

**Shri Tilok Jain Dnyan Prasarak Mandal's  
Shri Anand college, Pathardi, District: Ahmednagar, 414 102, India  
Internal Quality Assurance Cell (IQAC)**

**Dr. P. A. Nagwade  
IQAC Coordinator**

**Prin. Dr. S. B. Pawar  
Chairperson**

**Ref: SACP/ IQAC Meeting/22 - 23/ 36**

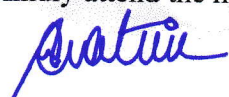
**10/02/2023**

**NOTICE**


All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting to be held on **15<sup>th</sup> February 2023** at 12:30 pm in the IQAC room. You are cordially welcomed to this meeting so that you can help us progress academically and with other institution-wide initiatives. The meeting will be chaired by Hon. Dr. Sheshrao Pawar, Principal and Chairperson of IQAC, and will cover the topics on the agenda below.

- 1. Confirmation of minutes of previous meeting.**
- 2. Welcome of new IQAC members.**
- 3. Preparation of Perspective plan for Cycle 4.**
- 4. Discussion on result analysis and activities conducted in Semester I of Academic year 22-23.**
- 5. Framing of syllabus for new skilled based courses as per the recommendations of peer team.**
- 6. Application for funding to arrange different programs under QIP.**
- 7. Application of Dr. Muktar Shaikh for the election of Board of Studies conducted by SPPU.**
- 8. Reminder letter to DST for 2<sup>nd</sup> disbursement.**
- 9. Application of eligible teachers for the research guideship of SPPU.**
- 10. Approval of the Appraisal form of Dr. Nitin Dhumane (Assistant professor to Associate professor) and Dr. Vikas Gade (Associate professor to Professor) for CAS.**
- 11. Any other matter with permission of chair.**

Kindly attend the meeting on the date and time specified above. Thanking you.

  
**Dr. P. A. Nagwade  
IQAC Coordinator  
Co-Ordinator  
IQAC**



  
**Prin. Dr. S. B. Pawar  
Chairperson  
Principal**

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**Minutes of Meeting of Internal Quality Assurance Cell**

Date: 15/02/2023 Time: 12:30 pm

**Venue: IQAC Room**

Meeting of Internal Assurance Cell (IQAC) of Shri Anand College, Pathardi was held on Wednesday, 15<sup>th</sup> February 2023 in IQAC Room at 12: 30 pm. Following members were present for the meeting.

Sr.No.	Name	Designation	Sign
1.	Prin. Dr. Sheshrao Pawar	Principal (Chairperson)	
2.	Hon. Shri Satishlalji Gugale	Management Representative	
3.	Prof. Anil Gambhire	Research Coordinator	
4.	Mrs. Anita Pawase	HOD Representative	
5.	Dr. Dhiraj Bhavsar	NAAC Committee In charge	
6.	Mr. Umesh Kulkarni	Member Administrative Staff	
7.	Mr. Prakash Lawande	Member Alumni	
8.	Mr. Aniket Kelgandre	Industry Expert	
9.	Ms. Vaishnavi Veer	Student Representative	
10.	Dr. Pratik Nagwade	IQAC Coordinator	



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**Ref: SACP/ IQAC Meeting/22-23/ 36**

The meeting started with a welcome note by the IQAC Coordinator, Dr. Pratik Nagwade. He thanked all the members for their presence and cooperation. He then requested the Chairperson, Prin. Dr. Sheshrao Pawar, to preside over the meeting.

The following agenda items were discussed and resolved:

**Agenda No. 1: Confirmation of minutes of Previous Meeting.**

The minutes of the previous meeting held on 14/11/2022 were circulated among the members and confirmed unanimously.

**Resolution: Minutes confirmed.**

**Agenda No. 2: Welcome of New IQAC members.**

The Chairperson welcomed the new IQAC members and appreciated their willingness to contribute to the quality enhancement of the College. He then asked the IQAC Coordinator to present the agenda items for discussion.

