at the meetings of the Academic Council.

Registration of Graduates

(Under Section 81 of the Act)

S. 396. Under Clause (3) of Section 81 of the Act a person who intends to be a registered graduate shall make an application to the Registrar in the form prescribed for the purpose and also pay a fee of ¹Rs.5/-.

S. 397. He will be required to produce the following evidence in support of his application for registration-

- (i) parchment of his degree, or
- (ii) a certificate from the Registrar of the University conferring the degree, to the effect that he has been admitted to the degree, or
- (iii) the calendar or other authorised publication of the University concerned.

S. 398. The applicant shall intimate the Faculty in which he wants his name to be registered. He shall be entitled to register his name in only one Faculty.

S. 399. On the receipt of the application under Statute 396 above and after making such enquiry as may be necessary, the Registrar under the instructions of the Vice-Chancellor shall, if he finds that the graduate is duly qualified and that the enrolment fee is paid, enter his name in the appropriate register indicating clearly Faculty assigned.

S. 400. Under Section 81 (1) (c) and 81 (2) (d) read with Clause (3) of the Act, registered graduates of any Statutory University in India including registered graduates of any other University in the State of Maharashtra, who desire to get their names registered as registered graduates of the Poona University shall be governed by the following provisions:-

- (a) the names of graduate who were given the option of becoming registered graduates of Poona University under Statute 174 of the Poona University Act of 1948, and who exercised this option before 31.12.1953, shall be continued on the Roll of Registered graduates of Poona University, provided that they apply to the Registrar in the form prescribed and clearly indicate the faculty to which they wish to be assigned, before the prescribed date;

1. "Rs.5/-" was substituted for "Rs.15/-" w.e.f. 24.02.1984.

- (b) those graduates of other Universities who had not so exercised their option before 31.12.1953, shall be precluded from exercising their option any further, provided that in case of migration of the Poona University area after 31.12.1953, they shall have the right to exercise the option under the Statutes afore-mentioned and further subject to the provisions of S. 396 to S. 399 above.
- (c) the graduates of other Universities who have taken their degrees after 31.12. 1953, can be registered as the graduates of University of Poona provided they ordinarily reside or carry on business within the area of the University of Poona and satisfy the requirements laid down in S. 396 to S.399 above.

S. 401. Under Section 91 (v) of the Act, all graduates registered or deemed to be

registered before the commencement of this Act shall, unless they are disqualified under clause (a), (b) or (c) of Sub-Section (2) of Section 81 shall be deemed to be registered under this Act, subject to the following conditions:-

- (a) He makes an application to the Registrar in the form prescribed for the purpose, and
- (b) He indicates the Faculty to which he wishes to be assigned, in the form clearly.

S. 402. Under Section 20 (1) (B) (vi), since the registered graduates are to be elected Faculty wise only, those registered graduates who fail to indicate the Faculty to which they wish to be assigned for this purpose before the prescribed date, shall not be entitled to participate in the election.

S. 403. Registered Graduates shall notify to the Registrar every change of their addresses. The Registers of Graduates shall be revised at the end of every six years from the date they have been prepared first for the purpose of elections under the Section 20 (1) (B) (vi) of the Poona University Act, 1974.

Registration of Graduates

(Application Form)

(Note:-A person can register his name only in one Faculty)

To

The Registrar,

POONA UNIVERSITY, Pune 7.

Sir,

1. I hereby apply for the registration of my name as a graduate of the Poona University under the provisions of Section 81 of the Poona University Act, 1974.

2. I give below particulars regarding my name, address, the degree obtained by me from the Statutory University, etc.-

(i) My full Name.....

(ii) My address for sending all notices in connection with election in the constituency of Registered Graduates is as follows:-

.....
.....

(iii) Examinations passed and the name of the University:-
Examinations.....

University.....

(iv) Year/s of obtaining the Degree/s.....

3. I hereby produce the degree certificate along with a copy of the same.

4. I send herewith in cash/Indian Postal Order the Registration fee of Rs.5/-(Rupees Five only) prescribed in that behalf for first registration.

5. I desire that my name may be registered in the Register of Faculty of(State here: Arts, Mental Moral and Social Sciences, Science, Management, Commerce, Medicine, Engineering, Law, Education, Ayurvedic Medicine as the case may be) for the purpose of election.

6. I hereby declare that my name has not been registered as a graduate in any other University established by law in the State of Maharashtra.

Yours faithfully,
(Signature)

Convocation

(Under Section 82 of the Act)

S. 404. A Convocation for conferring Degrees, and Diplomas shall be held on a date to be fixed by the Chancellor or the Vice-Chancellor. At such Convocation, the Dean of each Faculty, or in his absence, the member of the Faculty, nominated by the Vice-Chancellor shall request the Executive Council to pass a grace in the first instance, and then shall present the Chancellor or the Vice-Chancellor and or Convocation, the person who have sought admission to the respective Degrees, or Diplomas respectively. Such presentation shall take place in the order laid down in Statute made in this behalf.

¹S. 405:

1. The University may confer following degrees, diplomas and other academic distinction in each Faculty, as prescribed, on such persons who are eligible for the same.

2. (i) Doctor's Degree
- (ii) Master of Philosophy
- (iii) Post-graduate Diploma
- (iv) Master's Degree
- (v) Post Degree Diploma
- (vi) Bachelor's Degree
- (vii) Pre Degree Diploma (Higher and Lower)
- (viii) Certificate

3. The applicants for degrees, diplomas, certificates and other academic distinctions may be arranged and presented together in the Convocation in the order mentioned in Clause No. 2.

1. The statute 405 was substituted w.e.f. 06.02.1989.

For conferment of Degrees, Diplomas, etc. Faculties shall be arranged in the following order:

- (1) Faculty of Arts and Fine Arts
- (2) Faculty of Mental, Moral and Social Science
- (3) Faculty of Science
- (4) Faculty of Law
- (5) Faculty of Medicine
- (6) Faculty of Engineering
- (7) Faculty of Ayurvedic Medicine
- (8) Faculty of Commerce
- (9) Faculty of Education
- (10) Faculty of Management

S 405-A.:

The University shall grant a certificate in the following subjects to such persons as have undergone the prescribed courses and have pass the qualifying examinations for the same in accordance with the Ordinance and Regulations:

1. Certificate in Modern Foreign Language
2. Certificate in Computer Programming
3. Certificate Course in Maharashtra Culture and Language
4. Certificate Course in English
5. Certificate Course in Journalism
6. Certificate Course in Portuguese Language
7. Certificate Course in Strategic Studies
8. Post-graduate B.Sc. Nursing Course
9. Certificate Course in Vacuum Technology

10. Certificate Course in Refrigeration and Air-Conditioning
11. Certificate Course in Radio Servicing
12. Certificate Course in Television Servicing.

Certificates shall be distributed to the students on convenient date or by post.

S. 406. Every person who has pursued approved course of study in the University or in a conducted, constituent or affiliated college or in a recognized institution, and has passed the examination prescribed by the University, shall be eligible, on payment of prescribed fee, to be admitted to the respective Degree or Diploma in person or in absentia, at his option.

S. 407. The Executive Council shall confer upon persons as aforesaid such Degrees and award such Diplomas either at a Convocation or in absentia at their option

PRECEDENCE

(a) Among the members of the Senate:

S. 408. The Chancellor, the Vice-Chancellor, the Deans of the Faculties of Arts; Mental, Moral and Social Sciences; Science; Law; Medicine; Engineering; Ayurvedic Medicine; Commerce; Education and ¹Management. The Director of Education; Members of the Executive Council and then the Members of the Senate shall have the precedence according to the alphabetical order of their surnames.

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1. Amendment to Statute 408 has come into force w.e.f. 19.04.1991.

(b) Among members of Authorities and Bodies of the Universities other than the Senate:

S. 409. Members of Authorities and Bodies of the University other than the Senate, shall take precedence in the following order:

- (1) The Chairman of the Body concerned;
- (2) The Deans of Faculties, Heads of University Departments, Members of the Senate, in the order of seniority laid down for that body;

- (3) Principals of Colleges, Teachers of University, Heads of Department in Colleges and Recognized Institutions and other teachers, first in the order in which the Colleges and Institutions were established and next in the order of precedence of the Faculties to which they belong;
- (4) Non-teachers, in the alphabetical order of their surnames;

S. 410: regarding appointment of Auditors

- (i) The Senate shall appoint auditors out of the panel recommended by the State Government as provided under Sub-Section (xiv) of Clause (1) of Section 22 of the Act 1974.
- (ii) The Firm of Auditors who are recommended for appointment as auditors should possess at least ten years' standing in their profession and that it should have an experience of auditing the accounts of educational institutions.
- (iii) The term of appointment of the auditors shall be for not more than three years at a time.
- (iv) The remuneration of auditors for the conduct of audit of the University shall be fixed by the Executive Council from time to time.

(v) The auditors appointed by the Senate shall conduct the audit of the

annual accounts of the University including the balance sheet, as prepared by the Finance Committee within six months of the close of the Financial year and submit a report to the University along with the utilisation certificates of grants.

¹**S. NO .482.** The age of retirement of non-teaching employees of the University College/Recognized Institution shall be 58 years. He shall not be entitled to a formal notice of being relieved from service on attaining the said age. The non-teaching employees completing his 58 years in the middle of the month may continue on the staff only up to the end of that month.

Provided that the age of retirement of non-teaching employee of the University/College/Recognized Institution in the pay-scale of Rs.250-435 or the lower pay-scale shall be sixty years.

Provided further that the age of retirement shall be sixty years in respect of the employee already in service on the date of this (amendment) statute comes into force, and who does not opt for pension.

Provided further that the age of retirement shall be 58 years in respect of employees joining the services after the date of this (amendment) statutes come into force and also in respect of employee whose post is not covered by the Salary Grant Scheme.

Explanation S. No 482. shall supercede Rule No. 13 of the Poona University Service Rules, 1963, in respect of non-teaching employee of the University and Service Ord. No.143 (5) (a) in respect of non-teaching employee of the constituent, affiliated colleges of the University.

1. Statute came into force w.e.f. 17.01.1985.

¹S. 552. Travelling and Daily Allowance for University Employees.

The member of the teaching and/or non-teaching staff of the University undertaking tour of University business, shall be entitled to the same rates of travelling and daily allowances and be subjected to the same rules as are applicable to the corresponding categories of Government servants, as modified by the State Government from time to time.

(Under Section 50 of the Poona University Act, 1948)

(i) Admission to the Fund

S. 175.

(a) Any whole-time officer, teacher or other servant of the University appointed in a temporary post in the first instance and subsequently confirmed in the same post or appointed substantively in another post without any break of service or appointed on probation against a substantive vacancy, shall be admitted to the benefits of the University Provident Fund from the date of his temporary appointment or appointment on probation.

(b) Any whole time officer, teacher or other servant of the University temporarily appointed in the first instance and subsequently confirmed in the same appointment may, by a resolution of the Executive Council be admitted to the benefits of the University Provident Fund from the date of his temporary appointment, provided that there has been no break or interval between the termination of the temporary appointment and the commencement of the permanent appointment.

(ii) Contribution to the Fund

S. 176. Except in the case of employees of the University Press, subscription to the Fund shall be at one uniform rate of one-twelfth of the salary of the subscriber. In the case of a servant of the University employed under a specific agreement, the rate shall be provided for in the agreement and shall not exceed eight and one-third percent of the salary. Such subscription shall be deducted monthly from the salary of the subscriber and the amount so deducted shall be paid to the University Provident

Fund to the credit of the subscriber. An Officer, teacher or other servant on leave of any kind may, with the permission of the Executive Council, discontinue his subscriptions to the Provident Fund, or pay them at such rate, not exceeding the uniform rates, as may be determined by the Executive Council

S. 176-A. In the case of employees of the University Press, the subscription to the Fund shall be at the rate laid down under the provisions of the Employees' Provident Fund Act, 1952 as amended from time to time and will be calculated on the basic plus dearness allowance with effect from 01.01.1961

S. 177. The University's contribution to the Fund shall be equal to the Subscriber's subscription, and shall be made in arrears at the beginning of the next month

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1. Statute 552 came into force w.e.f. 30.06.1992

S. 177-A. Any subscriber to the University Provident Fund shall be free to subscribe an amount over and above the amount which he is obliged to subscribe under the University Act and Statutes. Provided that he will have to intimate the University before 1st of March each year the monthly excess contribution to his Provident Fund that he would want to make. No change in this subscription would be permitted during the course of the year. This excess subscription to the Provident Fund by him would not earn any contribution from the University excepting the interest.

The total amount of his/her subscription to the Provident Fund shall in no case exceed his basic pay.

(iii) Deduction from the Fund

S. 178. When the amount standing in the Fund to the credit of a subscriber who has been dismissed from the service of the University for misconduct becomes payable, the Executive Council may direct that the whole or any part of the contributions of the University, and of any interest accrued thereon, be deducted from the amount standing to the credit of the subscriber, and be paid to the University.

S. 179. When the amount standing in the Fund to the credit of a subscriber becomes payable, the Executive Council may direct that any amount due under a liability, incurred by the subscriber to the University up to the total amount of the contributions paid by the University, with interest thereon, be deducted from the amount standing to the credit of the subscriber, and be paid to the University.

S.180. When the amount standing in the Fund to the credit of a subscriber who has resigned his service in the University before completing three years becomes payable, the Executive Council may direct that the whole or any part of the contributions of the University, and of any interest accrued thereon, be deducted from the amount standing to the credit of that subscriber, and be paid to the University. In case of the University Press Employees, one fourth share of University Contribution and interest accrued thereon shall be paid to the University Press Employees.

(iv) Payment from the Fund

S. 181. Subject to any deductions under statutes 178, 179, 180 and 183 the amount standing in the fund to the credit of a subscriber shall become payable.

(a) On the death of the subscriber before quitting the service, or

(b) On the subscriber's ceasing to be in the service of the University.

For the purpose of this Statute, an officer, teacher or other servant of the University, who holds office for a fixed period of the time shall, on re-appointment to the same or another office in the University, immediately on expiry of the said period be deemed to have been in the service of the University continuously from the date of his first appointment.

Maharashtra non-agricultural universities standard code Contributory Provident Fund Rules, 1984, have come into force w.e.f. 01.09.1984

S. 182. The account of a subscriber to the Provident Funds whether he is Press employee or any other employee of the University shall not be closed till Provident Fund claim is finally settled and interest shall be paid up to the last date the previous month in which the claim is settled.

(The above Statutes have been passed by Senate at its meeting held on 27/28/29/30.03.1978-RC/20,3/27/5-1-79-Circular No. 395 of 1978-79.)

S. 182-A. Every subscriber to the University Provident Fund can if he so desires get credited to his Provident Fund account in this University, the Provident Fund amounts received from any

other Institution which he was serving before joining the Poona University. Such amount shall earn interest from the date it is so credited at the usual rates.

No contribution by the University shall be admissible with respect to the Provident Fund amount earned by him from other Institution.

(v) Loans to Subscribers

S. 183. Advances from the amount standing to the credit of a subscriber on account of his own subscription may, at the discretion of the Finance Officer/Registrar be granted to him in the case of the illness of the subscriber or of member of his family or for any other reason deemed sufficient by the Executive Council. Such loans shall be repaid at a rate of interest and in a number of instalments to be fixed by the Executive Council in each case.

(vi) Declaration and Withdrawal

S. 184. Each subscriber on joining the Fund shall furnish a nomination in Form A*, showing how he wishes the amount in his credit in the fund to be disposed of on his death, provided that if he has a family, or at any time after joining the Provident Fund acquires a family, he shall be precluded from nominating a person who is not a member thereof. Such nomination may at any time be revoked by the subscriber and or replaced by fresh nomination. A nomination shall be operative only on being received by the University.

***FORM A**

Form of Declaration

I hereby declare that I wish, in the event of my death, the amount at my credit in the University of Poona Provident Fund to be distributed among the persons mentioned below in the manner shown against their names:

Name and Address of nominee	Relationship if any, with the subscriber	Whether major or minor if the age	Amount of share of deposit
1	2	3	4

Station

Two witnesses to signature

Date

Signature of Subscriber

S. 185. Subject to any deductions under Statute 178, 179, 180 and 183 on the death of a subscriber before-quitting the service.

(i) when the subscriber leaves a family-

(a) if a nomination made by the subscriber in accordance with the provisions of Statute 184 in favour of a member of his family subsists the amount standing to his credit in the Fund, or the part thereof to which the nomination relates, shall become payable to his nominee or nominees in the proportion specified in the nomination.

(b) if no such nomination in favour of a member or members of the family of the subscriber subsists, or if such nomination relates only to part of amount standing to his credit in the Fund, the whole amount or part thereof to which the nomination does not relate, as the case may be shall, notwithstanding any nomination purporting to be in favour of any person or persons other than a member or members of his family, become payable to the members of his family in equal shares.

*Note:-*Any sum payable under these rules to members of the family of a subscriber vests in such member under sub-section (2) of Section 3 of the Provident Fund Act, 1925.

(ii) When the subscriber leaves no family, if a nomination made by him in accordance with the Provisions of Statute 184 in favour of any person or persons subsists the amount standing to his credit in the Fund of the part thereof to which the nomination relates, shall become payable to his nominee or nominees in the proportion specified in the nomination.

*Note1:-*When a nominee is a dependent of the subscriber as defined in clause (c) of section 2 of the Provident Fund Act 1925 the amount vests in such nominee under sub-section (2) of section 3 of the Act.

*Note 2:-*When the subscriber leaves no family and no nomination made by him in accordance with the provisions of Statute 184 subsists, or if such nomination relates only to part of the amount standing to his credit in the Fund the relevant provisions of clause (b) and sub-clause (ii) of clause (c) of sub-section (1) of Section 4 of the Provident Fund Act, 1925, are applicable to the whole amount or the part thereof to which the nomination does not relate.

S. 186. For the purposes of Statutes 183 and 184, only the following persons shall be held to constitute a subscriber's family viz., his wife or wives and children, and the widow or widows and the children of a deceased.

S. 187. Every subscriber shall be bound by these rules and shall sign an agreement in Form 'B'.

S. 188. The Executive Council, may, from time to time make Ordinances or issue such general or special directions as are consistent with the above Statutes as to-

(a) the conduct of the business of the Fund.

(b) any matter relating to the Fund, or its management or the investment of sums at the credit of the Fund, or the privileges of the subscribers not herein expressly provided for;

or

very or cancel any rules made or directions given by them.

Ordinances made under Statutes 188.

O. 102. The amount in hand to the credit of the Fund shall be invested in Government securities or be placed on fixed deposit in the State Bank of India or in the Post Office Savings Bank, as the Executive Council may direct.

O. 103. The Executive Council shall cause to be maintained proper accounts relation to the Fund, showing the amount, for the time being, to the credit of each subscriber and the general state of the Fund, in such from as it may, from time to time prescribe.

O. 104. The interest received by the University on sums so invested shall, as soon as received, be added to the amounts standing to the credit of the Fund.

O. 105. Whatever is earned by way of interest on the amount standing to the credit of each subscriber shall be credited yearly on 30th of June, subject to a deduction of 1/4% per annum to meet the expenses incurred by the University in operating the Provident Fund.

Provided that if any employee of the University leaves the University Service except on retirement before the completion of the University's financial year, the interest on the amount standing to his credit

in his Provident Fund account for the period from the 1st July immediately preceding the date on which he leaves the University to the date of his leaving the University service shall be calculated at 3%.

O. 106. The term “salary” shall include:

- (a) The substantive pay
- (b) The pay of an employee appointed on probation.
- (c) The personal pay
- (d) The special pay
- (e) The officiating pay of an employee, when appointed to officiate in a higher post and
- (f) Any other emoluments which may be specially classes as pay for this purpose by the Executive Council.

O. 107. The amount withdrawn by any depositor together with such interest as would have accrued on the sum had it not been withdrawn, shall be recovered by such number in monthly installments not exceeding twenty-four as the Vice-Chancellor may fix, and shall be recovered by deducting from the salary paid by the University to the depositor. The first of such deductions shall be made from the first payment of a full month’s salary after the depositor has withdrawn the sum to be refunded. The amount of such installments shall be fixed in round number and the last installment shall cover the entire balance then to be refunded by the subscriber. But a subscriber may at his option pay any additional sum above the amount of the installment fixed in round figures. Provided, however, that the interest due may be recovered in two further installments.

***FORM ‘B’**

Form of Agreement

I hereby declare that I have read the University of Poona Provident Fund Rules and that I agree to be bound by them:

	Day of		19 at
Name in full			
Date of Birth			
Date of joining appointment			
Nature of appointment			
Salary per mensun-Rs.			
Signature			
Witness	Name	Address	
Witness		Occupation	
		Address	
		Occupation	

Statement regarding Payment of Gratuity to the Permanent Employee (both Teaching, and Non-teaching) and Conducted Colleges of the University constituent affiliated Recognized Institutions (Under Section 42 and 75 of Poona University Act, 1948)

S. 208. Short Title and Commencement:

These Statutes shall be called Statutes regarding Payment of Gratuity to the permanent employees (Teaching and Non-teaching) of the University/Constituent/ Affiliated and Conducted Colleges/Recognized Institutions and shall come into force w.e.f 01.07.1973

S. 209. Definition:

In these Statutes unless there is anything repugnant in the subject or context:

1. "Pay" means pay which a teacher/non-teaching employee was receiving immediately before the date of his/her retirement or relinquishment of service and also includes:

(a) Personal Pay

(b) Special Pay

(c) Dearness Pay; including such portion of the dearness allowances as has been converted into pay; any.

2. "Normal Retirement Date" shall mean the date on which the Teacher/Non-teaching employee attains the age of retirement.

3. "Fund" means the Gratuity Fund which shall be maintained by the University or by the respective Constituent, Affiliated, Conducted College/s or by the respective Recognized Institutions.

4. "Service" means service rendered by a Teacher/Non-teaching employee in a substantive capacity (including the period spent on probation) against a substantive post followed by confirmation in the same post or any other post

S. 210. Application and Eligibility:

1. The provisions of these Statutes shall apply to all permanent employees (Teaching and Non-teaching) of the University/Constituent, Affiliated and Conducted Colleges/Recognized Institutions other than those appointed on contract basis, part-time employees (Teaching and Non-teaching) re-employed pensioners, deputationists, purely temporary employees, seasonal employees and employees on work charged establishment.

2. A permanent Teacher/Non-teaching employee who has completed a continuous service of ten years in the University of Poona/College or a Recognized Institution in the Poona University area under the same Management shall be entitled to gratuity on his/her ceasing to be in the permanent employment of University/College/ Recognized Institution. He/She shall also be entitled to gratuity for the service put in during extension after the normal date of retirement.

Provided however the gratuity shall be granted in case of the Teacher/Non-teaching employee who has not completed a minimum period of ten years service if he/she (a) dies while in service or (b) retires or is required to retire on account of certified permanent incapacity due to mental or bodily infirmity and the Executive Council/Managing Committee/Governing Body is satisfied about it.