**Resolution: Progress noted and approved.**

**Agenda No. 3: Preparation of perspective plan for NAAC Cycle 4.**

The IQAC Coordinator has been asked to prepare perspective plan for Cycle 4, which should outline the vision, mission, goals, objectives, strategies, and outcomes of the College for the next five years.

The perspective plan should be prepared in consultation with all the stakeholders, including faculty, students, alumni, parents, employers, and society. The perspective plan should be focused on the following aspects:

- To achieve academic excellence and innovation in teaching-learning and evaluation processes.
- To foster a culture of research and create a conducive environment for research activities and publications.



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- To enhance employability skills and entrepreneurial competencies among students through skill development programs and industry-institute collaborations.
- To inculcate values, ethics, and social awareness among students through curricular, co-curricular, and extension activities.
- To develop infrastructure and facilities to support academic and administrative functions.
- To ensure quality assurance and enhancement through continuous monitoring and evaluation mechanisms.

The members gave their inputs and suggestions for preparation of perspective plan.

**Resolution: Progress noted.**

**Agenda No. 4: Discussion on Result analysis and Activities conducted in semester I of Academic year 2022-2023.**

The IQAC Coordinator presented the result analysis of semester I examinations held in November 2022. He highlighted the overall performance of students in various courses and programs offered by the College. He also compared the results with previous years' data and identified the areas of improvement. He suggested some remedial measures to improve the academic performance of students, such as conducting extra classes, tutorials, assignments, tests, etc.

He also presented a report on the activities conducted in semester I of academic year 2022-2023. He mentioned that various academic, co-curricular, cultural, sports, extension activities were organized by different departments.

The members appreciated the result analysis and activities report and gave their feedback and suggestions. The Chairperson congratulated all the faculty and students for their achievements and participation in various activities. He also encouraged them to continue their efforts to enhance the quality of education.



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**Resolution: Progress noted with some suggestion.**

**Agenda No. 5: Framing of syllabus for new skilled based courses as per the recommendations of peer team.**

Hon. Prin. Sheshrao Pawar informed that as per recommendations of peer team that visited College in October 2022 under NAAC accreditation process, College has decided to introduce new skill-based courses from next academic year 2023-2024. These courses are aimed at providing students with practical skills, knowledge, and exposure to various fields relevant to their career aspirations. He said that these courses will be offered as electives or add-on courses to the existing programs.

The IQAC Coordinator presented the list of proposed skill-based courses along with their objectives, outcomes, duration, credits, assessment methods, etc. The list of proposed skill-based courses are as follows:

1. Analytical Instrumental Methods for Industrial Analysis. (Course Co-Ordinator: Dr. A.B. Gambhire).
2. Teaching Skills for Graduate Students. (Course Co-Ordinator: Dr. M. F. Shaikh).
3. Mushroom Cultivation. (Course Co-Ordinator: Dr. J. D. Barshile).
4. Financial Literacy. (Course Co-Ordinator: Dr. D. V. Bhavsar).
5. Introduction to Computational Chemistry. (Course Co-Ordinator: Dr. J. K. Khedkar).
6. Basics of Research Methodology. (Course Co-Ordinator: Dr. V. K. Gade).
7. Opportunity after Graduation and Post Graduation. (Course Co-Ordinator: Mr. S. B. Kalokhe).
8. Carrier through Sports. (Course Co-Ordinator: Mr. D. B. Bangar).

The members discussed the proposed skill-based courses and gave their inputs and suggestions. They also suggested some more courses that can be added to the list, such as Photography, Event Management, Foreign Languages, etc.



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The Chairperson appreciated the initiative of introducing new skill-based courses and approved the list with necessary additions and modifications. He instructed the Coordinators of the programs to prepare the detailed syllabus for each course and submit it for approval.