Provided further that if the Teacher/Non-teaching employee is not qualified for gratuity because of deficiencies in his/her continuous service, the Executive Council/Managing Committee/Governing Body may, in its discretion, condone the deficiency in the length of service up to a maximum period of 90 days.

3.No gratuity shall be payable to the Teacher/Non-teaching employee, who is dismissed or removed from the service of the University or the College or Recognized Institution for misconduct, willful and persistent neglect of duty, inefficiency or breach of any of the terms of contract.

S. 211. Amount of Gratuity:

(1) Subject to the provisions of Statute (210) above, the amount of gratuity admissible shall be at the rate of half a month's pay, last drawn for each completed year of service subject to maximum of ¹(Sixteen and half) months' pay.

²(Provided that when the teacher/non-teaching employee ceases to be in the service, for calculating the period for which he/she shall be eligible for Gratuity, if his/her service is more than six months in the final year of his/her service, it shall be rounded off to one half year and he/she shall be paid amount of 1/4th month's pay for the period.)

(2) In the event of the death of the teacher/non-teaching employee, while in service the gratuity shall be at the rate of half a month's pay, drawn at the time of death, for each completed year of service, he/she would have put in, but for his/her death till, the date of his/her normal retirement, subject to maximum of ¹(Sixteen and half) months' pay.

(3) Gratuity shall be payable to the teacher/non-teaching employee, after his/her ³(ceasing to be in service). It shall be paid within a period of six months ⁴(of his/her ceasing to be in service). He/She shall be entitled to interest at the rate, then prevailing on provident fund contribution, if the amount of gratuity is not paid to him/her within the aforesaid period

1. Figure sixteen and half was substituted for Fifteen and half w.e.f. 24.02.1984.

2. Provision was inserted w.e.f. 24.02.1984.

3. These words were substituted for the words "actual retirement or date whichever is earlier".

4. These words were substituted for the words "from the date of his/her actual retirement or death".

(4) If immediately before retirement or relinquishment of service, the teacher/non-teaching employee has been absent from duty, on leave with allowances, his/her pay for the above purpose shall be taken at what it would have been, had he/she not been absent from duty.

S. 212. Nominations:

1. The teacher/non-teaching employee shall on his/her confirmation send to the Registrar/Principal of his/her College or the Director of his/her recognized Institution a nomination in the prescribed form, conferring on one or more persons the right to receive the amount of gratuity in the event of his/her death, before the amount of gratuity has become payable or having become payable, has not been paid to him/her.

2. Every nomination made under Statute 212 (1) above, shall be in writing, signed by the teacher/non-teaching employee making it and attested by two witnesses and shall be in the form given in Appendix 'A' hereto and shall remain in full force until the death of the teacher/non-teaching employee or until the same shall be revoked in writing by the member by whom the same was made. A fresh nomination can there after be made in the manner aforesaid.

3. The teacher/non-teaching employee, may from time to time, or at any time and without the consent of the nominee/s, if any, revoke or change the name of the nominee/s by filling a written notice of the change with the Registrar/Principal/Director in the prescribed form, whereupon an acknowledgement of the change and the registration of the name of the new nominee will be given to the teacher/non-teaching employee by the Registrar/Principal/Director. The new appointment shall take effect on the date the nomination was signed whether or not the teacher/non-teaching employee is

living on the date of acknowledgement of the change but without prejudice to the University/College/Recognized Institution on account of any payment made before the acknowledgement of this change.

4. If the nominee, at the time of his appointment, be a minor or otherwise under a disability to give a legal receipt of discharge to the Registrar/Principal/Director, the teacher/non-teaching employee may at the time of such appointment as aforesaid, appoint a person of full age and sound mind who is capable of giving a legal receipt of discharge to the Registrar/Principal/Director and to whom the amount of gratuity is to be paid for and on behalf of the nominee.

5. If more than one nominee is nominated and in such nomination, the teacher/non-teaching employee has failed to specify their respective interests, the nominee so named shall share equally. If any nominated nominee predeceases the teacher/non-teaching employee, the interest of such nominee shall terminate and his/her share shall be payable equally to such of the remaining of the nominees as survive the teacher/non-teaching employee unless the teacher/non-teaching employee has made a definite written-request to the Registrar/Principal/Director in the form prescribed.

6. No nomination shall be made by any teacher/non-teaching employee under Statute 212 (1) to, above except in favour of his/her (i) wife/husband, as the case may be, residing with him/her (ii) legitimate children and step children residing with him/ her and wholly dependent upon him/her.

7. If no nomination has been made or existing, the amount of the gratuity shall be paid to the legal heir or heirs of the teacher/non-teaching employee.

S. 213. Gratuity fund:

1. The University/College/Recognized Institution shall create a non-contributory Gratuity Fund for payment of Gratuity to its teacher/non-teaching employees as aforesaid and shall for the purpose, make contributions equal to 5% of total pay of its teacher/non-teaching employee on 1st April every year.

2. The amount so contributed shall be so invested and regulated as may be determined by the Executive Council/Managing Committee/Governing Body of the College /Recognized Institution from time to time

S. 214. Income and other Taxes:

Income-Tax or Super-Tax, if any, payable by the teacher/non-teaching employee on the amount of gratuity to which he/she is entitled, shall not be borne by the University/College/Recognized Institution.

S. 215. Interpretation:

If any difficulty arises in regard to the interpretation of these Statutes the decision of the Executive Council of the Poona University shall be final and binding upon all concerned.

APPENDIX 'A'

Form of appointment of Nominee/Nominees under Statute regarding the Payment of Gratuity to employee (Teaching and Non-Teaching) of the University/constituent and affiliated and conducted Colleges/Recognized

Institutions of the University of Poona

The Registrar/Principal/Director,

.....University of Poona/

College/Recognized Institution.

Sir,

I.....

(Write full name in Block Letter

(Designation)

the teacher/non-teaching employee covered under Statutes regarding the University of Poona Payment of Gratuity to employees (Teaching and Non-teaching) of the University/Constituent/Affiliated and conducted Colleges/Recognized Institutions, here by agree to abide by the provisions of the said Statutes and appoint the following in terms of paragraph headed "NOMINATIONS" in the said Statute as nominee (s) to whom the money is payable under the said Statutes shall be paid in the event of my death.

1.....

(Full name in BLOCK LETTERS)

(Age)

(Relations hip)

(Share)

2.

3.

Signed at.....this.....day of19.....

(Signature of the teacher/employee)

Witness:

(I) 1. Signature:

Date:

2. Name in full:

3. Address:

(II) 1. Signature:

Date:

2. Name in full:

3. Address:

UNIVERSITY OF POONA



Circular No. 189 of 1980-81

It is hereby notified for the information of all concerned that the Chancellor has been pleased to accord his assent to the enclosed Statutes passed by the Senate at its meeting held on 15/16.10.1976, relating to the benefit of Payment of Gratuity to the permanent employees (both Teaching and Non-teaching) of the University/Constituent, Affiliated and Conducted Colleges/Recognized Institutions of this University, subject to certain stipulations mentioned below:-

(i) Government agrees to extend with effect from 01.07.1973 the benefit of Gratuity to the permanent teaching and non-teaching employees of the University on the distinct understanding that the University would meet the expenditure on this account from their own funds;

(ii) As per approved pattern of assistance no expenditure is subsidised by Government by way of grant to Constituent or Recognized Institutions of the Poona University. The question of accepting any financial liability on account of Gratuity payment to the permanent employees (both teaching and non-teaching) of these institutions prescribed by these Statutes does not therefore, arise.

(iii) Contribution to the Gratuity Fund will be paid by the University at a uniform rate equal to 5% of the total pay of the employees and that payment of Gratuity will be regulated at the rate of half a month's pay drawn at the time of death for each completed year of service he/she would have put but for his/her death, till the date of his or her normal retirement subject to a maximum of 15 months pay.

(iv) Government has accepted, in principle, to extend the benefit of Gratuity Scheme to the employees of the affiliated colleges of University prospectively from the year of the constitution of the Gratuity funds by these colleges. The affiliated colleges which have already established such Gratuity funds will continue to get grant on the monthly subscription to the Gratuity funds as provided in the Grant-in-Aid formula prescribed for non-Government colleges or Arts, Science, Commerce and Education.

APPENDIX I

UNIVERSITY OF POONA

Poona University Act, 1974

As required under Section 20 (1) (B) (i) the following will be the Six Groups of

Principals of Colleges under Statute 27:-

Group I-D

- | | |
|---|--|
| 1. Fergusson College, Poona (1885) | 20. Jai Hind Education Trust's Arts, Sc. and Com. College, Dhule |
| 2. M. J. College, Jalgaon (1945) | |
| 3. B.j. Medical College, Poona (1946) | |
| 4. B. Y. K. College, Nasik (1957) | 21. The Lewa Education Union's Arts, Science and Commerce College for Girls, Jalgaon (1983) |
| 5. T. C. Arts, Sc. and Com. College, Baramati (1962) | |
| 7. N.V.P.M. Arts and Com. College, Lasalgaon (1967) | 22. Vidya-Bhavan College of Commerce, Pune 16 (1983) |
| 8. C. T. B. Arts and Com. College, Ghodnadi (1968) | 23. N. D. M. V. P. Samaj's College of Pharmacy, Nasik (1982) |
| 9. Ness Wadia College of Commerce, Poona (1969) | 24. Pune Institute of Computer Technology, C/o B. T. Shahani Navin Hind High School, 774, Bhawani Peth, Poona 2 (1983) |
| 10. Poona College of Arts, Sc. and Com., Poona (1970) | |
| 11. New Law College, Ahmednagar (1970) | 25. Rayat Shikshan Sanstha's Arts and Commerce College, Pimpri Waghere, |

- | | |
|---|---|
| 12. S. S. B. College of Education, Shrirampur (1970) | Pune 17 (1883) |
| 13. Arts and Commerce College, Pachora (1970) | 26. Bansilal Ramnath agrawal Trust's Vishvakarma Inst of Technology 251 Budhwar Peth Pune, 2 (1984) |
| 14. V. V. M. Arts, Commerce and Science College, Sakri (1971) | 27. N. D. M. V. P. Samaj's Arts, Science and Commerce College Ozar (MIG), Dist.: Nasik (1984) |
| 15. Ayurved Mahavidyalaya, Shirpur (1972) | 28. Sanjay Education Society's College of Engineering, Nawalnagar (Dist.: Dhule) (1984) |
| 16. Dr. Babasaheb Ambedkar Memorial Law College, Dhulia | 29. Marathwada Mitra Mandal's College of Architecture, Marathwada Sadan, D. G. Pune-411004 (1986) |
| 17. Khed Taluka Shikshan Prasarak Mandal's Science and Com. College, Rajgurunagar | 30. Central Hindu Military Education Society's Bhosala Military College, Nasik-5 (1986) |
| 18. Arts and Com. College, Raver (Jalgaon) (1981) | |
| 19. Adivasi Seva Sah. Sanstha's Arts, Sc. and Com. College, Navapur (Dhule) | |

Group II-A

- | | |
|--|---|
| 1. Sir Parashurambhau College, Poona (1916) | 20. Arts, Sc. and Com. College, Bhor (Pune) (1982) |
| 2. G. S. Gune Ayurved Mahavidyalaya, Ahmednagar (1917) | 22. Rayat Shikshan Sanstha's Arts, Sc. and Com. College, Shrigonda (Ahmednagar) (1982) |
| 3. H.P.T. and R.Y.K. Science College, Nasik (1924) | 23. Krida Rasik Mandal's College of Com. Jalgaon (1983) |
| 4. Pratap College, Amalner (1945) | 23. Janata Shikshan Mandal's College of Fine Arts, Khiroda (Jalgaon) (1983) |
| 5. Armed Forces Medical College, Poona (1953) | 24. Maha. Academy of Engineering and Educational Research's College of Engineering, S. No. 424 Behind L.I.C. Colony, Paud Road, Kothrud, Pune 38 (1983) |
| 6. College of Education Nasik (1965) | 25. Shrama Sadhana Trust's College of Engineering, C/o M. J. College, Jalgaon (1983) |
| 7. Garware College of Commerce, Poona (1967) | 26. Poona Jilha Shikshan Mandal's Commerce College, Paud, Dist. Pune (1984) |
| 8. S.S.V.P. Sanstha's Science College, Dhulia (1967) | 27. The Poona Gujarathi Kelwani Mandal's Commerce College, 1433/34, Kasba Peth, Pune 11 (1984) |
| 9. Dnyaneshwer Mahavidyalaya Newasa (1968) | 28. Mohammadia Tibiya College, 144, Mansura, Malegaon, Dist. Nasik (1984) |
| 10. Arts and Com. College, Sinnar (1969) | 29. N.D.M.V.P. Samaj's Arts Science and |
| 11. College of Education, Sangamner (1969) | |
| 12. Arts and Com. College, Junnar (1970) | |
| 13. Arts and Com. College, Hadapsar (1971)) | |
| 14. M.G.V. Law College, Malegaon (1971) | |
| 15. E. T. E. Arts and Com. College, Erandol (1971) | |

- | | |
|---|--|
| 16. A.S.N. Arts and Com. College Taloda (1971) | Commerce College, Deolali Camp, Nasik (1985) |
| 17. Ahmednagar Jilha Vidya Maratha Prasarak Samaj's Arts and Com. | 30. Kisan Vidya Prasarak Sanstha's College of Physical Education, Boradi, Tal, Shirpur, Dist. Dhule (1986) |
| 18. A.B.M.S.P.'s Law College, Pune 9 | |
| 19. Bharati Vidyapeeth's Poona College of Pharmacy Pune 38. | 31. Rayat Shikshan Sanstha's Sc. and Com. College Hadapsar, Pune 28 (1986) |

Group III-C

- | | |
|--|--|
| 1. College of Engineering Poona (1854) | 19. Bharatiya Kala Prasarinini's College of Architecture, Pune (1981) |
| 2. Nowrosji Wadia College, Poona (1932) | 20. Bharati Vidyapeeth's Law College, Pune |
| 3. S.S.V.P. Arts and M.F.M.A. Com. College, Dhule (1956) | 21. J.D.M.V.P. Samaj's College of Commerce, Yawal (Jalgaon) (1983) |
| 4. M.S.G. Arts, Sc. & Commerce College Malegaon (1959) | 22. Pimpalner Education Society's College of Commerce, Pimpalner (Dhule) (1983) |
| 5. R.B.N.B. Arts, Sc. and Com. College, Shirampur (1960) | 23. Vidya Bharati Education Society's Sant Muktabai Arts and Commerce College, Edalabad (Jalgaon) (1983) |
| 6. St. Mira's College for Girls, Poona (1962) | 24. Pravara Edn. Society's College of Engineering, Loni, Tal. :Shrirampur Dist.:Ahmednagar (1983) |
| 7. Annasaheb Awate College, Mancher (1966) | 25. Cusrow Wadia Institute of Technology, Pune 1 (1983) |
| 8. Janata Mahavidyalaya, Pathardi (1966) | 26. Tech. and Med. Edu. Society's College of Engineering, Faizpur Dist: Jalgaon (1984) |
| 9. N.B.T. Law College Nasik (1969) | 27. Pravara Med. Trust's Medical College, Loni, Tal. Shirampur (Ahmednagar) (1984) |
| 10. M.G.V. Arts and Com. College, Manmad (1969) | 28. Poojya Sane Guruji Vidya Prasarini Mandal's College of Engineering, Shahada, Dist: Dhule (1984) |
| 11. Adhyapak Mahavidyalaya, Poona (1970) | 29. Pune Vidyarthee Graham's College of Printing Engineering and Graphic Communication Pune 30 (1985) |
| 12. Comprehensive College of Education Khiroda (1970) | 30. Bodwad Sarvajanic Sanstha's Arts and Com. College Bodwad, Tal. Bhusawal, |
| 13. P.S.G. Arts, Sc. and Commerce Shahada (1970) | |
| 14. Arts and Com. College, Dharangaon (1971) | |
| 15. Arts and Com. College, Indapur (1972) | |
| 16. J.D.M.V. Arts, SC. and Com. College, Jalgaon (1972) | |
| 17. A.T.E.S. Arts and Com. College, Akole (1974) | |

Dist. Jalgaon (1986)

18. Maharashtra Mandal's Chandrashekhar Agashe College
of Physical Education, Gultekadi, Pune 9 (1977)

Group IV-E

1. Ayurved Mahavidyalaya, Nasik (1924)
2. B.M. College of Commerce, Poona (1943)
3. Ahmednagar College, Ahmednagar (1947)
4. Shahu Mandir Mahavidyalaya, Poona (1960)
5. D.N.M. Arts Sc and Com College Faizpur (1961)
6. K.J. Somaiya Arts & Com. College,
Kopargaon (1964)
7. College of Education Jalgaon (1965)
8. Arts, Sc. and Com. College, Satana (1967)
9. Indrayani Mahavidyalaya, Talegaon (1968)
10. Adarsh Comprehensive College, of Education
Poona (1970)
11. New Arts and Com. College, Ahmednagar
(1970)
12. M.G.V. Arts and Com. College, Yeola (1970)
13. K.C.E.S. Law College, Jalgaon
(1970)
14. S.S.V.P. Arts and Com. College, Sindkheda
(1970)
15. S.S.V.P. Arts and Com. College, Dondaicha
(1970)
16. S.M.S.K. Mahavidyalaya, Someshwarnagar
(1972)
17. Arts and Com. College, Vani (1972)
18. Kisan Vidya Prasarak Sanstha's Arts and
Commerce College, Parola (Dist.: Jalgaon)
19. Yeshwantrao Mohite College of Arts, Sc. and
Com. Pune-38
20. Arts and Commerce College, Daund (Pune)
(1982)
21. Kalwan Education Society's Arts and Commerce
College, Kalwan, Dist.: Nasik (1983)
22. The Poona Displaced Persons relief
Committee's Commerce College, Pimpri
Dist.: Poona (1983)
23. Amrutwahini Udyog Sheti and Shikshan Vikas
Sanstha's College of Engineering, Amrutnagar,
Dist.: Ahmednagar (1983)
24. S.S.V.P. Sanstha's College of Engineering, Dhule
(1983)
25. Rashtriya Sahakari Shikshan Prasarak Mandal's
Arts, Sc. and Com. College, Chalisgaon (Jalgaon)
(1984)
26. Shri Shivaji Maratha Society's Commerce College,
425 Shukrawar Peth, Pune 2 (1984)
27. Dhule Education Society's Commerce College, Dr.
Rammanohar Marg, Dhule 424001 (1984)
28. Indapur Taluka Gram Vikas's Arts and Commerce
College, Kalamb (Tal.: Walchandnagar) (1984)
29. Shri Saraswati Vidya Pasarak Mandal's Arts and
Commerce College, for Girls, Bhusawal, Dist.
Jalgaon (1984)
30. J.D.M.V.P. Sanstha's Arts and Science College
Warangaon Dist. Jalgaon (1986)

Group V-B

1. Ashtang Ayurved Mahavidyalaya, Poona (1936)
2. Abasaheb Garware College, Poona (1945)
3. Arts, Sc and Com. College, Poona (1945)
4. Karjat College, Karjat (1964)
5. S.S.G.M. College of Science, Kopergaon (1965)
6. College of Education, Ahmednagar (1965)
7. Vidya Vardhini Sabha's Arts & Com. College, Dhulia (1966)
8. K.K.W. Arts, Sc. And Com. College, Pimpalgaon-Baswant (1968)
9. Arts, Sc. and Commerce College, Chopda (1969)
10. College of Education, Nandurbar (1970)
11. Jain College of Arts and Commerce, Chinchwad (1971)
12. J.T.E.S. Arts and Commerce College, Jamner, Dist. Jalgaon (1971)
13. Loknete Vyankatrao Hiray Mahavidyalaya of Arts, Sc. and Com., Panchawati (Nasik) (1971)
14. N.D.M.V.P. Samaj's Arts & Com. College, Niphad (Nasik) (1971)
15. S.B.E.S. College, Shendurani (1971)
16. Waghire College of Arts and Com. Saswad (Poona) (1972)
17. Arts and Com. College, Nandgaon (1972)
18. Symbiosis Society's Law College, Pune 4 (1977)
19. Deola Education Society's Arts and Com. College, Deola, Tal. Kalwan, Dist. Nasik
20. Pachora Tal. Education Society's Arts and Com. College, Bhadgaon (Dist. Jalgaon)
21. Shri Chhatrapati Shivaji Arts and Science Mahavidyalaya, Shrigonda (Ahmednagar) (1982)
22. Lonawala Education Trust's Arts and Commerce College, Lonavala, Dist. Pune (1983)
23. Symbiosis Inter-National Cultural Centres Arts and Commerce College, Pune 4 (1983)
24. Maha. Technical Edn. Society's Dhondumama Sathe Homoeopathic Medical College, F. No. 23, Karve Rd., Pune 4 (1983)
25. Dr. Vikhe-Patil Foundation's College of Engineering, C/o Maratha Vidya Prasarak Samaj, Ahmednagar (1983)
26. Shri Swami Vivekanand Sanstha's Commerce College, Loni-Kalbhor, Dist. Pune (1984)
27. K. K. Wagh Edu. Society's College of Engineering, Bhaushebnagar. Tal. Niphad, Dist. Nasik (1984)
28. Swodharak Vidyarthee Sanstha's Science College, Dondaicha, Dist. Dhule (1984)
29. R. A. Education Society's Engineering College, Opp. Hindustan Antibiotics, Pimpri, Pune 17 (1985)
30. Janata Shikshan santha's Arts, Sci and Com College Dapodi, Pune 411012 (1986)

Group VI-F

1. I.L.S. Law College, Poona (1924)
16. P.S.V.P. Arts and Com. College, Pravaranagar (1971)

2. Tilak Ayurved Mahavidyalaya, Poona (1933)
3. Tilak College of Education, Poona (1941)
4. College of Education, Dhulia (1961)
5. Arts, Sc. and Commerce College, Sangamner (1961)
6. Pemraj Sarada College, Ahmednagar (1962)
7. Arts, Sc. and Com. College, Shirpur (1962)
8. Arts, Sc. and Com. College, Nasik-Road (1963)
9. Arts, Sc. and Com. College, Bhusawawal (1964)
10. Gajmal Tulshiram Patil College, Nandurbar. (1964)
11. Arts, Sc. and Com. College, Nasik (1969)
12. Modern College, Poona (1970)
13. St. Vincent College, Poona (1970)
14. Arts, Sc. and Com. College, Otur (1970)
15. N.B.A. Arts, Sc. and Com. College, Chandwad (1970)
17. M.G.V. Arts and Com. College, Malegaon (1971)
18. Ahmednagar Jilla Maratha Vidya Prasarak Samaj's Arts & Com. College, Parner (Dist. A'nagar)
19. Shri Shivaji Shikshan Prasarak Mandal's Arts, Sc. and Com. College, Rahuri (Dist. A'nagar)
20. N.D.M.V.P. Samaj's Arts and Commerce College, Igatpuri
21. Khadaki Education Society's Tikaram Jagannath Commerce College, Poona 3 (1983)
22. Rayat Shikshan Santha's Arts and Commerce College, Pandavnagar, Poona 16 (1983)
23. Bharati Vidyapeeth's College of Engineering Pune 38 (1983)
24. Sanjivani Gautam Education Society's College of Engineering, Old Taluka Vikas Mandal Bldg., Kopargaon 425601 (1983)
25. M. G. Vidyamandir Sanstha's Arts, Science and Com. College, Nampur, Dist. Nasik (1984)
26. The Depressed Classes Mission Society, of India's Commerce College, Ahilyashram, 890, Nana Peth, Pune 2 (1984)
27. N.M.R. & E. Trust's Unani Medical College, Anglo Urdu High School Compound, K.B.H. Road, Pune 411001 (1984)
28. The P.E. Society's Arts, Science and Commerce College, Jamkhed (Ahmednagar) (1984)
29. People's Education Society's Dr. Ambedkar Arts & Com. College, Yerawada, Pune 411006 (1986)
30. Marathwada Mitra Mandal's Commerce College, Shivajinagar, Pune 411004 (1986)