**Resolution: List of new skilled based programs is Accepted and Approved.**

**Agenda No. 6: Application for funding to arrange different programs under QIP.**

The IQAC Coordinator informed that the College has to apply for funding to arrange different programs under Quality Improvement Program (QIP) scheme of Savitribai Phule Pune University. Hon. Prin. Dr. Sheshrao Pawar said that the College has to submit proposals for the following programs:

1. **State level Workshop on Outcome Based Education (OBE) and NAAC Accreditation Process.**
2. **National level Seminar on Emerging Trends and Opportunities in Nanomaterials.**
3. **State level Workshop on Physico-chemical characterization of functional materials.**

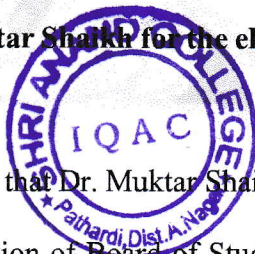
The IQAC Coordinator said that the College has requested a total amount of Rs. 25,000/- for these programs. He said that the College expects to receive the approval and sanction of funds from the university soon.

The members appreciated the efforts of the College to arrange different programs under QIP scheme and hoped that the College will receive the funding from the university.

**Resolution: List of QIP programs is Accepted and Approved.**

**Agenda No. 7: Application of Dr. Muktar Shaikh for the election of Board of Studies conducted by SPPU.**

Hon. Prin. Dr. Sheshrao Pawar informed that Dr. Muktar Shaikh, Professor and Head of Department of Chemistry, should apply for the election of Board of Studies (BOS) in Chemistry (Science and



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Technology) to be conducted by Savitribai Phule Pune University. He said that Dr. Shaikh has a rich experience and expertise in the field of Science and has contributed significantly to the academic development of the College and the university. He said that Dr. Muktar Shaikh has also received several awards and recognitions for his academic and social excellence.

The IQAC Coordinator requested the members to support Dr. M.F. Shaikh's candidature for the BOS election. He said that Dr. M.F. Shaikh's election will benefit the College and the university in terms of curriculum design, development, and revision.

The members agreed to support Dr. Shaikh's candidature for the BOS election and wished him all the best.

**Resolution: Accepted and Approved unanimously.**

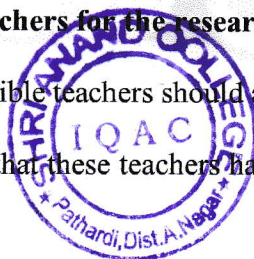
**Agenda No. 8: Reminder letter to DST for 2<sup>nd</sup> disbursement.**

The IQAC Coordinator informed that the College has to send a reminder letter to Department of Science and Technology (DST) for the second disbursement of funds under Fund for Improvement of Science and Technology Infrastructure (FIST) scheme. He said that the College has received Rs. 90,00,000/- as first instalment out of Rs. 90,00,000/- sanctioned by DST under FIST scheme in 2015. He said that the College has utilized the first installment for purchasing various equipment, software, books, journals, etc. for enhancing the science and technology infrastructure of the College. Dr. Anil Gambhire, Coordinator of DST-FIST Program, said that the College has to send a reminder letter to DST in February 2023 requesting them to release the second disbursement at the earliest.

**Resolution: Progress Appreciated and Accepted.**

**Agenda No. 9: Application of eligible teachers for the research guideship of SPPU.**

Dr. Dhiraj Bhavsar informed that some eligible teachers should apply for guideship recognition from Savitribai Phule Pune University. He said that these teachers have completed their Ph.D. degrees in



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their respective subjects and have published research papers in reputed journals. He also said that these teachers are interested in guiding research scholars for their M.Phil. and Ph.D. degrees.

The IQAC Coordinator presented the list of teachers who should apply for guideship recognition along with their qualifications, specializations, publications, etc. The list of teachers are as follows:

1. **Dr. Pratik Nagwade**, Assistant Professor, Department of Chemistry.
2. **Dr. Ajinkya Borde**, Assistant Professor, Department of Physics.
3. **Dr. Jagannath Barshile**, Associate Professor, Department of Botany.
4. **Dr. Dhiraj Bhavsar**, Assistant Professor, Department of Botany.
5. **Dr. Jayashree Khedkar**, Assistant Professor, Department of Chemistry.
6. **Dr. Muktar Shaikh**, Associate Professor, Department of Chemistry.
7. **Dr. Nitin Dhumane**, Assistant Professor, Department of Physics.
8. **Dr. Bhausaheb Ghorpade**, Associate Professor, Department of Zoology.