APPENDIX II

Poona University Act, 1974

As required under Section 25 (1) (vi) the following will be the Six Groups of Principals of Colleges for the purposes of representation on the Academic Council under Statute 122:

Group I-E

1. Fergusson College, Poona (1885)
2. M. J. College, Jalgaon (1945)
16. Dr. Babasaheb Ambedkar Memorial Law College, Dhulia
17. Khed Taluka Shikshan Prasarak Mandal's Sc. and Com. College, Rajgurunagar

- | | |
|---|---|
| 3. B. J. Medical College, Poona (1946) | 18. Arts and Com. College, Raver, Dist. Jalgaon (1981) |
| 4. B.Y.K. College, Nasik (1957) | 19. Adivasi Seva Sahakari Sanstha's Arts, Science and Com. College, Navapur (Dhule) (1981) |
| 5. T.C. Arts, Sc. and Com. College, Baramati (1962) | 20. Jaihind Education Trust's Arts, Science and Com. College, Dhule (1982) |
| 6. C.D. Jain College, Shrirampur (1962) | 21. J.D.M.V.P. Samaj's College of Com., Yawal (Dist. Jalgaon) (1983) |
| 7. N.V.P.M. Arts and Com. College, Lasalgaon (1967) | 22. Poona Diesecon Education Society's Vidya Bhavan College of Com., Pune-411016 (1983) |
| 8. C.T.B. Arts and Com. College, Ghodnadi (1968) | 23. Amrut Vahini Udyog Sheti and Shikshan Vikas Sanstha's College of Engineering, A'nagar, (Dist. A'nagar) (1983) |
| 9. Ness Wadia College of Com., Poona (1969) | 24. S.S.V.P. Sanstha's College of Engineering, Dhule (1983) |
| 10. Poona College of Arts, Sc. and Com., Poona (1979) | 25. Rashtriya Sahakari Shikshan Prasarak Mandal's Arts and Com. College, Chalisgaon (Jalgaon) (1983) |
| 11. New Law College, Ahmednagar (1979) | 26. Shri Shivaji Maratha Society's Com. College, 425, Shukrawar Peth, Pune-411002 (1984) |
| 12. S.S.B. College of Education, Shrirampur (1979) | 27. Dhule Education Society's Commerce College, Dr. Ram Manohar Marg, Dhule-424001 (1984) |
| 13. Arts and Commerce College, Pachora (1970) | 28. Indapur Taluka Gram Vikas Arts and Com. College, Kalamb, Tal. Walchandnagar, Dist. Pune (1984) |
| 14. V.V.M. Arts and Com. College, Sakri (1971) | 29. Shri Saraswati Vidya Prasarak Mandal's Arts and Com. College for Girls, Bhusawal, Dist. Jalgaon (1986) |
| 15. Ayurved Mahavidyalaya, Shirpur (1972) | 30. J.D.M.V.P. Sanstha's Arts and Com. College, Warangaon, Dist. Jalgaon (1986) |

Group II-F

- | | |
|---|---|
| 1. Sir Parshurambhau College, Poona (1916) | 16. A.S.M. Arts and Com. College, Taloda (1971) |
| 2. G.S. Gune Ayurved Mahavidyalaya, Ahmednagar (1917) | 17. Ahmednagar Jilha Maratha Vidya Prasarak Samaj's Arts and Com. College, Shevgaon (A'nagar) |
| 3. H.P.T. and S.R.Y.K. Sc. College, Nasik (1924) | 18. A.B.M.S. Parishad's Law College, Pune 9 |

- | | | | |
|-----|--|-----|---|
| 4. | Pratap College, Amalner (1945) | 19. | Bharati Vidyapeeth's Poona College of Pharmacy, Erandavana, Pune 38 |
| 5. | Armed Forces Medical College, Poona (1953) | 20. | Naygaon Education Sanstha's Arts and Com. College, Daund (Dist. Pune) (1982) |
| 6. | College of Education, Nasik (1965) | 21. | Kalvan Education Society's Arts and Com. College, Kalvan, Dist. Nasik (1983) |
| 7. | Garware College of Commerce, Poona (1967) | 22. | The Poona Displaced Persons Relief Committee's College of Commerce, C/o Jaihind High School Pimpri, Pune-411018 (1983) |
| 8. | S.S.V.P. Sanstha's Sc. College, Dhule (1967) | 23. | Bharati Vidyapeeth's College of Engineering, Pune-411038 (1983) |
| 9. | Dnyaneshwar Mahavidyalaya, Newasa (1968) | 24. | Sanjeevani Gautam Edn. Society's College of Engineering, Old Taluka Vikas Mandal Bldg., Kopergaon 425601, Dist. Ahmednagar (1983) |
| 10. | Arts and Com. College, Sinnar (1969) | 25. | M. G. Vidya Mandir Sanstha's Arts, Sc. and Com. College, Nampur, Tal. Baglan, Dist. Nasik, (1984) |
| 11. | College of Education, Sangamner (1969) | 26. | The Depressed Classes Mission Society of India's Commerce College, 896, Nana Peth, Pune 2 (1984) |
| 12. | Arts and Com. College, Junnar (1970) | 27. | Maharashtra Medical Research and Education Trust's Unani Medical College, Anglo Urdu High School Compound, K.B.H. Rd., Pune 1(1984) |
| 13. | Arts and Com. College, Hadapsar (1971) | 28. | The P.E. Society's Arts, Sc. and Com. College, Jamkhed, Dist. A'nagar (1984) |
| 14. | M.G.V. Law College, Malegaon (1971) | 29. | People's Education Society's Dr. Ambedkar Arts and Com. College, Yerawada, Pune 411006 (1986) |
| 15. | E.T.E. Arts and Com. College, Erandol (1971) | 30. | Marathwada Mitra Mandal's Commerce College, Shivajinagar, Pune 4 (1986) |

Group III-C

1. College of Engineering, Poona (1854)
2. Nowrosji Wadia College, Poona (1932)
3. S.S.V.P. Arts and M.F.M.A. Com. College, Dhule (1956)
4. M.S.G. Arts, Sc. and Com. College, Malegaon (1959)
5. R.B.N.B. Arts, Sc. and Com. College, Shrirampur (1969)
6. St. Mira's College for Girls, Poona (1962)
7. Annasaheb Awate College, Manchar (1966)
8. Janata Mahavidyala, Pathardi (1966)
9. N.B.T. Law College, Nasik (1969)
10. M.G.V. Arts and Com. College, Manmad (1969)
11. Adhyapak Mahavidyalaya. Poona (1970)
12. Comprehensive College of Education, Khiroda (1970)
13. P.S.G. Arts, Sc. and Com. College,
16. J.G.M.V. Arts, Sc. and Com. College, Jalgaon (1972)
17. A.T.E.S. Arts and Com. College, Akole (1974)
18. Maharashtra Mandal's Chandrashekar Agashe College of Physical Education, Gultekadi, Pune 9 (1977)
19. Bharateeya Kala Prasarini's College of Architecture, Pune 30
20. Bharati Vidyapeeth's Law College, Pune 4
21. N.D.M.V.P. Samaj's College of Pharmacy (Nasik) (1982)
22. Lonavala Education Trust's Arts and Com. College, Lonavala (Dist. Pune) (1983)
23. Symbiosis I.C. Centre's Arts and Com. College, Senapati Bapat Road, Pune-411004 (1983)
24. Pravara Education Society's College of Engineering, Loni, Tal Shrirampur (1983)
25. Cusrow Wadia Inst. of Technology, Pune-411001 (1983)
26. Technical and Medical Edn. Society's College of Engineering, Faizpur (Dist. Jalgaon) (1984)
27. Pravara Medical Trust's Medical College, Loni, Tal. Shrirampur (Ahmednagar) (1984)
28. Poojya Sane Guruji Vidya Prasarak

- Shahada (1970)
- Mandal's College of Engineering,
Shahada (Dist. Dhule) (1984)
14. Arts and Com. College, Dharangaon (1971)
29. Pune Vidyarthee Graha's College of Printing Engineering and Graphic Communication, Pune 30 (1985)
15. Arts and Com College, Indapur (1972)
30. Bodwad Sarvajanik Sanstha's Arts and Com. College, Bodwad, Tal. Bhusawal, Dist. Jalgaon (1986)

Group IV-B

1. Ayurved Mahavidyalaya, Nasik (1924)
16. S.M.S.K. Mahavidyalaya Someshwarnagar (1972)
2. B. M. College of Commerce, Pune (1943)
17. Arts and Com. College, Vani (1972)
3. Ahmednagar College, Ahmednagar (1947)
18. Kisan Vidyaprasarak Sanstha's Arts and Com. College, Parola (Dist. Jalgaon)
4. Shahu Mandir Mahavidyalaya, Pune (1960)
19. Yashwantrao Mohite College of Arts, Sc. And Com. Pune 38
5. D.N.M. Arts, Sc. and Com. College, Faizpur (1961)
20. Bhor and Velhe Taluka Krishi Audyogik Vikas Mahamandal's Arts, Sc. and Com. College, Bhor (Dist. Pune) (1982)
6. K. J. Somaiya Arts and Com. College, Kopergaon (1964)
21. Shri Chhatrapati Shivaji Shikshan Manal's Arts and Sc. College, Shrigonda (Ahmednagar) (1982)
7. College of Education, Jalgaon (1965)
22. Krida Rasik Mandal's Com. College, Jalgaon (1983)
8. Arts, Sc. and Com. College, Satana (1967)
23. Saptput Lalit Kala Mandal's College of Fine Arts, Khiroda (Dist. Jalgaon) (1983)
9. Indrayani Mahavidyalaya, Talegaon (1968)
24. Maha. Tech. Education Society's Dhondumama Sathe Homoeopathic Medical College, F. No. 23, Karve

- Road, Pune 411004 (1983)
- | | | | |
|-----|---|-----|--|
| 10. | Adarsh Comprehensive College of Education, Poona (1970) | 25. | Dr. Vikhe-Patil Foundation's College of Engineering, C/o A.J.M.V. Samaj, A'nagar (1983) |
| 11. | New Arts, Com. and Sc. College, Ahmednagar (1970) | 26. | Shri Swami Vivekanand Sanstha's Commerce College, Loni-Kalbhori, Tal. Haveli, Dist. Pune (1984) |
| 12. | M.G.V. Arts and Com. College, Yeola (1970) | 27. | K. K. Wagh Education Society's College of Engineering, Bhausaheb Nagar, Tal. Niphad Dist. Nasik (1984) |
| 13. | K.C.E.S. Law College, Jalgaon (1970) | 28. | Swodharak Vidyarthi Sanstha's Science College, Dondaicha, Dist. Dhule (1984) |
| 14. | S.S.V.P. Arts and Com. College, Sindkheda (1970) | 29. | R. A. Education Society's Engineering College, Opp. Hindustan Antibiotics. Pimpri. Pune 17 (1985) |
| 15. | S.S.V.P. Arts and Com. College, Dondaicha (1970) | 30. | Janata Shikshan Sanstha's Arts, Sc. and Com. College, Dapodi, Pune 12 (1986) |

Group V-D

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|----|---|-----|---|
| 1. | Ashtang Ayurved Mahavidyalaya, Pune (1936) | 16. | Waghire College of Arts and Com. Saswad (Dist. Pune) (1972) |
| 2. | Abasaheb Garware College, Pune (1945) | 17. | Arts and Com. College, Nandgaon (1972) |
| 3. | Arts, Sc. and Com. College, Chalisgaon (1961) | 18. | Symbiosis Society's Law College, Pune-4 (1977) |
| 4. | Karjat College, Karjat (1964) | 19. | Deola Education Society's Arts and Com. College, Deola (Tal. Kalwan, Dist. Nasik) |
| 5. | S.S.G.M. College of Science, Kopergaon (1965) | 20. | Pachora Taluka Education Society's Arts and Com. College, Bhadgaon, |

- Dist. Jalgaon
- | | | | |
|-----|---|-----|---|
| 6. | College of Education, Ahmednagar (1965) | 21. | Educational Union's Arts, Sc. and Com. College for Girls, Jalgaon (1983) |
| 7. | Vidya Vardhini Sabha's Arts and Com. College, Dhule (1966) | 22. | Pimpalner Education Society's College of Commerce, Pimpalner (Dist. Dhule) (1983) |
| 8. | K.K.W. Arts, Sc. and Com. College, Pimpalgaon-Baswant (1968) | 23. | Vidya Bharati Education Society's Sant Muktabai Arts and Com. College, Edalabad (Dist. Jalgon) (1983) |
| 9. | Arts, Sc. and Com. College, Chopda (1969) | 24. | Pune Inst. of Computer Technology, C/o B.T. Shahani, Navin Hind High School, 774, Bhavani Peth, Pune 2 (1983) |
| 10. | College of Education, Nandurbar (1970) | 25. | Rayat Shikshan Sanstha's Arts and Com. College, Pimpri-Waghere, Pune-411017 (1983) |
| 11. | Jain College of Arts and Com Chinchwad (1971) | 26. | Bansilal Ramnath Agarwal Chritable Trust's Vishwakarma Inst. of Technology 287, Budhwar Peth Pune-411002 (1984) |
| 12. | J.T.E.S. Arts and Com. College, Jamner, Dist. Jalgaon (1971) | 27. | N.D.M.V.P. Samaj's Arts, Sc. and Com. College, Ozar (Mig.), Dist. Nasik (1984) |
| 13. | Arts, Sc. and Com. College, Panchavati (Nasik) (1971) | 28. | Sanjay Education Society's College of Engineering, Nanvalnagar, Dist. Dhule (1984) |
| 14. | N.D.M.V.P. Samaj's Arts and Com. College, Niphad (Nasik) (1971) | 29. | Marathwada Mitra Mandal's College of Architecture, Marathwada Sadan, D.G. 302/A, Near Gokhale Institute, Pune 411004 (1986) |
| 15. | S.B.E.S. College, Shendurni (1971) | 30. | Central Hindu Military Education Society's Bhosala Military College, Nasik-422005 (1986) |

Group VI-A

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|--|--|
| 1. I.L.S. Law College, Poona (1924) | 16. P.S.V.P. Arts and Com. College, Pravaranagar (1971) |
| 2. Tilak Ayurved Mahavidyalaya, Poona (1933) | 17. M.G.V. Arts and Com. College, Malegaon (1971) |
| 3. Tilak College of Education, Poona (1941) | 18. Ahmednagar Jilha Maratha Vidya Prasarak Samaj's Arts and Com. College, Parner (Dist. A'nagar) |
| 4. College of Education, Dhule (1961) | 19. Shri Shivaji Shikshan Prasarak Mandal's Arts, Sc. and Com. College, Rahuri (A'nagar) |
| 5. Arts, Sc. and Com. College, Sangamner (1961) | 20. N.D.M.V.P. Samaj's Arts and Com. College, Igatpuri (Nasik) |
| 6. Pemraj Sarada College, Ahmednagar (1962) | 21. Rayat Shikshan Sanstha's Arts, Sc. and Com. College, Shrigonda (Dist.A'nagar) (1982) |
| 7. Arts, Sc. and Com. College, Shirpur (1962) | 22. Khadki Education Society's College, of Commerce, Khadki Pune 3 (1983) |
| 8. Arts, Sc. and Com. College, Nasik Road (1963) | 23. Rayat Shikshan Sanstha's Arts, and Commerce College, C/o Hutatma Rajguru Vidyalaya, Pandavnagar, Pune-411016 (1983) |
| 9. Arts, Sc. and Com. College, Bhusawal (1963) | 24. Maharashtra Academy of Engineering and Educational Research College, of Engineering, S. No 124, Behind L.I.C. Colony, Paud Road, Kothrud, Pune-411038 (1983) |
| 10. Gajmal Tulshiram Patil College, Nandurbar (1964) | 25. Shrama Sadhana Trust's College of Engineering, C/o M. J. College, Jalgaon (1983) |
| 11. Arts, Sc. and Com. College, Nasik (1969) | 26. Pune Jilha Shikshan Mandal's Commerce College, Paud, Tal. Mulshi, Dist. Pune (1984) |
| 12. Modern College, Pune (1970) | 27. The Poona Gujrathi Kelwani Mandal's |

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|-----|---|---|
| | | Commerce College, 1433/34, Kasba Peth, Pune-411011 (1984) |
| 13. | St. Vincent College, Pune (1970) | 28. Mohammadiya Tibiya College, 144, Mansure, Malegaon, Dist. Nasik (1984) |
| 14. | Arts, Sc. and Com. College, Otur (1970) | 29. N.D.M.V.P. Samaj's Arts, Sc. and Commerce College, Deolali Camp, Dist. Nasik (1985) |
| 15. | N.B.A. Arts and Com. College, Chandwad (1970) | 30. Kisan Vidya Prasarak Sanstha's College of Physiscal Education, Boradi, Tal. Shirpur, Dist. Dhule (1986) |
| | | 31. Rayat Shikshan Sanstha's Sc. and Com. College, Hadapsar, Pune 28 (1986) |

APPENDIX III

Poona University Act, 1974

As required under section 20 (1) (B) (XVI) the following will be the Six Groups of trusts and Societies under Statute 42:

- | Group I :C | | Group II :B | |
|-------------------|--|--------------------|---|
| 1. | Deccan Education Society, Poona 4 | 1. | Shikshan Prasarak Mandali, Pune 30 |
| 2 | Anjuman Khairul Isalm, 2nd Ghela- bhai Street, Madanpura, Bombay 8 | 2. | Poona District Education Association, Pune |
| 3. | Shirur Shikshan Prasarak Mandal, Shirur, Dist. Pune | 3. | Junnar Taluka Sivner Shikshan Prasarak Mandali, Junnar, Dist. Pune |
| 4. | Anekant Education Society, Pune 4 | 4 | Ayurved Vidyalaya Sanstha, Ahmednagar |
| 5. | Ahmednagar Jilha Maratha Vidya Prasarak Samaj, Ahmednagar | 5. | Shri Neminath Jain Brahma-Charya Ashram, Chandwad, Dist. Nasik |
| 6. | Mahatma Gandhi Taluka Mahavidyalayeen Shikshan Mandal, Chopda, Dist. Jalgaon | 6. | Mula Education Society, Sonai, Tal Newasa Dist. Ahmednagar |
| 7. | Nutan Vidya Prasarak Mandal, Lasalgaon, Dist. Nasik | 7. | Gokhale Education Society, Bombay C/o Prin. Dr. M .S. Gosavi, B.Y.K. College of Commerce, Nasik 5 |
| 8. | Khandesh College, Education Society, Jalgaon | 8 | Khandesh Education Society, Amalner, Dist. Jalgaon |
| 9. | Pachora Taluka Co-operative Education Society, Pachora, Dist. Jalgaon | 9. | Erandol Taluka Shikshan Prasarak Mandal, Erandol, Dist. Jalgaon |
| 10. | Vidya Vikas Mandal, Sakri, Dist Dahlia | 10. | Adhyapak Shikshan Mandal, Dhule |
| 11. | Hind Seva Mandal, Ahmednagar | 11. | Khed Taluka Shikshan Prasarak Mandal, Rajgurunagar (Pune) |

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|-----|---|-----|---|
| 12. | .Bharati Vidyapeeth, Pune 38 | 12. | Adivasi Seva Sahayyak Sanstha, Dhule |
| 13. | Shri Chhatrapati Shivaji Shikshan Mandal, Shrigonda (Ahmednagar) | 13. | Bhor and Velhe Taluka Krishi Audyogik Vikas Mahamandal, Bhor, Dist. Pune |
| 14. | The Poona Displaced Persons Relief Committee, Pune | 14. | The Leva Educational Union, Jalgaon |
| 15. | Maharashtra Technical Education Society, F.NO. 23, Karve Rd., Pune 4 | 15. | Rasik Krida Mandal, 4, Navi Peth, Jalgaon |
| 16. | Sanjeevani Gautam Education Society, Kopargaon, 423601 (Ahmednagar) | 16. | Society for Computer Technology and Research, 33, Parvati Industrial Estate, Pune 9 |
| 17. | Pravara Medical Trust, Loni, Tal. Shrirampur, Dist. Ahmednagar | 17. | Bansilal Ramnath Agrawal Charitable Trust, 285, Budhwar Peth, Pune 2 |
| 18. | The People's Education Society, C/o L. N. Housing Vidyalaya, Jamkhed (Ahmednagar) | 18. | Swoddharak Vidyarthee Sanstha, Dondaicha (Dist.Dhule) |
| 19. | People's Education Society, Anand Bhavan, Dr. Dadabhai Nawrosjee Rd., Fort, Bombay-400023 | 19. | M. M. Edu. and R. Trust's Anglo Urdu High School Compound, K.B.H. Road, Pune-411001 |

Group III-A

1. Modern Education Society, Pune 1
2. Brotherhood Association, 10, Sadhu Wasvani Path, Pune-1
3. Shri Shivaji Maratha Society, 425 Shukrawar Peth, Pune 2
4. Indapur Taluka Shikshan Prasarak Mandal, Indapur, Dist. Pune
5. Parth Vidya Prasarak Mandal, Pathardi, Dist. Ahmednagar
6. Akole Taluka Education Society, Akole, Dist. Ahmednagar
7. Ayurveda Seva Sangh, Nasik
8. Janata Shikshan Mandal, Khiroda, Dist. Jalgaon
9. P.R. High School Society, Dharangaon Dist. Jalgaon
10. Shri Shivaji Vidya Prasarak Sanstha, Dhule
11. Poojya Sane Guruji Vidya Prasarak Mandal, Shahada, Dist. Dhule
12. Shri Shivaji Shikshan Prasarak Mandal Rahuri, Dist. Ahmednagar
13. Jaihind Education Trust, Dhule
14. Pimpalner Education Society, Pimpalner (Dhist. Dhule)
15. Lonavala Education Trust, Lonavala

Group IV-F

1. Jalgaon District Maratha Vidya Prasarak Co-operative Samaj, Jalgaon
2. Akhil Bharteeya Maratha Shikshan Parishad, Pune 9
3. Adarsha Shikshan Mandali, Pune 30
4. Indrayani Vidyamandir, Talegaon (Dabhade)
5. Shri Someshwar Shikshan Prasarak Mandal, Someshwarnagar Nira (Dist. Pune)
6. Bhaskar Pandurang Hivale, Education Society, Ahmednagar
7. Kopargaon Taluka Education Society, Kopargaon (Dist. Ahmednagar)
8. Dhulia Education Society, Dhule
9. Mahatma Gandhi Vidya Mandir Malegaon Camp (Dist. Nasik)
10. Tapi Valley Education Society, Faizpur, Dist. Jalgaon
11. Symbiosis Society, Pune 4
12. Bharteeya Kala Prasarakini Sabha, Pune 30
13. Kalvan Education Society, Kalvan
14. Vidya Bharati Shaikshanik Mandal, Amaravati
15. Dr. Vikhe-Patil Foundation, Loni, Tal.

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|-----|--|-----|--|
| 16. | Maharashtra Academy of Engineering and Educational Research, Siddhivinayak Society, 983/2, Sarasnagar, Flat No. A-11, Opp. Nehru Stadium, Pune-2 | 16. | Shrirampur Dist. Ahmednagar
Shri Swami Vivekanand Shikshan Sanstha, 204-E, Tarabai Park, Kolhapur |
| 17. | K. K. Wagh Education Society, Bhaushebnagar, Dist. Nasik | 17. | Pune Vidyarthee Griha, 1786, Sadashiv Peth, Pune- 411030 |
| 18. | Ramrao Adik Education Society, New Bombay, Kokan Bhavan, Bombay- 400014 | 18. | Al-Jamiyatul Mohammadiya, Alkhaira, Room No. 17, First Floor, Mohammad Ali Building, Bhendi Bazar, Bombay-400003 |
| 19. | Central Hindu Military Education Society, C/o Bhosala Military School, Rambhoomi, Nasik-5 | 19. | The Bodwad Sarvajanik Co-op. Education Society Ltd., Bodwad, Tal. Bhusawal, Dist. Jalgaon |
| 20. | Janata Education Sanstha, Dapodi, Pune - 12 | | |

Group V-D

1. Maharashtra Education Society, 1214-1215, Sadashiv Peth, Pune 30
2. Shri Jain Vidya Prasarak Mandal, Chinchwad, Pune 19
3. Indian Law Society, Pune 4
4. Ayurved Shikshan Mandal, 49/4, Budhwar Peth, Pune 2
5. Rayat Shikshan Sanstha, Satara
6. Ahmednagar Education Society, Ahmednagar
7. Chalisgaon Education Society, Chalisgaon, Dist.:Jalgaon
8. The Shendurni Secondary Education Co-operative Society Ltd., Shendurni, Tal. Jamner, Dist:Jalgaon
9. Vidya Wardhini Sabha, Dhule
10. Maharashtreeya Mandal, Pune 30
11. Deola Education Society, Deola (Nasik)
12. Naygaon Education Society, 200-201, S. S. Wagh Marg, Naygaon, Bombay 400014
13. Khadki Education Society, Khadki
14. Janata Shikshan Mandir's Saptput Lalit Kala Mandal, Khiroda
15. Shramsadhana Trust, Opp. Cardinal Gracious High School, Bandra (East), Bombay 51

Group VI-E

1. Prograessive Education Society, Pune
2. The Poona Jesuit Schools Society, Pune
3. Rashtreeya Shikshan Mandal, Pune
4. Shikshan Prasarak Sanstha, Sangamner, Dist.: Ahmednagar
5. Nasik District Maratha Vidya Prasarak Samaj, Nasik
6. Tapi Education Society, Jamner Road, Bhusawal, Dist: Jalgaon
7. Jamner Taluka Education Society, Jamner, Dist :Jalgaon
8. Nandurbar Taluka Vidhayak Samiti, Nandurbar, Dist: Dhule
9. Kisan Vidya Prasarak Sanstha, Shirpur, Dist: Dhule
10. Pravara Education Society,Pravaranagar, Dist: Ahmednagar
11. West Khandesh Dalit Shikshan Prasarak Mandal, Dhule
12. Kisan Vidya Prasarak Sanstha, Parola (Jalgaon)
13. Raver Parisar Shikshan Prasarak Sanstha, Raver, (Jalgaon)
14. Poona Diosecon Education Society, Pune
15. Amrut Wahini Udyog, Sheti and Shikshan Vikas Sanstha, Amrutnagar, Tal: Sangamner, (Ahmednagar)

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|-----|--|-----|--|
| 16. | The Depressed Classes Mission Society of India, Ahilyashram, 896. Nana Peth, Pune 411002 | 16. | Rashtreeya Sahkari Shikshan Prasarak Mandal, Chalisgaon (Jalgaon) |
| 17. | Technical & Medical Education Society, Nhavi Marg, Faizpur (Jalgaon) | 17. | The Poona Gujrathi Kelwani Mandal, 1433/34, Kasba Peth, Pune 11 |
| 18. | Indapur Taluka Gram Vikas Pratisthan, P.O Walchandnagar, Tal: Indapur, Dist: Pune | 18. | Sanjay Education Society, Navalnagar, Near Kala Mandir Parola Road, Dhule 424001 |
| 19. | Marathwada Mitra Mandal, Marathwada Sadan, 302/A, Near Gokhale Institute, Pune 411004 | 19. | Shri Saraswati Vidya Prasarak Mandal, Shivajinagar, Bhusawal, (Dist :Jalgaon) |

APPENDIX IV

Poona University Act, 1974

As required Under Section 20 (C) (1) (iv) the following will be the Four Groups of the Heads of University Departments under Statute 45:-

Group I B			Group II D			Group III A			
1.	Marathi	(1950)	1.	Statistics	(1950)	1.	Zoology	(1950)	1.
2.	Chemistry	(1950)	2.	Politics & Public Administration	(1950)	2.	Psychology	(1950)	2.
3.	Physics	(1951)	3.	Botany	(1951)	3.	Modern European Languages	(1953)	3.
4.	Archaeology	(1959)	4.	Linguistics	(1960)	4.	English	(1961)	4.
5.	Centre of Advanced Study in Economics	(1964)	5.	Communication and Journalism	(1964)	5.	Defence and Strategic Studies	(1964)	5.
6.	Law	(1965)	6.	Philosophy	(1965)	6.	Sociology	(1968)	6.
7.	Lib. & Information Science		7.	Microbiology	(1984)	7.	Mathematics	(1978)	7.
8.	Electronic Science	(1986)				8.	Computer Science	(1984)	8.

APPENDIX V

Poona University Act, 1974.

As required under Section 25 (1) (iii) the following will be Three Groups of

Heads of the University Departments under Statute 121:-

Group I B			Group II C			Group III A		
1.	Marathi	(1950)	1.	Statistics	(1950)	1.	Zoology	(1950)
2.	Chemistry	(1950)	2.	Politics & Public Administration	(1950)	2.	Psychology	(1950)
3.	Sanskrit & Prakrit Languages	(1950)	3.	Geography	(1950)	3.	Modern European Languages	(1950)
4.	Physics	(1951)	4.	Botany	(1951)	4.	Geology	(1951)
5.	Archaeology	(1959)	5.	Linguistics	(1960)	5.	English	(1960)
6.	Centre of Advanced Study in Economics	(1964)	6.	Hindi	(1961)	6.	Defence and Strategic Studies	(1961)
7.	Law	(1965)	7.	Communication and Journalism	(1964)	7.	Centre of Advanced Study in Sanskrit	(1964)
8.	History	(1968)	8.	Philosophy	(1965)	8.	Sociology	(1965)
9.	Mathematics	(1978)	9.	Lib. & Information Science	(1978)	9.	Anthropology	(1978)
10.	Computer Science	(1984)	10.	Electronic Science	(1986)	10.	Microbiology	(1986)
						11.	Commerce and Management Science	(1986)

APPENDIX VI

Poona University Act, 1974

As required under Section 25 (1) (vii) the following will be the Heads of Recognized

Institutions to represent on the Academic Council under Statute 122-A:-

1. The Director, Gokhale Institute of Politics and Economics, Pune 411004 (1928)	12. The Director, Indian Institute of Tropical Meteorology, Ramdurg House, Pune 411 005 (1962)
2. The Director, Bhandarkar Oriental Research Institute, 13 Pune 411 004 (1928)	13. The Director, State Institute of Education, Maharashtra State, Sadashiv Peth, Pune 411 030(1964)
3. The Deputy Director General of Observatories (Climatology and Geophysics), Pune 411 005 (1928)	14. The Director, Karve Institute of Social Service, Hillside, Karvenagar, Pune 411 029 (1964)
4. The Director, Deccan College Post-graduate and Research Institute, Pune 411 006(1932)	15. The Director, Central Water and Power Research Station, Khadakwasla, Pune 411 024 (1974)
5. The Commandant, College of Military Engineering Dapodi, Pune 411 012 (1943)	16. The Director, Hindusthan Antibiotics Ltd., Pimpri, Pune 411 018 (1974)

6. The Director, Indian Drug Research Laboratory of Indian Drugs Research Association, 561-B, Shivajinagar, Behind Congress House, Pune 411 005 (1944)	17. The Director, Indian Institute of Educations' Centre for Educational Studies 128/2, Kothrud, Karve Road Pune 411 029 (1977)
7. The Director, Maharashtra Association for the Cultivation of Science, Law College Rd., Pune 411 004(1948)	18. The Director, Maharashtra Engineering Research Institute, Nasik 422 004
8. The Director, National Chemical Laboratory, Pashan Pune 411 008(1950)	19. The Director, Bharati Vidyapeeth's Institute of Management and Entrepreneurship Development Erandvana, Pune 411 004
9 The Director, National Institute of Virology, (formerly Virus Research Centre) 20-A, Wellesley Road, Post Box No. 11 Pune 41 001 (1952)	20. The Director, Symbiosis Institute of Management, Senapati Bapat Marg, Pune 411 004
10. The Director, Institute of Armament Technology, Girinagar, Pune 411 025 (1954)	21. The Director, Bharateeya Agro-Industries Foundation Urali- Kanchan (Dist. Pune)
11. The Director, Explosive Research and Development Laboratory, Armament, Post: Pashan, Pune 411 021 (1960)	22. The Director, Centre for Development Studies and Activities, 86/15, Kanchan Galli, Erandwana Pune 411 004

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| 23. The Director,
Dnyan Prabodhini's Institute of
Psychology, 510, Sadashiv Peth,
Pune 411 030 | 33. The Director,
Bharateeya Sanskriti Darshan Trust
Ayurved Hospitals & Research
Centre, Vishwa Shanti Dham,
Wagholi, Taluka Haveli, Dist. : Pune |
| 24. The Director,
Indian Institute of Cost &
Management Studies & Research,
1195/4 B, Fergusson College Road,
Pune 5 | 34. The Medical Director,
Sancheti Institute for Orthopaedics &
Rehabilitation, 16, Shivajinagar,
Pune 411 005 |
| 25. The Director,
Systems Research Institute,
17-A, Gultekadi, Pune 411 009 | 35. The Director,
The Institute of Science's
Dr. B. N. Purandare College of
Extension Services and Rural
Development Programmes, Valvan,
Lonawala, Dist : Pune |
| 26. The Director,
Kaivalyadham Shriman Madhav Yoga
Mandira Samiti, Lonavala 410 403,
Dist : Pune | 36. The Secretary,
Vidya Mahamandal, Apte Road,
Pune 411 004 |
| 27. The Director,
Hindustan Aeronautics Limited,
Nasik Division Ozar Township,
Post Office, Dist : Nasik (422 207) | 37. The Director,
Bharathi Vidyapeeth's Yashvantrao
Chavan Institute of Social Sciences &
Research, Pune 411 038 |
| 28. The Director,
Dr. Vikhe-Patil Foundations
Centre for Management Research and
Development, "Akarshak",
65/I-B, Nal-Stop, Karve road,
Pune 411004 | 38. The Chairman,
Janata Arogya Mandal's Institute of
Indian Medicines, 36, Kothrud,
Pune 411 029 |
| 29. The Director,
Maharashtra Jain Sanskritik Mandal's | 39. The Secretary,
Data System Research Foundation, |

- (Akluj) Institute of Management
Social Sciences & Research,
1165, Sadashiv Peth, Tilak Road,
Pune 411 030
30. The Director,
Institute of Science's
Dr. B. N. Purandare Institute of
Business Management and Research,
Lonavala, Dist : Pune
31. The Director,
Audyogik Shikshan, Mandal's
Institute of Business Management,
& Research, C/o Jyoti English School,
Nehrunagar, Pimpri, Pune 411 018
32. The Director,
Regional Computer Centre, Poona
University Campus, Pune 411 007
43. The Director, S. P. Mandali's
Prin. N. G. Naralkar Institute of
Career Development and Reseach,
Sharada Sabhagrudha, S. P. College
Campus, Pune-411 030
44. The Director,
Shri Jain V. P. M.'s Institute of
Management, Development & Research
Chinchwad, Pune-411 033
45. The Director,
A.J.M.V.P.S.'s Hutatma Karveer
Chhatrapati Chouthe Shivaji-Maharaj,
Institute of Management, Research &
Rural Development C/o. New Arts,
Science and Commerce College,
Ahmednagar
46. The Director,
Rayat Shikshan Sanstha's Institute of
Management and Research for Rural
Development, C/o. C.D.J. College,
Shrirampur, Dist. Ahmednagar
- 176, Natin Chambers, Dhole-Patil
Road, Behind Ruby Hall Clinic,
Pune 411 001
40. The Director,
Khandesh College Education Society's
Institute of Management and Research,
Jalgaon
41. The Director,
Padmshree Dr. Vikhe-Patil
Foundation's Institute of Business
Management & Rural Development,
Ahmednagar
42. The Director,
Institute of Management and Career
Courses, Garware College of Commerce
Campus, Karve road, Pune 411 004
47. The Director,
Nandurbar Taluka Vidhayak Samiti's
Institute of Business Management &
Research C/o. G. T. Patil College,
Nandurbar, Dist. Dhule
48. Managing Trustee,
Dwarika Sangamnerkar Medical
Foundation, Colony Nursing Home,
Lal Bahadur Shastree Marg,
Navi Peth, Pune-411 030
49. The Director,
Institute of Management
Research and Technology,
C/o. K. T. H. M. College,
Shivaji Nagar, Nasik-2
-

UNIVERSITY OF PUNE



CIRCULARS OF AMENDED STATUTES

UNIVERSITY OF PUNE



CIRCULAR NO.55 OF 2004

It is hereby notified for the information of all concerned that the amendments to Statutes No. 133, 158 and 186 as regards changing the name of the Department of Space Sciences as Department of Atmospheric and Space Sciences have come into force with effect from 25.01.2004. After amendments, the relevant portions of Statutes No. 133, 158 and 186 read as under:

STATUTE NO.133

FACULTY OF SCIENCE

1. Mathematics

2. Physics
3. Chemistry
4. Botany
5. Zoology
6. Geology
7. Geography
8. Microbiology
9. Meteorology
10. Anthropology
11. Statistics
12. Biometry
13. Computer Science
14. Basic Medical Science
15. Communication Studies
16. Environmental Science
17. Energy Science
18. Material Science
19. Science Education
20. Life Sciences
21. Molecular Biology
22. Pollution Biology
23. Biotechnology
24. Electronic Science
25. Astrophysics and Astronomy
- 26. Atmospheric Science**
27. Lesser and Electro-optics
28. Modeling and Simulation
29. Radar System
30. Integrated Digital Communication System
31. Bio-informatics

32. River Basin and Management

33. Biometry and Nutrition

34. Scientific Computing

35. Health Science

36. Space Sciences

37. Biochemistry

STATUTE NO.158

FACULTY OF SCIENCE

Subject or Group of Subjects	Board of Studies
1. Mathematics	Mathematics
2. Statistics	Statistics
3. Physics	Physics
4. Chemistry	Chemistry
5. Botany	Botany
6. Zoology	Zoology
7. Geology	Geology
8. Meteorology	Meteorology
9. Geography	Geography
10. Microbiology	Microbiology
11. Computer Science	Computer Science
12. Electronic Science	Electronic Science
13. Molecular Biology	Molecular Biology
14. Lessers and Electro-optics	Lessers and Electro-optics
15. Modeling and Simulation	Modeling and Simulation
16. Radar System	Radar System

17. Integrated Digital
Communication System

Integrated Digital
Communication System

18. Bio-informatics

Bio-informatics

19. River Basin & Management

River Basin & Management

20. Biometry and Nutrition

Biometry and Nutrition

21. Space Sciences

Atmospheric and Space

Sciences

22. Scientific Computing

Scientific Computing

23. Biochemistry

Biochemistry

STATUTE NO.186

FACULTY OF SCIENCE

1. Chemistry
2. Mathematics
3. Statistics
4. Zoology
5. Geography
6. Physics
7. Botany
8. Geology
9. Computer Science
10. Microbiology
11. Communication Studies
12. Electronic Science
13. Instrumentation Science

14. Environmental Science

15. Biotechnology

16. Atmospheric and Space Sciences

Ref.No.Law/2004/64

Date:16.02.2004

Registrar

Copy for information to:

- 1) The Principals Of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office

UNIVERSITY OF PUNE

CIRCULAR NO.2 OF 2004

It is hereby notified for the information of all concerned that the amendments to Statutes No.132, 133, 158,160 and 186 regarding changing the name of the Faculty of Arts and Fine Arts as the Faculty of Arts, Fine Arts and Performing Arts have come into force with effect from 19.12.2003. After amendment, Statutes No.132, 133, 158, 160 and 186 read as under:

STATUTE 132

FACULTIES

(Under Section 33 (2) of the Act)

S.132 The University shall have the following Faculties:-

1. Faculty of Arts, Fine Arts and Performing Arts.

2. Faculty of Mental, Moral and Social Sciences
3. Faculty of Science
4. Faculty of Law
5. Faculty of Medicine
6. Faculty of Engineering
7. Faculty of Ayurvedic Medicine
8. Faculty of Commerce
9. Faculty of Education
10. Faculty of Management
11. Faculty of Pharmaceutical Sciences.
12. Faculty of Homoeopathy
13. Faculty of Physical Education

STATUTE 133

Statute 133: Under Section 33(4) of the Act, the subjects comprised under each of these Faculties shall be as follows:

FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS

- | | |
|--|--|
| 1. Modern Indian Languages | Marathi, Gujarati, Kannad, Hindi, Urdu, Sindhi |
| 2. Modern European Languages | English, German, French, Portugues, Russian. |
| 3. Ancient Indian Languages | Sanskrit, Pali, Ardhamagadhi |
| 4. Ancient European Languages | Latin, Greek. |
| 5. Ancient Asiatic Languages | Hebrew, Persian, Arabic, Avesta-Pahlavi |
| 6. Linguistics | |
| 7. Music. | |
| 8. Dancing, Dramatics, Drawing and Painting, Sculpture | |
| 9. Language Education. | |

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

1. History
2. Economics
3. Politics
4. Sociology

5. Anthropology
6. Psychology
7. Philosophy
8. Ancient Indian History Culture
9. Archaeology
10. Defence and Strategic Studies
11. Communication and Journalism
12. Library and Information Science
13. Social Work
14. Behavioural Science
15. Rural Development Studies
16. Social Cultural Praxis
17. Western Indian Studies
18. Social Science Education
19. Continuing Education
20. Adult Education
21. Population Education and Extension Education
22. Home Science
23. N.S.S
24. N.C.C
25. Development Planning
26. Home Economics
27. Mass Relations
28. Social Studies

FACULTY OF SCIENCE

1. Mathematics
2. Physics
3. Chemistry
4. Botany
5. Zoology

6. Geology
7. Geography
8. Microbiology
9. Meteorology
10. Anthropology
11. Statistics
12. Biometry
13. Computer Science
14. Basic Medical Science
15. Communication Studies
16. Environmental Science
17. Energy Science
18. Material Science
19. Science Education
20. Life Sciences
21. Molecular Biology
22. Pollution Biology
23. Biotechnology
24. Electronic Science
25. Astrophysics and Astronomy
26. Atmospheric Physics
27. Lesser and Electro-optics
28. Modeling and Simulation
29. Radar System
30. Integrated Digital Communication System
31. Bio-informatics
32. River Basin and Management
33. Biometry and Nutrition
34. Scientific Computing
35. Health Science
36. Space Sciences

37. Biochemistry

FACULTY OF LAW

1. Law

FACULTY OF MEDICINE

1. Medicine including Indigenous Systems
2. Surgery including Ophtalmology
3. Midwifery and Gynecology
4. Psychiatry
5. Nursing Service Administration Education
6. Languages
7. Cardiology
8. Dentistry

FACULTY OF ENGINEERING

1. Civil Engineering
2. Mechanical Engineering
3. Electrical Engineering
4. Telecommunications
5. Metallurgy
6. Mining
7. Sanitary Engineering
8. Naval Engineering
9. Architecture
10. Instrumentation
11. Petroleum Engineering
12. Electronics & Computer Engineering

13. Polymer Engineering
14. Production Engineering
15. Polymer and Plastics
16. Construction Technology
17. Petroleum Technology
18. Industrial Electronics
19. Chemical Technology
20. Computer Technology & Science
21. Plant Engineering
22. Automobile Engineering
23. Mechanical Engineering (Diesel)
24. Electrical Engineering (Drives and Controls)
25. Construction Engineering
26. Environmental Engineering
27. Electronics Engineering
28. Machine Tools
29. Power Electronics
30. Digital Systems & Microprocessors
31. Digital Signal Processing
32. Analytical Instrumentation
33. Automation
34. Data Acquisition Techniques
35. Information Technology

FACULTY OF AYURVEDIC MEDICINE

1. Doshdhatumul Vigyan
2. Kayachikitsa
3. Shalya Shalaky Tantra
4. Sautik Streerog

5. Dravyaguna Vigyan
6. Medicine
7. Surgery
8. Midwifery and Gynaecology
9. Unani Medicine
10. Homoeopathic Medicine

FACULTY OF COMMERCE

1. Foundation Course in Commerce
2. Business Entrepreneurship, Environment & Organisational Behaviour-Paper I, II, III
3. Business Communication
4. Business Entrepreneurship
5. Company Law & Secretarial Practice
6. Mercantile & Industrial Law
7. Consumer Protection and Business Ethics
8. Business Taxation & Auditing
9. Corporate Law & Secretarial Practice
10. Commercial Mathematics and Statistics
11. Office Automation
12. Advanced Statistics Paper I, II, III
13. Computer Application Paper I, II, III
14. Computer Concepts & Programming
15. Business Economics (Micro)
16. International Trade
17. Managerial Economics
18. Business Economics (Macro)
19. Agriculture & Industrial Economics Paper I, II, III
20. Indian & Global Economics Development