**Resolution: Accepted and Approved unanimously.**

**Agenda No. 10: Approval of the Appraisal form of Dr. Nitin Dhumane (Assistant professor to Associate professor) and Dr. Vikas Gade (Associate professor to Professor) for CAS.**

The IQAC Coordinator informed that Dr. Nitin Dhumane, Assistant Professor, Department of Physics, and Dr. Vikas Gade, Associate Professor, Department of Physics, have to apply for CAS promotion to the next higher academic level as per the UGC guidelines. He said that both the teachers have fulfilled the eligibility criteria and have to submit their self-appraisal reports based on the API system. He also said that both the teachers have been evaluated by the Assessment Committee and the Selection Committee and have been recommended for CAS promotion.

The Chairperson wished them success in their future endeavors.

**Resolution: Progress noted accepted and approved.**





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**Agenda No. 11: Any other matter with permission of chair.**

The IQAC Coordinator asked the members if they have any other matter to discuss with permission of chair.

Another member raised the issue of student attendance and participation in offline classes. He said that some students are not attending or participating in offline classes regularly due to various reasons such as lack of interest, motivation, or devices; family or personal problems; or other distractions or engagements. He suggested that the College should devise some strategies to motivate and encourage students to attend and participate in offline classes such as sending reminders, providing incentives, conducting quizzes or tests, giving assignments or projects, etc.

**Resolution: Actions recommended and approved.**

**The meeting concluded with a vote of thanks by the IQAC Coordinator.**

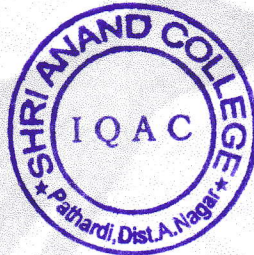
**Dr. P. A. Nagwade  
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**Shri Anand College, Pathardi**

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**Principal  
Shri Anand College  
Pathardi, Dist. A. Nagar**



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**Action Taken report for the meeting conducted on 15<sup>th</sup> February 2023.**

Sr. No.	Agenda	Action taken
1	Preparation of perspective plan for NAAC Cycle 4.	Perspective plan has been prepared and uploaded on website.
2	Discussion on Result analysis and Activities conducted in semester I of Academic year 2022-2023.	Remedial classes for slow learner have been started. Feedback of faculties were collected and Analyzed for semester I.
3	Framing of syllabus for new skilled based courses as per the recommendations of peer team.	New skilled based courses have been identified and coordinators for the same has been appointed. Syllabus for the skilled based courses have been submitted by all the course in-charge to the Principal for approval.
4	Application for funding to arrange different programs under QIP.	Applications for different program were sent to Savitribai Phule Pune University under QIP scheme.
5	Application of Dr. Muktar Shaikh for the election of Board of Studies conducted by SPPU.	Application of Dr. Muktar Shaikh sir has been forwarded to Savitribai Phule Pune University through Principal for the BOS (Chemistry) election in Science and Technology.
6	Reminder letter to DST for 2nd disbursement.	Reminder Email to DST has been forwarded by Dr. Anil Gambhire for 2nd disbursement under FIST scheme.
7	Application of eligible teachers for the research guideship of SPPU.	Applications of all the eligible teachers for the research guideship has been forwarded through Principal to Ph.D. section of Savitribai Phule Pune University.
8	Approval of the Appraisal form of Dr. Nitin Dhumane (Assistant professor to Associate professor) and Dr. Vikas Gade (Associate professor to Professor) for CAS.	Applications of both the eligible teachers have been forwarded to JDHE (Pune) and Savitribai Phule Pune University.

  
**Dr. P. A. Nagwade  
IQAC Coordinator**

**Co-Ordinator  
IQAC**

**Shri Anand College, Pathardi**



  
**Prin. Dr. S. B. Pawar  
Chairperson**

**Principal  
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