21. Banking & Finance
22. Banking & Finance Paper I, II, III
23. Accountancy
24. Advanced Accountancy Paper I. II. III
25. Costing
26. Costing, Taxation Laws, Procedure & Practices Paper I, II, III
27. Purchasing & Storekeeping
28. Salesmanship & Sales Management
29. Marketing & Advertisement Paper I, II, III
30. Insurance, Transport & Tourism
31. Management of Service Sector Paper I, II, III
32. Co-operation
33. Co-operation Paper I, II, III
34. Public Enterprises
35. Office Management
36. Business Management
37. Business Administration Paper I, II, III
38. Defence Budgeting, Finance & Management

FACULTY OF EDUCATION

1. Education
2. Education Psychology
3. Administration and Evaluation
4. Sports and Physical Culture

FACULTY OF MANAGEMENT

1. Hotel Management and Catering Technology

FACULTY OF PHARMACEUTICAL SCIENCES

1. Pharmaceutics
2. Pharmaceutical Engineering
3. Physical Pharmacy
4. Biostatistics and Computer Application
5. Pharmaceutical Microbiology
6. Pharmaceutical Management
7. Practice of Pharmacy
8. Biopharmaceutics & Pharmacokinetics
9. Cosmeticology

10. Sterile Product Technology
11. Quality Control
12. Packaging of Pharmaceutical Products
13. Numerical and Statistical Methods and Nomograms
14. Pharmaceutical Chemistry
15. Pharmaceutical Analysis
16. Pharmaceutical Biochemistry
17. Physical Methods of Analysis
18. Medicinal Chemistry
19. Frontier Orbitals
20. Structural Elucidation by Physical Methods
21. Pharmacognosy
22. Tissue Culture
23. Fermentation Technology
24. Pharmaceutical Biotechnology
25. Pharmacology
26. Physiology
27. Pharmacology and Bioassay
28. Clinical and Hospital Pharmacy
29. Toxicology

STATUTE 158

S. 158. The Boards of studies for every subject or group of subject under the provision of Section 37(1) of the Act shall be as follows:-

FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS

Subject or Group of subjects	Board of Studies
1. Marathi	Marathi
2. Gujarati	Gujarati
3. Kannada	Kannada
4. Hindi	Hindi
5. Sindhi	Sindhi
6. English	English
7. German	}
8. French	}
9. Portuguese	}
10. Russian	}
11. Sanskrit, Pali and Ardhamagadhi	Sanskrit, Pali & Ardhamagadhi
12. Latin and Greek	Latin and Greek
13. Hebrew	Hebrew
14. Persian, Arabic and Urdu	Persian, Arabic and Urdu
15. Avesta and Pahlavi	Avesta and Pahlavi
16. Linguistics	Linguistics
17. Music	}
18. Dancing	}
19. Dramatics	}
20. Drawing and Painting	}
21. Sculpture	}

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

Subject or Group of Subjects**Board of Studies**

1. History		History
2. Ancient Indian History, Culture and Archaeology		Ancient Indian History, Culture and Archaeology
3. Philosophy		Philosophy
4. Psychology		Psychology
5. Sociology		Sociology
6. Anthropology		Anthropology
7. Politics	}	
8. Civics and Public Administration (including Commerce College)	}	Politics
9. Economics	}	
10. Defence and Strategic Studies		Economics Defence and Strategic Studies
11. Communication and Journalism		Communication and Journalism
12. Library and Information Science		Library and Information Science
13. Social Work		Social Work
14. Home Science		Home Science
15. N.S.S.		N.S.S.
16. N.C.C.		N.C.C.
17. Development Planning		Development Planning
18. Home Economics		Home Economics
19. Mass Relations		Mass Relations
20. Social Studies		Social Studies

FACULTY OF SCIENCE**Subject or Group of Subjects****Board of Studies**

1. Mathematics	Mathematics
2. Statistics	Statistics
3. Physics	Physics
4. Chemistry	Chemistry
5. Botany	Botany
6. Zoology	Zoology
7. Geology	Geology
8. Meteorology	Meteorology
9. Geography	Geography
10. Microbiology	Microbiology
11. Computer Science	Computer Science
12. Electronic Science	Electronic Science
13. Molecular Biology	Molecular Biology
14. Lessers and Electro-optics	Lessers and Electro-optics
15. Modeling and Simulation	Modeling and Simulation
16. Radar System	Radar System
17. Integrated Digital	Integrated Digital

Communication System
 18. Bio-informatics
 19. River Basin & Management
 20. Biometry and Nutrition
 21. Space Sciences
 22. Scientific Computing
 23. Biochemistry

Communication System
 Bio-informatics
 River Basin & Management
 Biometry and Nutrition
 Space Sciences
 Scientific Computing
 Biochemistry

FACULTY OF LAW

Subject or Group of Subjects	Board of Studies
1. Personal Law including Hindu, Mohamedan, Parsi Law, etc Roman and Dutch Law.	} } } Law
2. Jurisprudence including Constitutional Law, International Law, Conflict of Laws, Law Regarding Legislation	} } }
3. Law of Property and Land Laws including Equity and Easement.	} }
4. Contract, Torts including Criminal Law	}

FACULTY OF MEDICINE

Subject or Group of Subjects	Board of Studies
1. Anatomy	}
2. Physiology	} Pre-Clinical
3. Bio-Chemistry	}
1. Pharmacology	}
2. Pathology	} Para-Clinical
3. Forensic Medicine	}
4. Medical Microbiology	}
1. General Medicine	}
2. Preventive Medicine	}
3. Paediatrics	}
4. Skin, Venereal Diseases	} Medicine
5. Psychiatry	}
6. Tuberculosis and Chest Diseases	}
(a) Hospital Administration	}
(b) Cardiology	}
1. General Surgery	}
2. Ophthalmology	}
3. Midwifery and Gynaecology	} General Surgery
4. Oto-Rhino-Laryngology	}
5. Orthopaedics	}
1. Anaesthesiology	}
2. Dentistry	}

- 3. Plastic Surgery }
- 4. Neuro Surgery } Special Surgery
- 5. Cardio Thoracic Surgery }
- 6. Radiology }

- 1. Fundamentals of Nursing }
- 2. Medical Nursing etc. }
- 3. Surgical Nursing etc. } Nursing
- 4. Gynaecology and Obstetrics }
- 5. Paediatrics }
- 6. Public Healthy Nursing }
- 7. Psychiatry }
- 8. Nursing Service Administration }

And Education

- 9. Languages }
- 1. Dentistry } Dentistry

FACULTY OF ENGINEERING

- | Subject or Group of Subjects | } | Board of Studies |
|-------------------------------------|---|-------------------------|
| 1. Public Health Engineering | } | |
| 2. Hydraulics | } | |
| 3. Concrete Technology | } | |
| 4. Applied Mechanics | } | |
| 5. Soil Mechanics | } | Civil Engineering |
| 6. Surveying | } | |
| 7. Town Planning | } | |
| 8. Building Construction | } | |
| 9. Construction Engineering | } | |
| 10. Environmental Engineering | } | |

- 1. Power Engineering }
- 2. Machine Design and Drawing }
- 3. Heat Transfer and Thermodynamics }
- 4. Fluid Mechanics and Fluid Power }
- 5. Dynamics of Machinery } Mechanical Engineering
- 6. Gas Dynamics }
- 7. Internal Combustion Engines }
- 8. Refrigeration and Air-Conditioning }
- 9. Automobile Engineering }
- 10. Mechanical Engineering (Diesel) }

- 1. Radio Communication }
 - 2. Line Communication }
 - 3. Electronics }
 - 4. Television Engineering }
 - 5. Microwave and RadarEngineering }
 - 6. Industrial Electronics }
 - 7. Power Electronics }
 - 8. Digital Systems and Microprocessors }
 - 9. Digital Signal Processing }
- Electronics Engineering

10.	Solid State Devices and Integrated Circuits.	}	
1.	Production Engineering	}	
2.	Workshop Technology	}	Production and Industrial
3.	Industrial Engineering	}	Engineering
4.	Plant Engineering	}	
5.	Machine Tools	}	
1.	Computer Technology	}	
2.	Systems Programming	}	
3.	Software Engineering	}	
4.	Data Base Management	}	Computer Engineering
5.	Computer Communication and Networking	}	
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
9.	Information Technology	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Preparation	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	Printing Engineering and
6.	Electrical Engineering	}	Communication Technology
7.	Electronics and Instrumentation	}	
	Engineering in Printing	}	
8.	Computer Graphics and Computer	}	
	Aided Design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication Systems.	}	
1.	Architectural Design	}	
2.	Architectural Science and Technology	}	Architecture
3.	Architectural Environment and Heritage	}	
4.	Architectural Practice	}	

FACULTY OF AYURVEDIC MEDICINE

(For Ayurvedic Colleges with Seven Departments)

1.	Department of Doshdhatumal Vigyan,	}	
	Ayurveda Siddhanta, Physiology and Bio-	}	
	Chemistry and Medical Chemistry	}	
2.	Department of Sharir and Anatomy	}	Payabhut Vishaya
3.	Department of Samhita, Laghutrayee,	}	
	Bahutrayee, Ayurveda Itihaas,	}	
	Tantrayukti, Department of Padarthavigyan	}	
	and Sanskrit	}	

1. Department of Dravyaguna Vigyan, Dravyaguna Siddhanta, Materia Medica and Pharmacology	}	
2. Department of Rasashastra Aushadhinirman	}	Dravyaguna Vigyan
3. Department of Vishtantra and Vyavaharaayurveda Forensic Medicine and Toxicology	}	
	}	
1. Department of Sarvarogsamprapti Vigyan Nidanpanchak and Pathology and Bacteriology	}	
2. Department of Rogvigyan and Kayachikista Panchakarmadi and Medicine	}	Kaya-Chikista
3. Department of Swasthavritta and Preventive Medicine	}	
	}	
1. Department of Shalya Shalakya and Surgery including Ophthalmology and E.N.T	}	Shalya Shalakya Tantra
2. Department of Kaumarbhrityantra (Stree-Sautik Bal) and Midwifery and Gynaecology	}	

FACULTY OF COMMERCE

Subject or Group of Subjects		Board of Studies
1. Foundation Courses in Commerce	}	
2. Business Entrepreneurship, Environment and Organisational Behaviour Paper I, II, III	}	Business Practices
3. Business Communication	}	
4. Business Entrepreneurship	}	
	}	
1. Company Law and Secretarial Practices	}	Business Laws
2. Mercantile and Industrial Law	}	
3. Consumer Protection and Business Ethics	}	
4. Business Taxation and Auditing	}	
5. Corporate Law and Secretarial Practices	}	
1. Commercial Mathematics & Statistics	}	Statistics and
2. Office Automation	}	Computer Application
3. Advanced Statistics Paper I, II, III	}	

4. Computer Application Paper I, II, III	}	
5. Computer Concepts & Programming	}	
1. Business Economics (Micro)	}	
2. International Trade	}	
3. Managerial Economics	}	Business Economics
4. Business Economics (Macro)	}	
5. Agriculture & Industrial Economics Paper I, II, III	}	
6. Indian Global Economics Development	}	
1. Banking & Finance	}	Banking
2. Banking & Finance Paper I, II, III	}	and Finance
1. Accountancy	}	
2. Advanced Accountancy Paper I, II, III	}	Accountancy
1. Costing	}	
2. Costing, Taxation Laws, Procedure & Practices Paper I, II, III	}	Cost and Works Accounting
3. Purchasing & Storekeeping	}	
1. Salesmanship & Sales Management	}	
2. Marketing & Advertisement Paper I, II, III	}	Marketing
1. Insurance, Transport, & Tourism	}	Insurance and
2. Management of Service Sectors Paper I, II, III	}	Transport
1. Co-operation	}	
2. Co-operation Paper I, II, III	}	Co-operation
1. Public Enterprises	}	
2. Office Management	}	Business
3. Business Management	}	Administration
4. Business Administration Paper I, II, III	}	
1. Defence Budgeting Finance and Management Paper I, II, III	}	Defence Budgeting, Finance and Management

FACULTY OF EDUCATION

1. Education including Philosophical and Sociological/Foundations, History of Education and Comparative Education	}	Education
---	---	-----------

1.	Psychology	}	
2.	Foundation and Experiments, Guidance's and Counseling Tests and Measurements and Methods of Research	} } }	Educational Psychology
1.	Administration and Organisation, Education Statistics and Evaluation Methodology Including general and Special Methods	} } }	Administration and Evaluation
1.	Sports and Physical Culture	}	Sports and Physical Culture

FACULTY OF PHARMACEUTICAL SCIENCES

Subject or Group of Subjects			Board of Studies
1.	Pharmaceutics	}	
2.	Pharmaceutical Engineering	}	
3.	Physical Pharmacy	}	
4.	Biostatistics and Computer Application	}	
5.	Pharmaceutical Microbiology	}	
6.	Pharmaceutical Management	}	
7.	Practice of Pharmacy	}	Pharmaceutics
8.	Biopharmaceutics & Pharmacokinetics	}	
9.	Cosmeticology	}	
10.	Sterile Product Technology	}	
11.	Quality Control	}	
12.	Packaging of Pharmaceutical Products	}	
13.	Numerical and statistical Methods and Nomograms	} }	
1.	Pharmaceutical Chemistry	}	
2.	Pharmaceutical Analysis	}	
3.	Pharmaceutical Biochemistry	}	
4.	Physical Methods of Analysis	}	Pharmaceutical Chemistry
5.	Medicinal Chemistry	}	
6.	Frontier Orbitals	}	
7.	Structural Elucidation by Physical Methods	} }	
1.	Pharmacognosy	}	
2.	Tissue Culture	}	Pharmacognosy
3.	Fermentation Technology	}	
4.	Pharmaceutical Biotechnology	}	
1.	Pharmacology	}	
2.	Physiology	}	
3.	Pharmacology and Bioassay	}	Pharmacology
4.	Clinical and Hospital Pharmacy	}	
5.	Toxicology	}	

S. 160 The Departments in the Colleges teaching the subjects in the special, principal, major or main level for the purposes of Boards of Studies under Section 37(2)(b) of the Act and Statute 147 shall be as shown below :-

FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS

College Department	Corresponding Board of Studies
1. Marathi	Marathi
2. Gujarati	Gujarati
3. Kannada	Kannada
4. Hindi	Hindi
5. Sindhi	Sindhi
6. English	English
7. German	}
8. French	}
9. Portuguese	}
10. Russian	}
11. Sanskrit and Prakrit Languages	}
	Sanskrit, Pali & Ardhamagadhi
12. Latin and Greek	Latin and Greek
13. Hebrew	Hebrew
14. Persian, Arabic and Urdu	Persian, Arabic and Urdu
15. Avesta and Pahlavi	Avesta and Pahlavi
16. Linguistics	Linguistics
17. Music	..}
18. Dancing	..}
19. Dramatics	..
	Fine Arts
	}
20. Drawing and Painting	}
21. Sculpture	..}

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

College Department	Corresponding Board of Studies
1. History	History
2. Ancient Indian History, Culture and Archaeology	Ancient Indian History, Culture and Archaeology
3. Philosophy	Philosophy
4. Psychology	Psychology
5. Sociology	Sociology
6. Anthropology	Anthropology
7. Politics	}
8. Civics and Public Administration (including Commerce College)	}
	}
9. Economics	Economics
10. Defence and Strategic Studies	Defence and Strategic Studies
11. Communication and Journalism	Communication and Journalism
12. Library and information Science	Library and Information Science
13. Social Work	Social Work

FACULTY OF SCIENCE

College Department	Corresponding Board of Studies
1. Mathematics	Mathematics
2. Statistics	Statistics
3. Physics	Physics
4. Chemistry	Chemistry
5. Botany	Botany
6. Zoology	Zoology
7. Geology	Geology
8. Meteorology	Meteorology
9. Geography	Geography
10. Microbiology	Microbiology
11. Computer Science	Computer Science
12. Electronic Science	Electronic Science

FACULTY OF LAW

College Department	Corresponding Board of Studies
1. Personal Law including Hindu, Mohamedan, Parsi Law, etc Roman and Dutch Law.	} } } Law
2. Jurisprudence including Constitution Law, International Law, Conflict of Laws, Law Regarding Legislation	} } }
3. Laws of Property and land laws including Equity and Easement.	} }
4. Contract, Torts including Criminal Law	}

FACULTY OF MEDICINE

College Department	Corresponding Board of Studies
1. Anatomy	}
2. Physiology	} Pre-Clinical
3. Bio-Chemistry	}
1. Pharmacology	}
2. Pathology	} Para-Clinical
3. Forensic Medicine	}
4. Medical Microbiology	}
1. General Medicine	}
2. Preventive Medicine	}
3. Paediatrics	}
4. Skin, Veneral Diseases	} Medicine
5. Psychiatry	}
6. Tuberculosis and Chest Diseases	}
(a)Hospital Administration	}
(b)Cardiology	}
1. General Surgery	}
2. Ophthalmology	}

3.	Midwifery and Gynaecology	}	General Surgery
4.	Oto-Rhino-Laryngology	}	
5.	Orthopedics	}	
1.	Anesthesiology	}	Special Surgery
2.	Dentistry	}	
3.	Plastic Surgery	}	
4.	Neuro Surgery	}	
5.	Cardio Thoracic Surgery	}	
6.	Radiology	}	
1.	Fundamentals of Nursing	}	Nursing
2.	Medical Nursing etc.	}	
3.	Surgical Nursing etc.	}	
4.	Gynecology and Obstetrics	}	
5.	Pediatrics	}	
6.	Public Health Nursing	}	
7.	Psychiatry	}	
8.	Nursing Service Administration And Education	}	
9.	Languages	}	

FACULTY OF ENGINEERING

	College Department		Corresponding Board of Studies
1.	Public Health Engineering	}	Civil Engineering
2.	Hydraulics	}	
3.	Concrete Technology	}	
4.	Applied Mechanics	}	
5.	Soil Mechanics	}	
6.	Surveying	}	
7.	Town Planning	}	
8.	Building Construction	}	
9.	Construction Engineering	}	
10.	Environmental Engineering	}	
1.	Power Engineering	}	Mechanical Engineering
2.	Machine Design and Drawing	}	
3.	Heat Transfer and Thermodynamics	}	
4.	Fluid Mechanics and Fluid Power	}	
5.	Dynamics of Machinery	}	
6.	Gas Dynamics	}	
7.	Internal Combustion Engines	}	
8.	Refrigeration and Air-Conditioning	}	
9.	Automobile Engineering	}	
10.	Mechanical Engineering (Diesel)	}	
1.	Radio Communication	}	Electronic Engineering
2.	Line Communication	}	
3.	Electronics	}	
4.	Television Engineering	}	
5.	Microwave and Radar Engineering	}	
6.	Industrial Electronics	}	

7.	Power Electronics	}	
8.	Digital Systems and	}	
	Microprocessors	}	
9.	Digital Signal Processing	}	
10.	Solid State Devices and Integrated	}	
	Circuits.	}	
1.	Production Engineering	}	
2.	Workshop Technology	}	
3.	Industrial Engineering	}	Production and Industrial
4.	Plant Engineering	}	Engineering
5.	Machine Tools	}	
1.	Computer Technology	}	
2.	Systems Programming	}	
3.	Software Engineering	}	
4.	Data Base Management	}	Computer Engineering
5.	Computer Communication and	}	
	Networking	}	
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
9.	Information Technology	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Operations	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	Printing Engineering and
6.	Electrical Engineering	}	Communication Technology
7.	Electronics and Instrumentation	}	
	Engineering in Printing	}	
8.	Computer Graphics and Computer	}	
	Aided Design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication	}	
	Systems.	}	
1.	Architectural Design	}	
2.	Architectural Science and	}	
	Technology 3. Architectural Environment	}	Architecture
	and Heritage	}	
4.	Architectural Practice	}	

FACULTY OF AYURVEDIC MEDICINE

(For Ayurvedic Colleges with Seven Departments)

1.	Department of Sanskrit Samhita and	}	
	Siddhanta	}	Basic Subjects

2.	Department of Sharirarachana Vigyan	}	(Payabhut Vishaya)
3.	Department of Sharirakriya Vigyan	}	
1.	Department of Dravyaguna	}	
2.	Department of Rasashastra	}	Dravyaguna Vigyan
3.	Department of Agada Trantra	}	
1.	Department of Svasthavritta	}	
2.	Department of Kayachikitsa	}	Kayachikitsa
3.	Department of Roga Vigyan	}	
1.	Department of Prasuti Tantra	}	Shalya Shalaky
2.	Department of Shalya Tantra	}	Tantra
3.	Department of Shalaky Tantra	}	

FACULTY OF AYURVEDIC MEDICINE

(For Ayurvedic College with Twelve Departments)

	College Department		Corresponding Board of Studies
1.	Department of Sanskrit Samhita And Siddhanta	}	
2.	Department of Sharirarachana Vigyan	}	Basic Subjects}}
3.	Department of Sharirakriya Vigyan	}	(Payabhut Vishaya
1.	Department of Dravyaguna	}	
2.	Department of Rasashastra	}	Dravyaguna Vigyan
3.	Department of Agada Tantra	}	
1.	Department of Svasthavritta	}	
2.	Department of Kayachikitsa	}	Kayachikitsa
3.	Department of Roga Vigyan	}	
4.	Department of Panchkarma	}	
1.	Department of Prasuti Tantra	}	
2.	Department of Shalya Tantra	}	Shalya Shalaky
3.	Department of Shalaky Tantra	}	Tantra
4.	Department of Bal Roga	}	

FACULTY OF COMMERCE

	College Department		Corresponding Board of Studies
1.	Foundation Courses in Commerce	}	
2.	Business Entrepreneurship, Environment and Organisational Behaviour	}	Business
	Paper I,I,III	}	Practices
3.	Business Communication	}	
4.	Business Entrepreneurship	}	
1.	Company Law and Secretarial Practices	}	
2.	Mercantile and Industrial Law	}	
3.	Consumer Protection and Business Ethics	}	Business Laws

4.	Business Taxation and Auditing	}	
5.	Corporate Law and Secretarial Practices.	}	
		}	
1.	Commercial Mathematics & Statistics	}	
2.	Office Automation	}	
3.	Advanced Statistics Paper I, II, III	}	Statistics and Computer
4.	Computer Application Paper I, II, III	}	Application
5.	Computer Concepts & Programming	}	
		}	
1.	Business Economics (Micro)	}	
2.	International Trade	}	
3.	Managerial Economics Business Economics	}	Business
	(Macro)	}	Economics
4.	Agriculture & Industrial Economics Paper	}	
	I, II, III	}	
5.	Indian Global Economics Development	}	
		}	
1.	Banking & Finance	}	Banking and
2.	Banking & Finance Paper I, II, III	}	Finance
		}	
1.	Accountancy	}	Accountancy
2.	Advanced Accountancy Paper I, II, III	}	
		}	
1.	Costing	}	
2.	Costing, Taxation Laws, Procedure &	}	Cost and Works
	Practices Paper I, II, III	}	Accounting
3.	Purchasing & Storekeeping	}	
		}	
1.	Salesmanship & Sales Management	}	
2.	Marketing & Advertisement Paper	}	Marketing
	I, II, III	}	
		}	
1.	Insurance, Transport & Tourism	}	
2.	Management of Service Sectors	}	Insurance and Transport
	Paper I, II, III	}	
		}	
1.	Co-operation	}	
2.	Co-operation Paper I, II, III	}	Co-operation
		}	
1.	Public Enterprises	}	
2.	Office Management	}	
3.	Business Management Business	}	Business
	Administration	}	Administration
4.	Business Administration Paper I, II, III	}	
		}	
1.	Defence Budgeting, Finance &	}	Defence Budgeting, Finance
	Management Paper I, II, III	}	and Management

FACULTY OF EDUCATION

College Department

Corresponding Board of Studies

1. Education including Philosophical	}	
and Sociological/Foundations, History	}	Education
of Education and Comparative Education	}	
1. Psychology	}	
2. Foundation and Experiments : Guidance's	}	Educational
and Counseling Tests and Measurements	}	Psychology
and Methods of Research	}	
	}	
1. Administration and Organisation,	}	
Educational Statistics and Evaluation	}	Administration
Methodology including General and	}	and Evaluation
Special Methods	}	
1. Sports and Physical Culture	}	Sports and Physical
	}	Culture

FACULTY OF PHARMACEUTICAL SCIENCES

College Department

Corresponding Board of Studies

1. Pharmaceutics	}	Pharmaceutics
2. Pharmaceutical Chemistry	}	Pharmaceutical Chemistry
3. Pharmacognosy	}	Pharmacognosy
4. Pharmacology	}	Pharmacology

Statute 186. The following University Departments are instituted and maintained by the University:-

FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS

1. Marathi
2. Sanskrit and Prakrit Languages.
3. Foreign Languages
4. Linguistics
5. English
6. Hindi
7. Centre of Advanced Study in Sanskrit
8. Performing Arts.

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

1. Politics and Public Administration
2. Psychology
3. Ancient Indian History, Culture and Archaeology
4. Centre of Advanced Study in Economics
5. Communication and Journalism
6. Defence and Strategic Studies
7. Philosophy
8. Sociology.
9. Anthropology
10. History
11. Library and Information Science
12. Continuing, Adult, Population Education and Extension Work

FACULTY OF SCIENCE

1. Chemistry
2. Mathematics
3. Statistics
4. Zoology
5. Geography
6. Physics
7. Botany
8. Geology
9. Computer Science
10. Microbiology
11. Communication Studies
12. Electronic Science
13. Instrumentation Science
14. Environmental Science
15. Biotechnology
16. Space Sciences

FACULTY OF LAW

1. Law

FACULTY OF COMMERCE

1. Commerce

FACULTY OF MANAGEMENT

1. Management Science

FACULTY OF AYURVEDIC MEDICINE

1. Ayurvedic Medicine

FACULTY OF EDUCATION

1. Education and Extension

Ref.No.Law/2004/7
Date:05.01.2004

Sd/-
Registrar

Copy for information to:

- 1) The Principals of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office

UNIVERSITY OF PUNE



CIRCULAR NO.316 OF 2001

It is hereby notified for the information of all concerned that the Statute Nos. 593 to 642 regarding grant of Autonomous Status to Affiliated Colleges/Recognized Institutions/University Departments and University Institutions have come into force w.e.f. 05.11.2001. A Booklet containing the said Statutes is enclosed herewith.

Ref.No.Law/2001/575
Date: 23.11.2001

Sd/-
Registrar

Copy for information to:

- 1) The Principals of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office

UNIVERSITY OF PUNE



STATUTES REGARDING GRANT OF AUTONOMOUS
STATUS TO THE AFFILIATED COLLEGES/RECOGNISED
INSTITUTIONS/UNIVERSITY DEPARTMENTS

AND

UNIVERSITY INSTITUTIONS

(As per provisions of the Mararashtra Universities Act, 1994)

(These Statues have come into force w.e.f. 05.11 2001.)

UNIVERSITY OF PUNE



STATUTES REGARDING GRANT OF AUTONOMOUS
STATUS TO THE AFFILIATED COLLEGES/RECOGNISED
INSTITUTIONS/UNIVERSITY DEPARTMENTS

AND

UNIVERSITY INSTITUTIONS

(As per provisions of the Maharashtra Universities Act, 1994)

(These Statues have come into force w.e.f. 05.11.2001.)

S.593.

When the system of affiliating Colleges to State Universities was designed, the number of Colleges and the Universities were very small and Universities could supervise the working of the affiliated Colleges very easily. The Universities were acting as examining body and awarding the degrees on behalf of the Colleges. The Colleges looked towards the Universities for any change in the education system and curricula. The academic decision also need quicker pace for making the innovations and designing curricula methods more relevant to the areas in which an institution works.

Due to the phenomenal growth of higher education it has become difficult to keep pace with the requirement of the society. The present affiliating system does not allow the required freedom to the college to meet the demand cast upon them. The existence of large number of affiliated Colleges in the universities has become a drag on the process of modernization and improvement of standards because of the compulsion to prescribe in identical curricula teaching system and examination system for all affiliated colleges and the compulsion to set standards which are attainable by even the weak colleges, the prescription of the universities tends to keep standards low. The colleges which have the potential to implement an academic program to higher standards do not have the freedom to contact such courses or teaching system or examining system. The decision for bringing about innovation and the implementation can be taken quickly in the smaller body.

Various Education Commissions have also recommended that the University departments, Colleges and teachers should enjoy the full academic freedom in development of curricula, teaching methods and conduct of examination. Education Commissions recommended autonomy for colleges. This recommendation is also reiterated in the National Policy on education, 1986 and revised in 1992.

(2) Objectives of Autonomy:

An autonomous College shall have the freedom to

- (a) determine and prescribe its own course(s) of study and syllabi;
- (b) prescribe rules of admission, subject to Government norms;
- (c) evolve methods of evaluation and conduct examinations and;
- (d) evolve new course(s) subject(s) as per the requirement of the

region society and/or industry.

(Note:--Autonomous college shall mean and include affiliated, conducted and or constituent college).

The autonomy shall be a means to achieve higher standards and greater creativity in the future. An autonomous College/Recognized Institution/University Department/University Institution shall be fully accountable for the content and quality of education that it imparts and shall be responsible for evaluation of the students for awards of Degree, Diploma and Certificates, which will be accepted by the parent University.

S.594.

The autonomous status may be conferred on the College/Recognized Institution/University Department/University Institution which has a standing of more than ten years and which is permanently affiliated or recognized and satisfies other norms and conditions of autonomy prescribed by the University Grants Commission and University from time to time.

S.595.

The College/Recognized Institution/University Department/University Institution desirous of having autonomous status shall apply to the Registrar of the University in the prescribed form (Appendix VI), accompanied by fees of Rs. 25000/-, which will increase by 50% after every five years.

S.596.

The Board of College and University Development should constitute a Committee to scrutinize the applications received. The report of Scrutiny Committee shall be placed before the Board for its consideration. After careful consideration of the report, the Board shall recommend the cases of such College/Recognized Institution/University Department/University Institution to the Academic Council for its consideration.

S.597.

The Academic Council, after consideration of the recommendations of the Board of College and University Development shall constitute the Local Inquiry Committee. The Local Inquiry Committee shall consist of:

- (a) one nominee of the Vice-Chancellor (Chairman);
- (b) one nominee of the UGC/AICTE, as the case may be;
- (c) two experts to be nominated by the Academic council i.e. eminent educationists/scientists and/or industrialists;
- (d) the Director of Higher Education/Technical Education, as the case may be, or his nominee not below the rank of the Joint Director/Professor;
- (e) one Principal/Director/Head of the Autonomous College/Recognized Institution University Department/University Institution, as the case may be, if any.

The Local Inquiry Committee shall consider the recommendations of the Board of College and University Development and shall visit the College/Recognized Institution/University Department/University Institution.

Provided that, due notice of the visit of the Committee to the College/Recognized Institution/University Department/University Institution shall be given by the Director, Board of College and University Development.

S.598.

The Committee shall, inter alia, apply the following criteria in examining the application and making report thereon:

- (a) whether the College/Recognized Institution/University Department/University Institution provides facilities for the pursuit of excellence and academically suitable climate of scholarship in terms of curriculum and curricular performances of students;

- (b) whether it has the reputation of having high standards and has consistent good record of performance of students at the University examinations, for preceding five years;
- (c) whether the faculty members have attained reputation, in terms of good academic qualifications, performance in teaching, research publications and extension activities;
- (d) whether it admits students on the basis of merit, in accordance with the criteria laid down by the Act;
- (e) whether it has an academically viable and administratively feasible student population;
- (f) whether the reservation of seats for the students belonging to the reserved categories is as per the norms prescribed by the Government;
- (g) whether it has adequate physical facilities in the form of buildings, library, laboratories, equipments, gymkhana, etc. of its own or access to central resources;
- (h) whether it provides the administrative set up and the pattern of governance involving the faculty which are conducive to academic innovations and development;
- (i) whether the College/Recognized Institution/University Department/University Institution and their Management/the University, as the case may be, has made sufficient provision of financial resources so as to enable it to meet its responsibilities as an autonomous College/Recognized Institution/University Department/University Institution and whether it has continuous access for financial resources to provide for further development; and
- (j) such other matters as may be deemed necessary for meeting the aims and objectives of an autonomous institution.

S.599.

The report of the Local Inquiry Committee shall be placed before the Academic Council for its consideration. After careful consideration of the report, the Academic Council shall recommend the same to the Management Council.

S.600.

The application the report of the Local Inquiry Committee and the recommendations of the Academic Council shall be placed before the Management Council. The Management Council shall consider them and record its decision, whether autonomous status be conferred on the applicant College/Recognized Institution/University Department/University Institution or whether the application be rejected. If the Management Council, taking into consideration the credibility of the College/Recognized Institution/University Department/University Institution has gained in the eyes of the general public and the fact that the College/Recognized Institution/University Department/University Institution has the potentiality to achieve its goal, resolves to confer the autonomous status, it shall record the same. Even in case where the Management Council resolves not

to confer the autonomous status on the College/Recognized Institution/University Department/University Institution, it should record the reasons thereof.

S.601.

1. If the Academic Council or the Management Council decides to reject the application, the Registrar shall inform the applicant about the same giving the reasons thereof.
2. The applicant, whose application has been rejected, may apply to the Registrar of the University for reconsideration. The Registrar shall place the application before the Management Council. After careful consideration of the application, the Management Council shall refer the same to the Academic Council for the reconsideration. The Academic Council taking into consideration the reasoning provided by the aggrieved applicant, may appoint a sub-Committee to study the proposal for reconsideration.
3. The Management Council shall consider the application, the report of the sub-Committee, the recommendation of the Academic Council and record its decision with reason therefore.
4. If the Academic Council or the Management Council decide to reject the application the decision of rejection on the reconsideration of the proposal and the reasons therefore shall be communicated to the applicant.
5. If the Government and/or the University Grants Commission does not concur with the proposal of autonomy, the Registrar shall communicate the decision to the applicant College/Recognized Institution/University Department/University Institution.
6. Once the application is rejected, the University shall not entertain fresh application of the said College/Recognized Institution/University Department/University Institution before the expiry of three years from the date of rejection of such application.
7. Once the application is rejected by the University the reasons therefore shall be communicated to the applicant.

S.602.

1. The Registrar shall send the proposal along with the application, report of the committee and recommendations of the Academic Council and the Management Council to the Government.
2. After getting the recommendation of the Government, the University shall submit the proposal to the U.G.C. for its concurrence. While sending the proposal to the U.G.C. University shall submit all the relevant documents such as recommendations of the Academic Council, Management Council and the copy of the letter issued by the Government giving its recommendations.

S.603.

On receipt of concurrence of the UGC, the Registrar shall notify and communicate the decision of conferment of the autonomous status on the College/Recognized Institution/University Department/University Institution. The autonomous status shall be conferred from the date of the University notification, preferably from the beginning of the academic year.

S.604.

The autonomous status shall be conferred on the College/Recognized Institution/ University Department/University Institution initially for a period of five years at a time. The same may be extended for a further period of five years, subject to the procedure prescribed in Statutes 598 and 600, mutatis-mutandis, for such extension.

S.605.

1. The Autonomous College/Recognized Institution/University Department/University Institution shall evolve appropriate mechanism to evaluate the academic performance, improvement in standards and to see how best it has achieved the autonomy.
2. (a) The Autonomous College/Recognized Institution/University Department/-University Institution shall every year evolve the mechanism for self-evaluation. The detail procedure such as the constitution of the committee, terms of reference to the committee etc. shall be decided by the Academic Council.

(b) The report of the Self-Evaluation Committee shall be placed before the Academic Board and then to the Board of Management.
3. In addition to self-evaluation, there shall be two external evaluations, namely one after completion of three and second after completion of five years. The external evaluation after five years shall determine the continuance or otherwise of the autonomous status.
4. The Constitution of the review Committee for both external evaluation shall be:
 - (i) nominee of the Vice-Chancellor-Chairman;
 - (ii) one expert from outside the State to be nominated by the Management Council;
 - (iii) one expert from within the State outside the University jurisdiction nominated by the Academic Council;
 - (iv) nominee of University Grants Commission;
 - (v) nominee of Director of Higher Education not below the rank of Joint Director.

S.606.

The Autonomous College/Recognized Institution/University Department/University Institution, subject to the revised guidelines of the University Grants Commission on the scheme of autonomous colleges (1998), shall:

- (a) frame, determine and prescribe its own courses of studies and syllabi for the course(s), subject(s), for which autonomy is granted;
- (b) admit the students to the professional courses as per the Government rules, from time to time;
- (c) impart instructions and training, using modern methods;
- (d) conduct tests and examinations, using innovative methods for award of the degrees, diplomas and certificates of its own and on behalf of the University;
- (e) introduce modern techniques of evaluation and testing;
- (f) subject to prior permission of the Government and/or the University, create posts of teachers, non-vocational academic staff and non-teaching employees and appoint suitable persons as per the provisions of Statutes, Standard Code as prescribed by the University/Government from time to time;
- (g) appoint the panel of paper-setters, examiners, moderators and invigilators on the recommendations of the Examination Board;
- (h) declare the dates of examinations and their results, as per the recommendations of the Examination Committee;

- (i) function with the objectives of the autonomy by promoting academic initiatives and scholarships on the part of the teachers and students;
- (j) collaborate with other institutions/agencies/industries etc. in the teaching research, extension programs, production of teaching material and institution awards, medals, scholarship, freeship, etc;
- (k) perform such other duties and responsibilities that may be necessary to fulfill the obligations of autonomous status.

S.607.

1. Autonomous College/Recognized Institution/University Department/University Institution shall have the powers to make, amend or repeal the rules and regulations on the matters mentioned in the preceding and succeeding Statutes, subject to the provisions of the Act.
2. The rules and regulations generally be made on matters of academics, admissions, examinations, administration, financial procedures, etc.
3. The rules and regulations shall be made, amended or repealed subject to the prior approval of the Board of the Management and shall come into effect from the date of its approval.
4. The University may recommend certain matter(s) to the Autonomous College/Recognized/Institution/University Department/University Institution for making necessary rules or regulations.
5. The autonomous College/Recognized/Institution/University Department/University Institution shall notify the rules and regulations so framed or the change(s) amendment(s) and communicate the same to all concerned, from time to time.
6. If any question arises regarding interpretation of provision of any rules of regulations whether a person who has been duly elected/appointed/nominated/co-opted is entitled to be a member of the Authority or Body of the Autonomous College/Recognized Institution/University Department/University Institution, the matter may be referred to the Vice-Chancellor who shall, after taking such advice as he thinks necessary, decide the question and his decision shall be final.

S.608.

1. Subject to the provisions of Section 8(1)(g) of the Act, Autonomous College/Recognized Institution/University Department/University Institution shall not create any direct or indirect financial liability on the part of Government. Provided that, in case of University Autonomous Department/University Institution and Autonomous college shall not create any teaching or non-teaching positions without the prior permission of the University and the State Government.
2. The Autonomous College/Recognized Institution/University Department/University Institution shall not exercise such powers so as to result in rendering any of its existing staff surplus, either by reducing the intake capacity or closing the existing subject(s) or course(s).

BOARD OF MANAGEMENT

S. 609.

The Autonomous College managed and maintained by Municipal Corporation, Zilla Parishad shall constitute a Board of Management which shall consist of:

- (a) three members nominated by the Municipal Council/Nagar Parishad/Zilla Parishad as the case may be, from Education, Industry and business field. These persons must be of proven academic interest with at least PG level qualification. Out of this one shall be the Chairman;

- (b) Chairman of L.M.C. or his nominee;
- (c) two members nominated by Vice-Chancellor, from Academic Council and Management Council—one each;
- (d) two teachers elected by the academic staff of the college with not less than 5years teaching experience for a term of two academic years;
- (e) member of State Council/Professor or a person not below the rank of the Joint Director who will be the representative of the Government nominated by the State Government;
- (f) One nominee of UGC/AICTE, as the case may be;
- (g) Principal/Director—Member Secretary.

S. 610.

The Autonomous College/Recognized Institution conducted by the Government shall constitute a Board of Management, which shall consist of:

- (a) Director, Higher Education/Director, Technical Education, as the case may be, Chairman;
- (b) three members nominated by the State Government from Education, Industry and business field. These persons must be of proven academic interest with at least PG level qualification;
- (c) two teachers elected by the academic staff of the College for a term of two academic years and they must have at least five years teaching experience;
- (d) one person not below the rank of Professor nominated by Vice-Chancellor;
- (e) one nominee of the UGC/AICTE, as the case may be from within the State;
- (f) alumni of the College nominated by the Governing Body;
- (g) Principal/Director-Member-Secretary.

S. 611.

The Autonomous University Department/University Institution/Constituent College shall constitute a Board of Management which shall consist of:

- (a) three members nominated by the University from Education, Industry and business field. These persons must be of proven academic interest with at least PG level qualification. Out of this, one shall be the Chairman;
- (b) two experts nominated by Academic Council;
- (c) two teachers in the grade of Professor/Reader of the University Department/ University Institution/conducted College to be nominated by the Head of the S.612 Department/Institution/College, by rotation, according to the seniority;
- (d) Member of State Council/Professor or a person not below the rank of Joint Director will be representative of the Government nominated by the State Government;
- (e) one nominee of UGC/AICTE, as the case may be;
- (f) Principal/Director/Head of the Department-Member-Secretary.

S. 612.

The Autonomous College/Recognized Institution which is managed and maintained by the private Management, which shall consist of:

- (a) three members nominated by the College Management from Education, Industry and business field. These persons must be of proven academic interest, as far as possible having post-graduate level qualification. Out of this one shall be the Chairman;
- (b) two experts nominated by the Vice-Chancellor from the Academic Council;
- (c) two teachers elected by the Academic staff of the College for a term of two academic years and having not less than five years' teaching experience;
- (d) State Council member or Professor or a person not below the rank of Joint Director nominated by the State Government;
- (e) one nominee of the UGC/AICTE, as the case may be;
- (f) alumni of the College nominated by the College Management;
- (g) Principal/Director—Member-Secretary.

S. 613.

Subject to the provisions of the Act, Statutes, Rules and Regulations, the Board of Management of the Autonomous College/Recognized Institution/University Department/ University Institution shall perform the following powers and duties:

- (a) to fix the fees (including tuition fees) and other charges payable by the students, on the recommendations of the Academic Board. A total fee should not exceed the cost of education per student which includes expenses on salary, non-salary and maintenance and rent;
- (b) to Institute Scholarships, Fellowships, Studentship, Medals, Prizes and Certificates on the recommendations of the Academic Board;
- (c) to approve institution of new programs of studies leading to degrees, diplomas or certificates;
- (d) to accept on behalf of the Autonomous College/Recognized Institution/University Department/University Institution the endowments, donations, etc;
- (c) to consider, approve and adopt the financial estimates and balance sheet, audited statements, etc.
- (f) to perform such other functions and constitute such other committees, as may be necessary for the proper development of the Autonomous College/Recognized Institution/University Department/University Institution and to fulfill the objectives and obligations of authority;
- (g) to make amend and repeal rules and regulations pertaining to its internal functioning of Board of Management;

- (h) to receive on the recommendations of the academic board the report of the working of the Autonomous College/Recognized Institution/University Department/University Institution;
- (i) to consider the reports of the internal and external review committee of the Autonomous College/Recognized Institution/University Department/University Institution, on the recommendations of the Academic Board;
- (j) to prepare academic calendar of the Autonomous College/Recognized Institution/ University Department/University Institution;
- (k) to assess the feasibility and approve the proposals from the Academic Board for Academic programs;
- (l) to exercise such other duties, as may be conferred or as prescribed by or under the Act, Statutes, Rules and Regulations;
- (m) to perform such other duties, as may be assigned to it by Governing body/ Management Council.

S.614.

- (a) The meeting of the Board of Management shall be held on the date(s) determined by the Chairman.

The Principal/Head shall issue a notice of meeting at least fifteen days before the date of meeting.

The Principal/Head shall issue an agenda of the meeting of the members at least seven clear days prior to the date of the meeting.

Provided however, in case of emergency meeting the period of notice of agenda shall be waived.

Provided further that, in case of any emergency, the item may be taken up for consideration with the approval of the Chairman, even if the item is not included in the agenda.

- (b) There shall not be less than four meetings of the Board of Management in an academic year.

S.615.

The Chairman, or in his absence, a member nominated by the Chairman for the purpose shall preside over the meeting.

S.616.

The Board of Management may refer any of the subjects within its purview to the relevant Committee/Body of the Autonomous College/Recognized Institution/University Department/University Institution. The report of such Committee/Body shall be considered by the Board of Management.

S.617.

The agenda of the Board of Management along with its enclosures and the minutes of the meeting of the Board of Management shall be treated as Confidential document and shall not be open for persons other than members of the Board of Management. Provided that a member of the Board of Management shall not disclose any item on the agenda or any part thereof or the enclosure (s) to any person or the communication media.

S.618.

The decision of the Board of the Management shall be recorded in the resolution form. The resolution shall not contain the deliberations and discussion and whether the decision is unanimous or otherwise, except the mention of any dissent specifically requested for by the member(s) for being so recorded. The minutes of the meeting shall be circulated to the members of the Board of Management along with the agenda of the succeeding meeting.

S.619.

The Secretary shall draw the minutes of the proceeding of the Board of Management and shall submit the same to the BOM for its approval. The Secretary may proceed with the implementation of the said resolution. The action taken on the resolution be reported to the Board of Management in its subsequent meeting (s).

S.620.

The Principal/Head shall ensure that the action taken on every resolution of the Board of Management is duly reported to the Board of Management as soon as the action thereon is completed. In order to ensure the proper reporting, the Principal/Head may adopt suitable administrative measure such as maintaining the register of the items, the resolutions thereon and the nature of action taken.

S.621.

The members of the Board of Management shall be under legal obligations to safeguard the interest of the Autonomous College/Recognized Institution/University Department/University Institution and honour the resolutions and shall not take a different stand either in the court of law or otherwise, contrary to the decision of the Board of Management.

S.622.

The term of the members other than ex-officio members shall be of two years.

S.623.

Two-third members shall constitute the quorum. In case if meeting is adjourned for want of quorum, no quorum shall be required for such meeting.

ACADEMIC BOARD

S. 624.

1. The Autonomous College/Recognized Institution/University Department/University Institution shall constitute the Academic Board which shall consist of-
 - (a) Principal/Director/Head of the Department-Chairman;

- (b) all Heads of the Department of the Autonomous College/Recognized Institution/University Department/University Institution;
 - (c) three teachers not designated as Heads or not in the grade of Professor, by rotation, according to seniority to be nominated by the Principal/Head;
 - (d) three professional experts co-opted by the Academic Board;
 - (e) one nominee of the Director of Higher Education/Technical Education etc., as the case may be.
2. The tenure of members shall be of three years.
 3. There shall be not less than two meetings of the Academic Board in an academic year.
 4. One-third members of the Academic Board shall constitute the quorum.
 5. In case if meeting is adjourned for want of quorum, no quorum is required for such adjourned meeting.

S. 625.

The Academic Board shall have following powers and perform following duties:

- (a) I scrutinize and approve the proposals with or without modifications made by the Subject Board(s) with regard to courses of studies, academic regulations, curricula, syllabi and modifications thereof, any instructional and valuation methods, procedures relevant thereto, etc;
- II refer the matter for reconsideration to the concerned Subject Board(s) or to reject the same after giving reasons therefor. After the matter is re-submitted by the Subject Board, the Academic Board may decide the matter on merit and the decision of the Academic Board shall be final;
- (b) make rules regarding admission of students, subject to Government rules and regulations on admission procedure;
- (c) initiate measures for improving the quality of teaching, frame rules for conduct of examinations, rules of students evaluation and develop student advisory programs;
- (d) make rules for sports, extra-curricular activities, for proper maintenance and functioning of the building, libraries, laboratories, playgrounds and hostels;
- (e) recommend to the Board of Management proposal to institute new programs of studies;

- (f) recommend to the Board of Management, institution of scholarship, studentships, fellowships prizes and medals and frame rules for the ward of the same;
- (g) advise the Board of Management on matters pertaining to the academic affairs
- (h) prescribe norms for recognition of any member of the staff of the Autonomous College/Recognized Institution/University Department /University Institution as teacher of the Autonomous College/Recognized Institution/University Department/ University Institution;
- (j) perform such other functions and such other duties as may be assigned by the Board of Management, pertaining to the academic program and development.

S.626.

1. There shall be Subject Board for University Department/University Institution which shall consist of:
 - (a) Head of the University Department-Chairman;
 - (b) all Professors;
 - (c) one Reader from each specialization by seniority having five years teaching experience nominated by rotation, according to seniority;
 - (d) three subject experts co-opted by the Board.
2. There shall be Subject Board for the autonomous College/Recognized Institution.

The Board shall consist of :

- (a) Head of the Department-Chairman;
- (b) Head of the University Department who is designated as Head or his nominee;
- (c) two Senior teachers by notation;
- (d) three Subjects experts nominated by the Principal/Director;
- (e) two Professional experts from the industry or any other field, as the case may be, nominated by the Principal/Director.

S.627.

1. The subject Board shall perform following duties and powers:

- (a) prepare syllabi for various courses, keeping in view the objective of the Autonomy and the requirements of the region and the State and submit to the Academic Board for its approval;
 - (b) suggest methodology for innovative teaching and evaluation techniques;
 - (c) suggest panels of Examiners to the Examination Committee for appointment of examiners and paper-setters;
 - (d) coordinate research, extension and other academic activities;
 - (e) deliberate and advise the Academic Board on the matter referred to it;
 - (f) undertake such other measures as may be necessary to provide academic program of the Autonomous College/Recognized Institution/University Department/University Institution of the meaningful direction.
2. (a) Two-third members shall constitute the quorum In case, meeting is adjourned for want of quorum, no quorum is required for such meeting.
 - (b) The tenure of the members shall be of three years.
 - (c) The board shall meet at least once in an academic year or as and when required.

S.628.

1. The Autonomous College/Recognized Institution shall constitute Examination Committee, which shall consist of:
 - (i) The Principal/director/Head of the Department, as the case may be-Chairman;
 - (ii) three teachers with minimum ten years teaching experience nominated by Chairman by rotation, according to seniority;
 - (iii) Controller of Examinations of the University or his nominee not below the rank of Deputy Registrar;
 - (iv) one evaluation expert nominated by the Principal/Director/Head of the Department;
 - (v) Office Superintendent/Registrar of the affiliated autonomous College/ Recognized Institution as Member Secretary.
2. There shall be an Examination Committee for the Autonomous University Department/University Institution/conducted College, such Committee shall consist of:
 - (a) Head of the Department/Principal-Chairman;
 - (b) one Professor by rotation, to be nominated by the Head;
 - (c) one Reader by rotation, to be nominated by the Head;

- (d) one Lecturer by rotation, to be nominated by the Head Member Secretary;
- (e) Controller of Examination of the University or his nominee, not below the rank of the Deputy Registrar;
- (f) one evaluation Expert to be nominated by the Head.

3. Tenure of the Examination Committee shall be of three years.

S.629.

Powers and Duties of the Examination Committee.

1. The Examination committee shall:
 - (i) ensure proper Organization of Examinations, tutorials and tests including moderation, tabulation and declaration of the results;
 - (ii) appoint Examiners, Moderators, and Paper-setters from amongst the persons included in the panels prepared by the respective Subject Boards;
 - (iii) undertake, exercise and experiment in examination reforms;
 - (iv) obtain three sets of question papers in sealed covers in the respective subject. The Chairman shall draw at random one of such sealed covers with seal intact, which shall then be sent to the press.
2. The Committee shall prepare the time schedule of examination and dates of declaration of their result at the beginning of the term and notify the same.
3. The assessment of answer-books for all examinations shall be done centrally through Central Assessment System. All answer-books of an examination shall be masked and then coded. The coded answer-books shall then be handed over to the examiners for assessment. After the assessment, all answer books shall be decoded and demasked and the result sheet will be prepared by the moderator.
4. In order to investigate and take disciplinary action for malpractice and lapses on the part of candidates, paper setters, examiners, moderators, teachers or any other person connected with the conduct of examinations, the Committee shall constitute a sub-Committee consisting of three members, of whom one shall be Chairman.
5. The recommendations of the Sub-Committee shall be placed before the Examination Committee, which shall take the disciplinary action in the matter, as it deems fit.
6. The Committee shall arrange for strict vigilance during the conduct of the exam-examination so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc.
7. Two-third members shall constitute a quorum. If the meeting is adjourned for want of quorum, no quorum shall be required for such meeting.
8. The Committee shall meet twice during the academic year and such other times, as may be required.

9. The Committee shall perform such other duties and responsibilities which are assigned to it, from time to time, by the Board of Management.
10. In case of any emergency which require immediate action to be taken, the Chairman of the Board or any other officer or person authorized by him in that behalf, shall take such action as he thinks fit and necessary, and shall report at the next meeting of the Board, of action taken by him.

S. 630.

1. The Autonomous College/Recognized Institution/University Department/ University Institution shall conduct the examination at specified period(s) as it may determine and notify. The examinations and evaluation system shall be as may be determined by the competent authorities of the Autonomous College/Recognized Institution/University Department/University Institution as the case may be. The examination and evaluation shall be carried out in such a manner as to enhance the faith and the credibility in the minds of the students and the society by being fair and rational.
2. The students passing the examinations conducted according to the standard set by the Autonomous College/Recognized Institution/University Department/ University Institution shall be awarded Degree/Diploma/Certificate, as the case may be, as per the provisions of the Act.
3. The University shall strive to declare results of every examination conducted by it within 30 days from the last date of the examination for that particular course and shall in any case declare the results latest within 45 days thereof.

S.631.

- (a) The Autonomous College/Recognized Institution/University Department /University Institution shall constitute Finance Board which shall consist of:
 - (i) Principal/Director/Head of the Department-Chairman;
 - (ii) one expert nominated by the Management for the Autonomous College /Recognized Institution/University Department/University Institution/ Const-ituents College, as the case may be;
 - (iii) two Senior teachers nominated by the Principal/Director/Head of the Department by rotation, according to seniority;
 - (iv) Finance and Accounts Officer of the University or his nominee not below the rank of officer next to him from the same department, or Registrar of the Autonomous college.
- (b)
 - (i) The Finance Board shall meet at least three times in a year to examine the account, the progress of expenditure and all new proposal involving fresh expenditure in the light of the budgetary provisions.
 - (ii) The Finance Board shall prepare the Annual Statement of Accounts and the Financial Estimates .The recommendations of the Finance Board shall be placed before the Board of Management.

- (iii) The Annual Accounts, Audited Statements and Financial Estimates shall be submitted to the University Grants Commission, Government and the University.
- (iv) The Finance Board under the guidance of the Academic Board shall prepare various proposals for getting funding from the University Grants Commissions and from other Funding Agencies.
- (v) Two-third members shall constitute the quorum. If the meeting is adjourned for want of quorum, no quorum is required for such meeting.

S. 632. Purchase Committee:

1. The Autonomous College/Recognized Institution/University Department/University Institution shall constitute purchase Committee. Such purchase Committee consist of:
 - (i) Principal/Director/Head of the Department-Chairman;
 - (ii) two senior teachers/Two Professors to be nominated by the Principal/Director /Head of the Department, as the case may be;
 - (iii) two representative of the Management or Management Council as the case may be;
 - (iv) Section Officer of the Department/Registrar of the Autonomous College/Recognized Institution/University Department/University Institution-Member Secretary.
2. The powers and duties of the Purchase Committee will be as follows:
 - (i) All matters pertaining to purchase of the Autonomous College/Recognized Institution /University Department/University Institution in respect of such items where individual cost of each item is more than Rs. 15000/-. However, in case of the Autonomous College/Recognized Institution/University Department/University Institution recommendation of Purchase Committee shall be placed before the Board of Management of the Autonomous College/Recognized Institution/University Department/University Institution. (Where individual cost of each item is more than Rs. 15000/-).
 - (ii) Ordinarily, the Accountant of the Autonomous College/Recognized Institution shall act as the Secretary to the Purchase Committee. However, in case of the University Department and University Institution, Office Superintendent /Section Officer shall act as the Secretary of the Purchase Committee.
 - (iii) The Committee may, if necessary, suggest the name(s) of the expert(s) to scrutinize the purchases, which are of technical nature.
 - (iv) The Committee may, if necessary, suggest the names of the reputed dealers from whom quotations are to be invited.

S. 633.

The Autonomous College/Recognized Institution/University Department/University Institution shall be competent to raise its own resources by,

- (a) introducing the new courses on self financing basis;
 - (b) accepting endowment and/or donations, which are not linked with the admissions;
 - (c) instituting new degrees/diplomas/certificates;
 - (d) revising fees with the permission of the Academic Board and Board of Management.
 - (e) grant-in-aid;
 - (f) other assistance from funding agencies in different fields of Science Technology, Education, Management etc.;
 - (i) such other sources which are legally permissible in consonance with the objectives of the University and of Grant-in aid;
 - (j) other assistance from funding agencies;
 - (k) such other sources, which are legally permissible in consonance with the objectives the University and of the Autonomous College/Recognized Institution/University Department/University Institution.
- (2) The resources realized by the Autonomous College/Recognized Institution/ University Department/University Institution shall be utilized solely for the purpose of conduct and development of the Autonomous College/Recognized Institution/University Department/ University Institution and as provided for, by the annual financial estimates (Budget) approved by the Board of Management.

S. 634.

1. The Autonomous College/Recognized Institution/University Department/University Institution shall, with the approval of the Academic Board, constitute Evaluation Committee(s) as an appropriate mechanism to evaluate its academic developments to improve standards and to assess how best it has used the autonomous status. There shall be such self evaluation, each year, conducted by the Autonomous College/Recognized Institution/University Department/University Institution.
2. There shall be two external evaluations by the University through the Review committee(s), the first about six months prior to the period of three years and the second about six months prior to the expiry of five years period which will determine the continuance or otherwise of the autonomous status. The constitution and criteria to be applied for the Review by the Review Committee(s) shall be as stipulated in the Statute Nos. 596, 597 and 602.

S.635.

The Academic Council on the basis of the report of the Review Committee(s), after a period of three years and five years and the reports of Evaluation Committee of the Autonomous College/Recognized Institution/University Department/University Institution, may call upon the

Autonomous College/Recognized Institution/University Department/University Institution to submit the compliance of such reports for the consideration for the Academic Council.

Notwithstanding anything contained in the foregoing provision, the University may suo motu or on receiving the complaints that the Autonomous College/Recognized Institution/University Department/University Institution has violated any or all provisions of the Act, Statutes and Ordinances or guidelines of the University Grants Commission, the Government or the University as a result has adversely affected or jeopardized the principles observing the conferment of autonomous status, appoint a Review Committee and obtain report therefor.

S.636.

1. The Academic Council, on the basis of the reports of the Review Committee(s) and of the Evaluation Committee(s) and of the compliance thereof, may decide to extend or revoke the autonomous status conferred on the College/Recognized Institution/University Department/University Institution and recommend to the Management Council.
2. If the Academic Council decides to revoke the autonomous status, the Autonomous College/Recognized Institution/University Department/University Institution shall be given sufficient and proper opportunity to submit its say before the University authorities.
3. On receipt of the concurrence of the Government and of the University Grants Commission, the Registrar shall send the proposal to the Chancellor for his approval to revoke the autonomous status.
4. On receipt of the approval of the Chancellor, Registrar shall communicate to the Autonomous College/Recognized Institution/University Department/University Institution and the autonomy thereof shall be revoked, as stated in the following clauses by stages.
5. The revocation of the autonomy conferred on the Autonomous College/Recognized Institution/University Department/University Institution shall be in phases. The students admitted prior to the revocation of autonomous status shall continue to be treated as students of the Autonomous College/Recognized Institution/University Department/University Institution who shall be given reasonable period to complete their respective courses to which they are admitted.

S.637.

In case the Autonomous College/Recognized Institution/University Department /University Institution desires to surrender the autonomous status, it shall apply to the Registrar in writing with the reasons. On receipt of such request, the procedure as prescribed in the preceding clauses, shall be followed mutatis-mutandis, before the grant of permission to surrender such autonomous status and the same shall take place in phases. The students in the Autonomous College/Recognized Institution/University Department/University Institution, which is permitted to surrender the autonomous status, shall be governed as per the procedure in the preceding Statutes.

S.638.

The Autonomous College/Recognized Institution/University Department/University Institution of which autonomous status is revoked or surrendered shall resume the status of affiliated/conducted College/Recognized Institution/University Department/University Institution, as the case be, prior to

grant of autonomous status and subject to the conditions as may be prescribed by the competent authorities.

S.639.

In addition to the committees mentioned in foregoing Statutes, the autonomous College may constitute committees like Planning and Evaluation Committee, Grievance Committee, Library Committee, Admission Committee and Committee on students welfare and extra-curricular matters, etc.

Composition of such Committees, the quorum, the powers and duties, etc. shall be as prescribed by the Statutes.

S.640.

The Financial Assistance during the plan period and outside the plan to the Autonomous College/Recognized Institution/University Department/University Institution shall be as per rules/guidelines prescribed by the University Grants Commission, from time to time.

S.641.

The Autonomous College/Recognized Institution/University Department/University Institution may start Diploma (undergraduate or postgraduate)/Certificate courses on self financing basis without prior approval of the University. However, no new faculty or non-teaching employee shall be appointed for such new Diploma courses or Certificate courses.

The Autonomous College/Recognized Institution/University Department/University Institution may start new Degree or post graduate course with the prior permission of the University and of the Government, as the case may be.

The proposal to start such new degree or post-graduate course, shall be sent to the University one year in advance for obtaining the prior permission of the University before commencement of such courses.

The University, after receipt of such proposal, shall appoint committee to go into the merit of the proposal, infrastructural facilities available to start such course etc. and submit its report to the University. After receipt of the report of the committee, the University shall process the report as per the provision of Statutes and accord permission to such College initially for three years.

S.642.

The recruitment of the teaching faculty and their qualifications, reservation rules and service conditions of the teaching faculty shall be as per the Statutes prepared by the University, from time to time.

The service conditions, qualifications, recruitment rules and reservation rules for the appointment of the non-teaching employees shall be as per the Standard Code [Term and Conditions of Service] prescribed by the Government, from time to time.

FORMATION OF PROPOSAL BY A COLLEGE
FOR GRANT OF AUTONOMY

The proposal will be submitted to the UGC in the following format:

PART-I : BACKGROUND OF THE INSTITUTION

PART-II : SUPPLY OF INFORMATION BASED ON CRITERIA

1. Academic reputation and provisions: Performance in University Examinations and other academic, cultural activities
2. Academic attainments of the staff.
3. The mode of selection of students and teachers
4. Physical facilities, i.e. Library, Accommodation and Equipment.
5. Institutional Management
6. The financial resources that the management can provide for the development of the institution .
7. The responsiveness of the administrative structure to the views of staff and students.
8. Extent of freedom enjoyed by the staff for advanced scholarships, research and experimentation and involvement in educational innovation and reforms.

PART-III: IMPLEMENTATION OF AUTONOMY

Aims and objectives

Management of the College

Academic Council-Structure & Functions

Boards of Studies-Structure & Functions

Other Committees

Admission Eligibility

Curricular Programme

Student Evaluation:

Internal Assessment

External Assessment

Financial Implications

Course Contents

Co-curricular and extra-curricular activities.

PART-IV: BASIC INFORMATION

1. Name of College

2. Year of Establishment

3. Whether private of government or university maintained

4. Year of grant of permanent affiliation

5. Courses offered:

Under-graduate

Post-graduate

M.Phil.

6. Students Enrolment during last three years:

Under-graduate

Post-graduate

M.Phil.

7. Faculty strength categorywise

(please enclose list of faculty with their qualifications/papers/books monographs if published)

8. Administrative, Laboratory and Library staff

9. Results during the last five years: percentage of:

Under-graduate	1st divisions	2nd divisions	over all pass
Post-graduate	1st divisions	2nd divisions	over all pass

10. Number of M.Phil./Ph.D. produced during the last three years:

Subject	Year	M.Phil.	Ph.D.
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11. List of journals in the Library

12. List of major items of equipment in the College (costing more than Rs. 50,000/-each).

University

PROGRESS REPORT OF COLLEGE (AUTONOMOUS)

(To be furnished in duplicate by the Principal of the College.)

Progress Report for the Academic Year

1. Date when autonomy was first given by UGC.
2. Year in which last external evaluation was done:
 - a) By Managing Society.
 - b) By University.
3. Annual evaluation done by the College during the year under review.

Item	Un-utilised grant available from previous year	Grant received FromUGC during the year	Expenditure during the year	Utilisation Certificate
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Building

Guest Faculty

Orientation of

Teacher.

Refresher Course

Workshops/

Seminars

Others

Office/Teaching

Laboratory

Equipment

Furniture

Library

Meetings of

Governing and

Other bodies

4. Number of courses modified, stopped or started during the year (give names of courses).

5. If external evaluation done during the year, attach report.

Place:

Signature

Name

Date:

Designation

(Principal)

UNIVERSITY OF PUNE
CIRCULAR NO. OF 2010

It is hereby notified for the information of all concerned that the amendment to Statutes No. 133, 158, 160 and 186 regarding change in the name of the Subject, Board of Studies and Department from “Politics” as “Political Science and Public Administration” in the Faculty of Mental, Moral and Social Sciences have come into force with effect from 25th February, 2010. After amendment, Statute Nos. 133, 158, 160 and 186 shall read as under:

STATUTE 133

Statute 133 :Under Section 33(4) of the Act, the subjects comprised under each of these Faculties shall be as follows :

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE

1. History
2. Economics
3. **Political Science and Public Administration**
4. Sociology
5. Anthropology
6. Psychology
7. Philosophy
8. Ancient Indian History, Culture
9. Archaeology
10. Defence and Strategic Studies
11. Communication and Journalism
12. Library and Information Science
13. Social Work
14. Behavioural Science
15. Rural Development Studies
16. Social Cultural Praxis
17. Western Indian Studies
18. Social Science Education
19. Continuing, Education
20. Adult Education
21. Population Education and Extension Education

22. Home Science
23. N.S.S
24. N.C.C
25. Development Planning
26. Home Economics
27. Mass Relations
28. Social Studies

STATUTE 158

S.158. The Boards of Studies for every subject or group of subjects under the provision of Section 37(1) of the Act shall be as follows :-

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE

Subject or Group of subjects	Board of Studies
1. History	History
2. Ancient Indian History, Culture and Archaeology	Ancient Indian History, Culture and Archaeology
3. Philosophy	Philosophy
4. Psychology	Psychology
5. Sociology	Sociology
6. Anthropology	Anthropology
7. Politics	Political Science and Public Administration
8. Civics and Public Administration (including Commerce College)	
9. Economics	Economics
10. Defence and Strategic Studies	Defence and Strategic Studies
11. Communication and Journalism	Communication and Journalism
12. Library and Information Science	Library and Information Science
13. Social Work	Social Work
14. Home Science	Home Science
15. N.S.S	N.S.S
16. N.C.C	N.C.C
17. Development Planning	Development Planning

18.Home Economics
19.Mass Relations
20.Social Studies

Home Economics
Mass Relations
Social Studies

STATUTE 160

S. 160 The Departments in the Colleges teaching the subjects in the special, principal, major or main level for the purposes of Boards of Studies under Section 37(2)(b) of the Act and Statute 147 shall be as shown below :-

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE

College Department

Corresponding Board of Studies

1.History	History
2.Ancient Indian History, Culture and Archaeology	Ancient Indian History, Culture and Archaeology
3.Philosophy	Philosophy
4.Psychology	Psychology
5.Sociology	Sociology
6.Anthropology	Anthropology
7.Politics	Political Science and Public Administration
8.Civics and Public Administration (including Commerce College)	
9.Economics	
10.Defence and Strategic Studies	Economics Defence and Strategic Studies
11.Communication and Journalism	Communication and Journalism
12.Library and Information Science	Library and Information Science
13.Social Work	Social Work

STATUTE 186

Statute186. The following University Departments are instituted and maintained by the University :-

FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE

- 1.Political Science and Public Administration**
- 2.Psychology
- 3.Ancient Indian History, Culture and Archaeology
- 4.Centre of Advanced Study in Economics
- 5.Communication and Journalism
- 6.Defence and Strategic Studies
- 7.Philosophy
- 8.Sociology.
- 9.Anthropology
- 10.History
- 11.Library and Information Science
- 12.Continuing, Adult, Population Education and Extension Work

Ref.No.Law/2010/111

Date : 10th March 2010

Registrar

Copy for information to:

- 1) The Principals of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office



UNIVERSITY OF PUNE
CIRCULAR NO. 226 OF 2013

It is hereby notified for information of all concerned that the amendment to Statute 604 shall come into force with effect from 26th September, 2013.

Statute 604:

The autonomous status shall be conferred on the Affiliated College/ Recognized Institution/ University Department/University Institution, initially for a period of six years at a time. The same may be extended for a further period of six years, subject to the procedure prescribed here under:

A joint expert committee consisting of two representatives each from the University and the Government of Maharashtra, and three representatives from the U.G.C. out of which, one shall be the Convener of the committee nominated by the Vice-Chancellor of the University to examine the proposal of the colleges for the extension of autonomous status after completion of first and subsequent tenure of autonomy as laid down in Annexure-II of the statutes, will be formed to decide the question of grant of extension of autonomy or otherwise.

Ref. No.: Law/2013/416

Date: 09.10.2013

A handwritten signature in black ink, appearing to be the name of the Registrar.

Registrar

ANNEXURE-II
S.604

FORMAT FOR SUBMISSION OF PROPOSAL FOR EXTENSION OF AUTONOMOUS STATUS

The proposal should be submitted to UGC in the following format:

1. Name of College:
2. Name of Principal:
3. Telephone /Fax /e-mail:
4. Year of establishment:
5. Whether Private /Government /University Maintained:
6. Year of grant of permanent affiliation:
7. Course offered:

U.G.
P.G.
M.Phil

8. Student enrolment during last three years:

U.G.
P.G.
M.Phil.

9. Faculty strength category-wise:(Please enclose list of faculty with their qualifications /papers /books /monographs, if published)

10. Administrative, laboratory and library staff:

11. Results during the last five years: percentage of:

1 st divisions	2 nd division	Overall pass
U.G.		
P.G.		

12. Number of M.Phil./Ph.D.s produced during the last three years:

Subject	Year	M.Phil.	Ph.D

13. List of journals in the library:
14. List of major items of equipment in the college (costing more than Rs.50,000/- each):
15. Physical facilities added during the last six years:
 - a. Accommodation:
 - b. Equipment:
 - c. Library:
16. Academic Council:
 - a. Involvement of members of faculties of the college at all levels:
 - b. Whether the students are represented in the Academic Council and if so, their contribution:
17. Board of studies:
 - a. Please indicate how many Board of Studies have been constituted:
 - b. Whether the Boards of Studies have external experts, including an expert nominated by the University?
18. Curriculum:
 - a. Whether annual or semester system is adopted?
 - b. Innovative aspects and experiments introduced by the college since obtaining autonomy:
 - c. Please give a note on curriculum development under autonomy:
19. Research activities:
 - a. Research program/research activities undertaken in the departments during the last five years:
 - b. Research activities / program on hand:

20. Evaluation/examination pattern:
- a. Examination reforms, if any, introduced during the period of autonomy:
 - b. Question paper setting for final examinations (Internal /External/ Combined):
 - c. Evaluation (completely internal /completely external /partly external and partly internal):
 - d. Proportional weightage of continuous internal assessment and final examination:
(Also indicate break -up for assignments, tests, etc. for awarding continuous internal assessment)
 - e. Criteria for passing and classification:
 - f. Is a grading system adopted? If yes, indicate the method of awarding grades:
 - g. Is there any qualifying board to declare the result? If yes, indicate the constitution and function:
 - h. While declaring the result, is any moderation done? What are the criteria adopted for moderation?
 - i. Is there provision for improvement?
 - j. For practical examinations, are the examinations internal or one external and one internal?
 - k. Has any question bank been set up? If yes, give the subject:
 - l. Has a credit system been introduced?
21. Examination result (past six years, branch-wise):
- a. Number appeared:
 - b. Number passed:
 - c. Percentage of passes:
 - d. Number passed in first class and with distinction:

22. Re-evaluations:
- a. Is there provision for re-evaluation?
 - b. Fee for re-evaluation:
 - c. Number applied for re-evaluation and number passed by each re-evaluation during the last six years:
23. Scope of getting admission into postgraduate course and employment opportunities for the graduate coming out of college:
24. Expenditure:
- a. Annual additional expenditure of the college (last six years)
 - Salary to staff
 - Stationary
 - Remuneration for examiners, TA and DA for various authorities, etc.
 - Equipment
 - Other contingency expenditure, if any
 - b. Source from which this expenditure is met:(last six years)
 - Annual recurring and non-recurring grants available from the UGC, Central Government and State Government:
 - Grant from any other source:
 - Contribution by the Management:
25. Has any evaluation of the autonomous functioning been made? If yes, give a summary of the outcome:
26. Whether college has been accredited by the NAAC? If yes, give the rating/grade:
27. Number of times meeting of Governing Board, Academic Council, Board of Studies, Finance Committee are held during the tenure of autonomous status, date/year:
28. Any other relevant details:

Signature of Director BCUD/
Registrar of the University
(With Seal)

Signature of Principal/
Director/HOD



**Shri Tilok Jain Dnyan Prasarak Mandal
Shri Anand College
Pathardi, Ahmednagar**

**(AFFILIATED TO SAVITRIBAI PHULE
PUNE UNIVERSITY)**

CODE OF CONDUCT

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CHAPTER-I

INSTITUTIONAL CODE OF CONDUCT FOR STUDENTS

1.1 DISCIPLINE

1. The student must observe and strictly follow the disciplinary rules and regulations of the Institute.
2. The student should follow the academic calendar as per the instructions of Head of the Department.
3. Any act of indiscipline or misbehavior by any student will attract severe punishment.
4. Damage to Institute & campus property due to negligence/lack of care would attract punishment and compensation for loss caused.
5. Students shall only use the waste bins for disposing waste materials in classrooms, hostels and offices to make the college campus free from plastic and other litter.
6. Students have to park their vehicles in parking zone only. Any student found breaking the rule will be punished. Students are strictly prohibited to bring and park four-wheeler i.e., cars in the campus of the institute.
7. No person shall be invited to address or entertain the students of the college, without the prior written permission of college authorities.
8. Students are prohibited from indulging in anti-institutional, anti-national, antisocial, communal, immoral or political expressions and activities within the Campus and hostels.
9. Disciplinary action will be initiated against students indulging into eve teasing, molestation, ragging, harassment, bullying and untoward incidents.
10. All Educational tours or Industrial visits shall be accompanied by the faculty members after obtaining necessary undertaking from the Parents/ Guardian of the students' and with the written consent of the management
11. Unauthorized entry of outsiders into the campus as well as hostels is strictly prohibited. Without specific permission of the authorities, students shall not bring outsiders to the College or hostels.
12. Any case of criminal activity or violation of law and order in the College Campus will be reported to the police.

1.2 I-CARD

1. Every student must carry with him / her college and campus I-card every day while attending lectures and appearing for various examinations. The student should take his / her Identity Card and Library Card from the Library at the beginning of the year.
2. I-Card will be available a week after he / she produces his / her Identity Card

size photographs along with Admission Receipt.

3. The student should collect his / her I- Card within 15 days from the date of admission.
4. The student should carry identity card with him / her regularly and the identity card should be produced when demanded by the authorized persons of the Institute.
5. At the time of issuing a book, the Identity Card must be presented along with the Library card. Without I- Card the reader may be refused the use of the Home Lending facility.
6. If student has lost library card or I-card, it should be reported immediately to the coordinator / HOD and the librarian with an application.

1.3 HUMAN VALUES

1. Be honest in all academic activities and with all the stakeholders of the institute.
2. Be attentive, fair and cooperative to your teachers and peers on various academic and non-academic activities.
3. Believe in loving, sharing and caring.

1.4 Dress Code

1. We believe in inculcating a sense of discipline, belongingness and commitment of the students by observing a dress code.
2. Students are expected to wear formal dress while on college campus.

1.5 Mobile Phone

1. The student should switch off their mobile phones while in the classroom, Laboratory, Library etc. as per notification.
2. Mobile phone is strictly prohibited in the exam hall during the examination. Loss or theft of mobiles, modern means of communications, valuables and other belongings are at students' risk.

1.6 Ragging

1. MAHARASHTRA ACT NO. XXXIII OF 1999, THE MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999. (As modified up to the 29th August 2012)
2. Cancellation of admission and also debarred from taking admission in any institution in India.
3. Suspension from attending classes.
4. Withholding/Withdrawing scholarship / fellowship and other benefits.
5. Debarred from appearing in any test/examination or other evaluation process.
6. Withholding results.
7. Debarred from representing the institution in any regional, national or international meet, tournament, youth festival etc.

8. Suspension / expulsion from the institution.
9. Collective punishment if larger number of students are involved in the act of ragging.
10. An FIR filed without any exception with local police station.

1.7 ATTENDANCE

1. Student should be regular in attendance for all sessions during the day.
2. Student should have at least 75% attendance in the Lectures of every subject and 100% overall performance.
3. If the student is found irregular in attendance, disciplinary action will be taken.
4. The student coming late shall not be allowed to enter the class.
5. The student must report about the sickness to the Institute.
6. On no account will students be allowed to remain absent for any mid-semester, term-end examination conducted by the Institute or continuous assessment conducted by faculty in class. The student will be entirely responsible for such absence. This may be detrimental to the overall performance and results of the student.
7. Leave Travel Concession as per the rules and regulations of Indian Railways and MSRTC will be allowed only for designated vacations, such concession forms will not be made available for travel in between vacations whatever be the reason.
8. The student should complete all the Practical's and Term – work such as Journals, Assignments and Projects.

1.8 Examination

1. Candidates must appear at the examination hall half an hour before the commencement of the examination.
2. Mobile phone is strictly prohibited in the exam hall during the examination. If the mobile is seized by flying squad of Savitribai Phule Pune University, it will not be returned in any circumstance.
3. Candidates should not communicate, transfer and pass on any cheating / copy / writing material to one another in any manner during the examination.
4. A candidate is permitted to bring the following items to an exam: pen, pencil, and, if specifically permitted, non-programmable calculators. All equipment's brought to the examination must be placed on the candidate's desk and kept in view during the examination.
5. All students should follow the rules of university ordinance No. 257 dated on 5th October 2017 published by university examination department.

1.9 General

1. Loud / impolite talk / use of abusive language which offends the listener would be

dealt with serious action.

2. Expected to spend their free time in the Library/Reading Room.

1.10 Code of conduct for project and practical's

1. Students are instructed to follow the information and guidelines given by the project guide from time to time and make the timely submission of their projects completed in all respect.

CHAPTER-II

INSTITUTIONAL CODE OF CONDUCT FOR STAFF

2.1 Discipline

- All staff of the Institute are responsible for protecting and taking reasonable steps to prevent the theft or misuse of, or damage to Institute assets including all kinds of physical assets, movable and immovable property.
- All the staff Members should follow the rules and regulations of the Institution as prevalent from time to time.
- All staff shall devote their time and their best efforts for the progress of the Institute.
- Staff should contribute to the vision, mission and goals of Institute through engagement of working hours.
- Staff must be punctual, sincere and regular in their approach.
- Staff must attend all functions of the college as per the instructions of coordinators and Head of the respective departments.
- Staff must refrain from any form of harassment or unlawful discrimination based on existing legislative requirements relating to:
 1. Gender/sexuality/age/marital status
 2. Pregnancy or likelihood of pregnancy
 3. Physical features, disability or impairment (physical disability or medical status)
- Staff should work in cooperation and collaborative manner with others through academic and administrative activities to achieve Institutional goals.
- Every staff should maintain the confidentiality regarding the College's affairs and the affairs of its constituents and should not divulge, directly or indirectly, any information of confidential nature either to a member of the public or of the College's staff, unless compelled to do so by a judicial or other authority or unless instructed to do so by a superior officer in the discharge of his/her duties. The Faculty Member should show no partiality to any segment / individual student.

2.2 LEAVES

- Staff shall get casual leaves, medical leaves; earned leaves and vacations as per Rules of SPPU.

CHAPTER III

CODE OF CONDUCT FOR TEACHING-STAFF

3.1 Discipline

- The Faculty Member should report to the college at least 10 minutes before the commencement of college timing.
- The work plan of teaching staff should ensure, in the most productive manner, with regard to the roles, jobs and targets assigned to them by the Department/ Institution.

3.2 LEAVES

- Whenever a Faculty Member intends to take leave, the faculty member should get the leave sanctioned in advance and with proper alternate arrangements made for class / lab / invigilation. In case of emergency, the HOD or the next senior faculty must be informed with appropriate alternate arrangements suggested.

3.3 CONTINUOUS ASSESSMENT

- Once the subject is allotted the staff should prepare lecture wise lesson plan.
- The Staff should get the lesson plan and course file - approved by HOD and Principal. The course file should be maintained as per the prescribed format.
- The Staff should not involve himself/herself in any unethical practice while doing continuous assessment.
- The Faculty Member must strive to prepare himself/ herself academically to meet all the challenges and requirements in the methodology of teaching so that the input may be useful for the student community at large.
- The staff should get the feedback from students and act / adjust the teaching appropriately.
- The staff should interact with the coordinators and Head of the departments and inform him / her about the habitual absentees, slow learner student, objectionable behavior etc.
- Every Faculty Member should maintain academic record book.

3.3.1 CLASSROOM TEACHING

- The staff should engage the full 60 minutes lecture and should not leave the class early.
- The staff should use "Information Communication Technology (ICT)" for effective delivery of lectures.
- The staff should encourage students asking doubts / questions.
- The staff should take care of slow learner students and pay special attention to

their needs in remedial coaching classes.

- The staff should motivate the students and bring out the creativity / originality in the students and should make himself/herself available for doubt clearance.
- Every teaching staff demonstrate a high standard in teaching and learning by:
 1. Engaging students in their learning
 2. Working to achieve high level outcomes for all students
 3. Maintaining records to manage, monitor, assess and improve student learning
 4. Using research and student achievement data to inform professional practice
 5. Engaging in reflective practice and developing their professional knowledge and teaching skills
 6. Supporting the personal and professional development of others
 7. providing constructive feedback to colleagues that is considered positively and become helpful for further growth and development
 8. assisting in developing and mentoring less experienced staff members
 9. accepting responsibility for their own professional learning and development

3.3.2 LABORATORY

- The staff should involve themselves in the preparation of experimental setup and upgrade the laboratory.
- The staff should involve themselves in demonstration models, charts and innovative methods of teaching for better and improved interaction with students.

3.3.3 TEST /ASSIGNMENTS /MID-TERM /MOCK

- In problem-oriented subject, regular tutorials have to be conducted.
- The Tutorial problems to be provided to the students a week prior to the actual class.
- Test, prelim, mid-term, submission and mock practical examination must be conducted as per the academic calendar.

3.3.4 APPRAISAL REPORT

- All the staff members are required to submit their Self Evaluation Report at the end of every term of the academic year in the prescribed format.
- Faculty Members are expected to update their knowledge by attending seminars/workshops/conference, after obtaining necessary permission from the Head of the Department and Principal.
- Faculty Members should attempt to publish research papers and articles in reputed International / Indian Journals, Magazines and Periodicals. Further they

should also author and coauthor textbooks as per changing curriculum.

- Every Faculty Member is expected to extend his/her beneficial influence in building up the personality of students and he/she should associate himself/herself actively in such extra- curricular activities.
- In addition to the teaching, the Faculty Member should take additional responsibilities as assigned by HOD / Principal in academic, co-curricular or extra-curricular activities.

CODE OF CONDUCT FOR SUPPORTING STAFF

4.1 ADMINISTRATIVE STAFF

- Confidential report of the department should be part of personal file of that employee and should be kept confidential by staff members working with this Department.
- Staff should take additional responsibilities if required as assigned by Principal.

4.2 ACCOUNTANT

- Accountant should prepare, examine, and analyze accounting records, financial statements, and other financial reports.
- Accountant should prepare accounts, taxes and tax returns, ensuring compliance with payment, reporting and other tax requirements.
- Accountant should establish tables of accounts, and assign entries to proper accounts.
- Accountant should report to the Principal regarding the financial status of the college at regular intervals.
- Accountant should assess accuracy, completeness, and conformance to reporting and procedural standards.
- Accountant should provide all the necessary account statements and documents for various committees of the institute.
- Accountant should provide all necessary accounting documents and financial statements for yearly account audits.

4.3 STUDENT SECTION

- Student section should
- Ensure the eligibility of the students and prepare related documents to submit them to Savitribai Phule Pune University within prescribed time limit.
- Ensure the student document verification by Savitribai Phule Pune University

within timelimit

- Submit the student Prorata, eligibility and student insurance to Savitribai Phule PuneUniversity.
- Ensure timely submission of examination forms to Savitribai Phule Pune University
- Ensure caste certificate/caste validity from concern divisional office.
- Provide all necessary student data to prepare various committee reports.

4.4 LAB ASSISTANT

- Lab assistant should help the lab in-charge to carry out the lab related work.
- Lab assistant should maintain attendance register
- Lab assistant should keep the setup ready before conduct of the practical.
- Lab assistant should ensure the cleanliness of laboratories.

4.5 LAB ATTENDANT

- Lab attendant should help the lab assistant to carry out the lab related responsibilities.

4.6 CLERK

- Clerk should maintain service book of all staff of the Institute.
- Clerk should maintain college level/department level all document files.

4.7 PEON

- Peon should report the college half an hour before the college time.
Peon should maintain cleanliness of laboratories, class and staff rooms.
- Peon should do all the work assign by the Head of the department and other staff

members.

- Peon should not leave the office until and unless the higher authority permits

CHAPTER V

CODE OF CONDUCT FOR HEAD OF DEPARTMENT

- The work load (teaching and departmental) of all the staff should be fixed by the Head of the department.
- The Head of the department should ensure that the work load of the teacher should not be less than 40 hours a week, of which teaching-contact hours should be at least as follows:
 - Head of Department/ Professor 8 hours / week
 - Associate Professor 12 hours / week
 - Assistant Professor 16 hours/week.
- The Head of the Department should be responsible for academic planning and academic audit of the department and implementation of academic policies approved by the Principal.
- The teaching load should be allotted by the HOD after taking into account of the Faculty Member's interests/choices.
- The Head of the Department should arrange the weekly meetings of the staff to appraise the progress of academic and administrative work.
- The Head of the Department should encourage Faculty Members to update their knowledge by attending seminars/workshops/conference.
- The Head of the Department should encourage Faculty Members to author text books and publish research papers in reputed International / Indian Journals / Conferences.
- The Head of the Department should arrange for feedback responses from the students, and the parents on quality-related department processes.

CHAPTER VI

CODE OF CONDUCT FOR PRINCIPAL

- The Principal should oversee and monitor the administration of the academic programmes and general administration of the Institute to ensure efficiency and effectiveness in the overall administrative tasks and assignments.
- The Principal should plan the budgetary provisions and go through the financial audited statements of the Institute.
- The Principal has authority to take all the necessary actions as and when required to maintain discipline in the Institute.
- The Principal should form various college level committees which are necessary for the development of the Institute.
- The Principal should encourage Faculty Members to update their knowledge by attending seminars/workshops/conference.
- The Principal should encourage Faculty Members to author text books and publish research papers in reputed International / Indian Journals/Magazines and Periodicals.
- The Principal should provide leadership, direction and co-ordination within the Institute.
- The Principal should periodically review this Code of Conduct.
- As it deems necessary to ensure that this Code of Conduct conforms to applicable laws.
- Meets or exceeds Institute standards and any weaknesses
- Any of our other policies revealed through monitoring, auditing, and reporting systems are eliminated or corrected.
- The Principal is responsible for the development of academic programmes of the Institute.

- The Principal should convene meetings of any of the authorities, bodies or committees, as and when required.
- The Principal should ensure that directions issued by the management are strictly complied with or, as the case may be, implemented.
- The Principal should ensure that quality in education and academic services is maintained for continuous improvement and turn the students into better individuals and responsible citizens of the country.
- The Principal should ensure that the long-term and short-term development plans of the Institute in their academic programmes are duly processed and implemented through relevant authorities, bodies, committees and its members.
- The Principal should forward confidentially report of all staff members of the Institute and submit it to the Management.
- The Principal shall be responsible for submission of an annual report on the progress achieved in different developmental and collaborative programmes to the various committees and Management.

CHAPTER VII

CODE OF CONDUCT FOR COLLEGE DEVELOPMENT COMMITTEE

- There shall be a separate College Development Committee comprising of the following members, namely
 1. Chairperson of the management or his nominee
 2. Secretary of the management or his nominee
 3. One Head of department, to be nominated by the Principal
 4. Three teachers in the college, elected by the full-time amongst themselves out of whom at least one shall be a woman
 5. One non-teaching employee, elected by regular non-teaching staff from amongst themselves
 6. Four local members, nominated by the management in consultation with the Principal, from the fields of education, industry, research and social service of whom at least one shall be alumnus
 7. Coordinator, Internal Quality Assurance Committee of the college
 8. President and Secretary of the College Students' Council
- Principal of the college - Member - Secretary.
- The College Development Committee shall meet at least four times in a year.
- Elected and Nominated members shall have a term of five years from the date of election or nomination. If any vacancy occurs in the office of such member, the vacancy shall be filled within three months by the Principal and the member so appointed shall hold office for the residual term for which the earlier member shall have held the office if the vacancy had not occurred.
- The College Development Committee shall:

1. Prepare an overall comprehensive development plan of the college regarding

academic, administrative and infrastructural growth, which enable college to foster excellence in curricular, co-curricular and extra-curricular activities.

2. Decide about the overall teaching programmes or academic calendar of the college.
3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts
4. Take review of the self-financing courses in the college, if any, and make recommendations for their improvement.
5. Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college
6. Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research
7. Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process
8. Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.
9. Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval.
10. Formulate proposals of new expenditure not provided for in the annual financial estimates (budget).
11. Make recommendations regarding the students' and employees' welfare activities in the college.
12. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
13. Frame suitable admissions procedure for different programmes by following the statutory norms.

14. Plan major annual events in the college, such as annual day, sports

events,cultural events, etc.

15. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college.
16. Consider and make appropriate recommendations on inspection reports, local inquiryreports, audit report, report of National Assessment and Accreditation Council, etc.
17. Recommend the distribution of different prizes, medals and awards to the students.
18. Prepare the annual report on the work done by committee for the year ending on the30th June and submit the same to the management of such college and the university.
19. Perform such other duties and exercise such other powers as may be entrusted by themanagement and the university.

CHAPTER VIII
PROFESSIONAL ETHICS

- Act with the highest standards of honesty and ethical conduct while working on the college premises and at offsite locations such as workshop, seminar and social events, or at any other place where the staff are representing the Institute.
- Avoid any activities that would involve stakeholders in any practice that is not in compliance with the Code of Conduct of the Institute.
- Staff must respect the person, privacy of students and other staff members of the Institute.
- Staff should treat students, parents and colleagues with courtesy and sensitivity to their rights, duties and aspirations.
- Staff should respect the dignity, rights and opinions of colleagues and students.
- Staff should respect cultural, ethnic and religious differences of colleagues and students.